

2020 - 2021 Fiscal Year Budget



ANNUAL BUDGET AND PROGRAM OF SERVICES

Adopted by the Honorable Mayor and City Council

August 24, 2020

City Manager - Shawn Oubre, Ph.D.

**CITY OF WOODWAY
 FY 2020-21 ANNUAL BUDGET
 AND PROGRAM OF SERVICES
 AUGUST 24, 2020**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$136,591, which is a 2.43 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$84,614.

The record vote of each member of the governing body by name voting on the adoption of the budget is as follows:

FOR: Jane Kittner, Scott A. Giddings, Amine Qourzal, David Mercer, David Russell, Storey Cook

AGAINST: None

PRESENT and not voting: None

ABSENT: Vic Sober

The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

	<u>Adopted FY 2020-21</u>	<u>Adopted FY 2019-20</u>
Property Tax Rate:	\$0.450000/100	\$0.450000/100
No-New-Revenue Tax Rate	\$0.445419/100	\$0.424272/100
No-New-Revenue M & O Tax Rate	\$0.446988/100	\$0.425194/100
Voter-Approval Tax Rate	\$0.465234/100	\$0.465049/100
De Minimis Tax Rate	\$0.560371/100	\$0.000000/100
Debt Rate	\$0.000000/100	\$0.000000/100

The total amount of outstanding municipal debt obligations secured by property taxes, including principal and interest, is \$19,230,775. This includes \$19,230,775 of outstanding municipal debt obligations considered self-supporting. Self-supporting debt is currently secured by water and wastewater revenues and special revenues. In an event that such amounts are insufficient to pay debt service, the City will be required to assess an ad valorem tax to pay such obligations.

Fiscal Year 2020-21 Principal & Interest Requirements for Debt Service are:

Property Tax Supported Debt: \$0

Self-Supporting Debt: \$1,328,863



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Woodway
Texas**

For the Fiscal Year Beginning

October 1, 2019

Christopher P. Morill

Executive Director

**Government
Finance Officers Association
of the United States and Canada (GFOA)
presented a Distinguished Budget Presentation Award to City of Woodway, Texas,
for its Annual Budget
for the fiscal year
beginning October 1, 2019.**

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



CITY OF WOODWAY KEY OFFICIALS 2020-2021



**JANE KITTNER,
MAYOR
(Ward 3, Place 2)**

Mayor Kittner has served on the Planning & Zoning Commission and City Council. Her first appointment was to P&Z in 1991, and she has served on the City Council since 1995. She served as Mayor Pro Tem from 2013 to 2018. Councilmember Kittner is an architect with Kittner & Pate Design Associates.



**VIC SOBER,
MAYOR PRO TEM
(Ward 3, Place 1)**

Councilmember Sober was appointed to Parks and Recreation Commission in 2016. He also served as a Woodway Volunteer Fire Fighter from 2007-2012. He was elected to the City Council May 2018. Councilmember Sober is a Technical Manager at Summit Dental Laboratory.



**DAVID MERCER,
COUNCILMEMBER
(Ward 1, Place 1)**

Councilmember Mercer has served on the Board of Adjustment and the Planning & Zoning Commission. His first appointment was to Board of Adjustment in 2017 and then to the Planning and Zoning Commission in 2019. Councilmember Mercer serves as President/CEO of Merck Asset Management.



**AMINE QOURZAL,
COUNCILMEMBER
(Ward 1, Place 2)**

Councilmember Qourzal has served on the Parks & Recreation Commission and the Planning & Zoning Commission. His first appointment was to the Parks & Recreation Commission in 2013 and then to the Planning & Zoning Commission in 2017. He was elected to City Council May 2019. Councilmember Qourzal is Sr. Director of Operations and Finance at Baylor University's Career Center.



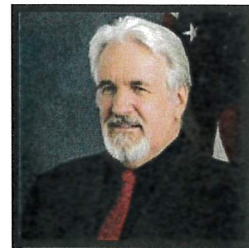
**STOREY COOK,
COUNCILMEMBER
(Ward 2, Place 1)**

Councilmember Cook was elected to City Council in August 2020. She currently serves as the Executive Vice President for the Junior League of Waco. Councilmember Cook is pursuing a Masters' Degree in Counseling.



**SCOTT A. GIDDINGS,
COUNCILMEMBER
(Ward 2, Place 2)**

Councilmember Giddings has served on the Planning & Zoning Commission and City Council. His first appointment was to the P&Z Commission in May 2009. He has served on City Council since September 2009. Councilmember Giddings is a sales manager for GM Wholesale.



**DAVID RUSSELL,
COUNCILMEMBER
(Councilmember at Large)**

Councilmember Russell was appointed to Parks and Recreation Commission in 2014. He was elected to City Council in May 2020. Councilmember Russell is an investor.



CITY OF WOODWAY

MISSION STATEMENT:

As a high-quality community of quiet neighborhoods and unique natural beauty, the City of Woodway is committed to being a leader among cities in delivering outstanding quality services to all of its citizens through innovative and efficient use of resources.

STRATEGIES:

We will achieve this through:

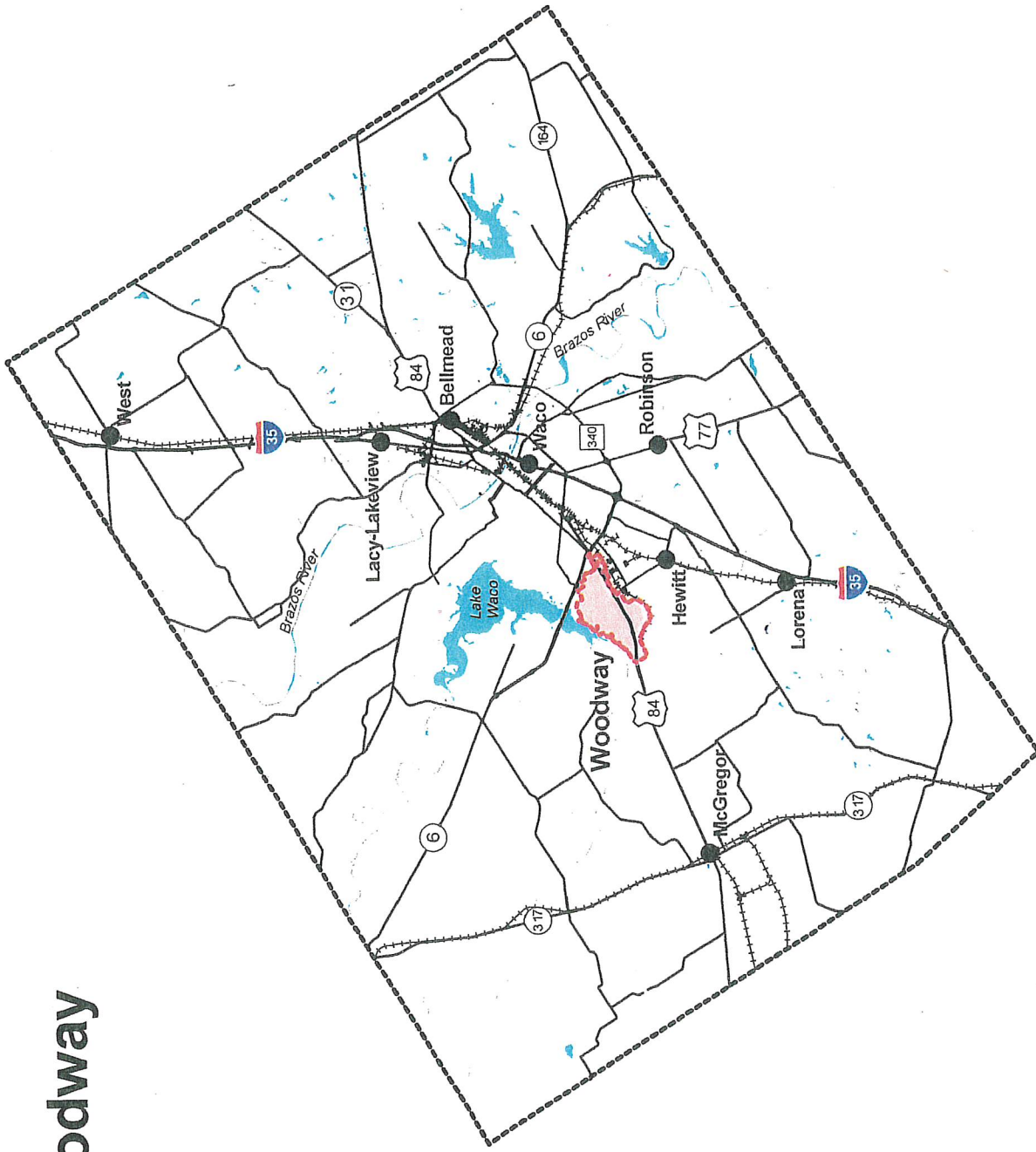
- providing the most responsive services possible by focusing on the citizen as the customer
- recruiting, developing, and retaining highly qualified staff
- practicing a well-established conservative fiscal policy
- planning and providing for a strong infrastructure
- maintaining highly effective equipment resources for delivery of services
- remaining a “city of choice” by providing a model environment in which to live through enhancing and preserving the City’s existing neighborhoods, unique beauty, and quality of life
- providing leadership and cooperation in addressing regional programs and issues
- supporting our school system by working with local districts to maintain our high quality of public education
- continuing to place a high priority on public safety by providing superior police, fire, and emergency services
- fostering a healthy city economy through encouraging high quality residential and retail development

GOALS:

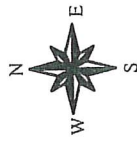
We will respectively measure our achievement of the above by:

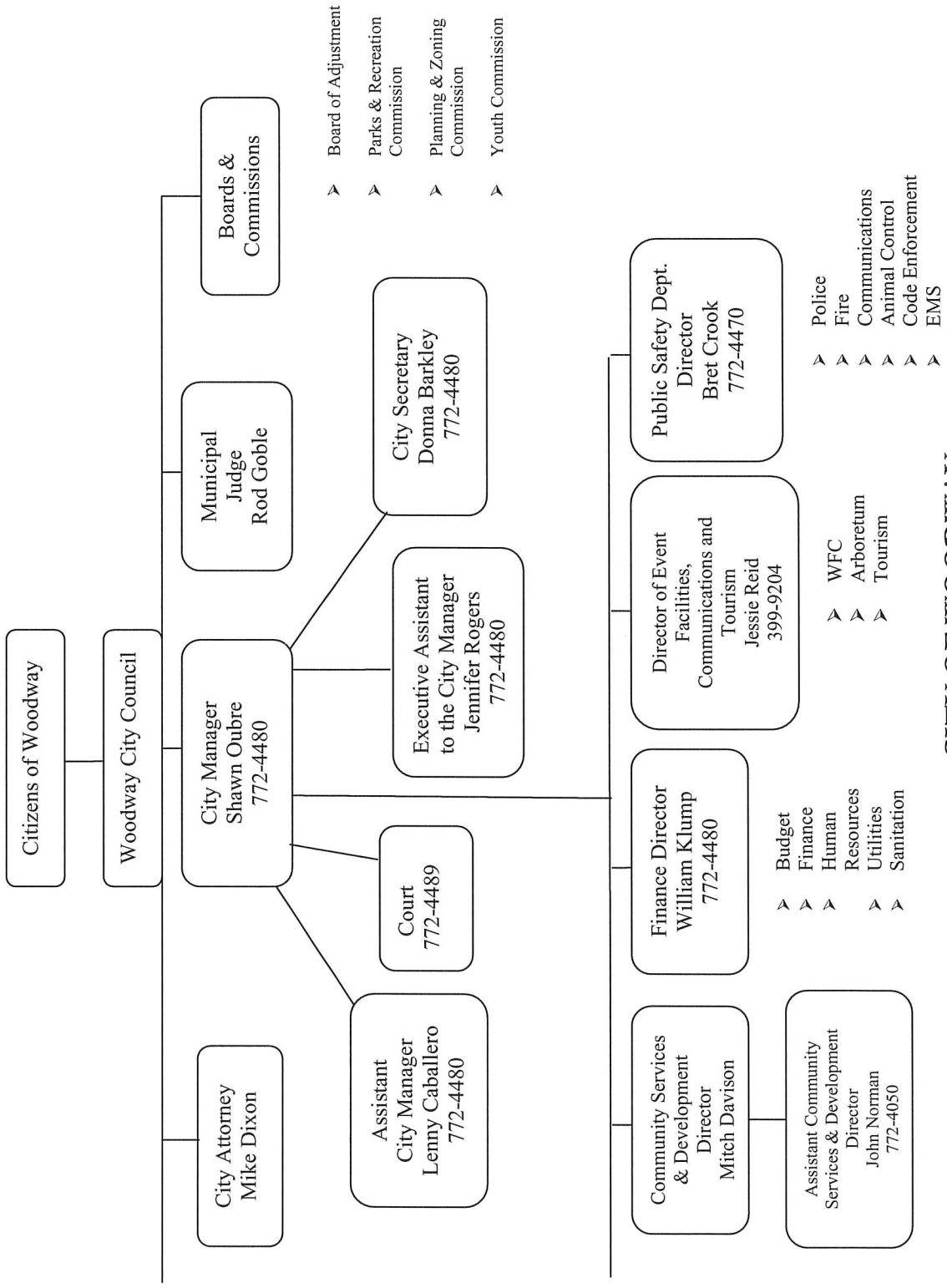
- high citizen satisfaction
- improved employee productivity
- strong fiscal health and favorable financial audits and bond ratings
- ongoing development of a Capital Improvement program (CIP) and subsequent successful bond elections
- ability to continue to control costs
- appreciation of existing property values and regional, state and national recognition for quality of life efforts
- continued active involvement in successful regional economic development efforts
- a high-quality public education system
- low crime and favorable property insurance ratings
- growth in the city’s property tax base and retail sales tax receipts

City of Woodway



City of Woodway

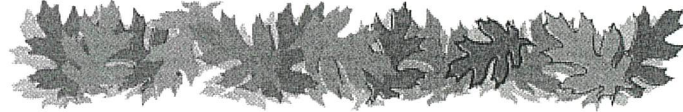




**CITY OF WOODWAY
ORGANIZATIONAL CHART**

woodway-texas.com

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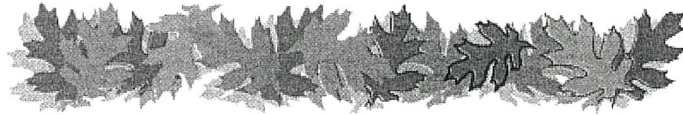


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READER'S GUIDE



WOODWAY, TEXAS

CITY OF WOODWAY
2020-2021 BUDGET SCHEDULE

March 2	Budget Kickoff - Begin Preparing Capital Requests, Dept. Summaries, Perf. Measures, and Base Budget Worksheets
March 16	Regular Council Meeting
March 23	Regular Council Meeting
March 31	Capital Requests, Dept. Summaries, Perf. Measures, and Base Budget Worksheets Due
April 13	Regular Council Meeting
April 27	Regular Council Meeting
April 29	Preliminary Appraisal Roll Received
May 11	Regular Council Meeting
May 18	Regular Council Meeting
May 25	Memorial Day Holiday (Monday)
June 1	Special Council Meeting Executive Session
June 8	Proposed Budget Delivered to City Council
June 8	Regular Council Meeting Presentation of Proposed Budget Schedule Proposed Budget Public Hearing for August 24, 2020
June 19	Council Budget Work Session
June 26	Special Council Meeting Coronavirus (COVID-19) Issues
July 10	Council Budget Work Session
July 13	Regular Council Meeting Follow-up Discussion on Proposed Budget
July 24	Received Certified Appraisal Roll
July 25	Deadline for chief appraiser to certify rolls to taxing units. Calculation of Effective and Rollback Tax Rates
August 7	<u>Publish Notice of Public Hearing on Proposed Budget</u>
August 10	Regular Council Meeting Follow-up Discussion on Proposed Budget and Tax Rate Record Vote Taken to Place Item on Future Agenda for Voting on Tax Rate Schedule Proposed Tax Rate Public Hearing for August 24, 2020 Council schedules and announces meeting of August 24 to adopt proposed tax rate

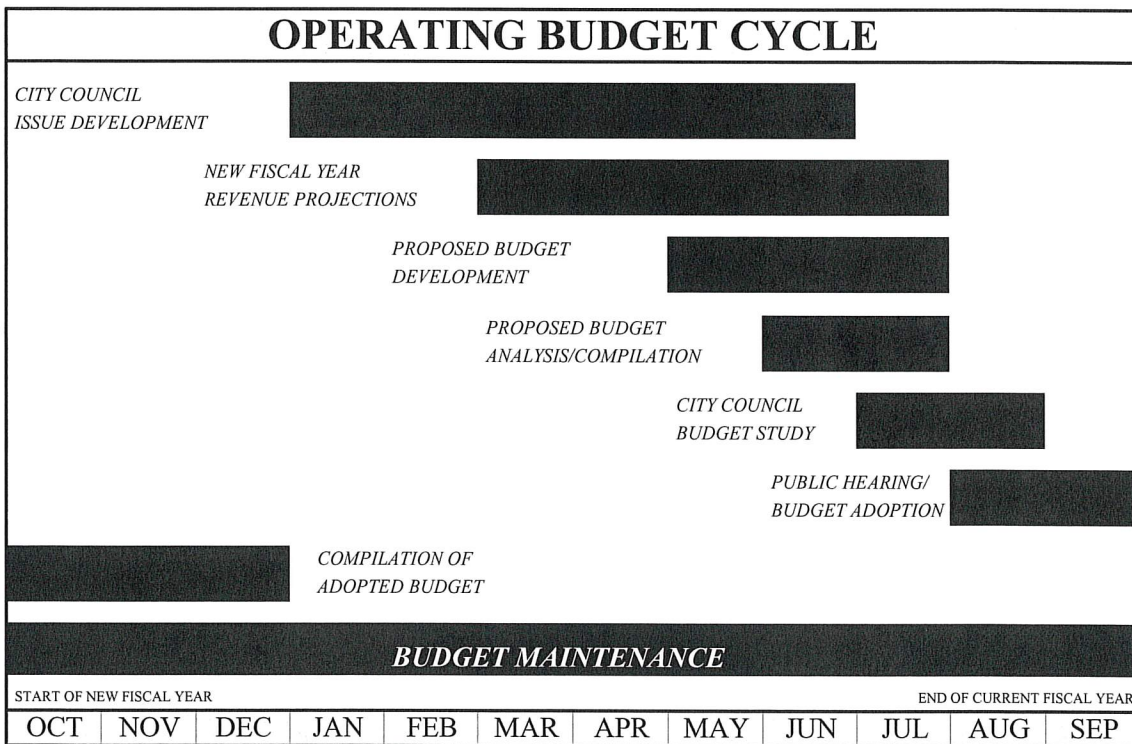
WOODWAY, TEXAS

August 19	<u>Publish Notice of 2020 Tax Year Proposed Property Tax Rate</u>
August 24	Regular Council Meeting Public Hearing on Proposed Budget Final Adoption of Budget Public Hearing on Proposed Tax Rate Final Adoption of Tax Rate
September 7	Labor Day Holiday (Monday)
September 14	Regular Council Meeting
September 28	Regular Council Meeting
October 1	New Fiscal Year Begins

**READER'S GUIDE TO THE
BUDGET
AND
PROGRAM OF SERVICES**

The Reader's Guide provides an overview of the City of Woodway's budget process. City financial policies related to budgeting are published in the "Manager's Message" of this document, and a glossary of budget terms is published in the "Statistical Information" of this document.

The City of Woodway has prepared a budget designed to meet the highest standards of performance in municipal budgeting. The budget presentation format of division/department summaries include program goals and performance measures. Various financial summaries, statistical information, and detailed revenue data are provided to help define the City's goals, purposes, and assumptions for projections. The budget process and organization of the budget itself are described below.



THE BUDGET PROCESS

1. City Council Issue Development

Early in the budget process, the City Council is requested to provide Staff with budget priorities. Also, initial capital improvements are discussed for later inclusion in the budget and five (5) year capital improvement plan. Council response and feedback from discussions are then later incorporated and considered during budget review and analysis of budget requests. Major issues are fully addressed in the "Manager's Message" of this document.

2. Revenue Projection

The budget revenue projection for the new fiscal year begins mid-year of the current fiscal year. This projection is made by the City's Budget Committee (comprised of the City Manager and Finance Director) with the help of department directors and division managers. Projections are based upon consultations with state and local agencies, trend analysis, anticipated changes in the local and regional economy, and discussions with directly associated Staff. Although beginning earlier, the budget revenue projection occurs concurrently with departmental budget development and extends until the budget is adopted based upon the receipt of any new information.

3. Proposed Budget Development

During budget development at the division and department level, the City's Budget Committee works with division/department managers to analyze requests, provide advice and lend assistance. Staff work sessions are held to discuss and develop goals and performance measures, as are one-on-one consultations for the development of cost estimates. Department/division budget requests are based upon a baseline funding level of 5% less than appropriated in the prior year, and any additional funding requests are made in the form of supplemental budget "packages".

4. Proposed Budget Analysis/Compilation

Once division and departmental budget requests are completed, the Budget Committee reviews and compiles a preliminary draft of the proposed budget in the form of detailed work papers. These work papers are then referenced during staff budget hearings.

After each department head provides a summary budget presentation and answers questions from the Budget Committee during staff budget hearings, funding requests are reviewed and discussed. Given revenue projections and funding requirements, requests are proposed for funding according to ranking received by the City Manager. At this time, funding level is weighed against available resources, and a tax rate adjustment may or may not be recommended depending upon Council program priorities and issues/concerns expressed during budget development.

5. City Council Budget Study

Several budget work sessions are held with the City Council to review and discuss the proposed budget. First, the City Manager reviews major issues as expressed in the "Manager's Message." Second, department directors again present funding requests, then discussions and study follow at subsequent work sessions up until budget adoption.

6. Public Hearing/Budget Adoption

A public hearing on the budget is held in August prior to final budget consideration. At said hearing, citizens or any other individual may make formal comment either for or against the proposed budget. The public also has the opportunity to attend City Council budget work sessions scheduled in June, July, and August.

Budget adoption occurs in August after City Council deliberations and the public hearing. City Council may take action to modify the proposed budget per its discretion. The City Council also adopts a tax rate to support adopted funding levels.

7. Compilation of Adopted Budget/Budget Maintenance

An adopted budget is compiled and published during the first months of the new fiscal year. The adopted budget in the form of an amended proposed budget is available for public inspection in late September. Ledger accounts are prepared for the new fiscal year prior to October 1.

Budget maintenance is a year-round activity of division/department directors and the Budget Committee. Spending control mechanisms include monthly review of expenditures by the Budget Committee and authorization to purchase from the City's purchasing office. Beginning with the month of January, monthly budget analysis reports are prepared to present budget versus estimated expenditure variances. These reports are reviewed by Staff and presented to City Council to identify and communicate any major expenditure variances. If necessary, a budget adjustment ordinance is prepared and adopted in the fourth quarter of the fiscal year.

Finally, program goals, objectives and measures are evaluated during budget development to determine effectiveness of program activities and levels of appropriate funding.

DEPARTMENT/DIVISION PROGRAM SUMMARIES

Department/Division programs summaries are presented in a program-oriented format. Each division within a department is described by narrative information displayed facing an opposite page of resource and expenditure information in order to give the City Council and public a well rounded presentation of each division. Program summaries include the following information.

Program Description - This section outlines the function and responsibilities performed by each division or operation. It is provided to enable the reader to understand the program elements included in each particular division budget.

Major Goals and Objectives - Goals describe the purpose or benefit of the division/department and associated plans to provide services to the community and/or organizations it serves. Goals also identify the end result the division/department desires to achieve with its activities. Objectives are quantifiable steps toward accomplishing stated goals. They should have a specific time frame and be capable of measurement. Objectives should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

Performance Measures - Performance measures include workload indicators which reflect major activities of each division or operation. Workload indicators also indicate the amount of work that has been done in the past and projected workload levels for the current and following fiscal years. These indicators should require only a reasonable amount of time and effort to track. Performance measures may also include productivity indicators. Productivity indicators reflect how well a program is performing activities to meet the needs of the public. While workload indicators indicate "how much" activity the division/department is performing, productivity indicators identify "how well" the division/department is performing.

Resources - The summary of resources identified by division highlights revenues which are generated as a result of division activities. In many divisions, a change in level of activity will have an impact on associated revenues.

Expenditures - The summary of expenditures identified by division shows the category of expenses for each of the division's programs as compared from year to year.

Personnel Summary - The Personnel summary section shows the positions or personnel resources budgeted to carry out services. Personnel are stated in worker years, or full-time equivalents, job family.

Major Budget Changes - The summary of major budget changes identifies significant changes in funding levels and organizational alignment. This section also details major new programs and items proposed for funding.

BUDGETARY POLICIES

The City of Woodway practices administrative and fiscal policies which govern the formulation and administration of the annual budget. These policies are published in the "Manager's Message" of this document.

BUDGET BASIS

Formal budgetary accounting is employed for all funds of the City. Annual operating budgets are adopted each fiscal year through passage of a budget ordinance. All unencumbered budget appropriations lapse at the end of each fiscal year.

The budget for governmental fund types is prepared on a modified accrual basis with certain exceptions. Under this basis of accounting, revenues are recognized when they are both "measurable" and "available".

Those revenues subject to accrual are franchise taxes, interest revenue and charges for services. Sales tax collected and held by the State at year-end on behalf of the City is also recognized as revenue. Expenditures are recognized when the related fund liability is incurred, except for 1) inventories of material and supplies which may be considered expenditures either when purchased or used; 2) prepaid insurance and similar items which need not be reported; 3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period; 4) principal and interest on long-term debts which are generally recognized when due. The exceptions to the modified accrual basis of accounting are:

- Budgetary amounts do not include provisions for adjustment in accrued compensated absences.
- Interest on general long-term debt is recognized when due.

On the other hand, budgets for the proprietary funds are prepared on the accrual basis of accounting, with certain exceptions, under which revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The following exceptions apply:

- Budgetary amounts do not include provisions for adjustments in accrued compensated absences.
- Interest on long-term debt is recognized when due.
- Capital expenses are budgeted, but not depreciation.
- Budgetary amounts include principal for long-term debt.

FINANCIAL STRUCTURE

The financial structure of the Budget is organized by funds. The two types of Funds which are utilized in this budget are Governmental and Proprietary. The specific funds which make up the Governmental Fund type are: General Fund, General Emergency Reserve Fund, General Equipment Replacement Fund, General Debt Service Fund, Tourism Fund, Unclaimed Money Fund, Drug Seizure/Forfeiture Fund, Law Enforcement Officer Continued Education Fund, Municipal Court Building Security Fund, Municipal Court Technology Fund, Municipal Court Child Safety Fund, Asset Forfeiture Fund, Municipal Court Local Truancy Prevention & Diversion Fund, Municipal Court Local Municipal Jury Fund, Park Projects Fund, Park Dedication Fund, General Projects Fund, Future Capital Street Improvement Fund, Arboretum Construction Fund, Development Fund, Family Center Construction Fund, and Long-Term Capital Projects Fund. On the other hand, the Utility Fund, Utility Debt Service Fund, Utility Emergency Reserve Fund, Utility Equipment Replacement Fund, Utility Projects Fund, Utility Impact Improvements Fund, 2016 Utility Improvement Bond Fund, and 2017 Utility Improvement Bond Fund, are all Proprietary Funds.

Funds operate separately and independently from one another; therefore, they are budgeted separately and include separate financial statements. A fund is generally defined as a fiscal and accounting entity which has its own self-balancing set of accounts recording cash and other financial resources, as well as any liabilities or residual equities or balances. Normally funds are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Refer to The Chart of Accounts in the Statistical Information section for more details.

ORGANIZATIONAL RELATIONSHIPS

A department is a major administrative segment of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g., Public Safety Department, Community Services Department, etc.). The smallest organizational unit budgeted is the division. When divisions are aligned by similar type of activities or designation of management responsibility, broader operational responsibility is created and a department is established. For example, the Community Services Department is comprised of the Streets Division, Sanitation Division, Parks Division, Public Buildings Division, and Administration/Inspections Division.

CITY OF WOODWAY FUND STRUCTURE



CITY OF WOODWAY
OPERATING & CAPITAL FUNDS

Governmental Funds

General Funds

General - includes general government activities, public safety, streets, parks, etc. These services are financed by taxes, charges for services, fines, and interest.

General Emergency Reserve - maintains an emergency reserve balance for General Fund operations as required by Finance Policy #200.10.

General Equipment Replacement - accounts for routine equipment replacement purchases on a payback basis from the General Fund.

Debt Service Funds

General Debt Service - accounts for ad valorem tax revenues and expenditures for general debt service.

Special Revenue Funds

Tourism - accounts for hotel occupancy tax revenue and expenditures authorized by State law.

Unclaimed Money - accounts for unclaimed property under \$100 as required by Chapter 76 of the Texas Property Code.

Drug Seizure/Forfeiture - accounts for money seized in drug related incidents as well as the forfeiture of these funds and authorized expenditures.

Law Enforcement Continuing Education - accounts for funds received from the state for the sole purpose of law enforcement officer education.

Municipal Court Building Security - accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of improving municipal court building security.

Municipal Court Technology - accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of financing the purchase of technological enhancements for a municipal court

Municipal Court Child Safety - established in September 2001 this fund accounts for court fees assessed for the offense of Passing a School Bus Loading or Unloading. Funds are restricted to expenses related to enhancing child safety, health, or nutrition, including child abuse prevention and intervention and drug and alcohol abuse prevention.

Asset Forfeiture - accounts for money received from the sale of seized assets.

Municipal Court Local Truancy Prevention & Diversion - established in January 2020 this fund accounts for court fines assessed for the sole purpose of financing the salary, benefits, training, travel expenses, office supplies, and other necessary expenses related to the position of juvenile case manager.

Municipal Court Local Municipal Jury - established in January 2020 this fund accounts for court fines assessed for the sole purpose of funding juror reimbursements and otherwise finance jury services.

Capital Funds

General Capital Projects - provides a funding source for general City projects typically significant in cost. Revenue sources for this fund include surplus funds transferred from the General Fund and interest.

Park Dedication - accounts for funds collected in lieu of parkland dedications to be used for park development within specified zones of the City.

Park Projects - accounts for park improvements as approved by the City Parks & Recreation Commission. Projects are funded by annual transfers from the General Fund.

Arboretum Construction - accounts for construction and capital needs of the Carleen Bright Arboretum. Financing sources include bond proceeds, donations, and internal transfers.

Development - established in FY2001 to account for new Economic Development and Community Development initiatives. Programs are funded by internal transfers.

Future Capital Street Improvements - established in FY2002 to account for the proceeds of an incremental property tax increase. These proceeds shall only be used for future capital street improvements in order to offset debt issues and payment of such debt requirements.

Family Center Construction - accounts for construction and capital needs of the Family Center. Financing sources include donations, and internal transfers.

Long-Term Capital Projects - established in FY2015 to account for the proceeds of a property tax increase. These proceeds shall only be used for long-term capital projects in order to offset debt issues and payment of such debt requirements.

Enterprise Funds

Utility Funds

Utility - accounts for water and sewer services that are self-supporting and operate much like a private business.

Utility Emergency Reserve - maintains an emergency reserve balance for Utility Fund operations as required by Finance Policy #200.10.

Utility Equipment Replacement - accounts for routine equipment replacement purchases on a payback basis from the Utility Fund.

Debt Service Funds

Revenue Debt Service - accounts for debt service related to water and sewer activities. Funds are provided as transfers from the Utility Fund.

Capital Funds

Utility Capital Projects - provides a funding source for water and sewer related projects typically significant in cost. Revenue sources for this fund include transfers from the Utility Fund and interest.

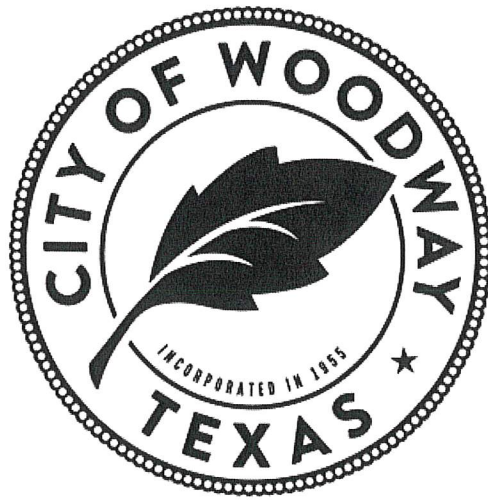
Utility Impact Improvements - accounts for impact fee revenues received for future water and sewer capital improvements resulting from economic growth as provided for in the City's impact fee program.

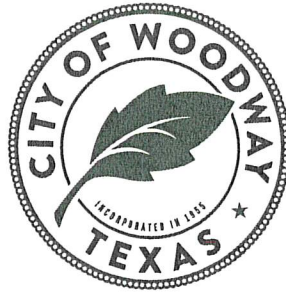
16 Utility Improvements - accounts for bond funds issued in 2016 for water and sewer utility improvements.

17 Utility Improvements - accounts for bond funds issued in 2017 for water and sewer utility improvements.

MANAGER'S MESSAGE







August 24, 2020

Dear Honorable Mayor, City Council Members,
and Citizens of The City of Woodway, Texas:

Re: Operating Budget for Fiscal Year 2020-2021

I am pleased to present to you the Fiscal Year (FY) 2020-2021 Operating Budget. This budget as presented is balanced (revenues are equal to expenses). This budget represents a process of input and review by employees, City Council, and citizens. It incorporates the priorities of the City Council as discussed during the Budget Workshops, discussions during Council Meetings, Public Hearings, and within accordance of the City of Woodway Mission Statement.

