



Preliminary Plat/Replat Submittal Form

Submittal: Four (4) 18"x24" paper copies, one (1) 11"x17" paper copy, and one (1) electronic copy in a City-approved format must be delivered to the City Engineer at least twenty-five (25) days prior to the Planning & Zoning Commission meeting at which the plat will be considered.

Content: The plat must include, at minimum, subdivision name, ownership and designer information, proposed streets, easements, utilities, drainage, topography, vicinity map, proposed land use, and required studies (drainage, escarpment, and water use statements).

Approval: Preliminary plats are reviewed by the City Engineer and considered by the Planning & Zoning Commission. Approval is valid for two (2) years and is required prior to submission of any final plat.

For full requirements, please refer to City of Woodway Code of Ordinances, Chapter 17, Sections 17-7 and 17-8.

Applicant Information

Full Name: _____
Organization: _____
Mailing Address: _____
City/State/Zip: _____
Phone: _____ Alt Phone _____
Email: _____

Plat Information

Check on of the following:

- ☐ This submittal is a **plat** of acreage
☐ This submittal is a **replat**

Meeting Dates:

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Current Legal Description of Property

Proposed Legal Description of Property (must list all lot(s), block(s), and name of addition:

Applicant Signature

Date



Office Use Only

Date of Submittal: ____/____/____

Submittal accepted by: _____

☐ \$150.00 Fee Paid

Date of notification to City Secretary: ____/____/____

Staff level review completed by:

Print Name

Signature

Date