On March 13, 2020, Governor Abbott declared a State of Disaster in Texas due to COVID-19. In response, Governor Abbott issued an executive order to avoid eating or drinking inside bars, restaurants, and food courts, although use of drive-thru, pickup, and delivery were highly encouraged. The order prohibited visiting gyms or massage establishments, and expanded to include tattoo studios, piercing studios, and cosmetology salons. It prohibited religious services to be held onsite due to the social distancing mandates. Schools had to remain closed to in-person classroom attendance through the end of the Spring 2020 semester. On May 1, 2020, Governor Abbott started Phase I of reopening businesses although following certain restrictions including limiting capacity to 50%. These orders directly impacted our community by affecting local business and economy. As the state is still in the midst of the pandemic, the City of Woodway has budgeted accordingly. The 2020-2021 FY budget was strategically intended to be even more conservative for revenues and expenditures.

The City of Woodway 2020 Certified Property Values are \$1,280,466,090.00. The 2019 Certified Property Values were \$1,249,624,019.00. This is an increase of \$30,842,071.00 in appraisal value or 2.5 percent.

The 2020-2021 FY Budget contains two components; the first is the General Fund Budget and the second is the Utility Fund Budget. The General Fund Budget is \$11,347,245.00 which includes an ad-valorem (property tax) rate of 0.450000/\$100 levy. This is the same rate as the 2019-2020

levy. The No-New-Revenue tax rate is 0.445419 and the Voter-Approval tax rate is 0.465234. The budgeted revenues for the General Fund are \$11,347,245.00. The Utility Fund Budget is \$5,536,700.00 with budgeted revenues for the Utility Fund of \$5,536,700.00.

In the General Fund, the City Council continues to invest in infrastructure, operations, and quality of life projects. This FY the City Council has allocated the final \$125,000 of \$625,000 for a new pumper fire truck which has an anticipated delivery date of December 2020. City Council has also allocated \$300,000 for road micro-surfacing and \$30,000 to construct a new emergency warning siren for the southeastern area of the City.

In the Utility Fund, Council has allocated \$192,000 for the Bosque Street storage tank repairs. They have also allocated an additional \$200,000 of \$400,000 to continue the two (2) inch waterline upgrades, and \$500,000 has been allocated to replace the Acorn well pump house.

This budget follows the same practices of previous years with employee compensation. A one percent cost of living adjustment has been calculated into the personnel expenditures. Also, an additional two percent increase for employees receiving an above standard evaluation and a four percent increase for an employee whose rating is significantly above standards in their evaluation. Once an employee reaches the top of their pay range, and their evaluation merits an increase, they will receive a "one-time" check in the value of their increase. They will remain at the same level in their pay range. Retention pay (or longevity pay), which compensates employees with two or more years of service with the City, will remain at \$7.50 per year of service per month. Certification/Education pay, which compensates employees with applicable certificates or degrees, will remain the same.

The City renewed its health insurance with Blue Cross Blue Shield of Texas after negotiating it down from a proposed 9.5 percent increase. The City saw a three percent decrease in premiums over last year. The City's contributions to the employee's dependent coverage will remain at \$400.00 per month. This is the same rate of contribution as 2019-2020. Not all employees receive this amount. It is dependent on the type of dependent coverage the employee chooses.

For 25 consecutive years, the City of Woodway has received the Distinguished Budget Presentation Award given by the Government Finance Officers Association. This award is presented because the budget document is organized and presented in a way to be used as a fiscal policy manual, operations guide, financial plan, and communications device.

A synopsis of major budget issues, an overview of projected revenues and proposed expenditures for each separate fund is provided in the following reports.

FY 2020-21

MAJOR BUDGET ISSUES

The following is a review and outline of major budget issues for FY 2020-2021.

COMMUNITY DEVELOPMENT

Supporting City Strategies:

- (1) *Providing the most responsive possible services, by focusing on the citizens as the customer*
- (4) *Planning and providing for a strong infrastructure; and,*
- (6) *Remaining a "city of choice" by providing a model environment in which to live through enhancing and preserving the City's existing neighborhoods, unique beauty and quality of life.*

As part of a holistic approach to community development, a conservative neighborhood revitalization effort is now under formation. Recognizing that streets, drainage and utility improvements are a large part of any effort to enhance neighborhoods, other on-going community development strategies programmed are the continued infrastructure improvements.

With regard to other major infrastructure maintenance that impacts community development, we are also reprogramming a full year of our very popular slurry seal program for FY 2020-21.

As part of the concept of getting and providing each excellent quality service, several initiatives are under way. We are in the twentieth year of our customer service work order tracking system. This continues to ensure that all customer service orders are processed in a timely manner. Customer service input will be obtained by customer through surveys and feedback. Many requests for service come through the City web site and are processed daily.

WORKFORCE DEVELOPMENT

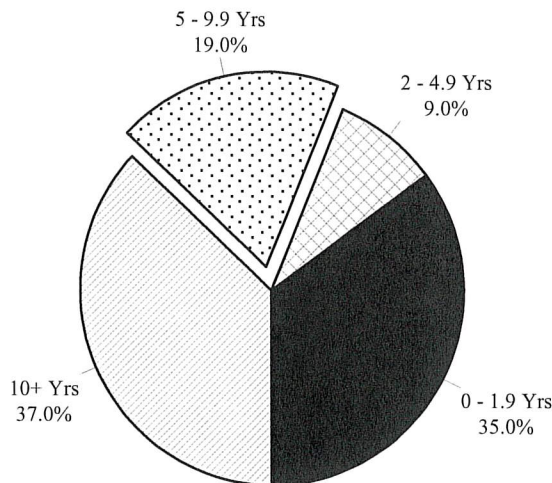
Supporting City Strategy:

- (2) *Recruiting, developing and retaining highly qualified staff.*

To borrow sentiments, which have been repeatedly expressed and discussed by the Council, "an organization is only as good as its people." Employees make the difference in any service organization. Highly qualified and productive staff members reduce the need for additional employees, improve service delivery and afford more efficient and innovative use of other resources. In the last year, turnover has improved in many areas but remains a significant problem in some operations. The average length of service for employees at the end of FY 2019-20 was 8.32 years, and turnover for the year was 21% (which may include more than one new employee in a single position - such as a maintenance worker, clerk or dispatcher.)

EMPLOYEE TENURE

(Average 8.32 Yrs)



Like all other employers in Texas and the U.S., we are dealing with the universal challenge of a more competitive labor market and associated recruiting and retention problems. In order to retain the excellent workforce we currently have in place, market adjustments as well as consumer price index and performance pay raises have been implemented.

Market Based Pay Plan Adjustments – Our pay-for-performance compensation program includes a potential annual market adjustment based upon an annual market survey conducted by the Texas Municipal League. Based upon a statewide survey of like positions across the state, our plan uses survey ranges to establish the mid-point of our own pay plan ranges. When the pay range is adjusted based upon the market survey, only employees with wage rates falling below the entry level receive an increase. No employees are impacted by this market increase for FY 2020-21.

Consumer Price Index Adjustments – After eight years of consumer price index increases, a consumer price index increase was not included in the budget for a few years, due to poor economic conditions. However, for the last eight years and this year we were able to budget a CPI increase for all employees receiving a meets standards or better performance evaluation. The CPI increase for this year is 1%.

Performance Adjustments – After fifteen years of performance-based increases, FY 2010-11 was the first year that a pay-for-performance compensation program was not included in the budget, due to poor economic conditions. However, for the last nine years and this year we were able to budget a 3% across the board increase to fund the performance adjustments. Employees are eligible for a 0%, 2%, or 4% increase depending upon their annual performance evaluation.

FY 2020-21

PROPOSED BUDGET

OVERVIEW

GENERAL FUND

In accordance with City Charter, a balanced General Fund operating budget is presented for your consideration. A tax rate of \$0.4500 is recommended, which is the same rate as last year.

In recognition of limited resources and the need to address major budget issues, some operating requests were deferred. With regard to new positions, an Arboretum Office/Clerical position was upgraded to a Management/Supervision position and a Family Center position was upgraded and split between the Family Center and Arboretum.

In the FY 2001-02 budget a 1.83 cent tax rate increase was dedicated to street repairs, and an additional 1.17 cents in the FY 2002-03 budget, and an additional 1.50 cents in the FY 2003-04 budget, bringing the total to 4.50 cents, which calculates to approximately \$576,210 for FY 2020-21. This was an optimistic goal that was established by Council and it will remain at 4.50 cents in the FY 2020-21 budget, and every effort will be made to maintain it in future years.

In the FY 2014-15 budget a 1.31 cent tax rate increase was dedicated to long-term capital projects and an additional .19 cents in the FY 2015-16 budget, bringing the total to 1.50 cents. In order to balance the budget with the same tax rate as last year, this was not funded for FY 2020-21. This was an optimistic goal that was established by Council and every effort will be made to maintain it in future years.

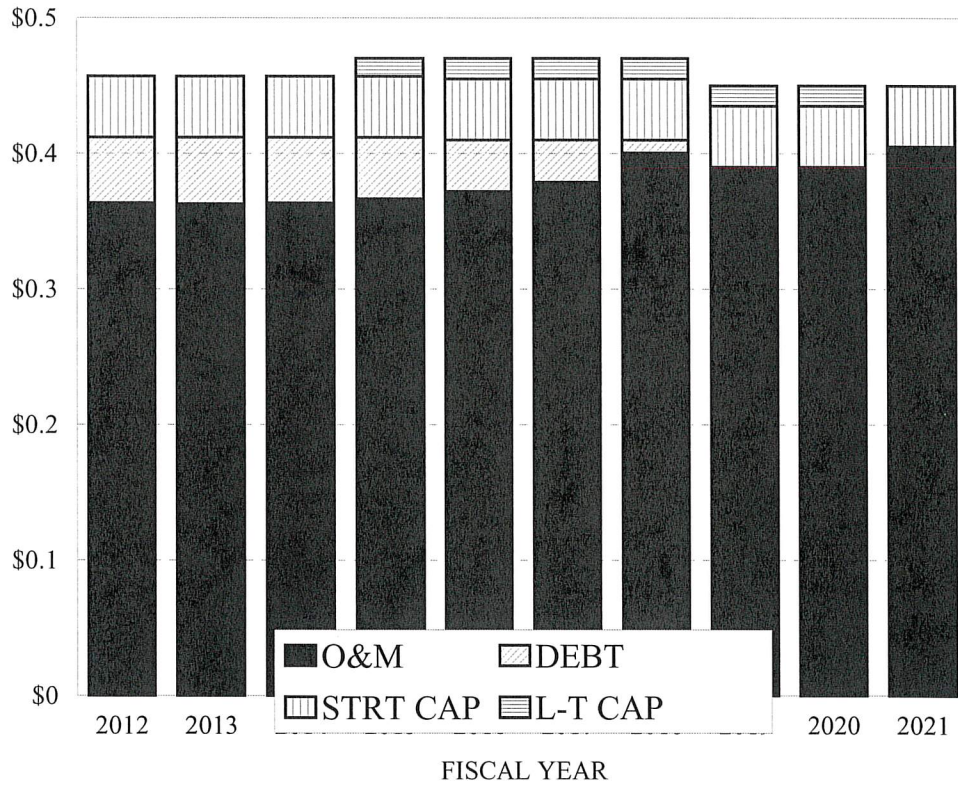
The following is an overview of General Fund revenues and expenditures in more detail.

GENERAL FUND REVENUES

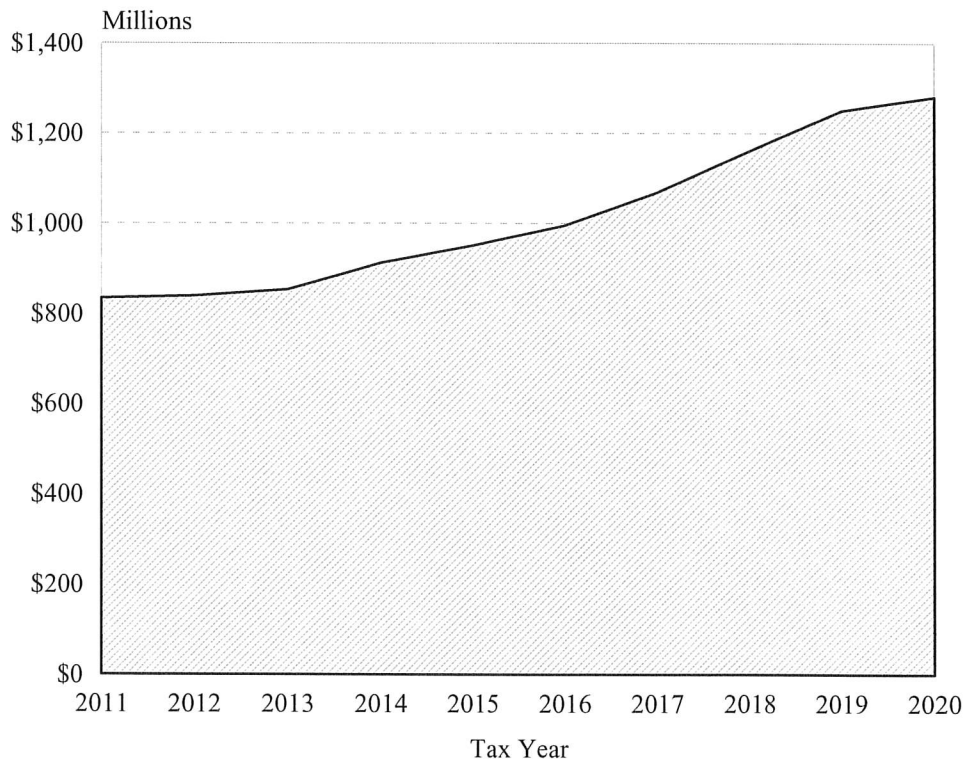
Ad Valorem (Property) Tax - Ad valorem tax revenue continues to remain a primary source of revenue for the General Fund in FY 2020-21, with property tax receipts projected at 46% of the total projected revenues. The certified roll prepared by the McLennan County Appraisal District states our assessed values as of January 1, at \$1,280,466,096. This equates to a 2.47% increase in valuations, compared to an 7.62% growth in taxable values a year ago. Using the new valuations, the City generates approximately \$128,047 for every 1 cent on the tax rate. As noted in the graphics on the following page, the City's historical property tax rate, which is earmarked for operation & maintenance, debt service, street capital, and long-term capital projects, has remained fairly level over the last 10 years. As also noted in the graphics on the following page, the City's historical property valuations have steadily increased over the last 10 years.

WOODWAY, TEXAS

HISTORICAL PROPERTY TAX RATE



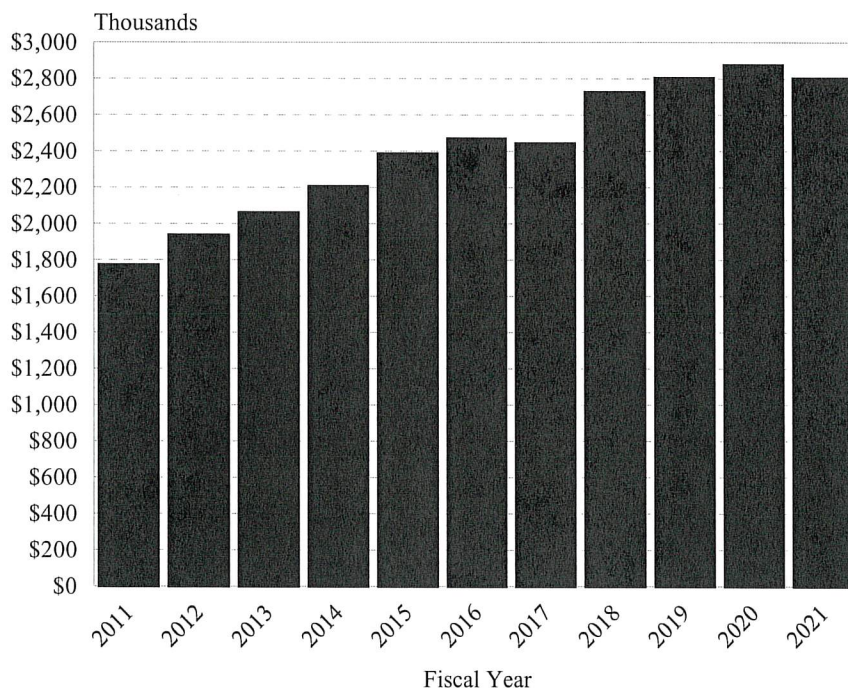
HISTORICAL PROPERTY VALUATIONS



Sales Tax – Sales tax revenue continues to remain the second largest General Fund revenue source in FY 2020-21, with sales tax receipts projected at 25% of total projected revenues. Current year receipts are conservatively projected to be \$95,017 under last year’s actual, due to the COVID-19 Pandemic. As noted in the graphic below, sales tax receipts had been steadily on the increase.

SALES TAX RECEIPTS

(10 Years Actual and Budget)

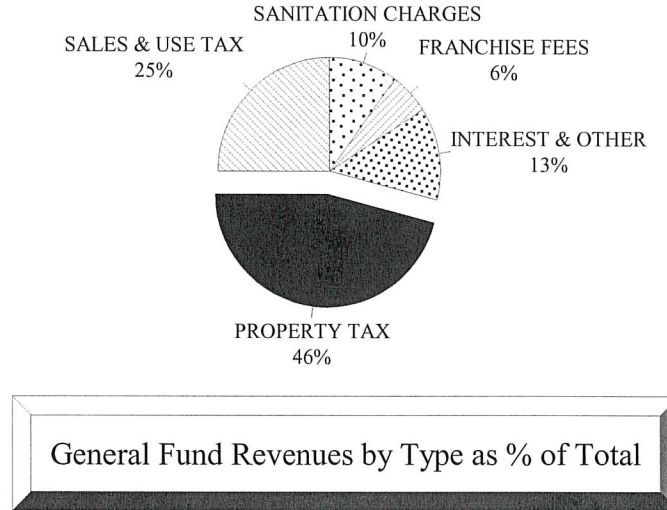


Franchise & Road/Easement Rental Fees - Franchise and road/easement rental fee revenue is anticipated to decrease as compared to last year’s budget figures. This is primarily due to the State Legislature changing the law for FY 2019-20, which now only allows us to collect the cable television fees from providers that offer both cable television and telecommunications. As the Council is already aware, the State Legislature has basically determined no need for provision of franchises for telecommunications, and this fee is now based upon a standard formula applied to the City’s number of access lines. In summary, franchise and road/easement rental fees as a percentage of total General Fund revenue are 6%.

Service Charges (Administrative Transfer from Utility Fund) - Service charges billed to the Utility Fund for internal support services (administration, personnel, communications, purchasing, etc.) have decreased slightly from last year. This "reimbursement" is calculated based upon current year General Fund budgeted expenses (see calculation provided in statistical section).

Sanitation Charges - Sanitation charges are budgeted to increase by approximately 2% as compared to last year’s budget figures. This is due to providing services for additional homes and the commercial services associated with contractors building new homes. There is also a slight rate increase due to increases in collection and landfill charges.

Other Revenues - The balance of revenues, such as fines, interest, fees, permits, and etc. are conservatively budgeted to decrease by 1% for FY 2020-21 as compared to last year's budget figures. The majority of this decrease relates to the COVID-19 Pandemic.



GENERAL FUND EXPENDITURES

SALARIES AND WAGES

General Fund salary/wages and benefits increased by \$366,457. This is an overall increase of 5% for full year funding of existing positions, an Arboretum Office/Clerical position upgraded to a Management/Supervision position and a Family Center position upgraded and split between the Family Center and Arboretum, and related benefit adjustments.

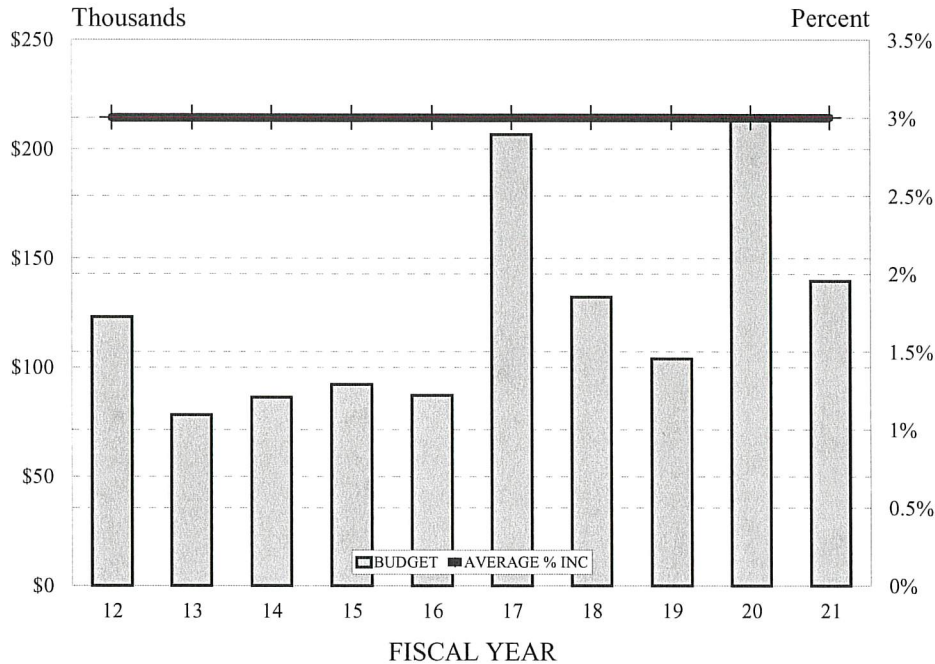
As mentioned under major budget issues, the City's *Pay-for-Performance* compensation program is comprised of the following two components:

* Market Adjustments (effective October 1) - Each position is annually surveyed to determine a competitive market rate. The competitive rate establishes the mid-point of each pay range. The rate of pay for positions falling below entry level on a respective pay range is incorporated as pay plan adjustments.

* Performance Increases (effective November 1) - Each employee will be eligible for an increase based upon performance as determined by an annual performance evaluation. Performance increases range from 0%-4% depending upon the employee's performance rating.

WOODWAY, TEXAS

GENERAL FUND
HISTORICAL PAY PLAN ADJUSTMENTS
(Market and Performance Based)



The combined cost of General Fund market adjustments and performance increases is approximately \$139,623 (\$0 for market increases and \$139,623 for performance adjustments). As noted in the above graph, there are large increases in several of the years, which are attributed to large market adjustments in those years. The performance increases are fairly constant from year to year, while the market adjustments will fluctuate from year to year with market conditions.

Benefits – The City changed from The Texas Municipal League Group Benefits Risk Pool to Blue Cross/Blue Shield for our health/medical and dental insurance in FY 2006-2007. This is our fifteenth year to use Blue Cross/Blue Shield for our health/medical insurance. The City changed from Blue Cross/Blue Shield for our dental insurance in FY 2010-2011 because their rates were less competitive. Over the past few years, the City has used several providers for our dental insurance because of more favorable rates. This year the City will use Principal for dental insurance due to their more competitive rates. The City also added basic vision insurance with Principal four years ago and will continue this year with Principal. Our health/medical insurance rates decreased by 3% and our dental insurance rates decreased by 28% in FY 2020-21. Our Texas Municipal Retirement System rate will increase slightly from 16.93% to 17.45%, effective January 1, 2021.

NEW EMPLOYEES

An Arboretum Office/Clerical position was upgraded to a Management/Supervision position and a Family Center position was upgraded and split between the Family Center and Arboretum in the FY 2020-21 budget.

NEW & EXISTING PROGRAM ENHANCEMENTS

Proposed new programs and program enhancements, most of which have already been mentioned under major budget issues, are limited to the following:

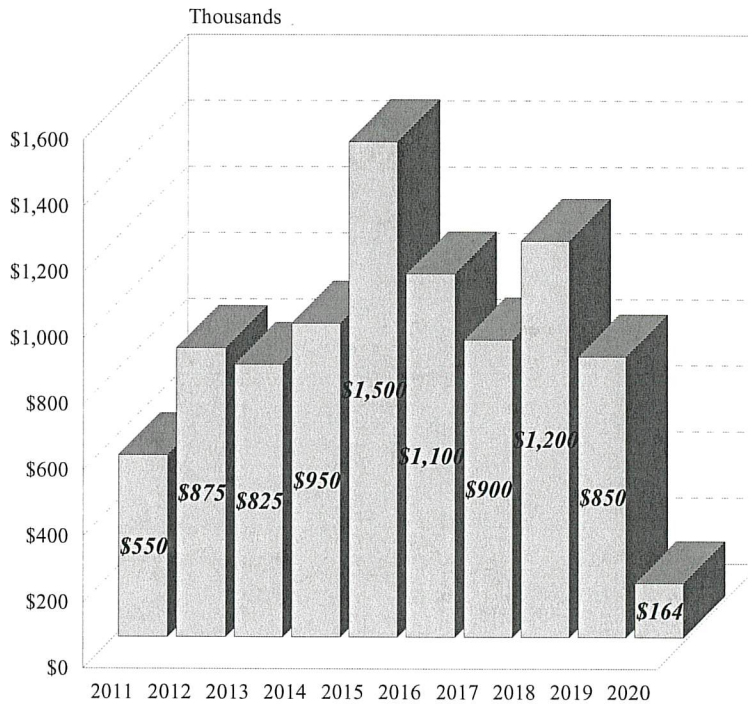
General Rate Increase	\$50,335
Retention Pay	56,586
Certificate/Education Pay	<u>56,700</u>
Total	\$163,621

CAPITAL EXPENDITURES

Total capital outlay, including transfers, is \$476,325 vs. last year of \$648,149 as detailed below.

Capital Transfers - A "budgeted" capital transfer as a source of revenue for the General Projects Fund is omitted due to funding constraints. However, an estimated projected \$164,000 surplus is available for transfer to the General Projects Fund at the end of the current year. This was conservatively estimated due to the COVID-19 Pandemic, but the actual amount may be higher.

**HISTORICAL YEAR END CAPITAL TRANSFERS FROM
GENERAL FUND**



Equipment Replacement Transfers - The General Fund budget proposes \$452,000 in equipment replacement transfers for purchases made in prior years. This represents a \$12,500 increase compared to last year's budget. Equipment purchased out of this fund has been set up for "payout" over the equipment's anticipated useful life. Equal annual payments are made into the Equipment Replacement Fund until such time that the original purchase price is recovered. Funds accumulated on each piece of equipment may then be used to purchase replacement equipment.

Miscellaneous Capital Outlay - Representing a \$1,676 increase in miscellaneous capital funding, direct purchase of these types of items from the General Fund is limited to the following:

WOODWAY, TEXAS

<u>Item</u>	<u>Cost</u>	<u>Division</u>
1 - Shop Refrigerator	\$1,000.00	Public Buildings
4 - Ballistic Vests	4,000.00	Public Safety
12 - iPads	12,000.00	Public Safety
1 - Chop Saw	1,000.00	Streets
1 - Street Saw	<u>6,325.00</u>	Streets
 Total	 \$24,325.00	

GENERAL FUND SUMMARY

The total proposed increase in General Fund expenditures, as compared to the FY 2019-20 budget (after backing out miscellaneous capital items), is \$299,583 (or 3%). Below is a summary of the items which account for the majority of the increase:

Pay-for-Performance Adjustment	\$139,623
General Rate Increase	50,335
Retention Pay	56,586
Certificate/Education Pay	<u>56,700</u>
	\$303,244

Even after an anticipated current year-end surplus transfer out of \$164,000, fund balance is estimated to be \$2,358,865. This allows the City to maintain its goal of approximately 90 days working capital reserve in undesignated fund balance.

UTILITY FUND

The Utility Fund operating budget for FY 2020-21 is also balanced as presented. A small sewer rate adjustment is required this year, but no water rate adjustments. As illustrated below, we will continue to offer some of the most competitive utility rates in the area.

AREA WATER RATE COMPARISON

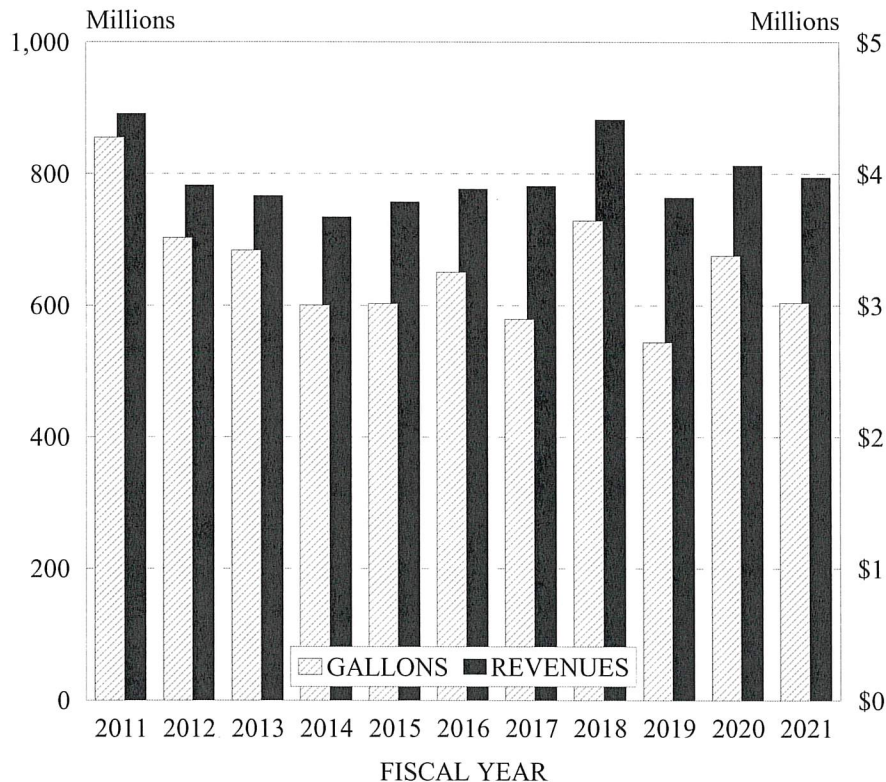
USAGE (GALLONS)	LACY							WOODWAY
	BELLMEAD	HEWITT	LAKEVIEW	LORENA	McGREGOR	ROBINSON	WACO	
10,000	\$45.00	\$65.60	\$68.75	\$83.54	\$91.90	\$95.55	\$55.37	\$60.40
20,000	\$80.00	\$123.20	\$117.05	\$158.44	\$165.90	\$147.35	\$92.77	\$103.40
30,000	\$115.00	\$181.70	\$166.15	\$233.34	\$249.90	\$199.15	\$142.42	\$151.40
40,000	\$150.00	\$240.20	\$215.25	\$308.24	\$333.90	\$250.95	\$200.12	\$205.15
80,000	\$290.00	\$474.20	\$411.65	\$607.84	\$702.90	\$458.15	\$430.92	\$443.15

Data as of October 2020

UTILITY FUND REVENUES

Water Sales - Considering water sales through the end of September, FY 2019-2020 residential and commercial water sales are estimated to amount to approximately \$75,000 more than programmed for FY 2019-20. As noted in the graphic below, historical water usage varies from year to year, depending on weather conditions. FY 2011 and FY 2018 were dry years. FY 2014, FY 2015, FY 2017, and FY 2019 were wet years. FY 2012, FY 2013, FY 2016, and FY 2020 were average years and FY 2021 water sales are estimated to be below average. Also, historical water rates were increased in FY 2011, FY 2012, FY 2013, FY 2015, FY 2016, and FY 2017 to fund increased wholesale water purchases and water rates, as well as a water improvement bond issue in FY 2017.

**HISTORICAL AND PROJECTED WATER SALES
(GALLONS SOLD VS. REVENUES)**



Sewer Sales - Due to slightly below average water consumption during the winter months used to calculate sewer rates, sewer revenues for FY 2019-20 are estimated at \$41,000 below budget.

Other Revenue - Other Utility Fund revenues for FY 2019-20 (such as tap and connection fees, interest income and miscellaneous income) are estimated at \$3,250 below budget. This is primarily due to estimating conservatively. In FY 2020-21 other revenue is projected at \$14,500 above the FY 2019-20 budget. This is primarily due to increased water and sewer taps related to more building activity.

UTILITY FUND EXPENDITURES

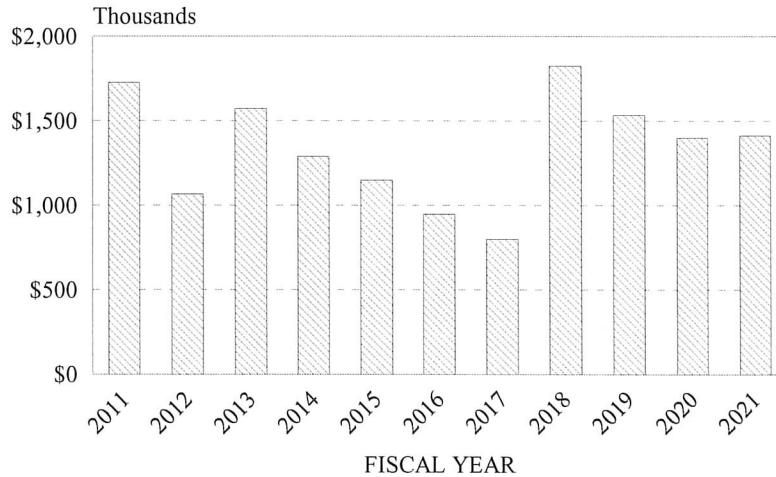
SALARIES AND WAGES

Salaries and wages (including benefits) in the Utility Fund are budgeted to increase by \$26,737 as compared to the current year budget. This is an overall increase of 2.7% for full year funding of existing positions and related benefit adjustments.

OTHER MAJOR EXPENDITURES

Purchase of Wholesale Water - Bluebonnet W.S.C. has finalized its budget and wholesale water rates for FY 2020-21 have remained at \$3.20/thousand, which by contract is the same rate that the City of Waco charges Woodway for wholesale water. The City’s minimum annual take or pay from Bluebonnet has remained at \$115,200. The dollar amount of water purchases from the City of Waco is budgeted to increase slightly as compared to the current year budget. We are estimating water purchases to be equal to the budget this year, and we conservatively increased the budget for water purchases next year.

HISTORICAL WHOLESALE WATER COSTS



Note 1: Figures for FY2020 & FY2021 represent projections, while prior years are actual.
 Note 2: Woodway became a member of Bluebonnet WSC in 1997.

In summary, total wholesale water cost has been budgeted to increase for FY 2020-21.

Sewer Treatment - Sewer treatment costs allocated to Woodway for FY2020-21 are \$628,021, which is \$269,149 more than the current year. This increase is due to some operation and maintenance capital projects being included in the FY2020-21 allocation.

Capital Expenditures – A budgeted capital transfer as a source of revenue to the Utility Projects Fund is omitted from FY 2020-21 due to funding constraints. However, a projected \$500,000 surplus is available for transfer to the Utility Projects Fund at the end of the current year primarily due to decreases in expenditures.

A few routine miscellaneous capital items are also budgeted in the Utility Fund this year for a chainsaw (\$500), utility trailer (\$2,200), chop saw (\$1,200), and an electric gate for the Bosque Well Site (\$5,000). Finally, a transfer to the Equipment Replacement Fund in the amount of \$197,100 is budgeted utilizing the same methodology described in presentation of the operating General Fund.

Services - As mentioned under a discussion of General Fund revenues, the reimbursement for services performed by General Fund operations to support utility operations have decreased slightly from last year pursuant to an "in-house" cost allocation of administrative services, finance, street repair, and communications. This "reimbursement" is calculated based upon current year General Fund budgeted expenses (see calculation provided in statistical section).

UTILITY FUND SUMMARY

Utility Fund expenditures in the budget as compared to the prior year budget are \$24,100 less. This decrease is primarily made up a decrease to the contingency line item in the water department and an increase to the sewer treatment charge allocation line item in the sewer department.

OTHER FUNDS**DEBT SERVICE FUNDS**

General Debt Service Fund – The last of the debt service was paid in FY 2017-18, which is when our final debt issue matured. There is a balance remaining in the fund and we are continuing to collect delinquent taxes, so we will maintain the fund for any future debt issues.

Utility Debt Service Fund – With regard to Utility debt service requirements, funding has increased by \$2,600 as compared to the prior year. This change is due to small variances in our debt structure from year to year.

CAPITAL PROJECT FUNDS

General Projects Fund - This Fund begins FY 2020-21 with a projected fund balance of \$4,460,549. With additional interest earnings and miscellaneous income of \$25,000 brings the total projected resources to \$4,485,549. General Projects Fund expenditures include: Slurry Seal Program for \$300,000 and Emergency Warning Siren for \$30,000.

Total programmed expenses equaling \$330,000 will leave a projected fund balance of \$4,155,549.

Utility Projects Fund - This fund is projected to begin FY 2020-21 with a fund balance of \$34,205. With additional interest earnings of \$0 brings the total projected resources to \$34,205. Utility Projects Fund expenditures include Miscellaneous Pump/Well Repairs for \$150,000, Acorn Well Pump House for \$500,000, Bosque Storage Tank Repairs for \$192,000, Replace 2" Line With 6" Water Line for \$400,000, Summit Ridge Force Main Extension for \$55,000 and Badger Ranch Lift Station Upgrade for \$42,000.

Total programmed expenses equaling \$1,339,000 will leave a projected fund balance of (\$1,304,795). All of the projects were budgeted in anticipation of a higher than estimated year end surplus transfer. Some of the projects will need to be postponed until funding becomes available.

Future Capital Street Improvement Fund - This fund was established in FY 2002 to account for the proceeds of an incremental property tax increase. These proceeds shall only be used for future capital street improvements to offset debt issues and payment of such debt requirements. This fund is projected to begin FY 2020-21 with a fund balance of \$280,655. With additional tax revenues of \$578,210, interest and penalties of \$2,500 and interest earnings of \$20,000 brings the total projected resources to \$881,365. A total of \$0 is programmed for street projects, leaving a balance in this fund of \$881,365.

Arboretum Construction Fund - This capital fund was established to better account for Arboretum related capital improvements, particularly since City funding continues to be so leveraged by private donations and sponsorships. There are no miscellaneous improvements programmed for FY 2020-21.

Family Center Construction Fund - This capital fund was established to better account for Family Center related capital improvements, particularly since City funding continues to be so leveraged by private donations and sponsorships. There are no miscellaneous improvements programmed for FY 2020-21.

Park Projects Fund - This fund was established for projects associated with the City's park lands as considered by the Park Board. These projects are funded by internal transfers from the General Fund and currently has a balance of \$40,341. There are no projects programmed for FY 2020-21.

Long - Term Capital Projects Fund - This fund was established in FY 2015 to account for the proceeds of a property tax increase. These proceeds shall only be used for long-term capital projects in order to offset debt issues and payment of such debt requirements. This fund is projected to begin FY 2020-21 with a fund balance of \$970,514. With additional tax revenues of \$0, interest and penalties of \$1,000 and interest earnings of \$5,000 brings the total projected resources to \$977,114. In order to balance the budget with the same tax rate as last year, this was not funded for FY 2020-21. Instead, this will be funded with yearend excess from FY 2019-20 General Fund operations. A total of \$0 is programmed for street projects, leaving a balance in this fund of \$977,114.

OTHER FUNDS

Equipment Replacement Funds - The Equipment Replacement Funds begin FY 2020-21 with an estimated fund balance of \$1,162,467 and an additional \$660,600 is budgeted as new revenue from operating transfers and interest earnings. Budgeted expenditures amount to \$1,284,100 for routine replacement items such as patrol and staff cars, machinery & equipment and work trucks. Again, revenue transfers are based upon prior purchases, calculating payments for equipment purchased in equal installments over the equipment's useful life. This fund, established in 1994 for the purchase of large equipment, also levels the "peaks" and "valleys" in operating funds when the level of equipment purchased is not consistent from year to year.

Emergency Reserve Funds - These two separate reserve funds for general and utility operations are recommended to be retained at \$250,000 each.

Tourism Fund - FY 2020-21 revenues are projected to decrease due to the COVID-19 Pandemic. Prior to this, activity was growing in the City's six hotels.

As the Council is well aware, these funds are very restricted with regard to how they might be used for bonifide tourism related activities. After year end tourism transfers, this fund is anticipated to end FY 2020-21 with a fund balance of \$1,128,648, which will be used for future tourism improvements like the event pavilion.

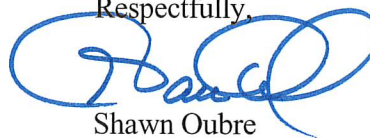
CONCLUSION

The total combined operating budget (General Fund and Utility Fund) for FY 2020-21 is \$16,883,945, which includes transfers to other funds for capital expenditures and reimbursement for services, performed by General Fund operations. The total combined capital expenditures budget for FY 2020-21 for all funds is \$3,001,820.

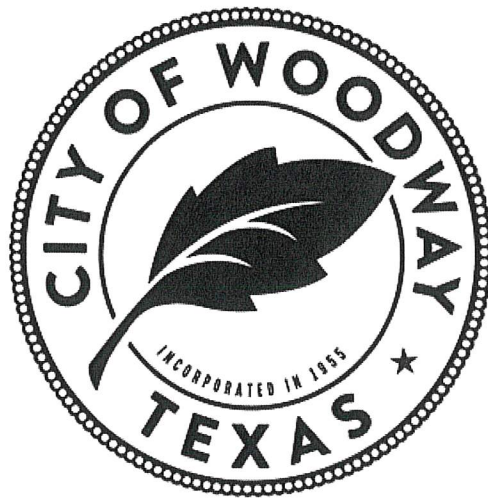
I want to express appreciation to the Directors and Department heads who worked to develop realistic plans of doing more for less while maintaining the goal of delivering quality service to the citizens. Also, appreciation goes to the Woodway City Council for their involvement and input which expressed the desires and input from their constituents. Their participation helped mold this into a better operating plan for 2020-2021.

I would be remissed if I did not congratulate William Klump, Director of Finance, for his hours of work and efforts on this budget. Through his labors, the City was honored again by receiving the Government Finance Officer's Association Distinguished Budget Presentation Award for fiscal year 2020. The staff and employees look forward to another productive year.

Respectfully,



Shawn Oubre
City Manager



**ADOPTING
INSTRUMENTS**



ORDINANCE 20-08

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF WOODWAY, TEXAS, FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2020, AND ENDING ON SEPTEMBER 30, 2021; PROVIDING FOR A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS ADOPTED WAS NOTICED AND HAS BEEN OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, notice of a public hearing on the budget for the City of Woodway, Texas, for the fiscal year 2020-2021 was heretofore published at least fifteen (15) days in advance of said public hearing; and

WHEREAS, a public hearing on the said budget was duly held on the 24th day of August 2020, and all interested persons were given an opportunity to be heard for or against any item thereof;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WOODWAY, TEXAS:

SECTION 1: That the City Council hereby adopts and approves the revised proposed budget as filed with the City Secretary for the fiscal year beginning October 1, 2020, through September 30, 2021, and hereby appropriates the amounts as specified therein.

SECTION 2: That the City Manager shall cause copies of the budget to be filed with the City Secretary and the County Clerk of McLennan County.

SECTION 3: That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.


SECTION 4: That it is hereby officially found and determined that the meeting at which this Ordinance is adopted was noticed and has been open to the public as required by law.

PASSED AND APPROVED this the 24th day of August 2020.

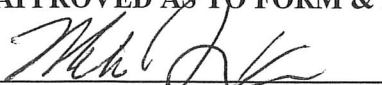
CITY OF WOODWAY, TEXAS


Jane Kittner, Mayor

ATTEST:


Donna Barkley, City Secretary

APPROVED AS TO FORM & LEGALITY:


Mike Dixon, City Attorney

CERTIFICATION OF SEPARATE VOTE:

The City Council voted separately and additionally to ratify the increase in property tax revenues reflected in the adopted FY2020/2021 budget by a vote of 6 AYES to 0 NAYS with 0 abstentions.

ATTEST:

Denna Barkley
City Secretary

ORDINANCE 20-09

AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WOODWAY, TEXAS, FOR THE YEAR 2020

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODWAY, TEXAS:

SECTION 1: THAT there shall be levied and collected and hereby levied for the support of the municipal government of the City of Woodway, Texas, for year 2020 upon all taxable real and personal property within the corporate limits of the city subject to taxation, a rate of .4500 on each \$100.00 of assessed valuation of property.

Each one hundred dollar valuation, to wit:

For the purposes of maintenance and operations	.450000*
For the payment of principal and interest on the debt of this City	.000000

* .405000 general, and .045000 capital street improvements

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.03 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.

SECTION 2: THAT all receipts appropriated by this Ordinance are hereby made to the above funds.

SECTION 3: THAT all 2020 ad valorem taxes shall be paid before February 1, 2021, and taxes not paid by that time shall be increased by such penalty and interest as provided by law.

SECTION 4: THAT this Ordinance shall be in full force and effective immediately upon passage by the City Council.

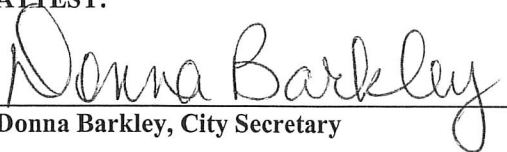
SECTION 5: THAT it is hereby officially found and determined that the meeting at which this Ordinance is passed was noticed and has been open to the public as required by law.

PASSED AND APPROVED this the 24th day of August 2020.

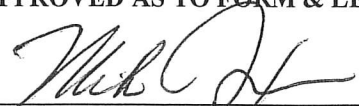
CITY OF WOODWAY, TEXAS


Jane Kittner, Mayor

ATTEST:


Donna Barkley, City Secretary

APPROVED AS TO FORM & LEGALITY:


Mike Dixon, City Attorney

FINANCE POLICIES



CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.01

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: BUDGET PERIOD

PAGE 1 OF 1

The fiscal year of the City shall begin on October 1st of each calendar year and will end on September 30th of the following calendar year. The fiscal year will also be the accounting and budget year. All funds collected by the City during any fiscal year including both current and delinquent revenue shall belong to such fiscal year and, except funds derived to pay interest and create a sinking fund on any indebtedness of the City, may be applied to the payment of the expenses incurred during such fiscal year. Any revenues uncollected at the end of any fiscal year, and any unencumbered funds actually on hand, shall become resources of the next succeeding fiscal year.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.02

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: BUDGET SUBMISSION

PAGE 1 OF 1

The City Manager, prior to August 1st of each year, shall prepare and submit a proposed budget, covering the next fiscal year, to the Council which shall contain the following information:

- (a) The proposed financial policies for the next year with explanations of any change from previous years in expenditures and any major changes of policy and a complete statement regarding the financial condition of the City;
- (b) An estimate of all revenue from taxes and other sources, including the present tax structure rates and property valuation for the ensuing year, together with tax levies and collections for the last five (5) years;
- (c) A carefully itemized list of proposed expenses by office, department, agency, employee, project and an unallocated reserve fund for the budget year, as compared to actual expenses of the last ended fiscal year, and the present year-to-day;
- (d) A description of all outstanding bond indebtedness, showing amount, purchaser, date of issue, rate of interest, and maturity date, as well as any other indebtedness which the City has incurred and which has not been paid.
- (e) A statement proposing any capital expenditures deemed necessary during the next budget year and recommended provisions for financing;
- (f) A projected list of capital projects which should be undertaken within the five (5) next succeeding years; and
- (g) Such other information as may be requested by the Council.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.03

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: PUBLIC RECORD

PAGE 1 OF 1

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the City Council and shall be a public record. The City Manger shall provide copies for distribution to all interested persons.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.04

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: PUBLIC HEARING

PAGE 1 OF 1

At the Council meeting at which the proposed budget is submitted the Council shall name the date and place of a public hearing to be held thereon and shall cause to be published in the official newspaper of the City the time and place of such hearing, which will be not less than fifteen (15) days after the date of the notice. At this hearing, interested citizens may express their opinions concerning the proposed budget.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.05

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: BUDGET ADOPTION

PAGE 1 OF 1

After public hearing, the Council shall analyze the proposed budget, making any additions or deletions which it feels appropriate, and shall, at least ten (10) days prior to the beginning of the next fiscal year, adopt a budget by a majority vote. Should the Council take no final action on or prior to such date, the then existing budget, together with its tax-levying ordinance and its appropriation ordinance shall be deemed to have been finally adopted by the Council. No budget shall be adopted or appropriations made unless the total of estimated income and funds available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this article.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.06

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: APPROPRIATION

PAGE 1 OF 1

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes named therein. Except as provided in this Article, no funds of the City shall be expended nor shall any obligation for the expenditure of money be incurred, except pursuant to the annual appropriation ordinance provided by this article. At the close of each fiscal year any unencumbered balance of an appropriation shall revert to the fund from which appropriated and become available for reappropriation for the next fiscal year. The Council may transfer any unencumbered appropriation balance or portion thereof from one office, department, or agency to another, at any time. The City Manager shall have authority, without Council approval, to transfer appropriation balances from one expenditure account to another within a single office, department, or agency of the City.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.07

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: BALANCED BUDGET REQUIREMENT

PAGE 1 OF 1

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the National Committee on Governmental Accounting or some other nationally accepted classification.

The summary, the City of Woodway will develop balanced budgets in which current resources (current revenues plus fund balance) will equal or exceed current expenditures. The City will avoid budgetary procedures that balance the budget at the expense of meeting future years expenses, such as: postponing expenditures, accruing future years revenues, or rolling over short-term debt. The budget will provide for adequate maintenance and replacement of capital plant and equipment.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.08

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: EMERGENCY APPROPRIATION

PAGE 1 OF 1

At any time in any fiscal year, the Council may make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of three-fourths of the Council members qualified and serving. The total amount of all emergency appropriations made in any fiscal year shall not exceed two and one-half (2½) percent of the tax levy for that fiscal year. Should the unappropriated and unencumbered revenues, income and available funds of the City for such fiscal year be insufficient to meet the expenditures under the appropriation authorized by this section, thereby creating a deficit, the Council shall include the amount of such deficit in its budget for the following fiscal year, during which such deficit shall be paid off and discharged.

In the absence of unappropriated available revenues or other funds to meet emergency appropriations under the provisions of the next preceding section, the Council may by resolution authorize the borrowing of money to meet such deficit by the issuance of notes, each of which shall be designated "Emergency Note" and may be renewed but all such notes and any renewals thereof shall mature and be payable not later than the last day of the fiscal year next succeeding the fiscal year in which the emergency appropriation was made, as provided in the last preceding section.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.9

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: REVENUE POLICIES

PAGE 1 OF 2

1. Revenue Goal. The City shall attempt to maintain a diversified and stable revenue system to shelter it from short run fluctuations in any one revenue source.
2. Development of Revenue Projection. The City will estimate its annual revenues using an objective analytical process. The City will project revenues for the next two years and five years; and, these projections will be updated annually. Each existing and potential revenue source will be examined annually.
3. User Charges and Fees Required. User charges and fees will be established at a level related to the cost of providing the services. The City will recalculate a full cost of activities supported by user fees to identify the impact of inflation and other cost increases.

Enterprises Funds: The City shall establish user fees and charges that fully support the total direct and indirect cost of the activity. Indirect costs include the cost of administration borne by other operating funds.

The City Council shall periodically set water rates so that there will be no deficit spending; and the water system budget will be balanced and all costs and expenses of the City water system expansion (including, but not limited to, ownership, acquisition, expansion, operation and maintenance) shall be paid from water system funds.

In order to prevent ad valorem property tax increases, no ad valorem property tax funds collected or received by the City shall be used to pay or subsidize any costs or expense of the City water system.

General Fund: The City shall establish and maintain fees for activities that are supported by the user. For each supported activity, the City shall establish the rate or fee necessary. Fees shall be reviewed annually and adjusted when necessary to maintain the proper level.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.9

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: REVENUE POLICIES

PAGE 2 OF 2

4. Tax Collection. The City will follow an aggressive policy of collecting property tax revenues.
5. Tax Assessment. The City will monitor the appraisal procedures of the McLennan County Tax Appraisal District and provide necessary input to assure that sound appraisal procedures are maintained.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.10

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: RESERVE POLICIES

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Undesignated Emergency Reserve Fund Balances. In addition to maintaining operating contingency funds of 1% of total budgeted fund expenditures, the City will establish operating reserves to provide for unanticipated expenditures or revenue shortfalls of a nonrecurring nature. These reserves will be maintained at \$250,000 for General Fund operations and \$250,000 for Utility Fund operations.

Working Capital. End of year fund balances will be sufficient to provide working capital for the various funds that will assure a positive cash balance at all times during the year; and/or the fund balances will provide for ninety (90) days working capital.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 200.11

SUBJECT: BUDGET ADMINISTRATION
AND DEVELOPMENT

TITLE: LONG-TERM DEBT

PAGE 1 OF 1

General Obligation Debt. The City is a Home Rule Charter City with a maximum authorized property tax rate for all purposes of \$2.50 per \$100 assessed valuation. This maximum tax rate is imposed by the Constitution of the State of Texas. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax of \$1.50 per assessed valuation, based on 90% collections. It is the policy of the City to maintain the debt service tax rate at a fairly constant level while not exceeding the industry median.

Combination Tax and Revenue Debt. It is the City's policy to fund as many projects as possible from Capital Project Funds and to incur new debt only when necessary for larger projects. All Combination Tax and Revenue Debt is 100% self-supporting. In determining the timing for issuance of new debt, the objective is to minimize the overall debt service; therefore, new debt issuance is usually timed to coincide with a decrease in current debt service.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 201.01

SUBJECT: INVESTMENT

TITLE: INVESTMENT POLICIES

PAGE 1 OF 9

I. OVERVIEW

This policy is created to comply with all current requirements of the Texas Public Funds Investment Act, Section 2256 of the Texas Government Code. It is the policy of the City of Woodway (City) to invest public funds in a manner which will provide for safety of principal and a market rate of interest while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. The City's investment policy, as approved by the City Council, is adopted to provide investment policy guidelines for use by City Staff.

II. SCOPE

This policy applies to all investment activities of the City's funds except those subject to other investment covenants, or excluded by contract. All funds covered by this policy shall be invested in accordance with the Public Funds Investment Act (Section 2256 of the Texas Government Code), as amended. These funds are accounted for in the City's annual financial report and include:

- A. General Fund
- B. Utility Fund
- C. Debt Service Funds
- D. Capital Projects Funds
- E. Emergency Reserve Fund
- F. Special Revenue Funds
- G. Equipment Replacement Fund

III. OBJECTIVES

The primary objectives, in priority order, of investment activities shall be:

A. Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective shall be to mitigate credit risk and interest rate risk.

1. Credit Risk

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
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SECTION: FINANCE POLICIES

NUMBER: 201.01

SUBJECT: INVESTMENTS

TITLE: INVESTMENT POLICIES

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Credit risk is the risk of loss due to the failure of the security issuer or backer. Credit risk may be mitigated by:

- a. Limiting investments to the safest types of securities;
- b. Pre-qualifying the financial institutions, brokers/dealers, intermediaries, and advisors with which the City will do business; and,
- c. Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

2. Interest Rate Risk

Interest rate risk is the risk that the market value of securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:

- a. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity; and,
- b. By investing operating funds primarily in shorter-term securities.

B. Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands.

C. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of interest throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair rate of interest relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

1. A declining credit security could be sold early to minimize loss of principal;
2. A security swap could be used to adjust average portfolio maturity or improve the quality or yield of the portfolio; or,
3. Liquidity needs of the portfolio require that the security be sold.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
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TITLE: INVESTMENT POLICIES

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IV. STANDARDS OF CARE

A. Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with the investment policy and written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

B. Ethics and Conflicts

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Investment officers shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Investment officers shall refrain from undertaking personal investment transactions with the same individual person with whom business is conducted on behalf of the City.

An investment officer of the City who has a personal business relationship with a business organization offering to engage in an investment transaction with the entity shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined under Chapter 573, to an individual seeking to sell an investment to the investment officer shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council. For purposes of this subsection, an investment officer has a personal business relationship with a business organization if:

1. The investment officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;

CITY OF WOODWAY
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SECTION: FINANCE POLICIES

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TITLE: INVESTMENT POLICIES

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2. Funds received by the investment officer from the business organization exceed 10 percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

C. Investment Officer

Authority to manage the City's investment program is derived from Texas Local Government Code, Chapter 104. Management responsibility for the investment program is vested in the City Manager, and may be delegated to the Finance Director. Written procedures for the operation of the investment program consistent with this investment policy shall be established. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the established procedures.

D. Required Training

The City Manager and/or Finance Director shall attend at least one training session relating to the responsibilities of maintaining the investment portfolio within 12 months after taking office or assuming duties and shall receive no less than 10 hours of instruction related to investment functions. Thereafter eight hours of investment training is required in every two year period that begins on the first day of the fiscal year and consists of the two consecutive fiscal years after that date. Such training, from an independent source as approved by City Council, shall include education in investment controls, security risks, strategy risks, market risks, and compliance with the Public Funds Investment Act.

V. INVESTMENT STRATEGIES

The City's investment portfolio shall be designed with the objective of obtaining a market rate of interest throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

A. Market Yield Benchmark

The City's investment strategy is conservative. Given this strategy, the basis used by the Finance Director to determine whether market yields are being achieved shall be the 91-day T-bill rate.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

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B. Maximum Maturities

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest operating funds in securities maturing more than 12 months from the date of purchase, unless approved by the City Council.

Capital Projects funds may be invested in securities exceeding 12 months if the maturity of such investments are made to coincide as nearly as practicable with the expected use of the funds. Reserve funds may be invested in securities exceeding 12 months provided that the maturity of such investments do not exceed the initial call date on the related bond issue.

C. Diversification

The City will seek to diversify investments in order to avoid incurring unreasonable risks.

VI. SAFEKEEPING AND CUSTODY

A. Authorized Financial Dealer and Institution

The Finance Director shall maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of Texas. These may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Finance Director with the following:

1. Audited financial statements;
2. Proof of Financial Industry Regulatory (FINRA) certification;
3. Proof of state registration;
4. Completed broker/dealer questionnaire; and,
5. Certification of having received the City's investment policy.

A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the City invests. An annual review of the financial condition and registrations of qualified bidders will be conducted by the Finance Director.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 201.01

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TITLE: INVESTMENT POLICIES

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B. Collateralization

The City, in accordance with State Statute, requires all City funds held by financial institutions above the Federal Deposit Insurance Corporation (FDIC) insurance limit to be collateralized with securities whose market value is pledged at 102% of principal and accrued interest by that institution with the City's custodial bank. Private insurance coverage is not an acceptable collateralization form. Securities which are acceptable for collateralization purposes are as follows:

1. FDIC insurance coverage.
2. Obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of the United States or its agencies and instrumentalities. This shall include letters of credit issued by U.S. government agencies.
3. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.
4. Obligations of the State of Texas or debt obligations of a county, city or other political subdivision of the State of Texas having been rated no less than AAA and insured AAA or its equivalent by a nationally recognized rating agency with a remaining maturity of ten years or less.

C. Custody - Delivery Vs. Payment

All security transactions entered into by the City shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by the City's custodial bank and evidenced by safekeeping receipts.

D. Safekeeping of Securities

Securities purchased for the City's portfolios will be delivered in book entry form and will be held in third party safekeeping by a Federal Reserve member financial institution designated as the City's safekeeping and custodian bank.

The City will execute Safekeeping Agreements prior to utilizing the custodian's safekeeping services. The safekeeping agreement must provide that the safekeeping agent will immediately record and promptly issue and deliver a safekeeping receipt showing the receipt and the identification of the security, as well as the City's interest. All securities owned by the City will be held in a Customer Account naming the City as the owner.

CITY OF WOODWAY
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ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 201.01

SUBJECT: INVESTMENTS

TITLE: INVESTMENT POLICIES

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VII. AUTHORIZED AND SUITABLE INVESTMENTS

The investment of City funds will be made using only those investment types approved by the City Council and which are in accordance with State of Texas Government Code, Chapter 2256. The approved investment types will be limited to the following:

- A. U.S. Treasury and Federal Agency issues, not to exceed 75% of the total investment portfolio, including any investment insured by the Federal Deposit Insurance Corporation (FDIC) or backed by the full faith and credit of the United States government.
- B. Certificates of Deposit or demand deposits of state and national banks that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC), or its successor; or, secured by obligations described in section A above, which are intended to include Treasuries as well as all direct federal agency securities that have a market value of not less than the principal amount of the certificates or in any other manner and amount provided by law for deposits of a City. These deposits shall be governed by a Depository Contract that complies with federal and state regulation to properly secure a pledged security interest.
- C. Repurchase Agreements secured by any combination of cash and U.S. Treasury or Federal Agency issues as collateral with a market value which equals or exceeds 102% of the City's investment plus accrued interest and are pledged and held with the City's custodial bank. Repurchase agreements can only be entered with primary dealers and banks within the State of Texas in accordance with State law. Maximum term for repurchase agreements is 90 days from delivery unless the repurchase agreement is associated with the investment of bond proceeds; and
- D. Local government investment pools, e.g., Texpool, TexSTAR, Logic, which are AAA-rated by a nationally recognized bond rating company, e.g., Moody's, S&P, Fitch, and which participation in any particular investment pool(s) has been authorized by resolution of the City Council, not to exceed 50% of the total investment portfolio less bond funds. Bond funds may be invested at 100%.
- E. Interest bearing bank savings deposits issued by state and national banks or savings bank or a state or federal credit union (having their main or branch office in Texas) that are guaranteed or insured by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund (or their successor organizations).

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES

NUMBER: 201.01

SUBJECT: INVESTMENTS

TITLE: INVESTMENT POLICIES

PAGE 8 OF 9

VIII. REPORTING AND REVIEW

A. Reporting

The Finance Director shall prepare an investment report quarterly, including a summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. The report should be provided to the City Manager and City Council. The report shall include the following:

1. The investment position of the City on the date of the report.
2. Signature of all investment officers.
3. Summary for each fund stating:
 - a. Beginning market value;
 - b. Additions and changes; and
 - c. Ending market value.
4. Ending book value and market value for each investment along with fully accrued interest for the reporting period.
5. Maturity date of each investment.
6. Description of the account or fund for which the investments were made.
7. Statement that the investment portfolio is in compliance with the City's investment policy and strategies.

B. Security Pricing

Current market value of securities may be obtained by independent market pricing sources including, but not limited to, the Wall Street Journal, broker dealers and banks other than those who originally sold the security to the City as well as the City's safekeeping agent.

C. Review

If the City places funds in any investment other than registered investment pools or accounts offered by its depository bank, the above reports shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the City Council.

In addition, the City's external auditors shall conduct a compliance audit of management controls on investments and adherence to the Investment Policy.

CITY OF WOODWAY
POLICY/ADMINISTRATIVE PROCEDURE
ADMINISTRATIVE DIRECTIVE

SECTION: FINANCE POLICIES NUMBER: 201.01
SUBJECT: INVESTMENTS
TITLE: INVESTMENT POLICIES PAGE 9 OF 9

D. Downgrade Provision for Investment Ratings

An Investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have a minimum rating. The City shall take all prudent measures that are consistent with its Investment Policy to liquidate an investment that does not have the required minimum rating. The City shall also monitor the credit ratings on securities that require minimum ratings. This may be accomplished through research, or with the assistance of broker dealers, banks or safekeeping agents.

IX. POLICY

A. Exemption

Any investment purchased prior to a change in policy, which subsequently does not meet the amended guidelines may be held to maturity provided that it does not pose a default risk to the portfolio or conflict with State law.

B. Amendment

The City shall review the Investment Policy annually. An annual review of the Investment Policy shall be conducted by the City Council's Investment/Audit Committee, City Manager, and Finance Director. The City Council shall consider for adoption as necessary the changes recommended by the City Council's Investment/Audit Committee, City Manager, and Finance Director.

CITY PROFILE



**PROFILE
CITY OF WOODWAY**

The City of Woodway is a political subdivision and municipal corporation of the State, duly organized and existing under the laws of Texas as set out in the City's Home Rule Charter. The City was incorporated in 1955, and adopted its Home Rule Charter in 1973. The City operates under a Council/Manager form of government with a City Council comprised of the Mayor and six Councilmembers. The Mayor is elected from and by the City Council on an annual basis.

Woodway is a residential suburb of Waco, located in a wooded, rolling hill area adjacent to Waco's southwestern boundary and Lake Waco. Woodway is approximately bounded by U. S. Highway 84, Texas Highway 6, and Lake Waco. The 2010 census reflected a population of 8,452; however, city officials believe the population to be approximately 9,000.

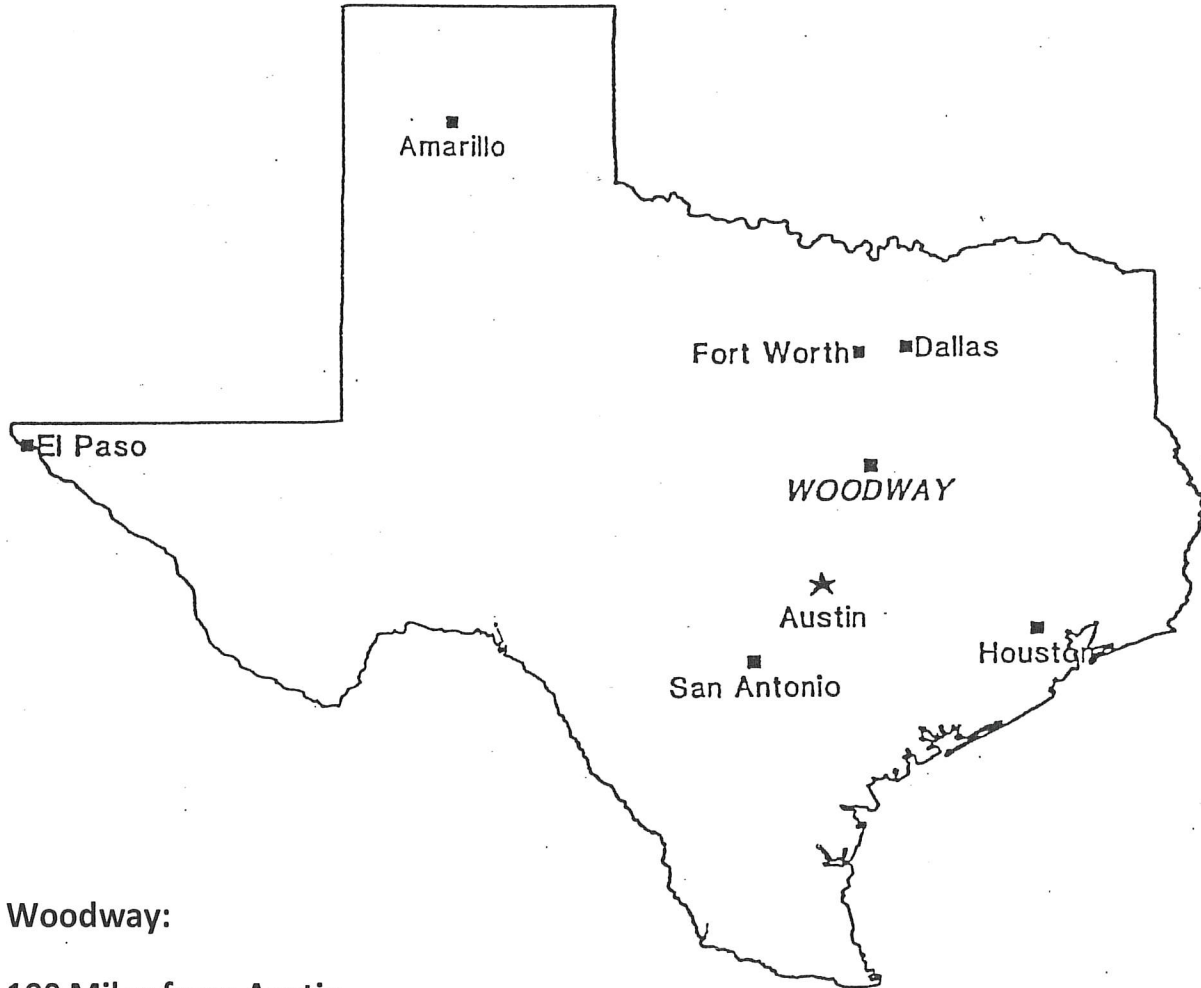
The City provides public safety (police and fire protection), street maintenance, water and sanitary sewer utilities, three recreational parks, an arboretum, a family center for youth sports, public improvement, planning and zoning, and general administrative services.

Public education in Woodway is provided by the Midway Independent School District and the Waco Independent School District. Higher education is provided in the county by Baylor University, McLennan County Community College, and Texas State Technical College. Combined enrollment of the three higher educational institutions is approximately 30,000.

KEY PUBLIC OFFICIALS

<u>Office</u>	<u>Incumbent</u>	<u>Length of Service</u>	<u>Term Expires</u>
Mayor	Jane Kittner	25 Years	May, 2022
Councilmembers	Scott A. Giddings	11 Years	May, 2022
	Vic Sober	2 Years	May, 2021
	Amine Qourzal	1 Year	May, 2022
	David Mercer	5 Months	May, 2023
	David Russell	5 Months	May, 2023
	Storey Cook	2 Months	May, 2021
City Manager	Shawn Oubre	2 Years	N/A

WOODWAY, TEXAS



Woodway:

100 Miles from Austin

102 Miles from Dallas

97 Miles from Fort Worth

179 Miles from San Antonio

189 Miles from Houston

WOODWAY, TEXAS

CITY OF WOODWAY
POPULATION DEMOGRAPHICS - 2010

Texas McLennan Co Woodway

Total Population	25,145,561	234,906	8,452
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Age			
Under 5 Years	8%	7%	4%
5 to 19 Years	22%	23%	19%
20 to 29 Years	15%	17%	7%
30 to 39 Years	14%	12%	9%
40 to 49 Years	14%	12%	13%
50 to 59 Years	12%	12%	17%
60 to 69 Years	8%	8%	15%
70 to 79 Years	4%	5%	10%
Over 79 Years	3%	4%	6%
Median Age	33.6	32.7	48.3

Sex			
Male	50%	49%	48%
Female	50%	51%	52%

Race			
White	46%	60%	87%
Black or African American	11%	14%	3%
Hispanic or Latino	38%	24%	7%
American Indian and Alaska Native	0%	0%	0%
Asian	4%	1%	2%
Native Hawaiian and Other Pacific Islander	0%	0%	0%
Other	1%	1%	1%

Source: 2010 Census of U.S. Census Bureau

WOODWAY, TEXAS

CITY OF WOODWAY
TEN LARGEST TAXPAYERS

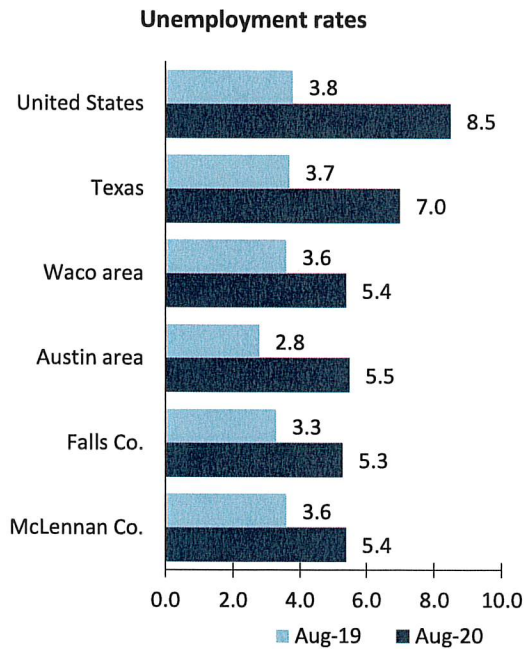
<u>Name of Taxpayer</u>	<u>Nature of Property</u>
Lehigh White Cement Company	Cement Producer
H. E. Butt Grocery Company	Supermarket
Waco Medical Office Building LLC	Medical Facility
Spring Waco LP	Hotel/Motel
Dhruvkish Partners LTD	Hotel/Motel
Hollywood Theaters Inc.	Movie Theater Complex
Bill H. Berryhill, M.D.	Medical Facility
Vridha Hospitality LLC	Hotel/Motel
Heritage Inn Number IX Limited	Hotel/Motel
Texas Health Development VI	Medical Facility

Waco Area Economic Summary

Updated October 01, 2020

This summary presents a sampling of economic information for the area; supplemental data are provided for regions and the nation. Subjects include **unemployment, employment, wages, prices, spending, and benefits**. All data are not seasonally adjusted and some may be subject to revision. Area definitions may differ by subject. For more area summaries and geographic definitions, see www.bls.gov/regions/economic-summaries.htm.

Unemployment rates for the nation and selected areas

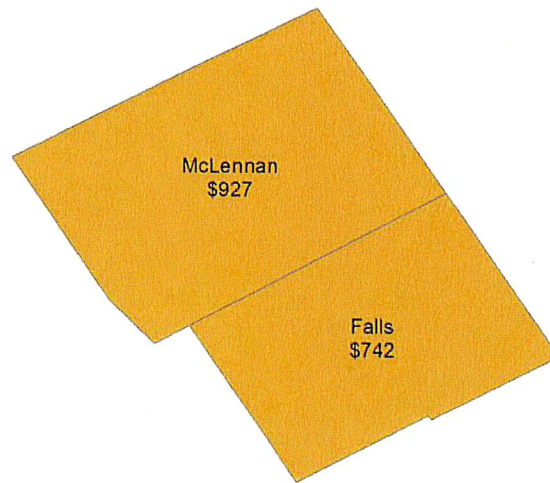


Source: U.S. BLS, Local Area Unemployment Statistics.

Average weekly wages for all industries by county

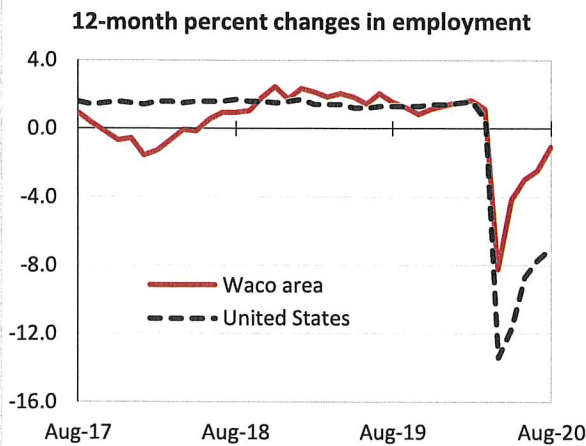
Waco area, first quarter 2020

(U.S. = \$1,222; Area = \$922)



Source: U.S. BLS, Quarterly Census of Employment and Wages.

Over-the-year changes in employment on nonfarm payrolls and employment by major industry sector



Source: U.S. BLS, Current Employment Statistics.

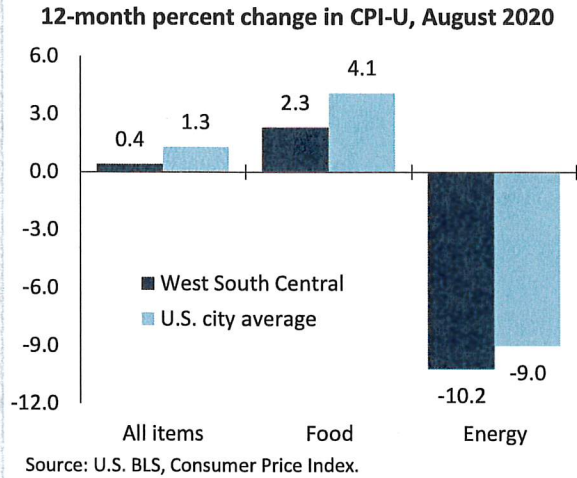
Waco area employment (number in thousands)	Aug. 2020	Change from Aug. 2019 to Aug. 2020	
		Number	Percent
Total nonfarm	122.1	-1.3	-1.1
Mining, logging, and construction	8.5	0.6	7.6
Manufacturing	16.0	-0.2	-1.2
Trade, transportation, and utilities	20.7	-0.7	-3.3
Information	1.0	0.0	0.0
Financial activities	7.3	-0.1	-1.4
Professional and business services	13.0	0.7	5.7
Education and health services	22.4	1.4	6.7
Leisure and hospitality	10.0	-2.8	-21.9
Other services	3.5	-0.1	-2.8
Government	19.7	-0.1	-0.5

Source: U.S. BLS, Current Employment Statistics.

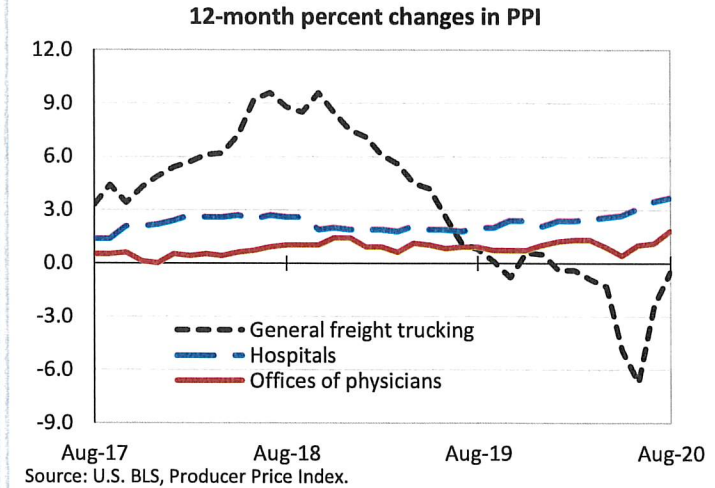


WOODWAY, TEXAS

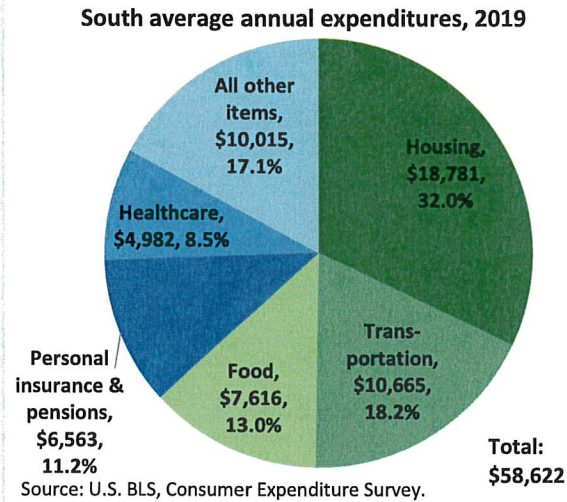
Over-the-year change in the prices paid by urban consumers for selected categories



Over-the-year changes in the selling prices received by producers for selected industries nationwide



Average annual spending and percent distribution for selected categories



Average hourly wages for selected occupations

Occupation	Waco area	United States
All occupations	\$20.96	\$25.72
Human resources managers	51.86	62.29
Accountants and auditors	32.37	38.23
Registered nurses	32.01	37.24
Construction laborers	15.47	20.06
Retail salespersons	12.39	14.12
Cooks, fast food	10.15	11.31

Source: U.S. BLS, Occupational Employment Statistics, May 2019.

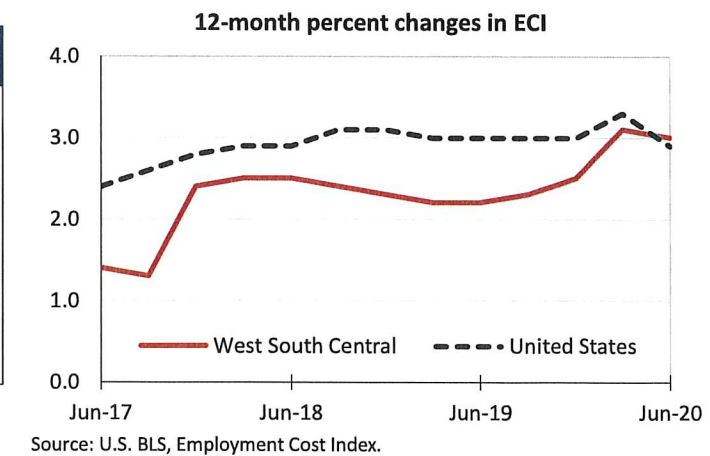
Employer costs per hour worked for wages and selected employee benefits by geographic division

Private industry, June 2020	West South Central (1)	United States
Total compensation	\$31.46	\$35.96
Wages and salaries	22.68	25.18
Total benefits	8.79	10.79
Paid leave	2.15	2.63
Vacation	1.06	1.35
Supplemental pay	1.26	1.23
Insurance	2.08	2.89
Retirement and savings	1.01	1.29
Legally required benefits	2.29	2.74

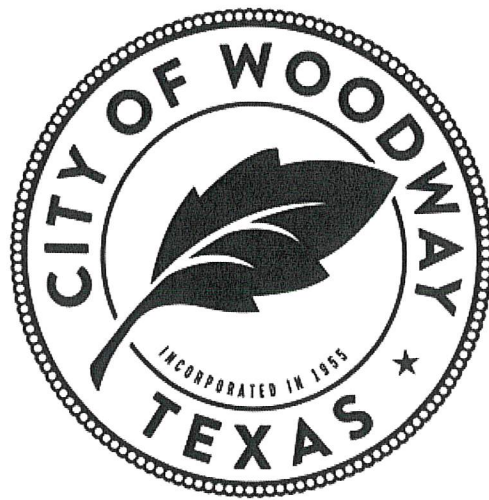
(1) The states that compose the West South Central census division are: AR, LA, OK, and TX.

Source: U.S. BLS, Employer Costs for Employee Compensation.

Over-the-year changes in wages and salaries

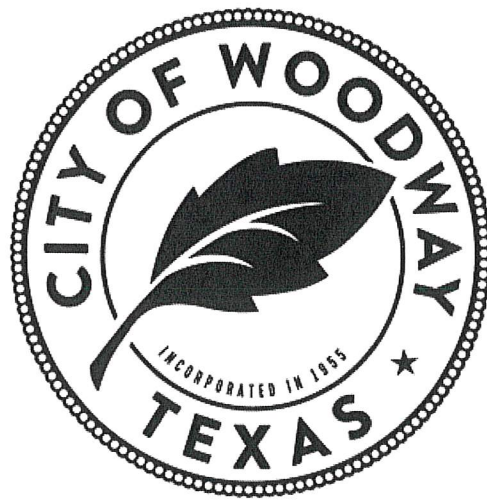


Southwest Information Office • BLSinfoDallas@bls.gov • <https://www.bls.gov/regions/southwest> • 972-850-4800



BUDGET SUMMARIES





WOODWAY, TEXAS

2020-2021 COMBINED FUNDS SUMMARY

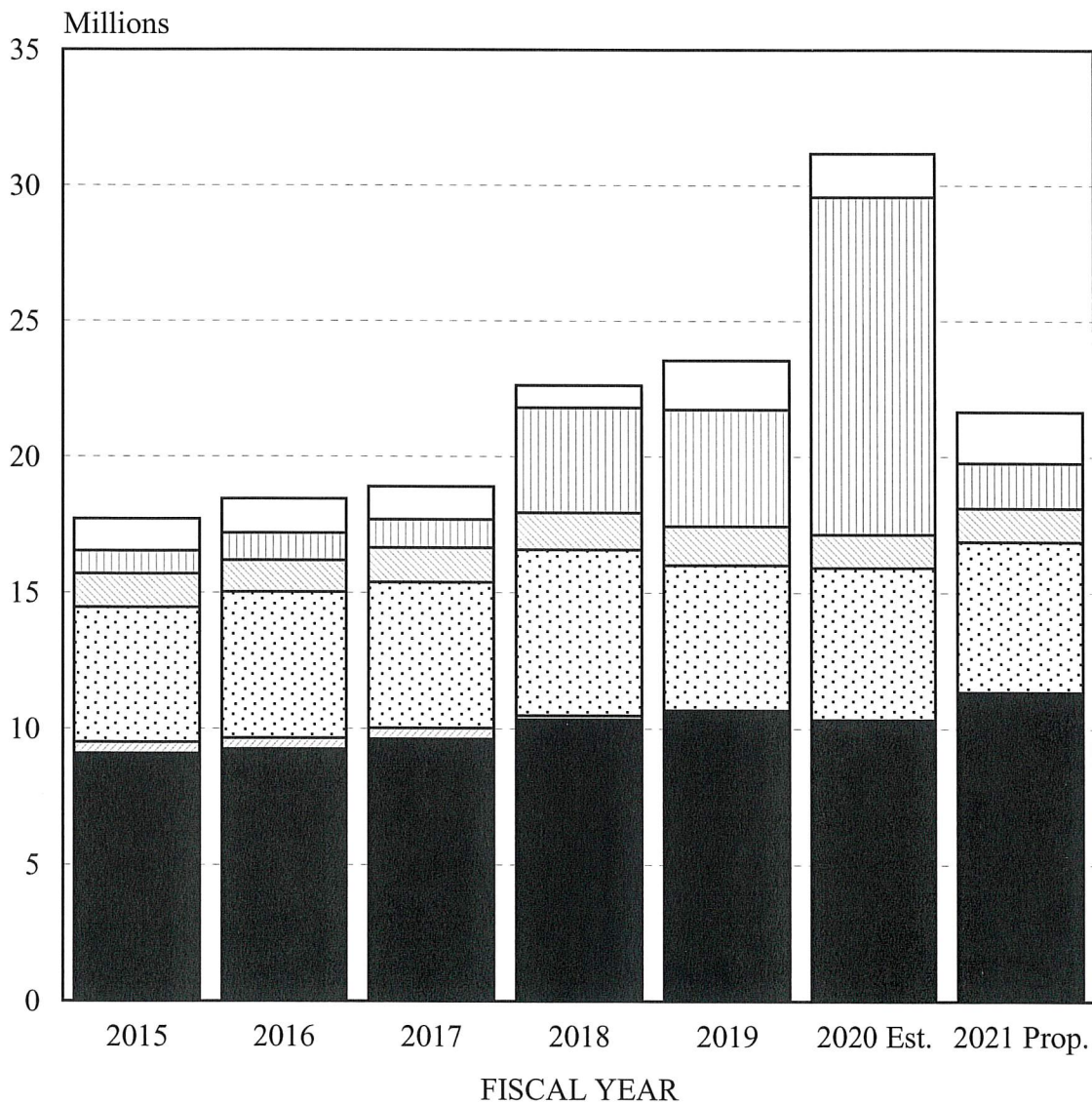
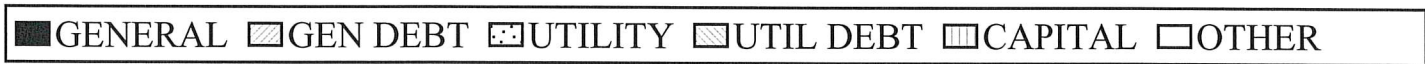
FUND #	FUND NAME	TYPE *	2019-2020 FUND BALANCE	2020-2021 REVENUES	2020-2021 EXPENDITURES	2020-2021 FUND BALANCE
- 100 -	GENERAL FUND	Operating	\$2,522,865	\$11,347,245	(\$11,347,245)	\$2,522,865
- 500 -	UTILITY FUND	Operating	195,813	5,536,700	(5,536,700)	195,813
- 101 -	GENERAL EMERGENCY RESERVE FUND	Designated	250,000	0	0	250,000
- 502 -	UTILITY EMERGENCY RESERVE FUND	Designated	250,000	0	0	250,000
- 103 -	GENERAL EQUIPMENT REPLACEMENT FUND	Designated	887,303	462,000	(1,019,100)	330,203
- 503 -	UTILITY EQUIPMENT REPLACEMENT FUND	Designated	275,164	198,600	(265,000)	208,764
- 200 -	TOURISM FUND	Restricted	1,045,052	657,500	(573,904)	1,128,648
- 203 -	UNCLAIMED MONEY FUND	Restricted	171	0	0	171
- 210 -	DRUG SEIZURE/FORFEITURE FUND	Restricted	29,255	100	(15,495)	13,860
- 211 -	LAW ENFORCEMENT OFFICER CONTINUING EDUCATION	Restricted	56	3,010	(3,000)	66
- 212 -	MUNICIPAL COURT BUILDING SECURITY FUND	Restricted	75,309	4,500	0	79,809
- 213 -	MUNICIPAL COURT TECHNOLOGY FUND	Restricted	8,787	4,050	0	12,837
- 214 -	MUNICIPAL COURT CHILD SAFETY FUND	Restricted	84,249	12,500	0	96,749
- 215 -	ASSET FORFEITURE FUND	Restricted	14,374	100	0	14,474
- 216 -	MUNICIPAL COURT LOCAL TRUANCY PREVENTION & DIVERSION FUND	Restricted	2,434	0	0	2,434
- 217 -	MUNICIPAL COURT LOCAL MUNICIPAL JURY FUND	Restricted	50	0	0	50
- 300 -	PARK PROJECTS FUND	Capital	40,341	850	0	41,191
- 301 -	PARK DEDICATION FUND	Capital	12,708	50	0	12,758
- 302 -	GENERAL PROJECTS FUND	Capital	4,460,549	25,000	(330,000)	4,155,549
- 306 -	FUTURE CAPITAL STREET IMPROVEMENT FUND	Capital	280,655	600,710	0	881,365
- 308 -	ARBORETUM CONSTRUCTION FUND	Capital	101,702	15,000	0	116,702
- 309 -	DEVELOPMENT FUND	Capital	134,006	500	0	134,506
- 310 -	FAMILY CENTER CONSTRUCTION FUND	Capital	804,732	9,275	0	814,007
- 311 -	LONG - TERM CAPITAL PROJECTS FUND	Capital	970,514	6,600	0	977,114
- 400 -	GENERAL DEBT SERVICE FUND	Restricted	41,873	0	0	41,873
- 501 -	UTILITY DEBT SERVICE FUND	Restricted	330,140	1,232,064	(1,227,064)	335,140
- 504 -	UTILITY PROJECTS FUND	Capital	34,205	0	(1,339,000)	(1,304,795)
- 507 -	UTILITY IMPACT IMPROVEMENTS	Restricted	37,806	0	0	37,806
- 513 -	2016 UTILITY IMPROVEMENT FUND	Capital	0	0	0	0
- 514 -	2017 UTILITY IMPROVEMENT FUND	Capital	0	0	0	0
TOTALS			\$12,890,113	\$20,116,354	(\$21,656,508)	\$11,349,959

* Operating - Funds are used to support daily activities of the City
 Capital - Funds are used to support capital projects of the City, usually significant in value
 Designated - Funds have been designated by the City for a specific purpose
 Restricted - Funds are legally restricted for a specific purpose

COMBINED FUNDS SUMMARY

EXPENDITURE BY FUND

(Five Years Actual, Estimate, & Proposed)



WOODWAY, TEXAS

**2020-2021
COMBINED FUNDS SUMMARY
TOTAL REVENUES AND EXPENDITURES BY FUND**

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
GENERAL FUND	\$10,698,354	\$11,045,986	\$10,494,457	\$11,347,245
GENERAL DEBT SERVICE FUND	7,426	0	2,110	0
UTILITY FUND	5,382,730	5,560,800	5,587,950	5,536,700
UTILITY DEBT SERVICE FUND	1,451,933	1,239,464	1,230,564	1,232,064
CAPITAL PROJECT FUNDS	2,511,329	1,295,175	1,709,128	657,985
OTHER FUNDS *	1,568,180	1,459,725	1,199,844	1,342,360
SUBTOTAL	\$21,619,952	\$20,601,150	\$20,224,053	\$20,116,354
INTERFUND TRANSFERS	(3,453,729)	(2,294,999)	(2,924,717)	(2,251,311)
TOTAL	\$18,166,223	\$18,306,151	\$17,299,336	\$17,865,043

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
GENERAL FUND	\$10,680,664	\$11,045,986	\$10,330,565	\$11,347,245
GENERAL DEBT SERVICE FUND	0	0	0	0
UTILITY FUND	5,333,825	5,560,800	5,585,105	5,536,700
UTILITY DEBT SERVICE FUND	1,431,063	1,224,464	1,224,464	1,227,064
CAPITAL PROJECT FUNDS	4,289,281	13,034,236	12,433,219	1,669,000
OTHER FUNDS *	1,816,869	1,533,540	1,603,470	1,876,499
SUBTOTAL	\$23,551,702	\$32,399,026	\$31,176,823	\$21,656,508
INTERFUND TRANSFERS	(3,453,729)	(2,294,999)	(2,924,717)	(2,251,311)
TOTAL	\$20,097,973	\$30,104,027	\$28,252,106	\$19,405,197

* OTHER FUNDS: GENERAL EMERGENCY RESERVE, UTILITY EMERGENCY RESERVE, TOURISM, EQUIPMENT REPLACEMENT, UNCLAIMED MONEY, DRUG SEIZURE/FORFEITURE, ASSET FORFEITURE, LAW ENFORCEMENT OFFICER CONTINUING EDUCATION, MUNICIPAL COURT BUILDING SECURITY, MUNICIPAL COURT TECHNOLOGY, MUNICIPAL COURT CHILD SAFETY, MUNICIPAL COURT LOCAL TRUANCY PREVENTION & DIVERSION, MUNICIPAL COURT LOCAL MUNICIPAL JURY.

WOODWAY, TEXAS

**2020-2021
COMBINED FUNDS SUMMARY
REVENUES AND EXPENDITURES BY CATEGORY**

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
PROPERTY TAX	\$5,237,039	\$5,594,075	\$5,523,109	\$5,734,476
CITY SALES & USE TAX	2,816,347	2,800,000	2,721,330	2,800,000
HOTEL OCCUPANCY TAX	710,951	750,000	438,215	650,000
FRANCHISE FEES	725,949	709,000	696,081	698,000
CHARGES FOR SERVICES	6,532,598	6,668,800	6,701,200	6,669,200
BOND PROCEEDS	0	0	0	0
INTEREST AND OTHER	2,143,339	1,784,276	1,219,401	1,313,367
INTERFUND TRANSFERS	3,453,729	2,294,999	2,924,717	2,251,311
TOTAL REVENUES	\$21,619,952	\$20,601,150	\$20,224,053	\$20,116,354

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
SALARIES & BENEFITS	\$7,450,504	\$8,579,848	\$8,072,476	\$8,973,042
SUPPLIES & MATERIALS	413,088	520,660	449,093	515,705
REPAIRS & MAINTENANCE	610,572	626,156	562,026	662,604
OTHER SERVICES & CHARGES	4,359,689	4,922,552	4,332,867	4,936,557
DEBT SERVICE	2,262,411	1,326,564	1,326,564	1,330,964
CAPITAL	5,001,709	14,128,247	13,509,080	2,986,325
INTERFUND TRANSFERS	3,453,729	2,294,999	2,924,717	2,251,311
TOTAL EXPENDITURES	\$23,551,702	\$32,399,026	\$31,176,823	\$21,656,508

WOODWAY, TEXAS

**2020-2021
COMBINED FUNDS BY FUND TYPE
REVENUES AND EXPENDITURES BY CATEGORY**

REVENUES	GENERAL * GOVERNMENT	UTILITY ** SYSTEM	SPECIAL *** REVENUE	TOTAL
PROPERTY TAX	\$5,734,476	\$0	\$0	\$5,734,476
CITY SALES & USE TAX	2,800,000	0	0	2,800,000
HOTEL OCCUPANCY TAX	0	0	650,000	650,000
FRANCHISE FEES	698,000	0	0	698,000
CHARGES FOR SERVICES	1,181,000	5,488,200	0	6,669,200
BOND PROCEEDS	0	0	0	0
INTEREST AND OTHER	1,226,607	55,000	31,760	1,313,367
INTERFUND TRANSFERS	827,147	1,424,164	0	2,251,311
TOTAL REVENUES	\$12,467,230	\$6,967,364	\$681,760	\$20,116,354

EXPENDITURES	GENERAL * GOVERNMENT	UTILITY ** SYSTEM	SPECIAL *** REVENUE	TOTAL
SALARIES & BENEFITS	\$7,953,436	\$1,019,606	\$0	\$8,973,042
SUPPLIES & MATERIALS	334,060	166,150	0	500,210
REPAIRS & MAINTENANCE	414,804	247,800	0	662,604
OTHER SERVICES & CHARGES	2,168,620	2,670,080	115,152	4,953,852
DEBT SERVICE	0	1,227,064	102,100	1,329,164
CAPITAL	1,373,425	1,612,900	0	2,986,325
INTERFUND TRANSFERS	452,000	1,424,164	375,147	2,251,311
TOTAL EXPENDITURES	\$12,696,345	\$8,367,764	\$592,399	\$21,656,508

THIS SCHEDULE REFLECTS TOTAL PROPOSED REVENUES AND EXPENDITURES FOR THE CITY AS A WHOLE.

* GENERAL GOVERNMENT FUNDS: GENERAL FUND, GENERAL EMERGENCY RESERVE, GENERAL EQUIPMENT REPLACEMENT, GENERAL DEBT SERVICE, PARK PROJECTS, PARK DEDICATION, GENERAL PROJECTS, LONG-TERM CAPITAL PROJECTS, FUTURE CAPITAL STREET IMPROVEMENT, ARBORETUM CONSTRUCTION, DEVELOPMENT, FAMILY CENTER CONSTRUCTION.

** UTILITY SYSTEM FUNDS: UTILITY FUND, UTILITY EMERGENCY RESERVE, UTILITY EQUIPMENT REPLACEMENT, UTILITY DEBT SERVICE, UTILITY PROJECTS, UTILITY IMPACT IMPROVEMENTS, 2016 UTILITY IMPROVEMENT BOND, 2017 UTILITY IMPROVEMENT BOND.

*** SPECIAL REVENUE FUNDS: TOURISM, UNCLAIMED MONEY, DRUG SEIZURE/FORFEITURE, ASSET FORFEITURE, LAW ENFORCEMENT OFFICER CONTINUING EDUCATION, MUNICIPAL COURT BUILDING SECURITY, MUNICIPAL COURT TECHNOLOGY, MUNICIPAL COURT CHILD SAFETY, MUNICIPAL COURT LOCAL TRUANCY PREVENTION & DIVERSION, MUNICIPAL COURT LOCAL MUNICIPAL JURY.

WOODWAY, TEXAS

**2020-2021
COMBINED PERSONNEL SUMMARY BY DEPARTMENT**

GENERAL FUND	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
CITY SECRETARY'S OFFICE	1.00	1.00	1.00	1.00
ADMINISTRATION	3.70	3.70	3.70	3.70
FINANCE	2.50	2.50	2.50	2.50
POLICE/FIRE/ANIMAL CONTROL	46.25	46.50	46.50	46.50
MUNICIPAL COURT	1.75	2.00	2.00	2.00
STREETS	4.60	4.60	4.60	4.60
SANITATION	0.00	0.00	0.00	0.00
PARKS	5.10	5.10	5.10	5.10
PUBLIC BUILDINGS	0.50	0.00	0.00	0.00
COMM. SVCS ADMIN/INSPECTIONS	2.60	2.60	2.60	2.60
COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00
ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00
WOODWAY BEAUTIFUL	0.00	0.00	0.00	0.00
YOUTH COMMISSION	0.00	0.00	0.00	0.00
CARLEEN BRIGHT ARBORETUM 1	6.20	6.20	6.20	6.60
WOODWAY FAMILY CENTER 2	2.80	3.30	3.30	2.90
TOTAL GENERAL FUND	77.00	77.50	77.50	77.50

- 1 A full-time Arboretum position was upgraded from an Office/Clerical position to a Management/Supervision position in FY 21.
 2 A full-time Family Center position was upgraded and split between the Family Center and Arboretum in FY 21.

UTILITY FUND	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
WATER SERVICES	6.30	6.30	6.30	6.30
SEWER SERVICES	3.90	3.90	3.90	3.90
CUSTOMER SERVICE	3.80	3.80	3.80	3.80
TOTAL UTILITY FUND	14.00	14.00	14.00	14.00
TOTAL ALL FUNDS	91.00	91.50	91.50	91.50

POPULATION (2010 CENSUS)	8,452
GENERAL FUND EMPLOYEES	77.50
UTILITY FUND EMPLOYEES	14.00
TOTAL EMPLOYEES	91.50
% CHANGE FROM PRIOR YEAR	0.00%

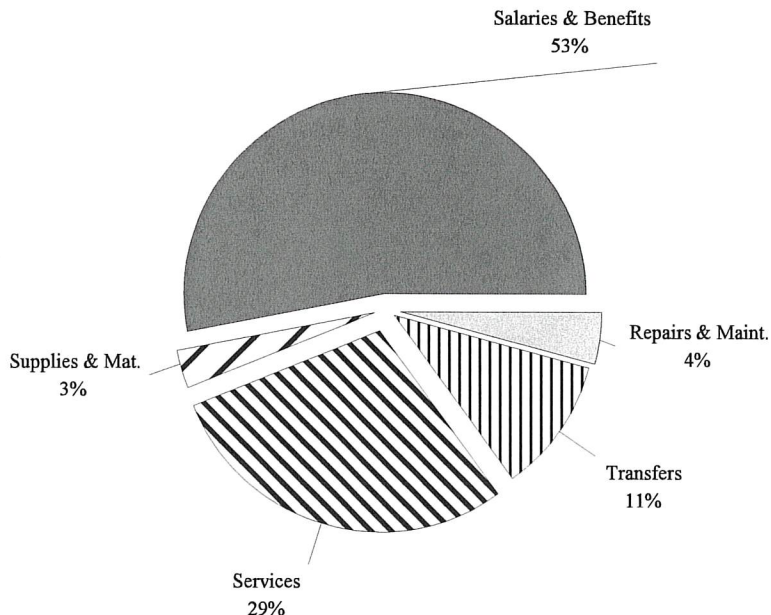
PERSONNEL NUMBERS ARE STATED AS FULL TIME EQUIVALENTS AND INCLUDE BOTH REGULAR FULL-TIME EMPLOYEES AND TEMPORARY EMPLOYEES

WOODWAY, TEXAS

2020-2021
COMBINED OPERATING FUNDS SUMMARY

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Fund Revenues	\$10,698,354	\$11,045,986	\$10,494,457	\$11,347,245
Utility Operating Revenues	5,382,730	5,560,800	5,587,950	5,536,700
Total Operating Revenue	\$16,081,084	\$16,606,786	\$16,082,407	\$16,883,945

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$7,450,504	\$8,579,848	\$8,072,476	\$8,973,042
Supplies & Materials	411,538	520,660	444,941	500,210
Repairs & Maintenance	610,572	626,156	562,026	662,604
Other Services & Charges	4,256,621	4,806,209	4,265,563	4,838,700
Capital	9,156	27,149	23,900	33,225
Transfers				
To Utility Debt Service	1,435,313	1,224,464	1,224,464	1,227,064
To General Capital Projects Fund	965,000	0	0	0
To Emergency Reserve Fund	100,000	0	0	0
To Utility Projects Fund	0	0	500,000	0
To Park Reserve Fund	192,585	186,000	186,000	0
To Equipment Replacement	583,200	636,300	636,300	649,100
Total Expenditures	\$16,014,489	\$16,606,786	\$15,915,670	\$16,883,945

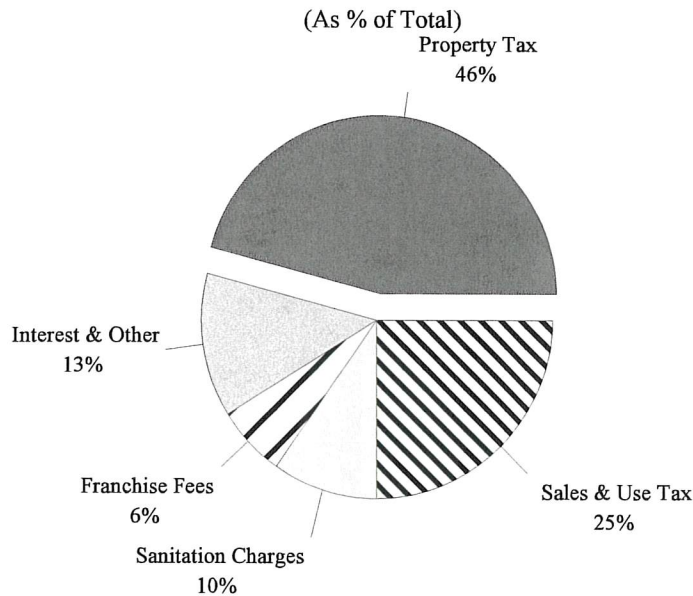


WOODWAY, TEXAS

**GENERAL FUND
REVENUES BY CATEGORY**

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Property Tax	\$4,544,178	\$4,844,300	\$4,782,000	\$5,158,266
City Sales & Use Tax	2,816,347	2,800,000	2,721,330	2,800,000
Franchise Fees	725,949	709,000	696,081	698,000
Sanitation Services	1,208,689	1,163,000	1,162,000	1,181,000
Interest & Other	1,403,191	1,529,686	1,133,046	1,509,979
TOTAL GENERAL FUND	\$10,698,354	\$11,045,986	\$10,494,457	\$11,347,245

GENERAL FUND REVENUES BY TYPE



WOODWAY, TEXAS

**GENERAL FUND
EXPENDITURES BY CATEGORY**

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$6,531,248	\$7,586,979	\$7,119,123	\$7,953,436
Supplies & Materials	286,229	355,010	303,179	334,060
Repairs & Maintenance	353,800	378,356	351,391	414,804
Other Services & Charges	1,829,744	2,077,492	1,912,029	2,168,620
Capital	6,658	22,649	19,343	24,325
Interfund Transfers				
Capital Projects Fund	965,000	0	0	0
Emergency Reserve Fund	100,000	0	0	0
Legal Contingency Fund	0	0	0	0
Park Project Fund	192,585	186,000	186,000	0
Equipment Replacement	415,400	439,500	439,500	452,000
TOTAL GENERAL FUND	\$10,680,664	\$11,045,986	\$10,330,565	\$11,347,245

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	10.60	10.60	10.60	10.60
Office/Clerical	5.90	5.90	5.90	4.90
Technical	9.40	10.40	10.40	10.40
Sworn Personnel	24.00	24.00	24.00	24.00
Professional	2.70	3.70	3.70	3.70
Management/Supervision	20.40	19.40	19.40	20.40
Temporary/Seasonal	4.00	3.50	3.50	3.50
TOTAL GENERAL FUND	77.00	77.50	77.50	77.50

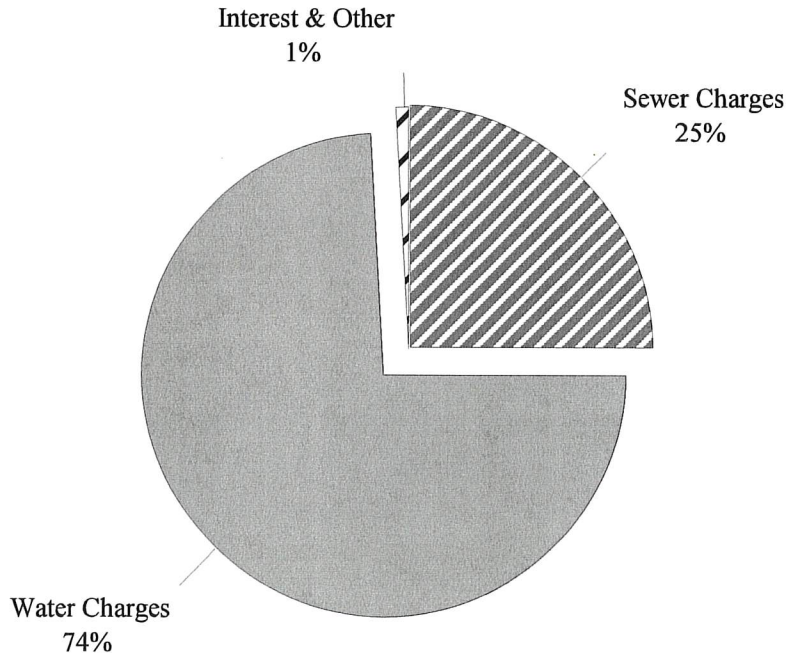
WOODWAY, TEXAS

UTILITY FUND
REVENUES BY CATEGORY

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Water Service Charges	\$3,924,394	\$4,094,800	\$4,160,200	\$4,087,200
Sewer Service Charges	1,399,515	1,411,000	1,379,000	1,401,000
Interest & Other	58,821	55,000	48,750	48,500
TOTAL UTILITY FUND	\$5,382,730	\$5,560,800	\$5,587,950	\$5,536,700

UTILITY FUND REVENUES BY TYPE

(As % of Total)



WOODWAY, TEXAS

**UTILITY FUND
EXPENDITURES BY CATEGORY**

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$919,256	\$992,869	\$953,353	\$1,019,606
Supplies & Materials	125,309	165,650	141,762	166,150
Repairs & Maintenance	256,772	247,800	210,635	247,800
Other Services & Charges	2,426,877	2,728,717	2,353,534	2,670,080
Capital	2,498	4,500	4,557	8,900
Interfund Transfers				
Utility Debt Service Fund	1,435,313	1,224,464	1,224,464	1,227,064
Utility Project Fund	0	0	500,000	0
Equipment Replacement	167,800	196,800	196,800	197,100
Emergency Reserve Fund	0	0	0	0
TOTAL UTILITY FUND	\$5,333,825	\$5,560,800	\$5,585,105	\$5,536,700

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	6.00	6.00	6.00	6.00
Office/Clerical	4.10	4.10	4.10	4.10
Technical	2.00	2.00	2.00	2.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.30	0.30	0.30	0.30
Management/Supervision	1.60	1.60	1.60	1.60
Temporary/Seasonal	0.00	0.00	0.00	0.00
TOTAL UTILITY FUND	14.00	14.00	14.00	14.00

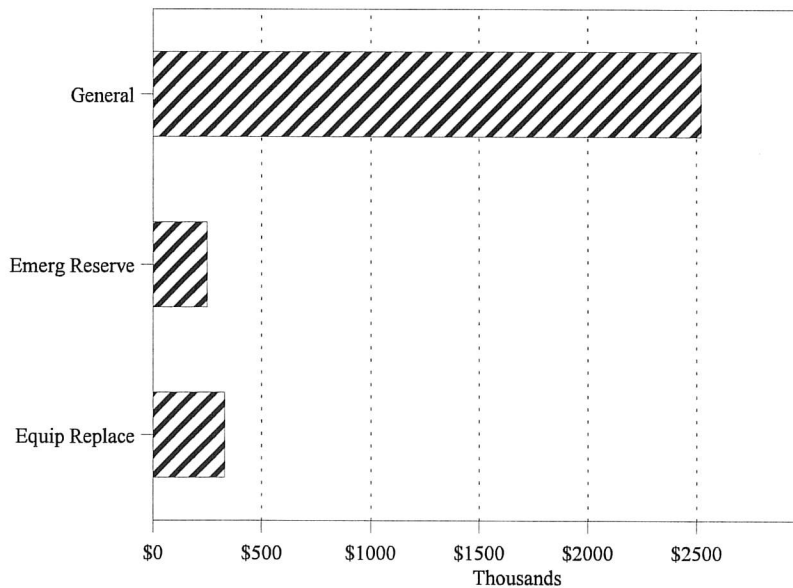
WOODWAY, TEXAS

**GENERAL GOVERNMENTAL FUND TYPES
PROJECTED FUND BALANCE**

FUND	PROJECTED FUND BALANCE @ 09/30/2020	BUDGET REVENUES	BUDGET EXPENDITURES	PROJECTED FUND BALANCE @ 09/30/2021
100 - GENERAL FUND	\$2,522,865	\$11,347,245	(\$11,347,245)	\$2,522,865
101 - GENERAL EMERGENCY RESERVE	250,000	0	0	250,000
103 - EQUIPMENT REPLACEMENT FUND *	887,303	462,000	(1,019,100)	330,203
TOTAL GENERAL GOVERNMENTAL FUNDS	\$3,660,168	\$11,809,245	(\$12,366,345)	\$3,103,068
* DESIGNATED FUNDS				
 400 - DEBT SERVICE FUNDS	 \$41,873	 \$0	 \$-0	 \$41,873

PROJECTED FUND BALANCES

@ September 30, 2021



WOODWAY, TEXAS

PROPRIETARY FUND TYPES
PROJECTED CASH BALANCE

FUND	PROJECTED CASH BALANCE @ 09/30/2020	BUDGET REVENUES	BUDGET EXPENDITURES	PROJECTED CASH BALANCE @ 09/30/2021
500 - UTILITY FUND **	\$195,813	\$5,536,700	(\$5,536,700)	\$195,813
501 - UTILITY DEBT SERVICE FUND *	330,140	1,232,064	(1,227,064)	335,140
502 - UTILITY EMERGENCY RESERVE	250,000	0	0	250,000
503 - EQUIPMENT REPLACEMENT	275,164	198,600	(265,000)	208,764
504 - UTILITY PROJECTS FUND ***	34,205	0	(1,339,000)	(1,304,795)
507 - UTILITY IMPACT IMPROVEMENTS	37,806	0	0	37,806
513 - 2016 UTILITY IMPROVEMENT BOND FUND *	0	0	0	0
514 - 2017 UTILITY IMPROVEMENT BOND FUND *	0	0	0	0
TOTAL PROPRIETARY FUNDS	\$1,123,128	\$6,967,364	(\$8,367,764)	(\$277,272)

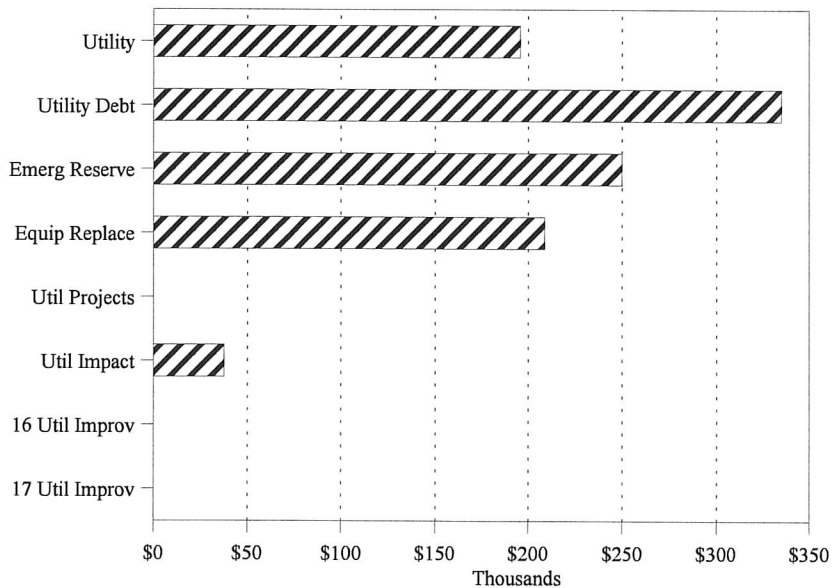
* DESIGNATED FUNDS

** UTILITY FUND REFLECTS CASH BALANCE PORTION OF RETAINED EARNINGS.

*** UTILITY PROJECTS FUND INCLUDES SOME BUDGETED PROJECTS THAT WILL BE POSTPONED UNTIL FUNDING BECOMES AVAILABLE.

PROJECTED CASH BALANCES

@ September 30, 2021

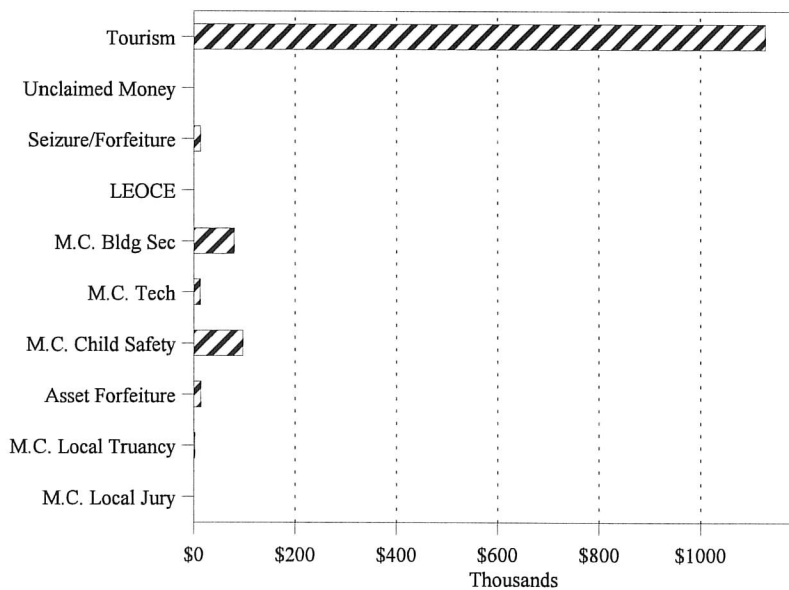


WOODWAY, TEXAS

SPECIAL REVENUE GOVERNMENTAL FUND TYPES
PROJECTED FUND BALANCE

FUND	PROJECTED FUND BALANCE @ 09/30/2020	BUDGET REVENUES	BUDGET EXPENDITURES	PROJECTED FUND BALANCE @ 09/30/2021
200 - TOURISM FUND	\$1,045,052	\$657,500	(\$573,904)	\$1,128,648
203 - UNCLAIMED MONEY FUND	171	0	0	171
210 - DRUG SEIZURE/FORFEITURE FUND	29,255	100	(15,495)	13,860
211 - LAW ENFORCEMENT OFFICER CONT EDUC	56	3,010	(3,000)	66
212 - MUNICIPAL COURT BUILDING SECURITY	75,309	4,500	0	79,809
213 - MUNICIPAL COURT TECHNOLOGY FUND	8,787	4,050	0	12,837
214 - MUNICIPAL COURT CHILD SAFETY FUND	84,249	12,500	0	96,749
215 - ASSET FORFEITURE FUND	14,374	100	0	14,474
216 - MUNICIPAL COURT LOCAL TRUANCY PREVENTIC	2,434	0	0	2,434
217 - MUNICIPAL COURT LOCAL MUNICIPAL JURY FUN	50	0	0	50
TOTAL SPECIAL REVENUE FUNDS	\$1,259,737	\$681,760	(\$592,399)	\$1,349,098

PROJECTED FUND BALANCES
@ September 30, 2021



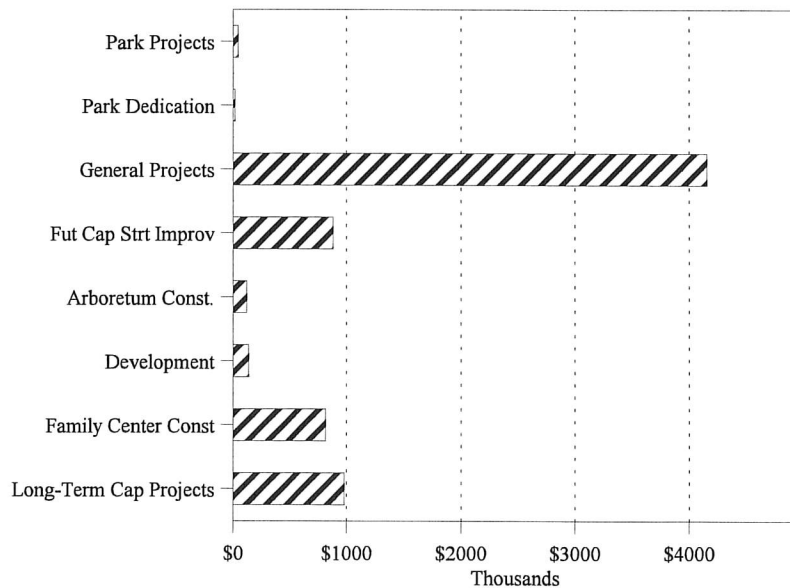
WOODWAY, TEXAS

CAPITAL PROJECT GOVERNMENTAL FUND TYPES
PROJECTED FUND BALANCE

FUND	PROJECTED FUND BALANCE @ 09/30/2020	BUDGET REVENUES	BUDGET EXPENDITURES	PROJECTED FUND BALANCE @ 09/30/2021
300 - PARK PROJECTS FUND	\$40,341	\$850	\$0	\$41,191
301 - PARK DEDICATION FUND	12,708	50	0	12,758
302 - GENERAL PROJECTS FUND	4,460,549	25,000	(330,000)	4,155,549
306 - FUTURE CAPITAL STREET IMPROVEMENT FUND	280,655	600,710	0	881,365
308 - ARBORETUM CONSTRUCTION FUND	101,702	15,000	0	116,702
309 - DEVELOPMENT FUND	134,006	500	0	134,506
310 - FAMILY CENTER CONSTRUCTION FUND	804,732	9,275	0	814,007
311 - LONG-TERM CAPITAL PROJECTS FUND	970,514	6,600	0	977,114
TOTAL CAPITAL PROJECT FUNDS	\$6,805,207	\$657,985	(\$330,000)	\$7,133,192

PROJECTED FUND BALANCES

@ September 30, 2021



WOODWAY, TEXAS

**2020-2021
CAPITAL PROJECT FUNDS SUMMARY
(combines Governmental & Proprietary Funds)**

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$19,379,261	\$17,601,309	\$17,601,309	\$6,877,218
Revenues				
300 - Park Projects Revenue	194,238	187,400	187,287	850
301 - Park Dedication Revenue	257	200	110	50
302 - General Projects Revenue	953,553	75,000	47,060	25,000
306 - Future Capital Street Improvement Rev	579,992	616,331	587,872	600,710
308 - Arboretum Construction Revenue	23,006	37,500	116,014	15,000
309 - Development Revenue	2,713	2,000	1,150	500
310 - Family Center Construction Revenue	137,842	23,000	10,893	9,275
311 - Long-Term Capital Projects	189,810	203,744	194,592	6,600
504 - Utility Projects Revenue	197,598	0	500,000	0
507 - Utility Impact Improvement Revenue	0	0	0	0
513 - 2016 Utility Improvement Revenue	25,779	0	0	0
514 - 2017 Utility Improvement Revenue	206,541	150,000	64,150	0
Total Revenues	\$2,511,329	\$1,295,175	\$1,709,128	\$657,985
Total Resources	\$21,890,590	\$18,896,484	\$19,310,437	\$7,535,203

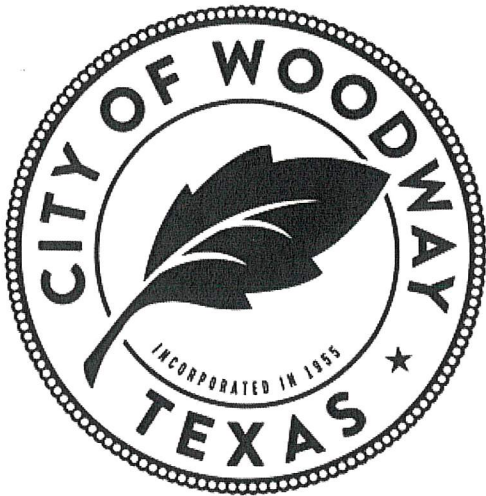
EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Administration	\$0	\$0	\$0	\$0
Facilities	95,222	500,000	590,465	30,000
Drainage	0	0	0	0
Streets	460,804	4,211,886	3,672,160	300,000
Park Projects	213,334	248,950	370,948	0
Development Projects	0	0	0	0
Water Projects	1,490,858	373,400	171,343	1,242,000
Sewer Projects	2,029,063	7,700,000	7,628,303	97,000
Transfers	0	0	0	0
Total Expenditures	\$4,289,281	\$13,034,236	\$12,433,219	\$1,669,000
Ending Fund Balance	\$17,601,309	\$5,862,248	\$6,877,218	\$5,866,203

WOODWAY, TEXAS

**OVERALL
DEBT SERVICE SCHEDULE**

DATE	FISCAL UTILITY SYSTEM			FISCAL SPECIAL REVENUE			FISCAL GRAND TOTALS		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
	2020-2021	815,000	410,263	1,225,263	85,000	18,600	103,600	900,000	428,863
2021-2022	835,000	387,062	1,222,062	90,000	15,200	105,200	925,000	402,262	1,327,262
2022-2023	860,000	364,363	1,224,363	95,000	11,600	106,600	955,000	375,963	1,330,963
2023-2024	885,000	338,162	1,223,162	95,000	7,800	102,800	980,000	345,962	1,325,962
2024-2025	905,000	317,563	1,222,563	100,000	4,000	104,000	1,005,000	321,563	1,326,563
2025-2026	930,000	293,462	1,223,462				930,000	293,462	1,223,462
2026-2027	955,000	268,663	1,223,663				955,000	268,663	1,223,663
2027-2028	740,000	246,362	986,362				740,000	246,362	986,362
2028-2029	760,000	226,863	986,863				760,000	226,863	986,863
2029-2030	780,000	206,762	986,762				780,000	206,762	986,762
2030-2031	800,000	186,113	986,113				800,000	186,113	986,113
2031-2032	400,000	164,212	564,212				400,000	164,212	564,212
2032-2033	410,000	152,213	562,213				410,000	152,213	562,213
2033-2034	425,000	139,912	564,912				425,000	139,912	564,912
2034-2035	435,000	127,163	562,163				435,000	127,163	562,163
2035-2036	450,000	114,112	564,112				450,000	114,112	564,112
2036-2037	465,000	100,613	565,613				465,000	100,613	565,613
2037-2038	475,000	86,662	561,662				475,000	86,662	561,662
2038-2039	490,000	71,225	561,225				490,000	71,225	561,225
2039-2040	510,000	55,300	565,300				510,000	55,300	565,300
2040-2041	525,000	37,450	562,450				525,000	37,450	562,450
2041-2042	545,000	19,075	564,075				545,000	19,075	564,075
TOTAL	\$14,395,000	\$4,313,575	\$18,708,575	\$465,000	\$57,200	\$522,200	\$14,860,000	\$4,370,775	\$19,230,775

This schedule reflects principal and interest, but does not include paying agent fees.

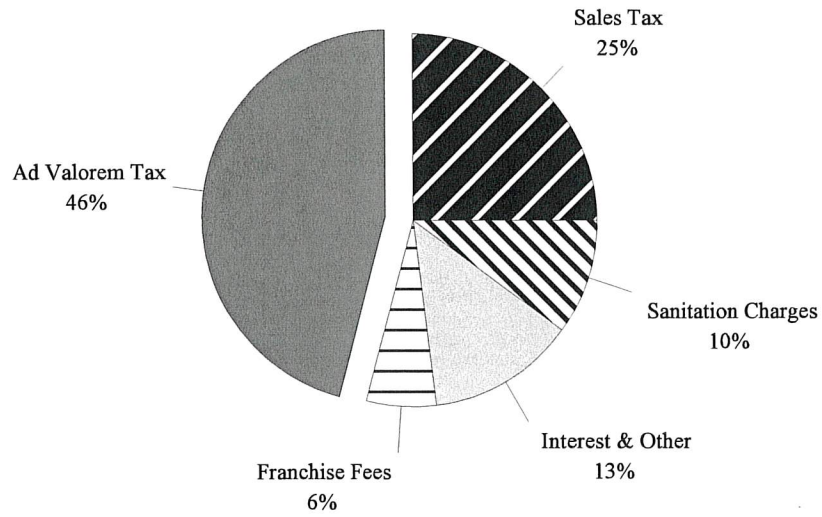


GENERAL FUND

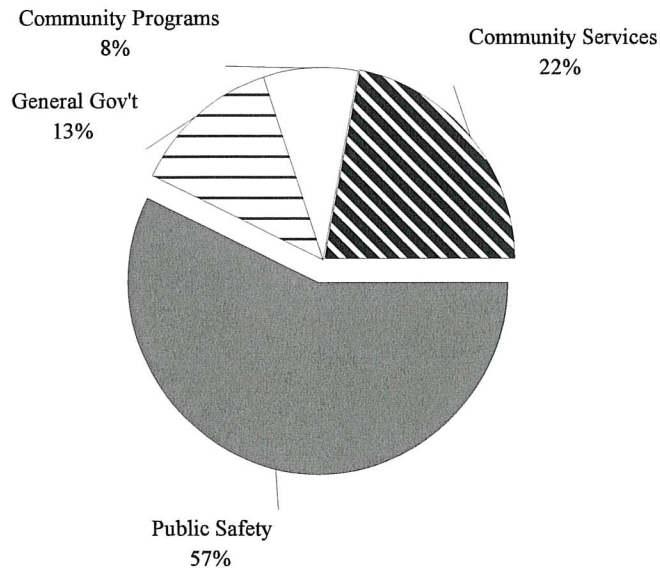


GENERAL FUND REVENUES VS. EXPENDITURES

GENERAL FUND REVENUES



GENERAL FUND EXPENDITURES



WOODWAY, TEXAS
2020-2021
GENERAL FUND BUDGET SUMMARY

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$2,341,283	\$2,358,973	\$2,358,973	\$2,522,865
Revenues				
Ad Valorem Tax	\$4,544,178	\$4,844,300	\$4,782,000	\$5,158,266
Sales Tax	2,816,347	2,800,000	2,721,330	2,800,000
Franchise Fees	725,949	709,000	696,081	698,000
Sanitation Services	1,208,689	1,163,000	1,162,000	1,181,000
Interest and Other	1,403,191	1,529,686	1,133,046	1,509,979
Total Revenues	\$10,698,354	\$11,045,986	\$10,494,457	\$11,347,245
Total Resources	\$13,039,637	\$13,404,959	\$12,853,430	\$13,870,110
EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Government				
City Secretary's Office	\$189,383	\$217,251	\$211,734	\$219,274
Administration	457,865	635,567	610,965	723,781
Finance	343,116	369,206	359,832	373,380
Non-Departmental	1,400,196	384,835	309,810	200,000
Public Safety				
Police/Fire/Animal Control	5,191,180	5,981,779	5,591,134	6,221,602
Municipal Court	191,268	227,870	214,447	225,525
Community Services				
Streets	430,656	481,566	443,387	505,227
Sanitation	938,833	998,000	983,566	1,023,200
Parks	395,560	441,853	404,040	449,814
Public Buildings	138,376	152,197	142,886	166,085
C.S. Admin/Inspections	292,738	307,436	304,332	320,693
Community Programs				
Community Development	21,253	53,675	7,200	53,675
Youth Commission	825	3,050	3,050	3,050
Carleen Bright Arboretum	448,897	499,235	457,143	575,147
Woodway Family Center	240,518	292,466	287,039	286,792
Total Expenditures	\$10,680,664	\$11,045,986	\$10,330,565	\$11,347,245
Ending Fund Balance	\$2,358,973	\$2,358,973	\$2,522,865	\$2,522,865

GENERAL FUND
MAJOR REVENUE SOURCES

(Page 1 of 2)

Ad Valorem Tax (46%)

The Ad Valorem Tax, or property tax, accounts for \$5,704,476 in revenues. This represents a \$213,367, or 3.9%, increase over estimated FY 2020 collections. \$576,210 will be dedicated to the payment of future capital street improvements. In order to balance the budget with the same tax rate as last year, \$0 will be dedicated to the payment of long-term capital projects. Also, the City will receive approximately \$15,000 in delinquent tax payments and \$15,000 in penalties and interest in FY 2021; therefore, the contribution to the General Fund (operating) is \$5,158,266, or 46%.

The FY 2020 tax rate was \$0.4500 per \$100 of assessed value, and the proposed tax rate for FY 2021 is \$0.4500.

Estimated Ad Valorem Tax collections are budgeted as 99% of the Operation & Maintenance portion of taxes levied. Delinquent tax and penalty/interest payments are estimated based on historical data.

Sales Tax (25%)

The State of Texas authorizes municipalities to collect a 1% sales tax for general operating purposes. In addition, the City of Woodway collects an additional 0.5% sales tax for the reduction of ad valorem (property) taxes.

The FY 2021 collections are projected at \$2,800,000, or 25% of the General Fund operating budget. Sales tax collections are generally conservatively estimated based on past collections only. Anticipated economic growth is not considered as sales tax is regarded as a very volatile source of revenue.

Franchise Fees (6%)

Utility companies, such as Oncor Electric, Southwestern Bell Telephone, Atmos Gas, and Spectrum Advanced Services, use the City's right-of-ways and easements to conduct their business. In exchange for the right to use public right-of-ways and easements, the companies pay a franchise, or rental use fee. For the first time in FY 1998-99, a road use fee was added to the City's contract for refuse collection. In FY 2021 these fees will represent a projected \$698,000 (representing 6% of general operating revenues).

Franchise fees are estimated based on prior year data with a very marginal allowance for growth and an allowance for anticipated new franchise agreements.

GENERAL FUND
MAJOR REVENUE SOURCES
(Page 2 of 2)

Sanitation Service Charges (10%)

The City of Woodway contracts with Frontier Waste Solutions for refuse collection services and with the City of Waco for refuse disposal services. The General Fund charges residential and commercial sanitation fees based on the cost of collection services, disposal services, and the City's administrative services. Sanitation charges will represent 10% of the general operating revenues, or \$1,181,000 in FY 2021.

Sanitation service charges are budgeted based on current user levels.

Interest and Other Income (13%)

This revenue source includes several fee revenues such as permits, court fines, mixed beverage tax, park reservations, animal control fees, and miscellaneous income, as well as, interest income on investments and service charges - utility fund (an administrative reimbursement of service costs from the Utility Fund). Interest and other income is projected for FY 2021 at \$1,509,979, or 13%.

Interest and other sources of income are estimated using historical data in conjunction with projections for the upcoming year.

WOODWAY, TEXAS

GENERAL FUND PROJECTED REVENUES

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Ad Valorem Taxes				
Current Ad Valorem Taxes	\$5,196,455	\$5,567,075	\$5,491,109	\$5,704,476
Interest & Sinking Fund	0	0	0	0
Future Capital Street Improvements	(519,646)	(562,331)	(555,832)	(576,210)
Long-Term Capital Projects	(173,215)	(187,444)	(185,277)	0
Delinquent Ad Valorem Taxes	10,407	17,000	20,000	15,000
Interest and Penalties	30,177	10,000	12,000	15,000
	\$4,544,178	\$4,844,300	\$4,782,000	\$5,158,266
Sales & Use Taxes				
Sales Tax (1.5%)	\$2,816,347	\$2,800,000	\$2,721,330	\$2,800,000
	\$2,816,347	\$2,800,000	\$2,721,330	\$2,800,000
Franchise Fees				
Oncor Electric	\$362,179	\$360,000	\$355,000	\$360,000
Telecommunications	40,253	20,000	35,000	25,000
Atmos Gas	149,932	153,000	134,081	140,000
Cable Television	136,922	140,000	135,000	135,000
Collection Road Use Fees	36,663	36,000	37,000	38,000
	\$725,949	\$709,000	\$696,081	\$698,000
Sanitation Services				
Sanitation - Residential	\$719,246	\$710,000	\$709,000	\$721,000
Sanitation - Commercial	486,443	450,000	450,000	457,000
Landfill Permits	0	0	0	0
Recycling Revenue	3,000	3,000	3,000	3,000
	\$1,208,689	\$1,163,000	\$1,162,000	\$1,181,000

WOODWAY, TEXAS

GENERAL FUND PROJECTED REVENUES

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Interest and Other				
Permits - Building	\$104,070	\$150,000	\$135,000	\$140,000
Permits - Miscellaneous	4,843	4,000	3,000	3,000
Platting/Zoning Fees	8,850	5,000	5,000	5,000
Grant Proceeds	20,237	0	0	0
Court Fines	103,184	95,000	66,000	75,000
Miscellaneous Court Fees	106,743	90,000	51,600	75,000
State Service Fees	9,586	9,000	7,000	7,500
Time Payment Fees	0	0	0	0
Interest Income	71,937	60,000	25,000	25,000
Mixed Beverage Tax	3,487	2,000	1,100	1,500
Park Reservations	14,681	15,000	2,500	10,000
Arboretum Rentals	259,188	245,000	175,000	200,000
Animal Control Fees	900	1,300	800	1,000
* Service Charges - Utility Fund	123,685	123,685	123,685	122,040
Alarm Monitoring	16,399	17,000	15,000	15,000
Dispatch Services	12,000	18,000	18,000	18,000
School Resource Officer	131,754	125,000	95,000	125,000
Miscellaneous Income	1,849	5,000	2,008	2,000
Lease Revenue	18,000	18,000	18,000	18,000
Arboretum Attendant/Security	7,480	6,000	3,500	5,000
Arboretum Equipment Rental	4,550	0	30	0
Arboretum Catering	47	0	660	0
Festival Admissions	11,240	0	0	0
Festival Onsite Sales	1,148	0	0	0
Festival Sponsorships	5,000	0	5,400	0
Family Center Program Fees	142,610	253,966	83,145	261,792
Family Center Rentals	14,920	14,000	3,150	10,000
Family Center Sponsorships	19,000	17,000	11,400	15,000
Family Center Concessions	8,172	7,500	4,115	0
Transfer from Tourism Fund (Admin)	0	0	0	5,000
Transfer from Tourism Fund (O&M)	177,631	248,235	277,953	370,147
	\$1,403,191	\$1,529,686	\$1,133,046	\$1,509,979
Total Revenues	\$10,698,354	\$11,045,986	\$10,494,457	\$11,347,245

* The \$122,040 consists of \$91,530 in the Water Services Department and \$30,510 in the Sewer Services Department.

WOODWAY, TEXAS

**ESTIMATED AD VALOREM TAX COLLECTION & PROPOSED DISTRIBUTION
FISCAL YEAR 2020-2021**

Assessed Valuation for 2020	\$1,280,466,096
Tax Rate Per \$100 Valuation	0.4500
Revenue from 2020 Tax Roll	5,762,097
Estimated Collections	<u>99%</u>
TOTAL FUNDS AVAILABLE	<u><u>\$5,704,476</u></u>

SCHEDULE OF TAX LEVY AND COLLECTION RATE

TAX YEAR	TOTAL ASSESSED VALUATION	TAX RATE	TAX LEVY	CURRENT TAX COLLECTION	% COLLECTION TO LEVY
2010	816,065,003	0.45720	3,731,049	3,686,509	98.806%
2011	833,545,416	0.45690	3,808,469	3,765,524	98.872%
2012	838,949,841	0.45690	3,833,162	3,796,907	99.054%
2013	852,548,069	0.45690	3,895,292	3,854,888	98.963%
2014	911,970,360	0.47000	4,286,261	4,329,685	101.013%
2015	950,886,030	0.47000	4,469,164	4,436,643	99.272%
2016	995,219,209	0.47000	4,677,530	4,645,641	99.318%
2017	1,068,858,260	0.47000	5,023,634	4,997,434	99.478%
2018	1,161,150,073	0.45000	5,225,175	5,196,454	99.450%
2019	1,249,624,019	0.45000	5,623,308	5,579,492	99.221%
2020	1,280,466,096	0.45000	5,762,097		

TAX RATE PER \$100

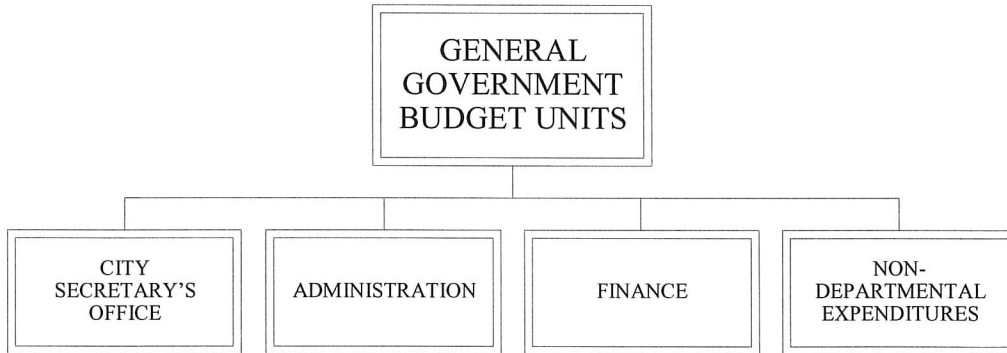
PROPOSED DISTRIBUTION	2019-2020	2020-2021	AMOUNT 2020-2021	%
General	0.390000	0.405000	5,128,266	89.899%
Future Capital Street Improvements	0.045000	0.045000	576,210	10.101%
Long-Term Capital Projects	0.015000	0.000000	0	0.000%
Interest and Sinking	0.000000	0.000000	0	0.000%
Total	0.450000	0.450000	5,704,476	100.000%

**GENERAL FUND
DETAIL**



WOODWAY, TEXAS

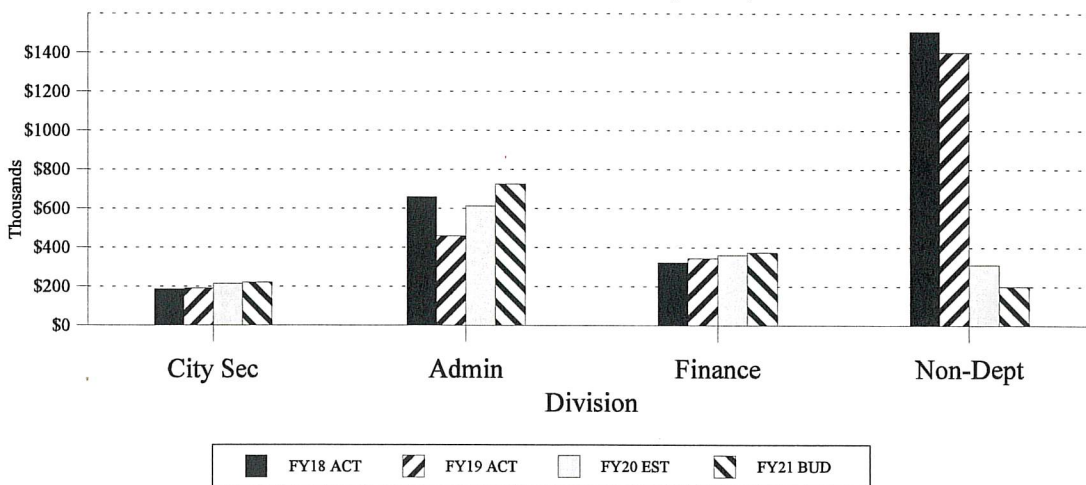
GENERAL GOVERNMENT SUMMARY
2020-2021



City Manager - Shawn Oubre (772-4480)
 Director of Finance - William Klump (772-4480)
 City Secretary - Donna Barkley (772-4480)

ACTIVITY	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
City Secretary's Office	\$189,383	\$217,251	\$211,734	\$219,274
Administration	457,865	635,567	610,965	723,781
Finance	343,116	369,206	359,832	373,380
Non-Departmental	1,400,196	384,835	309,810	200,000
TOTALS	\$2,390,560	\$1,606,859	\$1,492,341	\$1,516,435

THREE YEARS AND PROPOSED
(Actual to Estimated to Proposed)



WOODWAY, TEXAS

**GENERAL GOVERNMENT SUMMARY
2020-2021**

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$2,318,623	\$1,546,859	\$1,467,341	\$1,491,435
Interest Income	71,937	60,000	25,000	25,000
Total Resources	\$2,390,560	\$1,606,859	\$1,492,341	\$1,516,435

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$787,307	\$939,893	\$937,382	\$1,040,894
Supplies & Materials	33,463	57,360	42,386	57,310
Repairs & Maintenance	14,585	18,100	16,591	18,100
Other Services & Charges	278,120	380,007	285,483	380,631
Capital	0	5,999	4,999	0
Operating Transfers	1,277,085	205,500	205,500	19,500
Total Expenditures	\$2,390,560	\$1,606,859	\$1,492,341	\$1,516,435

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.50	0.50	0.50	0.50
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	2.70	3.70	3.70	3.70
Management/Supervision	4.00	3.00	3.00	3.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	7.20	7.20	7.20	7.20

**GENERAL GOVERNMENT
CITY SECRETARY'S OFFICE - 4101**

PROGRAM DESCRIPTION

The City Secretary coordinates the City Council agenda process, attends meetings of the City Council, and prepares the official minutes. The City Secretary prepares and distributes all board and commission meeting packets, coordinates the appointment process, and monitors terms and attendance. The City Secretary is responsible for posting all open meetings and events, and publishes and distributes public hearing notices as required by law. The City Secretary is responsible for the administration of all municipal elections. The City Secretary is the clerk of record for the City, responsible for documenting, publishing, and archiving official records. The City Secretary administers the organization-wide records management program with the assistance of an outside consultant, provides record retrieval, and processes requests for public information. The City Secretary is responsible for the annual ordinance codification process. The City Secretary coordinates the bidding process for all City departments when sealed bids are required. The City Secretary is responsible for editing the City of Woodway web site where it pertains to her area of responsibility. The City Secretary prepares written materials including, but not limited to, general correspondence, reports and policies, and conducts research and performs special projects as assigned by the City Manager.

GOALS AND OBJECTIVES FOR 2020-2021

1. Continue up to date administration of record retention program through annual assistance from outside services.
2. Prepare information regarding board/commission member vacancies and attendance records for City Council Nominating Committee by April of each year.
3. Prepare board/commission packets for mailing one week prior to each meeting; distribute City Council packets on the Friday before each meeting. Post meetings as required by law.
4. Complete all tasks necessary to efficiently conduct City elections as required by law.
5. File all plats with County Clerk in a timely fashion.
6. Transcribe City Council minutes within 48 hours of each meeting.
7. Publish, post and mail public hearing notices as required by law.
8. Mail letters to holders of expiring Special Use Permits and process all special use permits in a timely fashion.
9. File final ordinance, resolution and bid documents as soon as possible after finalization, and publish as required by law.
10. Respond to requests for open records in a timely fashion and as required by law.
11. Add next months calendar items to web site by the 15th of each month and update other pages in a timely manner.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Boxes of Inactive Records	230	230	230	230
Boxes of Records Purged	133	70	70	70
2. Number of Board/Commission Attendance Records Maintained	14	40	16	16
3. Number of Meeting Packets Prepared - Council, Boards, & Comm.	58	58	65	63
4. Number of Meetings & Events Posted	68	6	70	68
5. Number of Early Voters Processed - City	0	220	0	220
6. Number of Election Day Voters Processed - City	0	181	0	181
7. Number of Plats Filed	8	11	8	8
8. Number of Council Minutes Transcribed	25	24	25	25
- Number of Total Pages	112	96	112	112
9. Number of Public Hearing Notices Posted	26	15	26	26
10. Number of SUP Renewal Letters Mailed	3	4	2	2
Number of SUP Approval Letters Mailed	7	2	7	7
11. Number of Ordinances/Resolutions/Bids Processed	46	35	35	35
12. Number of Bids Published and Opened	8	6	8	8

WOODWAY, TEXAS

GENERAL GOVERNMENT
CITY SECRETARY'S OFFICE - 4101

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$189,383	\$217,251	\$211,734	\$219,274
Total Resources	\$189,383	\$217,251	\$211,734	\$219,274

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$105,585	\$116,631	\$113,131	\$121,243
Supplies & Materials	5,382	12,910	14,700	12,910
Repairs & Maintenance	0	600	600	600
Other Services & Charges	78,416	83,611	79,804	84,521
Capital	0	3,499	3,499	0
Operating Transfers	0	0	0	0
Total Expenditures	\$189,383	\$217,251	\$211,734	\$219,274

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	1.00	1.00	1.00	1.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	1.00	1.00	1.00	1.00

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

CITY SECRETARY'S OFFICE - 4101

	2018-2019	2019-2020	2019-2020	2020-2021
	ACTUAL	BUDGET	ESTIMATED	BUDGET
Salaries & Benefits				
Professional	\$79,259	\$83,598	\$83,597	\$87,028
Temporary	\$0	\$0	\$0	\$0
Overtime	371	1,500	500	1,500
Insurance	9,027	13,163	10,680	13,175
FICA/Medicare Tax	1,179	1,266	1,251	1,317
Retirement	13,490	14,713	14,746	15,734
Workers' Compensation	151	169	159	176
Incentive Pay	2,108	2,222	2,198	2,313
Total Salaries & Benefits	\$105,585	\$116,631	\$113,131	\$121,243
Supplies & Materials				
Printing	\$2,205	\$3,000	\$5,133	\$3,000
Computer Supplies	374	310	310	310
Office Supplies	554	700	663	700
Postage	840	1,000	779	1,000
Supplies - Motor Vehicles	84	200	115	200
Supplies - Election	115	5,000	5,000	5,000
Service Awards/Banquet	1,210	2,700	2,700	2,700
Total Supplies & Materials	\$5,382	\$12,910	\$14,700	\$12,910
Repairs & Maintenance				
Maintenance - Office Equipment	\$0	\$600	\$600	\$600
Total Repairs & Maintenance	\$0	\$600	\$600	\$600

WOODWAY, TEXAS

CITY SECRETARY'S OFFICE - 4101

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Special Studies	\$1,952	\$2,000	\$3,699	\$2,500
Contract Labor	0	0	0	0
Tax Collection Fee	12,117	13,000	12,653	13,000
Appraisal District Fees	49,660	57,000	52,294	57,000
Schools/Conferences	1,514	2,300	1,500	2,300
Employment Screening	0	0	0	0
Property/Liability Insurance	861	905	1,252	1,315
Newspaper Notices	11,947	8,000	8,000	8,000
Subscriptions/Memberships	365	406	406	406
Total Other Services & Charges	\$78,416	\$83,611	\$79,804	\$84,521
Capital Outlay				
Office Equipment	\$0	\$3,499	\$3,499	\$0
Total Capital Outlay	\$0	\$3,499	\$3,499	\$0
Operating Transfers				
Equipment Replacement Transfer	\$0	\$0	\$0	\$0
Total Operating Transfers	\$0	\$0	\$0	\$0
Total Expenditures	\$189,383	\$217,251	\$211,734	\$219,274

**GENERAL GOVERNMENT
ADMINISTRATION - 4103**

PROGRAM DESCRIPTION

The Administration Division is responsible for general management of the City's affairs as determined by policy established by the City Council. This Division includes the City Manager, the Assistant City Manager, and an Administrative Assistant. The City Manager serves as the chief executive officer of the City, responsible for personnel management, financial management, and all operational oversight. Administration also accepts responsibility for coordinating various City events and communications. The Division serves as a primary point of contact and liaison to the City Council, the community, the press, boards and commissions, and area agencies.

GOALS AND OBJECTIVES FOR 2020-2021

1. Achieve Distinguished Budget Presentation Award from GFOA for 25th consecutive year.
2. Enhance communication with citizenry through continuing to publish an attractive and informative newsletter at least 6 times per year, maintaining an enhanced web site, and coordinating neighborhood meetings prior to public improvements.
3. Maintain active participation in community and intergovernmental matters through providing leadership on various planning committees (i.e. Waco MPO, HOTCOG, Hewitt Chamber of Commerce, Greater Waco Chamber, etc.).
4. Provide support for the City's Boards and Commissions.
5. Implement Year 25 of Pay-For-Performance.
6. Implement year 22 of the Toward 2000 Task Force capital improvement program initiative.
7. Actively promote quality commercial/retail development along Hwy. 84.
8. Continue to provide effective leadership for Waco/McLennan County Public Health District.
9. Nurture professional development of management team.
10. Further motivate and foster employee productivity through implementation of various workforce programs (i.e. Team Incentives, etc.)

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Newsletters published	6	6	6	6
2. Citizen calls (average daily)	50	50	50	50
3. Special events coordinated	15	15	17	17
4. Employees per Capita	1:93	1:92	1:92	1:92
5. General Obligation Bond Rating:				
A. Moody's Investors Service	Aa2	Aa2	Aa2	Aa2
B. Standard & Poor's	AA+	AA+	AA+	AA+
6. Bonds Sold (\$Million)	\$0.0	\$0.0	\$0.0	\$0.0
7. Ad Valorem Tax Rate:				
A. Operation & Maintenance	0.390000	0.390000	0.390000	0.405000
B. Future Capital Street Improvements	0.045000	0.045000	0.045000	0.045000
C. Long-Term Capital Projects	0.015000	0.015000	0.015000	0.000000
D. Interest & Sinking	0.000000	0.000000	0.000000	0.000000

WOODWAY, TEXAS

ADMINISTRATION - 4103

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$457,865	\$635,567	\$610,965	\$723,781
Total Resources	\$457,865	\$635,567	\$610,965	\$723,781

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$388,089	\$508,162	\$512,812	\$601,281
Supplies & Materials	23,458	37,000	22,955	37,000
Repairs & Maintenance	189	2,500	1,500	2,500
Other Services & Charges	46,129	85,405	72,198	83,000
Capital	0	2,500	1,500	0
Operating Transfers	0	0	0	0
Total Expenditures	\$457,865	\$635,567	\$610,965	\$723,781

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	1.70	2.70	2.70	2.70
Management/Supervision	2.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	3.70	3.70	3.70	3.70

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

ADMINISTRATION - 4103

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Office/Clerical	\$0	\$0	\$0	\$0
Professional	79,995	92,468	80,926	97,715
Management/Supervision	204,296	264,410	285,305	323,233
Temporary	0	13,000	0	13,000
Overtime	710	2,000	1,000	2,000
Insurance	40,895	55,029	62,256	61,259
FICA/Medicare Tax	4,173	6,280	5,372	7,230
Retirement	47,758	61,420	64,031	74,486
Workers' Compensation	602	721	721	846
Car Allowance	6,600	7,200	9,950	14,400
Incentive Pay	3,060	5,634	3,251	7,112
Total Salaries & Benefits	\$388,089	\$508,162	\$512,812	\$601,281
Supplies & Materials				
Immunizations	\$0	\$2,000	\$575	\$2,000
Office Supplies	\$1,175	\$2,500	\$2,000	\$2,500
Computer Supplies	4,796	4,500	2,500	4,500
Postage	6,659	7,500	5,880	7,500
Film and Developing	0	0	0	0
Printing	110	1,500	1,500	1,500
Supplies - Motor Vehicles	298	2,000	500	2,000
Minor Tools & Equipment	18	2,000	500	2,000
Food/Memorials	5,674	7,500	5,500	7,500
Service Awards/Banquet	4,728	7,500	4,000	7,500
Total Supplies & Materials	\$23,458	\$37,000	\$22,955	\$37,000
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$189	\$1,500	\$1,000	\$1,500
Maintenance - Office Equipment	0	1,000	500	1,000
Total Repairs & Maintenance	\$189	\$2,500	\$1,500	\$2,500

WOODWAY, TEXAS

ADMINISTRATION - 4103

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Special Studies	\$4,891	\$25,000	\$25,000	\$20,000
Contract labor	470	5,000	500	5,000
Schools/Conferences	16,956	13,500	13,500	15,000
Employment Screening	138	500	294	500
Recruiting	0	2,000	0	2,000
Newsletter	9,307	13,000	10,000	13,000
Newspaper Notices	1,869	2,000	0	2,000
Property/Liability Insurance	861	905	1,904	2,000
Community Programs	3,012	5,000	2,500	5,000
Subscriptions/Memberships	8,625	18,500	18,500	18,500
Boards & Commissions	0	0	0	0
Contingency/Emergency Expenditure	0	0	0	0
Total Other Services & Charges	\$46,129	\$85,405	\$72,198	\$83,000
Capital Outlay				
Office Equipment	\$0	\$2,500	\$1,500	\$0
Total Capital Outlay	\$0	\$2,500	\$1,500	\$0
Operating Transfers				
Equipment Replacement	\$0	\$0	\$0	\$0
Total Operating Transfers	\$0	\$0	\$0	\$0
Total Expenditures	\$457,865	\$635,567	\$610,965	\$723,781

WOODWAY, TEXAS

**GENERAL GOVERNMENT
FINANCE - 4105**

PROGRAM DESCRIPTION

The Finance Division is responsible for recording all financial transactions, preparing internal reports, and coordinating the external audit. The Division prepares and implements the annual budget and prepares monthly budgetary reports, as well as maintains the City's cash and investment portfolio. Finance is also responsible for purchasing by maintaining a purchase order system, enforcing purchasing internal controls, and the related encumbrance accounting. The Finance Division is also responsible for Risk Management duties by maintaining and updating Property & Liability, Errors & Omissions and Workers' Compensation insurance and processing claims. The Finance Division is responsible for coordinating the City's personnel function including processing new hires, terminations, and promotions; maintaining personnel records; and administering personnel benefits. Finally, the Finance Division is also responsible for the Utility Billing/Customer Service functions.

GOALS AND OBJECTIVES FOR 2020-2021

1. Prepare and present quarterly financial reports for City Council by 2nd Council meeting following the quarter.
2. Prepare and distribute monthly budget reports for Staff by 10th of month.
3. Complete cross training for personnel on departmental operations and implement periodic temporary reassignments.
4. Complete full training for existing staff in order to reorganize employee duties to streamline operations.
5. Continue to develop all employees' PC abilities in Word and Excel in order to provide efficiency & automate manual duties.
6. Perform reconciliation of general ledger accounts by 10th of month with 99% accuracy.
7. Cross train all department personnel on utility operations.
8. Continue to improve interdepartmental relations.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Quarterly Financial Reports Compiled/Presented	4	4	4	4
2. Budget Reports Issued to Department Heads by 10th month	92%	92%	92%	92%
3. Investment Portfolio Maintained (million \$)	\$25.0	\$20.0	\$24.0	\$20.0
4. Payroll Prepared				
- Checks	73	75	68	75
- Direct Deposit	2,540	2,550	2,392	2,500
5. Accounts Payable Checks Prepared	3,554	3,600	3,019	3,200
6. Purchase Orders Issued	344	350	230	300
7. Journal Entries Processed	933	950	686	800
8. Property & Liability Claims Processed	6	10	8	10
9. Workers' Comp Claims Processed	7	10	10	10
10. Employment Applications Processed	225	225	200	200
11. New Hires Processed	12	15	20	20
12. Employee Terminations Processed	17	15	19	20
13. Rate of Employee Turnover (%)	19.00%	15.00%	21.00%	20.00%
14. Park Reservations Processed	246	275	75	200
15. Number of Regular Employees Served	94	94	95	95

WOODWAY, TEXAS

**GENERAL GOVERNMENT
FINANCE - 4105**

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$271,179	\$309,206	\$334,832	\$348,380
Interest Income	71,937	60,000	25,000	25,000
Total Resources	\$343,116	\$369,206	\$359,832	\$373,380

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$292,943	\$313,600	\$310,439	\$316,870
Supplies & Materials	4,623	7,450	4,731	7,400
Repairs & Maintenance	14,396	15,000	14,491	15,000
Other Services & Charges	31,154	33,156	30,171	34,110
Capital	0	0	0	0
Operating Transfers	0	0	0	0
Total Expenditures	\$343,116	\$369,206	\$359,832	\$373,380

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.50	0.50	0.50	0.50
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.00	2.00	2.00	2.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	2.50	2.50	2.50	2.50

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

FINANCE - 4105

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Office/Clerical	\$23,351	\$23,301	\$23,265	\$23,220
Professional	0	0	0	0
Management/Supervision	189,139	202,272	202,061	203,937
Temporary	0	0	0	0
Overtime	65	1,000	500	1,000
Insurance	28,062	32,966	29,600	32,996
FICA/Medicare Tax	3,277	3,346	3,335	3,372
Retirement	37,508	38,884	39,891	40,282
Unemployment	0	0	0	0
Workers' Compensation	422	441	443	444
Car Allowance	7,200	7,200	7,200	7,200
Incentive Pay	3,919	4,190	4,144	4,419
Total Salaries & Benefits	\$292,943	\$313,600	\$310,439	\$316,870
Supplies & Materials				
Printing	\$770	\$1,000	\$831	\$1,000
Office Supplies	1,842	2,000	1,500	2,000
Computer Supplies	338	2,000	500	2,000
Postage	1,652	1,800	1,700	1,800
Supplies - Motor Vehicles	0	350	100	300
Risk Mgmt Supplies	0	0	0	0
Food/Memorials	21	300	100	300
Total Supplies & Materials	\$4,623	\$7,450	\$4,731	\$7,400
Repairs & Maintenance				
Maintenance - Office Equipment	\$14,396	\$15,000	\$14,491	\$15,000
Total Repairs & Maintenance	\$14,396	\$15,000	\$14,491	\$15,000

WOODWAY, TEXAS

FINANCE - 4105

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Special Studies	\$1,525	\$1,525	\$1,525	\$1,525
Contract Labor	0	0	0	0
Audit Services	14,495	15,275	14,950	15,470
Schools/Conferences	1,775	750	240	1,000
Employment Screening	0	200	0	200
Unemployment Filing Fees	0	0	0	0
Office Equipment Rental	10,860	12,000	10,486	12,000
Property/Liability Insurance	861	906	1,252	1,315
Surety Bond	704	1,000	704	1,000
Newspaper Notices	0	500	0	500
Subscriptions/Memberships	934	1,000	1,014	1,100
Total Other Services & Charges	\$31,154	\$33,156	\$30,171	\$34,110
Capital Outlay				
Office Equipment	\$0	\$0	\$0	\$0
Total Capital Outlay	\$0	\$0	\$0	\$0
Operating Transfers				
Equipment Replacement	\$0	\$0	\$0	\$0
Total Operating Transfers	\$0	\$0	\$0	\$0
Total Expenditures	\$343,116	\$369,206	\$359,832	\$373,380

WOODWAY, TEXAS

**GENERAL GOVERNMENT
NON-DEPARTMENTAL - 4109**

PROGRAM DESCRIPTION

This budget unit accounts for non-departmental General Fund expenditures (or may include expenditures which support various General Fund departments).

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$1,400,196	\$384,835	\$309,810	\$200,000
Total Resources	\$1,400,196	\$384,835	\$309,810	\$200,000

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$690	\$1,500	\$1,000	\$1,500
Supplies & Materials	0	0	0	0
Repairs & Maintenance	0	0	0	0
Other Services & Charges	122,421	177,835	103,310	179,000
Capital	0	0	0	0
Operating Transfers	1,277,085	205,500	205,500	19,500
Total Expenditures	\$1,400,196	\$384,835	\$309,810	\$200,000

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

NON-DEPARTMENTAL - 4109

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Overtime	\$0	\$0	\$0	\$0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
Team Incentives	690	1,500	1,000	1,500
Total Salaries & Benefits	\$690	\$1,500	\$1,000	\$1,500
Other Services & Charges				
Legal Services	\$37,670	\$50,000	\$35,000	\$50,000
Engineering Services	0	20,000	0	20,000
Public Health District	15,674	18,310	18,310	21,000
Contingency/Emergency Expenditures	69,077	89,525	50,000	88,000
Total Other Services & Charges	\$122,421	\$177,835	\$103,310	\$179,000
Operating Transfers				
Legal Contingency Transfer	\$0	\$0	\$0	\$0
Equipment Replacement	19,500	19,500	19,500	19,500
Park Project Transfer	192,585	186,000	186,000	0
Capital Project Transfer	965,000	0	0	0
Emergency Reserve Fund Transfer	100,000	0	0	0
Total Operating Transfers	\$1,277,085	\$205,500	\$205,500	\$19,500
Total Expenditures	\$1,400,196	\$384,835	\$309,810	\$200,000

WOODWAY, TEXAS

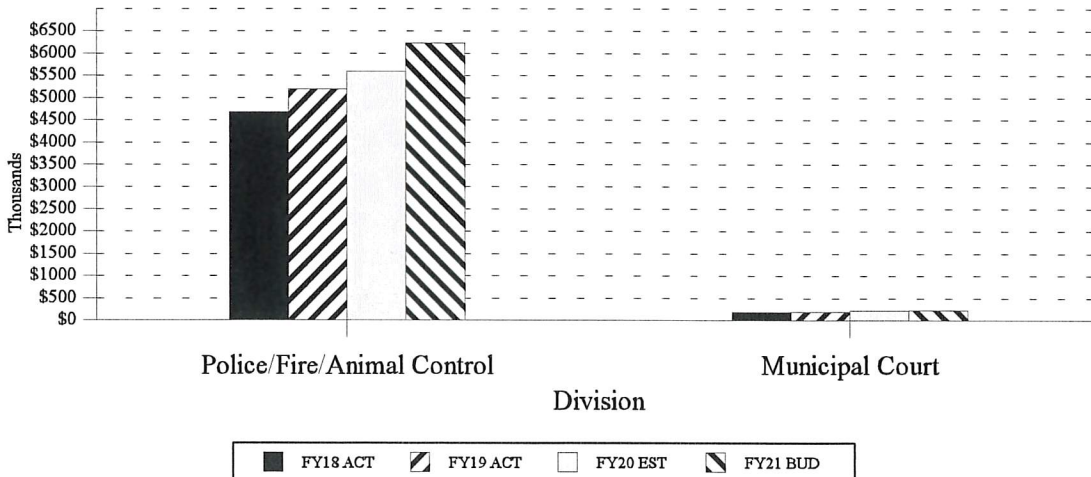
PUBLIC SAFETY SUMMARY
2020-2021



Director of Public Safety - Bret Crook (772-4470)

ACTIVITY	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Police/Fire/Animal Control	\$5,191,180	\$5,981,779	\$5,591,134	\$6,221,602
Municipal Court	191,268	227,870	214,447	225,525
TOTALS	\$5,382,448	\$6,209,649	\$5,805,581	\$6,447,127

THREE YEARS AND PROPOSED
(Actual to Estimated to Proposed)



WOODWAY, TEXAS

PUBLIC SAFETY SUMMARY
2020-2021

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$5,145,636	\$5,997,349	\$5,665,181	\$6,273,627
Court Fines	103,184	95,000	66,000	75,000
Miscellaneous Court Fees	106,743	90,000	51,600	75,000
State Service Fees	9,586	9,000	7,000	7,500
Time Payment Fees	0	0	0	0
Animal Control	900	1,300	800	1,000
Alarm Monitoring	16,399	17,000	15,000	15,000
Total Resources	\$5,382,448	\$6,209,649	\$5,805,581	\$6,447,127

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$4,455,180	\$5,196,618	\$4,844,185	\$5,371,061
Supplies & Materials	157,833	169,800	154,270	183,100
Repairs & Maintenance	193,490	219,306	193,600	245,754
Other Services & Charges	227,980	256,025	247,772	269,412
Capital	1,265	10,700	8,554	16,000
Operating Transfers	346,700	357,200	357,200	361,800
Total Expenditures	\$5,382,448	\$6,209,649	\$5,805,581	\$6,447,127

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.60	0.60	0.60	0.60
Office/Clerical	3.00	3.00	3.00	3.00
Technical	8.40	9.40	9.40	9.40
Sworn Personnel	24.00	24.00	24.00	24.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	11.00	11.00	11.00	11.00
Temporary/Seasonal	1.00	0.50	0.50	0.50
Total Personnel	48.00	48.50	48.50	48.50

WOODWAY, TEXAS

**PUBLIC SAFETY
ADMINISTRATION/COMMUNICATIONS - 4201**

PROGRAM DESCRIPTION

This Division includes general public safety administration, personnel and training, and communications operations. Personnel and Training hires Department personnel, provides training (including in-house training) and maintains records of each employee. The Communications section handles all emergency and non-emergency telephone calls, all radio traffic and processes all reports for the department. This section also monitors inclement weather, operates the City's emergency warning system, and monitors the Alarm Direct System.

GOALS AND OBJECTIVES FOR 2020-2021

1. Maintain Volunteer Fire Fighter force to 10 or more and continue to train for maximum effectiveness.
2. Maintain attrition rate of 10% or lower.
3. Insure that all department personnel receive mandated and relevant training during the coming year.
4. Continue to answer all radio traffic as a top priority.
5. Maintain percentage of 911 calls answered in 20 seconds or less at or above 90%.
6. Reduce sick time in dispatch by at least 20%.
7. Continue to audit all electronic records for accuracy and completeness and maintain a NIBRS error rate of 0.00%.
8. Insure all personnel have good equipment to perform their duties properly, and replace broken & worn equipment ASAP.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
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PERSONNEL & TRAINING:

1. Applications processed-Dispatch, Sworn	30	50	50	50
2. Personnel hired	4	4	5	4
3. Background Invest. (Sworn, Civilian, Temp)	8	12	8	12
4. Physical Agility Tests administered	15	25	30	25
5. Written Officer Test administered	11	25	12	25
6. Dispatch tests admin. (Aptitude/Typing)	6	40	20	40
7. Total # of Volunteers	9	10	9	10
8. Persons who apply to be Volunteers	0	2	0	2
9. Vol. Fire Trng Academies Hrs (#hrs x #vols.)	0	100	0	0
10. Volunteer Academy Graduates	0	0	0	0
11. In-Service Training Hours				
a. Police	936	1,000	936	1,000
b. Fire	984	1,100	984	1,000

- Priority 1 - Emergency response to life threat situation.
 Priority 2 - Immediate response to property threat situation.
 Priority 3 - Routine response calls.

COMMUNICATIONS:

1. 911 Calls answered in 20 seconds or less	100.000%	100.000%	100.000%	100.000%
2. Number of Calls by Type				
Priority 1	654	650	640	640
Priority 2	3,191	2,337	2,854	2,854
Priority 3	1,495	1,521	1,382	1,382
3. Number of Traffic Calls into Dispatch	10,587	9,300	7,798	9,300
4. Number of CAD Calls into Dispatch	26,364	24,000	22,710	24,000
5. Number of Direct Alarms Monitored	86	94	88	88
6. Number of Calls Dispatched	4,447	4,544	4,028	4,500

WOODWAY, TEXAS

**PUBLIC SAFETY
ANIMAL CONTROL - 4201**

PROGRAM DESCRIPTION

Animal Control operations consist of one certified Animal Control Officer who responds to all calls for lost, stray, vicious, injured, or wild animals.

GOALS AND OBJECTIVES FOR 2020-2021

1. Continue more active implementation of new animal ordinances.
2. Initiate a better program to handle skunk and wild animal calls.
3. Review ordinances to clarify some parts.
4. Plan and coordinate annual microchip/rabies clinics.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Number of Animal Related Calls				
A. Vicious Dogs	10	14	17	15
B. Bite	18	20	25	20
C. Cruelty to Animals	8	12	14	12
D. Animal Calls - Hewitt	8	10	11	10
E. VCO Cat	0	0	0	1
F. VCO Dog	237	356	356	356
G. Other Animal	116	350	350	350
2. Class C citations Issued	5	6	7	8
3. Number of complaints filed	40	50	50	50
4. Animals taken to shelter	40	55	40	55
A. Euthanized / Died Naturally	18	20	10	20
B. Reclaimed	30	35	38	35
C. Adopted	10	15	17	15
5. Rabies testing	5	8	8	8
Central TX Pest Control (since 8/1/00)				
A. Skunk calls	5	4	6	4
B. Other calls	4	3	5	3

PROGRAM DESCRIPTION

In addition to structure fires, the fire department responds to a variety of calls including smoke scares, suspicious odors, electrical malfunctions, and mutual aid assistance. Vehicle extrication or rescue from car accidents is performed within the City and our department is frequently called to other jurisdictions to aid in extrication. Two "Jaws of Life" are in operation within the fire department. Fire operations are currently supported by 21 paid and 19 volunteer firefighters. Department apparatus include a Pierce 100 foot platform truck, two 1250 gpm engine companies, one rescue vehicle, and one wild land grass rig. Fire inspections on public establishments are performed to reduce the number of fire hazards and enhance life safety on existing structures. Plan review of new businesses insure fire code regulations are incorporated into the final construction to enhance both the safety of the public and firefighters. The fire department is also called upon to inspect homes for child placement and advise on home safety matters. The fire department installs smoke detectors at no cost to residents. As required under Texas law, all fire engines and some selected equipment must undergo annual testing to verify performance meets minimum standards. When the cause of a fire is not immediately recognized, fire cause and determination investigations are completed to best determine the cause.

GOALS AND OBJECTIVES FOR 2020-2021

1. Insure all apparatus and required equipment are tested to insure function at the fire scene.
2. Inspect each business annually to reduce accidental ignitions.
3. Review construction plans for compliance with fire codes to enhance life safety.
4. Investigate and determine as near as possible the cause on all fires within the City.
5. To assist citizens with any fire related safety issued in their residences.
6. Coordinate Fire Truck Committee for next truck purchase.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Plans Reviewed	24	20	24	25
2. Business Inspections	273	250	300	300
% of businesses Inspected	100%	100%	100%	100%
Reinspections	136	175	175	175
3. Fire Calls responded to:				
1st Responder time to fire (minutes)	03:00	03:00	03:00	03:00
Number of calls responded to:				
- Structure	2	10	10	10
- Grass	14	10	10	10
- Vehicle	0	8	8	8
- False Alarm	94	175	100	150
- Other	54	175	50	50
4. Hydrants Inspected	120	320	120	120
5. Fire Apparatus Tested	100%	100%	100%	100%
6. Volunteer Fire Fighter Hours	120	200	120	120

**PUBLIC SAFETY
INVESTIGATIONS - 4201**

PROGRAM DESCRIPTION

The Criminal Investigation Unit of the Department is responsible for processing all written reports that come into the department. They assign cases that need follow up and process all evidence/property taken in by patrol, by citizens, or by seizure during search warrants. Investigators file cases with the District Attorney's Office, Juvenile Detention, or U.S. Attorney as needed. The Code Enforcement Officer also works under this section and is responsible for taking care of any violations of ordinances that deal with the uncontrolled growth of grass and weeds, accumulation of brush or trash, illegal signs, general nuisances, any illegal or improper parking/storing of vehicles, answers animal calls, and captures and transports animals to the shelter.

GOALS AND OBJECTIVES FOR 2020-2021

1. Achieve and maintain at least a 40% clearance rate for Investigations.
2. Follow up on all initially assigned cases within 24 hours, at least 90% of the time.
3. Increase efforts to promote community programs to better reach the citizens and get them more involved.
4. Contact persons in violation of grass, nuisance, trash, or parking ordinances within 24 hours of the reported violation, at least 90% of the time.
5. Continue to educate the citizens on our grass, nuisance, trash, and parking ordinances.
6. Successfully upgrade the computer workstations so that minimal worktime is lost due to computer failure.
7. Ensure that all Patrol officers know the proper fingerprinting techniques to help recover physical evidence at scenes.
8. Increase our working ability in the identification of high crime areas, potential suspects, and communicate data to the Patrol Section.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
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INVESTIGATION DUTIES:

1. Number of cases referred	205	200	250	230
2. Cases cleared (%)	49%	30%	35%	40%
3. Number of persons contacted	2,500	2,500	2,500	2,500
4. Number of Hours on follow ups	2,500	2,500	2,500	2,500
5. Number of Crimes against persons	18	40	35	40
6. Number of Crimes against property	216	140	206	180
7. Number of violation of city ordinances	743	700	700	700
8. Number of parking violations	170	30	100	100

ADMINISTRATIVE DUTIES:

1 Case administration hours	2,000	2,000	2,000	2,000
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PROGRAM DESCRIPTION

The Patrol Division is the largest section within the department. It is staffed with nineteen Public Safety Officers, four Sergeants, a Captain, and 2 School Resource Officers. The officers work 12 hour shifts, and provide professional community based policing. Their duties cover a wide range of responsibilities. They answer calls for service, enforce the traffic laws, city ordinances, and state laws. They are the first responders to medical emergencies and fire or rescue calls, motor vehicle accidents also require the officers' attention. They give tours of the department; teach in the Citizens Police Academy and other community based programs. They also have duties as bicycle patrol officers and are members of the Special Response Team, which among other duties include Dignitary Protection detail when requested by the United States Secret Service. Also working under the section Captain is the C.P.A., Neighborhood Watch, Crime Prevention, and other community programs.

GOALS AND OBJECTIVES FOR 2020-2021

1. Continue to give the citizens of the City of Woodway the up most professional quality of response to any call we receive, and rectify the problem as best as possible, with courtesy and promptness.
2. Continue the traffic enforcement program to reduce property damage and physical injury.
3. Continue the K-9 program and increase the number of drug arrests, seizures, and forfeitures filed.
4. Implement fire coverage overnight hours.
5. Maintain a responsible and reasonable ration of traffic stops to citations.
6. Maintain the excellent response time to priority one emergency calls, in a safe, courteous, and professional manner.
7. Continue to maintain a high rate of patrol officers off duty response to fire and rescue calls.
8. Continue to increase the number of households involved in the Neighborhood Watch Program.
9. Continue a wide variety of community events related to Public Safety Department.
10. Improve school police presence and SRO agreement with Midway ISD.

PERFORMANCE MEASURES	2018-2019	2019-2020	2019-2020	2020-2021
	ACTUAL	BUDGET	ESTIMATED	BUDGET
1. Patrol hours	45,000	55,000	50,000	55,000
2. Patrol Mileage	430,000	440,000	475,000	500,000
3. Daily traffic on Hwy 84 (TXDOT)	60,000	60,000	60,000	60,000
4. Number of traffic stops	10,000	10,000	7,500	9,000
5. Number of traffic warnings	8,000	7,000	5,000	7,000
6. Number of citations issued	2,000	3,000	2,500	3,000
7. % of stops resulting in citations	25%	30%	33%	33%
8. Number of directed patrol hours	50	50	50	50
9. Number of vehicle accidents	170	200	170	200
10. Number of arrests	570	650	500	650
11. Number of house watches	13,000	13,000	13,000	13,000
12. Number of EMS First Responder calls	387	400	350	400
13. Off duty response rate **	80%	80%	80%	80%
14. Response to priority 1 calls (min)	03:00	03:00	03:00	03:00
15. Drug related k-9 searches	100	250	150	250
16. Warrant Service hours	110	110	110	110
17. Number of National Night Out gatherings	8	9	4	4

** All amounts are estimates only.

WOODWAY, TEXAS

**PUBLIC SAFETY
PUBLIC SAFETY - 4201**

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$5,070,697	\$5,868,479	\$5,509,334	\$6,130,602
Court Fines	103,184	95,000	66,000	75,000
Animal Control Fees	900	1,300	800	1,000
Alarm Monitoring	16,399	17,000	15,000	15,000
Total Resources	\$5,191,180	\$5,981,779	\$5,591,134	\$6,221,602

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$4,318,219	\$5,036,973	\$4,687,566	\$5,210,145
Supplies & Materials	154,279	165,100	149,461	178,100
Repairs & Maintenance	186,742	204,726	180,000	229,000
Other Services & Charges	183,975	209,780	210,653	226,557
Capital	1,265	8,000	6,254	16,000
Operating Transfers	346,700	357,200	357,200	361,800
Total Expenditures	\$5,191,180	\$5,981,779	\$5,591,134	\$6,221,602

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.60	0.60	0.60	0.60
Office/Clerical	2.25	2.00	2.00	2.00
Technical	8.40	9.40	9.40	9.40
Sworn Personnel	24.00	24.00	24.00	24.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	10.00	10.00	10.00	10.00
Temporary/Seasonal	1.00	0.50	0.50	0.50
Total Personnel	46.25	46.50	46.50	46.50

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

PUBLIC SAFETY - 4201

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Service/Maintenance	\$15,325	\$21,053	\$0	\$0
Office/Clerical	84,558	81,530	78,339	82,192
Technical	316,485	386,397	327,723	435,854
Sworn Personnel	1,408,895	1,688,202	1,584,202	1,743,941
Professional	0	0	0	0
Management/Supervision	985,660	1,055,148	1,036,691	1,088,506
Temporary/Seasonal	45,020	36,914	32,383	51,654
Overtime	102,380	132,000	118,863	132,000
Fire Pay	171,338	218,798	196,548	220,373
Insurance	498,964	616,318	578,170	606,790
FICA/Medicare Tax	48,949	55,781	51,924	58,634
Retirement	520,372	615,393	563,510	654,098
Unemployment	0	0	0	0
Workers' Compensation	55,906	59,786	50,895	61,821
Team Incentives	0	600	600	600
Incentive Pay	64,367	69,053	67,718	73,682
Total Salaries & Benefits	\$4,318,219	\$5,036,973	\$4,687,566	\$5,210,145
Supplies & Materials				
Uniform Service	\$25,703	\$25,000	\$22,000	\$24,000
Immunizations	0	2,000	2,000	2,000
Printing	2,193	2,000	2,500	2,500
Office Supplies	1,997	4,000	4,000	4,000
Computer Supplies	6,398	5,500	5,500	5,500
Postage	2,542	3,500	2,175	3,000
Film & Developing	0	600	600	600
Supplies - Motor Vehicles	73,269	75,000	63,186	75,000
Minor Tools & Equipment	17,473	16,000	16,000	16,000
Chemicals	3,498	3,500	3,500	3,500
Fire/Safety Gear	13,679	17,000	20,000	32,000
Food/Memorials	4,605	6,000	3,000	5,000
Service Awards/Banquets	2,922	5,000	5,000	5,000
Total Supplies & Materials	\$154,279	\$165,100	\$149,461	\$178,100
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$49,140	\$51,726	\$40,000	\$51,000
Maintenance - Office Equipment	71,815	81,000	80,000	92,000
Maintenance - Machinery & Equipment	44,336	50,000	40,000	64,000
Maintenance - Buildings & Grounds	21,451	22,000	20,000	22,000
Total Repairs & Maintenance	\$186,742	\$204,726	\$180,000	\$229,000

WOODWAY, TEXAS

PUBLIC SAFETY - 4201

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Contract Labor	\$0	\$0	\$0	\$0
Record Filing Fees	176	300	240	300
Schools/Conferences	49,820	54,000	50,538	54,000
Animal Control Services	15,881	10,000	5,000	10,000
Employment Screening	3,249	4,000	4,000	4,000
Recruiting	0	300	366	400
Ambulance/Medical Charges	4,633	6,000	5,050	6,000
Office Equipment Rental	4,156	5,500	4,500	5,000
Property/Liability Insurance	49,219	51,680	61,959	65,057
Communications	39,006	60,000	60,000	60,000
Newspaper Notices	646	3,000	3,000	3,000
Community Programs	5,127	4,000	4,000	4,000
Subscriptions/Memberships	12,062	11,000	12,000	14,800
Total Other Services & Charges	\$183,975	\$209,780	\$210,653	\$226,557
Capital Outlay				
Land	\$0	\$0	\$0	\$0
Machinery & Equipment	1,265	5,000	3,453	16,000
Office Equipment	0	3,000	2,801	0
Total Capital Outlay	\$1,265	\$8,000	\$6,254	\$16,000
Operating Transfers				
Equipment Replacement	\$346,700	\$357,200	\$357,200	\$361,800
Total Operating Transfers	\$346,700	\$357,200	\$357,200	\$361,800
Total Expenditures	\$5,191,180	\$5,981,779	\$5,591,134	\$6,221,602

WOODWAY, TEXAS

**PUBLIC SAFETY
MUNICIPAL COURT - 4203**

PROGRAM DESCRIPTION

The Municipal Court handles all Class C Misdemeanor charges originating in the City of Woodway. Law Enforcement Personnel, Code Enforcement Personnel, and Citizens initiate these charges. The Court is responsible for the docketing and processing of these charges including handling complaints, conducting weekly hour-long Court meetings between the judge and violators, conduct monthly juvenile court and scheduling pretrial hearings, non-jury and jury trials. The Court administrative duties include processing late notices and warrants, daily collection of monies, depositing and reporting of fines/fees to the City Finance Office, preparation of mandatory weekly, monthly and quarterly reports with the Office of Court Administration, State Comptroller's Office and the Department of Public Safety in Austin. Solicitor permit applications are processed and maintained by court personnel. The Court is staffed with one full-time court administrator and one full-time deputy court clerk to perform administrative duties. City Council appoints one primary judge and one alternate judge to administer judicial duties. The City Attorney assigns an attorney to perform duties of prosecuting attorney. An assigned Public Safety Officer performs the Court Bailiff duties.

GOALS AND OBJECTIVES FOR 2020-2021

Court implemented the following in 2019-2020:

- Upgrade court software to INCODE 10 and install InSite payment portal
- Automate court financial records with the Finance Department
- Provide defendant online access to cases to pay, request extension, driver safety course, and deferred disposition

Continue to train and maximize the benefits of the above programs to ensure the court is operating efficiently and providing effective means of communication with defendants to ensure compliance with case processing. Ensuring the defendant moves about court processes with ease, individual justice, and respect.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Cases filed	2,541	3,236	2,376	2,613
2. Jury Trials	1	1	1	1
3. Trial by Judge	2	2	1	2
4. Warrants issued	1,091	1,128	956	1,051
5. Written warnings	1,105	682	834	917
6. Average time citation to Trial (days)	90	60	90	90
7. Cases cleared	2,489	2,970	1,824	2,006
8. Deferred Disposition	800	809	628	690
9. Driving Safety Course	250	226	134	147
10. Presented Insurance	117	85	64	70
11. Dismissed upon compliance - Expired Registration/Driver's License	466	523	452	497
12. Dismissed by Prosecutor/Judge	98	70	62	68

WOODWAY, TEXAS

**PUBLIC SAFETY
MUNICIPAL COURT - 4203**

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$74,939	\$128,870	\$155,847	\$143,025
Miscellaneous Court Fees	106,743	90,000	51,600	75,000
State Service Fees	9,586	9,000	7,000	7,500
Time Payment Fees	0	0	0	0
Total Resources	\$191,268	\$227,870	\$214,447	\$225,525

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$136,961	\$159,645	\$156,619	\$160,916
Supplies & Materials	3,554	4,700	4,809	5,000
Repairs & Maintenance	6,748	14,580	13,600	16,754
Other Services & Charges	44,005	46,245	37,119	42,855
Capital	0	2,700	2,300	0
Operating Transfers	0	0	0	0
Total Expenditures	\$191,268	\$227,870	\$214,447	\$225,525

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.75	1.00	1.00	1.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.00	1.00	1.00	1.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	1.75	2.00	2.00	2.00

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

MUNICIPAL COURT - 4203

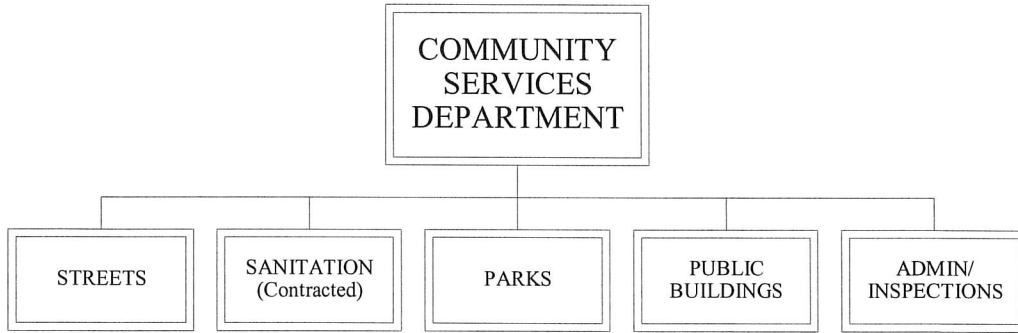
	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Office/Clerical	\$31,858	\$44,175	\$43,031	\$45,813
Management/Supervision	64,698	64,563	64,459	64,337
Temporary/Seasonal	0	0	0	0
Overtime	220	500	500	500
Insurance	19,395	26,097	26,399	26,111
FICA/Medicare Tax	1,432	1,634	1,594	1,643
Retirement	16,388	18,991	18,473	19,627
Workers' Compensation	182	215	205	216
Incentive Pay	2,788	3,470	1,958	2,669
Total Salaries & Benefits	\$136,961	\$159,645	\$156,619	\$160,916
Supplies & Materials				
Printing	\$961	\$1,500	\$1,500	\$1,500
Office Supplies	797	1,000	1,000	1,000
Computer Supplies	448	1,000	888	1,000
Postage	1,348	1,200	1,421	1,500
Total Supplies & Materials	\$3,554	\$4,700	\$4,809	\$5,000
Repairs & Maintenance				
Maintenance - Office Equipment	\$6,649	\$12,080	\$13,600	\$14,254
Maintenance - Buildings & Grounds	99	2,500	0	2,500
Total Repairs & Maintenance	\$6,748	\$14,580	\$13,600	\$16,754

WOODWAY, TEXAS

MUNICIPAL COURT - 4203

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Legal Services	\$33,272	\$33,740	\$29,196	\$33,740
Jury Services	36	900	36	900
Schools/Conferences	1,852	1,600	2,150	1,600
Employment Screening	94	100	2	100
Bank Service Charges	3,742	4,000	(130)	0
Office Equipment Rental	969	1,000	888	1,000
Property/Liability Insurance	861	905	1,252	1,315
Communications	2,936	3,000	3,124	3,200
Subscriptions/Memberships	243	1,000	601	1,000
Total Other Services & Charges	\$44,005	\$46,245	\$37,119	\$42,855
Capital Outlay				
Office Equipment	\$0	\$2,700	\$2,300	\$0
Total Capital Outlay	\$0	\$2,700	\$2,300	\$0
Operating Transfers				
Equipment Replacement	\$0	\$0	\$0	\$0
Total Operating Transfers	\$0	\$0	\$0	\$0
Total Expenditures	\$191,268	\$227,870	\$214,447	\$225,525

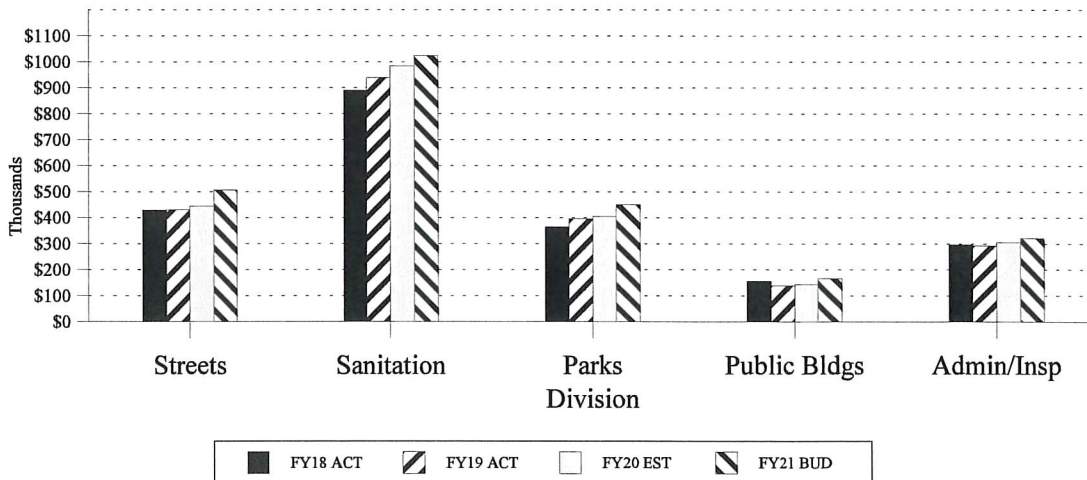
COMMUNITY SERVICES SUMMARY
2020-2021



Director of Community Services - Mitch Davison (772-4050)

ACTIVITY	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Streets	\$430,656	\$481,566	\$443,387	\$505,227
Sanitation	938,833	998,000	983,566	1,023,200
Parks	395,560	441,853	404,040	449,814
Public Buildings	138,376	152,197	142,886	166,085
Administration/Inspections	292,738	307,436	304,332	320,693
TOTALS	\$2,196,163	\$2,381,052	\$2,278,211	\$2,465,019

THREE YEARS AND PROPOSED
(Actual to Estimated to Proposed)



WOODWAY, TEXAS

COMMUNITY SERVICES SUMMARY
2020-2021

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$855,030	\$1,044,052	\$970,711	\$1,126,019
Sanitation - Residential	719,246	710,000	709,000	721,000
Sanitation - Commercial	486,443	450,000	450,000	457,000
Landfill Permits	0	0	0	0
Recycling Revenue	3,000	3,000	3,000	3,000
Park Reservations	14,681	15,000	2,500	10,000
Permits - Buildings	104,070	150,000	135,000	140,000
Permits - Miscellaneous	4,843	4,000	3,000	3,000
Platting/Zoning Fees	8,850	5,000	5,000	5,000
Total Resources	\$2,196,163	\$2,381,052	\$2,278,211	\$2,465,019

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$822,366	\$916,138	\$864,695	\$939,215
Supplies & Materials	55,463	62,350	52,273	62,850
Repairs & Maintenance	103,396	94,550	84,300	94,550
Other Services & Charges	1,167,097	1,246,164	1,215,253	1,290,579
Capital	1,541	1,950	1,790	8,325
Operating Transfers	46,300	59,900	59,900	69,500
Total Expenditures	\$2,196,163	\$2,381,052	\$2,278,211	\$2,465,019

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	8.00	8.00	8.00	8.00
Office/Clerical	0.40	0.40	0.40	0.40
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.40	2.40	2.40	2.40
Temporary/Seasonal	1.00	0.50	0.50	0.50
Total Personnel	12.80	12.30	12.30	12.30

**COMMUNITY SERVICES
STREETS - 4301**

PROGRAM DESCRIPTION

The Street Division is responsible for maintaining and repairing all public streets. This service includes repairing the curb, gutters, street cuts, pot holes, and base failures. The Division is also responsible for maintaining all traffic control devices, installing stop bars at intersections and manufacturing street name signs, stop signs, and yield signs. Street Division personnel also maintain the flashing school zone lights, dispose of all dead animals within the city streets, and trim trees and brush in City's right of way.

GOALS AND OBJECTIVES FOR 2020-2021

1. Continue the slurry seal program, repairing an additional 4-5 miles of street per year.
2. Clean major drainage structures at least twice annually.
3. Spray for street weeds throughout the street system at least three times annually.
4. Respond to requests for service (potholes, etc.) within 72 hours.
5. Repair street damage resulting from water line breaks within 10 business days.

PERFORMANCE MEASURES	2018-2019	2019-2020	2019-2020	2020-2021
	ACTUAL	BUDGET	ESTIMATED	BUDGET
1. Number of stop bars painted or taped annually	100	100	100	100
2. Signs installed or repaired				
- Traffic control signs(stop, yield, etc.)	10	10	10	10
- Street name signs	50	50	50	50
3. Tons of Asphalt applied				
- Base Failures	350	350	350	350
- Utility cuts	200	200	200	200
4. Yards of concrete applied				
- Base failures	300	300	300	300
- Utility cuts	200	200	200	200
5. Lane miles of crack sealant applied	0	0	0	0
6. Street miles slurry sealed	10	10	10	10
7. Man hours trimming overlapping limbs	500	500	500	500
8. Number of drainage structures cleaned at least twice annually	15	15	15	15
9. Street miles inventory	72	72	72	72
10. Street miles/FTE employees	18	18	18	18
11. Number of highway miles mowed	26.0	26.0	26.0	26.0
12. Number of miles street sweeping	0	0	0	0

WOODWAY, TEXAS

COMMUNITY SERVICES
STREETS - 4301

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$430,656	\$481,566	\$443,387	\$505,227
Total Resources	\$430,656	\$481,566	\$443,387	\$505,227

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$263,569	\$305,605	\$279,804	\$316,147
Supplies & Materials	23,738	30,100	25,503	30,100
Repairs & Maintenance	56,491	49,750	43,500	49,750
Other Services & Charges	59,317	64,311	62,780	66,305
Capital	1,541	0	0	7,325
Operating Transfers	26,000	31,800	31,800	35,600
Total Expenditures	\$430,656	\$481,566	\$443,387	\$505,227

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	4.00	4.00	4.00	4.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.60	0.60	0.60	0.60
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	4.60	4.60	4.60	4.60

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

STREETS - 4301

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Service/Maintenance	\$140,636	\$148,804	\$147,926	\$153,913
Management/Supervision	39,506	42,883	44,048	45,056
Overtime	1,046	6,500	1,000	6,500
Insurance	39,467	59,855	42,002	59,883
FICA/Medicare Tax	2,675	2,924	2,848	3,037
Retirement	30,618	33,982	32,947	36,282
Unemployment	0	0	0	0
Workers' Compensation	6,508	7,169	5,596	7,466
Incentive Pay	3,113	3,488	3,437	4,010
Total Salaries & Benefits	\$263,569	\$305,605	\$279,804	\$316,147
Supplies & Materials				
Uniform Services	\$3,518	\$2,400	\$2,400	\$2,400
Printing	0	0	0	0
Office Supplies	49	200	100	200
Supplies - Motor Vehicles	15,058	18,000	16,000	18,000
Minor Tools & Equipment	1,786	2,000	2,000	2,000
Traffic Supplies	2,603	6,000	4,000	6,000
Chemicals	724	1,000	1,000	1,000
Food/Memorials	0	500	3	500
Total Supplies & Materials	\$23,738	\$30,100	\$25,503	\$30,100
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$4,131	\$7,000	\$3,500	\$7,000
Maintenance - Machinery & Equipment	8,569	10,150	10,000	10,150
Maintenance - Streets	43,791	32,600	30,000	32,600
Total Repairs & Maintenance	\$56,491	\$49,750	\$43,500	\$49,750

WOODWAY, TEXAS

STREETS - 4301

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Contract Labor	\$0	\$0	\$0	\$0
Schools/Conferences	0	1,000	500	500
Employment Screening	133	400	200	400
Equipment Rental	1,997	2,000	1,500	2,000
Property/Liability Insurance	6,866	7,211	9,243	9,705
Newspaper Notices	0	500	0	500
Electric Service	49,989	53,000	51,137	53,000
Subscriptions/Memberships	332	200	200	200
Total Other Services & Charges	\$59,317	\$64,311	\$62,780	\$66,305
Capital Outlay				
Machinery & Equipment	\$1,541	\$0	\$0	\$7,325
Office Equipment	0	0	0	0
Total Capital Outlay	\$1,541	\$0	\$0	\$7,325
Operating Transfers				
Equipment Replacement Transfer	\$26,000	\$31,800	\$31,800	\$35,600
Total Operating Transfers	\$26,000	\$31,800	\$31,800	\$35,600
Total Expenditures	\$430,656	\$481,566	\$443,387	\$505,227

**COMMUNITY SERVICES
SANITATION - 4302**

PROGRAM DESCRIPTION

The Sanitation Division is responsible for the collection and disposal of solid waste within the City. This service is provided through contracts with Frontier Waste Solutions for collection through May, 2022, and the City of Waco for disposal through the life of the landfill. The Finance Director (or his designated representative) is the City's contract administrator and liaison with Frontier Waste Solutions and the City of Waco. The City provides residents with twice weekly refuse collections, once weekly recycling collection, and once weekly brush pick-up. In addition, household hazardous waste disposal and large item pick ups are offered once and twice per year respectively. Commercial service is provided at individual levels as determined by individual customer needs.

GOALS AND OBJECTIVES FOR 2020-2021

1. Improve customer satisfaction by monitoring contractor's performance and reducing the number of repeat and similar complaints.
2. Implement fourth full year of solid waste collection contract with Frontier Waste Solutions.
3. Reissue holiday pick up schedules and other educational literature prior to January 1, 2021.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Average # of Commercial Customers per month	233	250	241	250
2. Average # of Residential Customers per month	3,563	3,575	3,592	3,600
3. Recyclables Collected (lbs.)	810,000	825,000	815,000	820,000
4. Hazardous Waste Disposal (households served)	187	200	0	200

WOODWAY, TEXAS

COMMUNITY SERVICES
SANITATION - 4302

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	(\$269,856)	(\$165,000)	(\$178,434)	(\$157,800)
Sanitation - Residential	719,246	710,000	709,000	721,000
Sanitation - Commercial	486,443	450,000	450,000	457,000
Landfill Permits	0	0	0	0
Recycling Revenue	3,000	3,000	3,000	3,000
Total Resources	\$938,833	\$998,000	\$983,566	\$1,023,200

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials	0	1,000	0	1,000
Repairs & Maintenance	0	0	0	0
Other Services & Charges	938,833	997,000	983,566	1,022,200
Capital	0	0	0	0
Operating Transfers	0	0	0	0
Total Expenditures	\$938,833	\$998,000	\$983,566	\$1,023,200

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

SANITATION - 4302

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Technical	\$0	\$0	\$0	\$0
Professional	0	0	0	0
Management/Supervision	0	0	0	0
Insurance	0	0	0	0
Overtime	0	0	0	0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
Total Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials				
Blue Bags	\$0	\$1,000	\$0	\$1,000
Printing	0	0	0	0
Postage	0	0	0	0
Total Supplies & Materials	\$0	\$1,000	\$0	\$1,000
Repairs & Maintenance				
	\$0	\$0	\$0	\$0
Total Repairs & Maintenance	\$0	\$0	\$0	\$0

WOODWAY, TEXAS

SANITATION - 4302

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Landfill Disposal	\$190,925	\$215,000	\$214,852	\$219,450
Collection - Residential	440,197	465,000	468,638	480,500
Collection - Commercial	293,056	300,000	299,076	305,250
Collection - Household Hazardous Waste	13,892	17,000	0	17,000
Storm Cleanup	0	0	0	0
Uncollectible UB	763	0	1,000	0
Total Other Services & Charges	\$938,833	\$997,000	\$983,566	\$1,022,200
Capital Outlay				
	\$0	\$0	\$0	\$0
Total Capital Outlay	\$0	\$0	\$0	\$0
Operating Transfers				
	\$0	\$0	\$0	\$0
Total Operating Transfers	\$0	\$0	\$0	\$0
Total Expenditures	\$938,833	\$998,000	\$983,566	\$1,023,200

**COMMUNITY SERVICES
PARKS - 4303**

PROGRAM DESCRIPTION

The Parks Division is responsible for maintaining existing parks, landscaped areas, and all public grounds. New park projects that are developed through citizen input, the City Council, the Park Board, and the Arboretum may also become part of the overall Parks Division maintenance plan. Standards are set to insure safe yet visually attractive areas through regular mowing, watering, cleaning and litter removal. This Division also assumes responsibility for right of way and streetscape maintenance.

GOALS AND OBJECTIVES FOR 2020-2021

1. Continue preventative maintenance and repair of all park facilities through weekly inspections.
2. Achieve a 10 day mowing interval for right of way, public grounds, open park lands.
3. Perform annual winter maintenance of walking tracks.
4. Assist with monitoring effectiveness of contracted mowing and maintenance services.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Acreage of park turf maintained	172	172	172	172
2. Number of facilities maintained				
- Restrooms	4	4	4	4
- Pavilions and shelters	14	14	14	14
- Irrigation systems	13	13	13	13
3. Gallons of herbicide applied	800	800	800	800
4. Pounds of fertilizer applied	400	400	400	400

WOODWAY, TEXAS

COMMUNITY SERVICES
PARKS - 4303

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$380,879	\$426,853	\$401,540	\$439,814
Park Reservations	14,681	15,000	2,500	10,000
Total Resources	\$395,560	\$441,853	\$404,040	\$449,814

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$314,073	\$345,048	\$326,169	\$348,995
Supplies & Materials	19,766	18,700	14,770	19,200
Repairs & Maintenance	19,617	17,000	13,000	17,000
Other Services & Charges	27,104	37,955	26,981	39,319
Capital	0	750	720	0
Operating Transfers	15,000	22,400	22,400	25,300
Total Expenditures	\$395,560	\$441,853	\$404,040	\$449,814

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	4.00	4.00	4.00	4.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.60	0.60	0.60	0.60
Temporary/Seasonal	0.50	0.50	0.50	0.50
Total Personnel	5.10	5.10	5.10	5.10

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

PARKS - 4303

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Service/Maintenance	\$155,176	\$165,083	\$163,370	\$170,278
Technical	0	0	0	0
Management/Supervision	40,681	42,883	44,048	45,056
Temporary	15,027	16,702	10,000	10,540
Overtime	5,249	10,000	4,984	10,000
Insurance	50,625	59,926	53,950	59,954
FICA/Medicare Tax	4,121	4,497	3,903	4,141
Retirement	33,823	37,412	36,350	39,831
Unemployment	0	0	0	0
Workers' Compensation	5,703	4,482	5,572	4,560
Incentive Pay	3,668	4,063	3,992	4,635
Total Salaries & Benefits	\$314,073	\$345,048	\$326,169	\$348,995
Supplies & Materials				
Uniform Service	\$2,732	\$2,000	\$2,500	\$2,500
Printing	\$0	\$0	\$0	\$0
Office Supplies	0	200	50	200
Supplies - Motor Vehicles	14,098	12,000	8,717	12,000
Minor Tools & Equipment	2,568	2,500	2,500	2,500
Chemicals	368	1,500	1,000	1,500
Food/Memorials	0	500	3	500
Total Supplies & Materials	\$19,766	\$18,700	\$14,770	\$19,200
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$2,101	\$3,000	\$2,500	\$3,000
Maintenance - Machinery & Equipment	4,421	4,000	2,500	4,000
Maintenance - Parks	13,095	10,000	8,000	10,000
Total Repairs & Maintenance	\$19,617	\$17,000	\$13,000	\$17,000

WOODWAY, TEXAS

PARKS - 4303

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Contract Labor	\$4,500	\$13,300	\$3,000	\$13,300
Schools/Conferences	275	500	300	500
Employment Screening	0	500	100	500
Water Service	15,741	15,000	15,000	15,000
Equipment Rental	575	1,200	1,000	1,200
Property/Liability Insurance	5,861	6,155	7,181	7,519
Newspaper Notices	0	1,000	200	1,000
Electric Service	0	0	0	0
Subscriptions/Memberships	152	300	200	300
Total Other Services & Charges	\$27,104	\$37,955	\$26,981	\$39,319
Capital Outlay				
Machinery & Equipment	\$0	\$750	\$720	\$0
Total Capital Outlay	\$0	\$750	\$720	\$0
Operating Transfers				
Equipment Replacement	\$15,000	\$22,400	\$22,400	\$25,300
Total Operating Transfers	\$15,000	\$22,400	\$22,400	\$25,300
Total Expenditures	\$395,560	\$441,853	\$404,040	\$449,814

**COMMUNITY SERVICES
PUBLIC BUILDINGS - 4304**

PROGRAM DESCRIPTION

The Public Buildings Division provides maintenance and upkeep of most of the City's public buildings, including City Hall, Community Services, the Public Safety Building, and the City Shop. The Arboretum/Whitehall Center/Pavilion and the Woodway Family Center related costs are included in the Arboretum Department budget and Woodway Family Center Department budget.

GOALS AND OBJECTIVES FOR 2020-2021

1. Oversee renovations to Public Buildings.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Annual Cleaning hours	3,700	3,700	3,700	3,700
2. Square feet of buildings maintained	43,805	43,805	43,805	43,805

WOODWAY, TEXAS

COMMUNITY SERVICES
PUBLIC BUILDINGS - 4304

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$138,376	\$152,197	\$142,886	\$166,085
Total Resources	\$138,376	\$152,197	\$142,886	\$166,085

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$13	\$0	\$0	\$0
Supplies & Materials	2,802	4,000	3,500	4,000
Repairs & Maintenance	20,671	22,000	22,000	22,000
Other Services & Charges	114,090	123,797	115,116	137,885
Capital	0	1,200	1,070	1,000
Operating Transfers	800	1,200	1,200	1,200
Total Expenditures	\$138,376	\$152,197	\$142,886	\$166,085

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.50	0.00	0.00	0.00
Total Personnel	0.50	0.00	0.00	0.00

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

PUBLIC BUILDINGS - 4304

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Service/Maintenance	\$0	\$0	\$0	\$0
Professional	0	0	0	0
Temporary/Seasonal	9	0	0	0
Overtime	0	0	0	0
Insurance	0	0	0	0
FICA/Medicare Tax	3	0	0	0
Retirement	0	0	0	0
Unemployment	0	0	0	0
Workers' Compensation	1	0	0	0
Incentive Pay	0	0	0	0
Total Salaries & Benefits	\$13	\$0	\$0	\$0
Supplies & Materials				
Office Supplies	\$0	\$0	\$0	\$0
Janitorial Supplies	2,802	4,000	3,500	4,000
Total Supplies & Materials	\$2,802	\$4,000	\$3,500	\$4,000
Repairs & Maintenance				
Maintenance - Office Equipment	\$0	\$0	\$0	\$0
Maintenance - Buildings & Grounds	20,671	22,000	22,000	22,000
Total Repairs & Maintenance	\$20,671	\$22,000	\$22,000	\$22,000

WOODWAY, TEXAS

PUBLIC BUILDINGS - 4304

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Contract Labor	\$10,550	\$12,000	\$11,000	\$12,000
Employment Screening	0	0	0	0
Water Service	15,139	20,000	16,000	20,000
Property/Liability Insurance	18,281	19,197	20,271	21,285
Communications	19,863	17,000	17,000	29,000
Newspaper Notices	0	600	300	600
Gas Service	5,461	5,000	5,000	5,000
Electric Service	44,796	50,000	45,545	50,000
Total Other Services & Charges	\$114,090	\$123,797	\$115,116	\$137,885
Capital Outlay				
Buildings & Improvements	\$0	\$1,200	\$1,070	\$1,000
Office Equipment	0	0	0	0
Total Capital Outlay	\$0	\$1,200	\$1,070	\$1,000
Operating Transfers				
Equipment Replacement	\$800	\$1,200	\$1,200	\$1,200
Total Operating Transfers	\$800	\$1,200	\$1,200	\$1,200
Total Expenditures	\$138,376	\$152,197	\$142,886	\$166,085

**COMMUNITY SERVICES
ADMINISTRATION/INSPECTIONS - 4306**

PROGRAM DESCRIPTION

In addition to performing operations management/support, this Division also insures that land use conforms to the comprehensive land use plan and zoning ordinance, and that new construction meets all applicable codes adopted by the City. With regard to inspections, this Division also provides a variety of direct services which include nonstructural plan review, permit issuance, inspections, code enforcement, and consultation with architects, engineers, contractors, builders, home owners, and citizens planning construction within the City.

GOALS AND OBJECTIVES FOR 2020-2021

1. Provide the customer with required inspections within 24 hours of request.
2. Insure that all Department employee training needs are met to address certification, safety and skill requirements.
3. Facilitate and conduct responsive review of all plans to insure compliance with City codes and ordinances.
4. Provide staff assistance to the Planning and Zoning Commission (and its committees), Park Board, and Board of Adjustments.
5. Seek to improve employee retention through improved mentoring, training, additional certifications, and good performance recognition.
6. Provide close inspection of major capital projects under construction.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Building Permits Issued				
- Residential Construction - New	201	210	271	275
- Residential Construction - Alterations	389	400	514	525
- Other Construction - New	14	15	17	20
- Other Construction - Alterations	37	40	57	60
2. Building Plans Reviewed	925	1,000	859	900
3. Construction Inspections Performed	2,932	3,000	2,305	2,400
4. Percent of Inspections Performed Same Day Requested	99%	99%	99%	99%
5. Plats Reviewed	5	5	5	5
6. Zoning cases reviewed	25	25	25	25
7. Planned district applications reviewed	20	20	20	20
8. Value of street, drainage and utility improvements managed/inspected (millions \$)	\$5.0	\$5.0	\$5.0	\$5.0

WOODWAY, TEXAS

COMMUNITY SERVICES
ADMINISTRATION/INSPECTIONS - 4306

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$174,975	\$148,436	\$161,332	\$172,693
Permits - Building	104,070	150,000	135,000	140,000
Permits - Miscellaneous	4,843	4,000	3,000	3,000
Platting/Zoning Fees	8,850	5,000	5,000	5,000
Total Resources	\$292,738	\$307,436	\$304,332	\$320,693

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$244,711	\$265,485	\$258,722	\$274,073
Supplies & Materials	9,157	8,550	8,500	8,550
Repairs & Maintenance	6,617	5,800	5,800	5,800
Other Services & Charges	27,753	23,101	26,810	24,870
Capital	0	0	0	0
Operating Transfers	4,500	4,500	4,500	7,400
Total Expenditures	\$292,738	\$307,436	\$304,332	\$320,693

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.40	0.40	0.40	0.40
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	1.20	1.20	1.20	1.20
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	2.60	2.60	2.60	2.60

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

ADMINISTRATION/INSPECTIONS - 4306

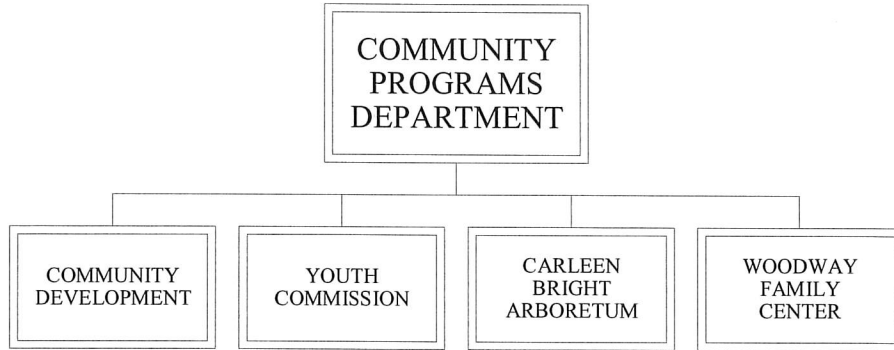
	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Office/Clerical	\$14,596	\$15,382	\$15,380	\$16,011
Technical	59,082	58,951	58,891	58,746
Management/Supervision	93,552	97,997	100,840	103,821
Temporary	0	12,000	0	12,000
Overtime	282	500	1,000	500
Insurance	32,575	34,077	35,140	34,112
FICA/Medicare Tax	2,545	3,502	2,630	3,596
Retirement	29,135	30,022	31,848	31,983
Unemployment	0	0	0	0
Workers' Compensation	678	510	493	522
Car Allowance	7,200	7,200	7,200	7,200
Incentive Pay	5,066	5,344	5,300	5,582
Total Salaries & Benefits	\$244,711	\$265,485	\$258,722	\$274,073
Supplies & Materials				
Uniform Service	\$2,166	\$2,800	\$2,800	\$2,800
Printing	834	750	500	750
Office Supplies	991	1,000	1,500	1,000
Computer Supplies	3,152	1,500	1,500	1,500
Postage	531	500	500	500
Supplies - Motor Vehicles	894	1,500	1,200	1,500
Food/Memorials	589	500	500	500
Total Supplies & Materials	\$9,157	\$8,550	\$8,500	\$8,550
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$771	\$1,800	\$1,800	\$1,800
Maintenance - Office Equipment	5,846	4,000	4,000	4,000
Total Repairs & Maintenance	\$6,617	\$5,800	\$5,800	\$5,800

WOODWAY, TEXAS

ADMINISTRATION/INSPECTIONS - 4306

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Contract Labor	\$0	\$0	\$0	\$0
Engineering Fees	5,975	4,500	7,500	5,000
Record Filing Fees	937	800	800	800
Schools/Conferences	7,321	7,500	7,500	7,500
Employment Screening	0	150	0	150
Bank Service Charges	3,538	2,000	2,500	2,500
Office Equipment Rental	2,474	2,300	2,300	2,300
Property/Liability Insurance	2,476	2,601	3,210	3,370
Communications	319	0	0	0
Newspaper Notices	0	750	500	750
Subscriptions/Memberships	4,713	2,500	2,500	2,500
Total Other Services & Charges	\$27,753	\$23,101	\$26,810	\$24,870
Capital Outlay				
Office Equipment	\$0	\$0	\$0	\$0
Total Capital Outlay	\$0	\$0	\$0	\$0
Operating Transfers				
Equipment Replacement	\$4,500	\$4,500	\$4,500	\$7,400
Total Operating Transfers	\$4,500	\$4,500	\$4,500	\$7,400
Total Expenditures	\$292,738	\$307,436	\$304,332	\$320,693

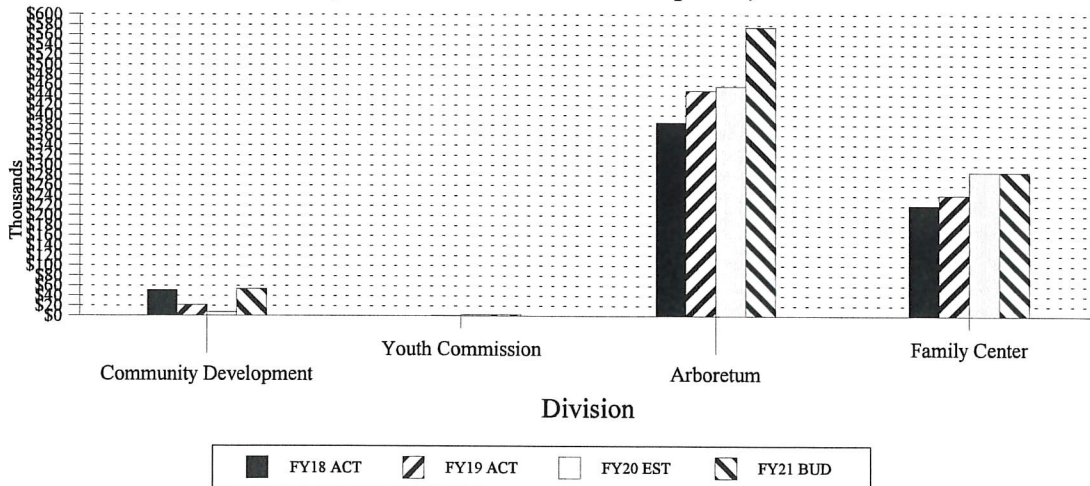
COMMUNITY PROGRAMS SUMMARY
2020-2021



City Manager - Shawn Oubre (772-4480)
Director of Event Facilities - Jessie Reid (399-9204)

ACTIVITY	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Community Development	\$21,253	\$53,675	\$7,200	\$53,675
Youth Commission	825	3,050	3,050	3,050
Carleen Bright Arboretum	448,897	499,235	457,143	575,147
Woodway Family Center	240,518	292,466	287,039	286,792
TOTALS	\$711,493	\$848,426	\$754,432	\$918,664

THREE YEARS AND PROPOSED
(Actual to Estimated to Proposed)



WOODWAY, TEXAS

COMMUNITY PROGRAMS SUMMARY
2020-2021

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$77,895	\$56,725	\$195,479	\$56,725
Arboretum Rentals	259,188	245,000	175,000	200,000
Attendant/Security	7,480	6,000	3,500	5,000
Equipment Rental - CBA	4,550	0	30	0
Catering - CBA	47	0	660	0
Family Center Program Fees	142,610	253,966	83,145	261,792
Family Center Rentals	14,920	14,000	3,150	10,000
Family Center Sponsorships	19,000	17,000	11,400	15,000
Family Center Concessions	8,172	7,500	4,115	0
Transfer from Tourism Fund	177,631	248,235	277,953	370,147
Total Resources	\$711,493	\$848,426	\$754,432	\$918,664

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$466,395	\$534,330	\$472,861	\$602,266
Supplies & Materials	39,470	65,500	54,250	30,800
Repairs & Maintenance	42,329	46,400	56,900	56,400
Other Services & Charges	156,547	195,296	163,521	227,998
Capital	3,852	4,000	4,000	0
Operating Transfers	2,900	2,900	2,900	1,200
Total Expenditures	\$711,493	\$848,426	\$754,432	\$918,664

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	2.00	2.00	2.00	2.00
Office/Clerical	2.00	2.00	2.00	1.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	3.00	3.00	3.00	4.00
Temporary/Seasonal	2.00	2.50	2.50	2.50
Total Personnel	9.00	9.50	9.50	9.50

**COMMUNITY PROGRAMS
COMMUNITY DEVELOPMENT - 4604**

PROGRAM DESCRIPTION

The Community Development Board was dissolved in the 2003 budget year. However, staff currently is responsible for advising the City Council on residential development and neighborhood revitalization initiatives/programs. Staff works to develop and facilitate funding alternatives for neighborhood revitalization, market residential property, and promote home ownership.

GOALS AND OBJECTIVES FOR 2020-2021

1. Establish programs that encourage home structural and landscape improvements.
2. Enhance use of neighborhood matching fund for streetscaping improvements.
3. Increase number of neighborhood matching grants awarded.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Increase in property values (millions)	\$92.3	\$88.5	\$88.5	\$30.8
2. Number of new residential building permits issued	201	210	271	275
3. Number of residential renovation permits issued (remodels, electrical, roofing, irrigation, etc.)	389	400	514	525
4. Number of Woodway maps distributed	224	250	237	250

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$21,253	\$53,675	\$7,200	\$53,675
Total Resources	\$21,253	\$53,675	\$7,200	\$53,675

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials	0	12,950	1,200	12,950
Repairs & Maintenance	0	0	0	0
Other Services & Charges	21,253	40,725	6,000	40,725
Capital	0	0	0	0
Operating Transfers	0	0	0	0
Total Expenditures	\$21,253	\$53,675	\$7,200	\$53,675

WOODWAY, TEXAS

COMMUNITY DEVELOPMENT - 4604

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

MAJOR BUDGET CHANGES

Economic Development and Woodway Beautiful were merged with Community Development in the FY 19 budget.

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Management/Supervision	\$0	\$0	\$0	\$0
Insurance	0	0	0	0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
Total Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials				
Printing	\$0	\$3,500	\$1,200	\$3,500
Office Supplies	0	400	0	400
Postage	0	200	0	200
Botanical Supplies	0	8,000	0	8,000
Food/Memorials	0	850	0	850
Total Supplies & Materials	\$0	\$12,950	\$1,200	\$12,950
Other Services & Charges				
Schools/Conferences	\$0	\$1,000	\$0	\$1,000
Newspaper Notices	0	1,250	0	1,250
Community Programs	21,253	38,400	6,000	38,400
Subscriptions/Memberships	0	75	0	75
Total Other Services & Charges	\$21,253	\$40,725	\$6,000	\$40,725
Total Expenditures	\$21,253	\$53,675	\$7,200	\$53,675

**COMMUNITY PROGRAMS
YOUTH COMMISSION - 4607**

PROGRAM DESCRIPTION

This sixteen (16) member Commission, comprised of 7th-12th grade residents, serves to advise and make recommendations to the City Council on behalf of the youth of the community. They encourage, plan, and participate in drug-free and alcohol-free activities for young people.

GOALS AND OBJECTIVES FOR 2020-2021

1. Provide leadership training opportunities to members.
2. Work with municipal judge to continue the teen court.
3. Actively recruit area teens to attend Youth Police Academy.
4. Perform at least six service activities for the community.
5. Work with the Woodway Foundation and area businesses to offset costs of service activities.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Number of community service hours served by youth	635	640	642	650
2. Number of events sponsored/co-sponsored	9	9	10	10

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$825	\$3,050	\$3,050	\$3,050
Total Resources	\$825	\$3,050	\$3,050	\$3,050

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials	0	750	750	750
Repairs & Maintenance	0	0	0	0
Other Services & Charges	825	2,300	2,300	2,300
Capital	0	0	0	0
Operating Transfers	0	0	0	0
Total Expenditures	\$825	\$3,050	\$3,050	\$3,050

WOODWAY, TEXAS

YOUTH COMMISSION - 4607

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	0.00	0.00	0.00	0.00

MAJOR BUDGET CHANGES

No major changes are budgeted.

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Management/Supervision	\$0	\$0	\$0	\$0
Insurance	0	0	0	0
FICA/Medicare Tax	0	0	0	0
Retirement	0	0	0	0
Workers' Compensation	0	0	0	0
Total Salaries & Benefits	\$0	\$0	\$0	\$0
Supplies & Materials				
Uniform Service	\$0	\$300	\$300	\$300
Printing	0	100	100	100
Office Supplies	0	0	0	0
Postage	0	0	0	0
Film Developing	0	0	0	0
Food/Memorials	0	350	350	350
Total Supplies & Materials	\$0	\$750	\$750	\$750
Other Services & Charges				
Schools/Conferences	\$0	\$0	\$0	\$0
Newspaper Notices	0	300	300	300
Community Programs	825	2,000	2,000	2,000
Total Other Services & Charges	\$825	\$2,300	\$2,300	\$2,300
Total Expenditures	\$825	\$3,050	\$3,050	\$3,050

**COMMUNITY PROGRAMS
CARLEEN BRIGHT ARBORETUM - 4609**

PROGRAM DESCRIPTION

This budget unit provides for operation and maintenance of the Arboretum including Whitehall Center and The Pavilion as a regional venue and art center. Development and promotion of the Carleen Bright Arboretum serves to promote tourism, improve environment awareness, and foster community pride and recognition. The Arboretum Director is responsible for supervising and coordinating the work of the staff for both buildings, which includes Event Coordinators, Groundskeepers, all contract labor, and community volunteers.

GOALS AND OBJECTIVES FOR 2020-2021

1. Continue partnering with horticultural groups to build relationships that are beneficial to both parties.
2. Increase and expand the Friends of the Arboretum program.
3. Continue to grow and improve our "Lunch with the Masters" program.
4. Maintain efforts to promote regional events for tourism and the community.
5. Continue ongoing maintenance of Pavilion and Whitehall Center.
6. Continue to expand and grow our Children's Garden Fair and the scarecrow exhibit.
7. Complete the new Pavilion entry fountain.
8. Build business relations to facilitate an increase in business rentals.
9. Serve on the Horticulture Committee for McLennan County.
10. Build our new Arboretum Explorers Program.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Developed acreage maintained	17 acres	17 acres	17 acres	17 acres
2. Number of days of facility use	261	260	175	200
3. Number paid rentals	149	120	80	100
4. Number of city/sponsored hours	140	150	75	100
5. Attendance at art exhibitions	300	300	150	0
6. Attendance at special events	3,500	3,500	2,000	2,500
7. Attendance at educational programs	2,650	2,500	1,500	2,000
8. Number of memberships in Friends	50	50	50	50
9. Designated Memorials	\$14,487	\$30,000	\$10,100	\$10,000
10. Rental income (rent, personnel, equipment)	\$271,265	\$251,000	\$179,190	\$205,000
11. Number of volunteer hours	1,200	1,200	700	1,000
12. Number of community events	31	35	20	25
13. Number of tourism events	20	20	10	15

WOODWAY, TEXAS

COMMUNITY PROGRAMS
CARLEEN BRIGHT ARBORETUM - 4609

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$1	\$0	\$0	\$0
Arboretum Rentals	259,188	245,000	175,000	200,000
Attendant/Security	7,480	6,000	3,500	5,000
Equipment Rental - CBA	4,550	0	30	0
Arboretum Catering	47	0	660	0
Transfer from Tourism Fund	177,631	248,235	277,953	370,147
Total Resources	\$448,897	\$499,235	\$457,143	\$575,147

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$301,378	\$339,068	\$285,702	\$414,320
Supplies & Materials	26,460	31,000	31,000	11,200
Repairs & Maintenance	34,632	34,400	44,400	46,100
Other Services & Charges	80,275	88,467	89,741	102,327
Capital	3,852	4,000	4,000	0
Operating Transfers	2,300	2,300	2,300	1,200
Total Expenditures	\$448,897	\$499,235	\$457,143	\$575,147

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	2.00	2.00	2.00	2.00
Office/Clerical	2.00	2.00	2.00	1.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.70	0.70	0.70	2.10
Temporary/Seasonal	1.50	1.50	1.50	1.50
Total Personnel	6.20	6.20	6.20	6.60

MAJOR BUDGET CHANGES

A full-time Arboretum position was upgraded from an Office/Clerical position to a Management/Supervision position in FY 21.
A full-time Family Center position was upgraded and split between the Family Center and Arboretum in FY 21. (+.40)

WOODWAY, TEXAS

CARLEEN BRIGHT ARBORETUM - 4609

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Service/Maintenance	\$70,732	\$73,852	\$76,042	\$79,191
Office/Clerical	61,648	69,408	33,610	35,040
Management/Supervision	54,052	56,113	57,148	126,035
Temporary/Seasonal	27,045	29,249	35,834	46,429
Overtime	398	1,500	500	1,500
Insurance	44,819	61,141	42,503	66,438
FICA/Medicare Tax	4,812	5,224	5,217	7,139
Retirement	31,449	34,707	28,665	42,848
Unemployment	0	0	0	0
Workers' Compensation	2,860	2,770	2,767	4,077
Incentive Pay	3,563	5,104	3,416	5,623
Total Salaries & Benefits	\$301,378	\$339,068	\$285,702	\$414,320
Supplies & Materials				
Uniform Service	\$343	\$900	\$900	\$1,000
Printing	920	1,500	1,500	800
Office Supplies	1,393	1,500	1,500	1,000
Computer Supplies	1,920	2,000	2,000	0
Postage	1,411	1,500	1,500	500
Film & Developing	0	0	0	0
Supplies - Motor Vehicle	917	1,200	1,200	1,200
Botanical Supplies	11,921	13,000	13,000	0
Minor Tools & Equipment	1,868	2,800	2,800	2,700
Janitorial Supplies	3,633	3,600	3,600	3,000
Chemicals	662	1,000	1,000	1,000
Food/Memorials	1,472	2,000	2,000	0
Service Awards/Banquets	0	0	0	0
Total Supplies & Materials	\$26,460	\$31,000	\$31,000	\$11,200
Repairs & Maintenance				
Maintenance - Office Equipment	\$294	\$400	\$400	\$400
Maintenance - Machinery & Equipment	6,188	4,000	4,000	3,000
Maintenance - Buildings & Grounds	28,150	30,000	40,000	42,700
Total Repairs & Maintenance	\$34,632	\$34,400	\$44,400	\$46,100

WOODWAY, TEXAS

CARLEEN BRIGHT ARBORETUM - 4609

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Contract Labor	\$10,860	\$12,000	\$12,000	\$12,000
Schools/Conferences	1,189	2,000	2,000	2,000
Employment Screening	216	500	500	500
Bank Service Charges	3,694	3,500	4,115	4,200
Water Service	17,865	18,000	18,000	18,000
Office Equipment Rental	0	1,200	1,200	0
Property/Liability Insurance	7,016	7,367	8,026	8,427
Communications	4,726	5,600	5,600	5,600
Newspaper Notices	1,100	1,800	1,800	0
Special Events & Marketing	0	0	0	8,100
Community Programs	3,821	5,000	5,000	5,000
Gas Service	2,627	2,500	2,500	2,500
Electric Service	25,786	28,000	28,000	28,000
Subscriptions/Memberships	1,375	1,000	1,000	8,000
Total Other Services & Charges	\$80,275	\$88,467	\$89,741	\$102,327
Capital Outlay				
Machinery & Equipment	\$3,852	\$4,000	\$4,000	\$0
Office Equipment	0	0	0	0
Buildings	0	0	0	0
Total Capital Outlay	\$3,852	\$4,000	\$4,000	\$0
Operating Transfers				
Equipment Replacement	\$2,300	\$2,300	\$2,300	\$1,200
Total Operating Transfers	\$2,300	\$2,300	\$2,300	\$1,200
Total Expenditures	\$448,897	\$499,235	\$457,143	\$575,147

**COMMUNITY PROGRAMS
WOODWAY FAMILY CENTER - 4603**

PROGRAM DESCRIPTION

This budget unit includes operation and maintenance of the Woodway Family Center, which provides recreational athletic programs for children aged 4 through 12, and an adult volleyball league in the summer. The Director is responsible for supervising and coordinating the work of staff, which includes 1 full-time manager, 1 full-time center assistant, 1 part-time center assistant, referees, and volunteer coaches. The Manager is responsible for the day to day operations.

GOALS AND OBJECTIVES FOR 2020-2021

1. Provide quality programs for children in the program.
2. Increase team sponsorships.
3. Continue soliciting center sponsorships.
4. Continue short-term maintenance and improvement program for building and grounds.
5. Continue Master Plan for the Woodway Family Center.
6. Grow the Summer Camp Program by increasing to two Public Safety Camps.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Number of participants in athletic programs	2,487	1,900	1,200	2,000
2. Number of team sponsorships	85	90	57	75
3. Number of center sponsorships	20	20	20	25
4. Number of paid rentals.	129	120	27	100
5. Income from program.	\$142,610	\$251,854	\$83,145	\$261,792
6. Income from team sponsorships	\$19,000	\$17,000	\$11,400	\$15,000
7. Rental income	\$14,920	\$14,000	\$3,150	\$10,000

WOODWAY, TEXAS

COMMUNITY PROGRAMS
WOODWAY FAMILY CENTER - 4603

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
General Resources	\$55,816	\$0	\$185,229	\$0
Program Fees	142,610	253,966	83,145	261,792
Rentals	14,920	14,000	3,150	10,000
Sponsorships	19,000	17,000	11,400	15,000
Concessions	8,172	7,500	4,115	0
Total Resources	\$240,518	\$292,466	\$287,039	\$286,792

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$165,017	\$195,262	\$187,159	\$187,946
Supplies & Materials	13,010	20,800	21,300	5,900
Repairs & Maintenance	7,697	12,000	12,500	10,300
Other Services & Charges	54,194	63,804	65,480	82,646
Capital	0	0	0	0
Operating Transfers	600	600	600	0
Total Expenditures	\$240,518	\$292,466	\$287,039	\$286,792

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	0.00	0.00	0.00	0.00
Office/Clerical	0.00	0.00	0.00	0.00
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	2.30	2.30	2.30	1.90
Temporary/Seasonal	0.50	1.00	1.00	1.00
Total Personnel	2.80	3.30	3.30	2.90

MAJOR BUDGET CHANGES

A full-time Family Center position was upgraded and split between the Family Center and Arboretum in FY 21. (-.40)

WOODWAY, TEXAS

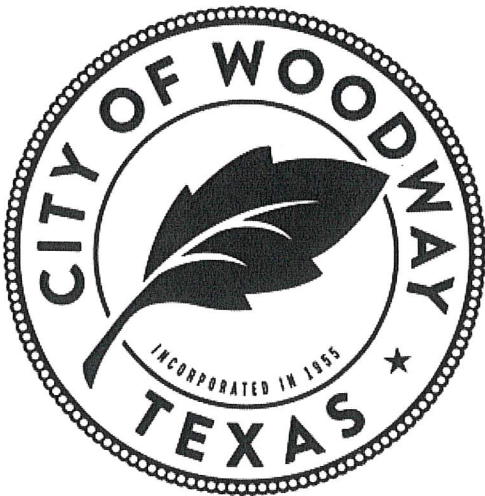
WOODWAY FAMILY CENTER - 4603

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Service/Maintenance	\$0	\$0	\$0	\$0
Office/Clerical	0	0	0	0
Technical	0	0	0	0
Management/Supervision	99,242	105,270	106,492	102,623
Temporary/Seasonal	18,713	30,254	27,649	31,470
Overtime	161	1,000	500	1,000
Insurance	20,686	29,949	23,956	24,800
FICA/Medicare Tax	2,870	3,912	3,723	3,957
Retirement	16,949	18,568	18,645	18,509
Workers' Compensation	3,007	2,382	2,290	2,346
Incentive Pay	3,389	3,927	3,904	3,241
Total Salaries & Benefits	\$165,017	\$195,262	\$187,159	\$187,946
Supplies & Materials				
Uniform Service	\$0	\$300	\$300	\$600
Printing	1,239	1,500	1,500	0
Office Supplies	360	1,000	1,000	800
Computer Supplies	317	1,000	1,000	0
Postage	23	1,500	1,500	0
Film & Developing	0	0	0	0
Supplies - Motor Vehicle	515	800	800	0
Botanical Supplies	0	0	0	0
Minor Tools & Equipment	2,958	2,500	3,000	2,300
Janitorial Supplies	2,680	2,000	2,000	2,000
Chemicals	193	600	600	0
Food/Memorials	4,725	6,000	6,000	200
Service Awards/Banquets	0	3,600	3,600	0
Total Supplies & Materials	\$13,010	\$20,800	\$21,300	\$5,900
Repairs & Maintenance				
Maintenance - Office Equipment	\$267	\$5,000	\$5,000	\$0
Maintenance - Buildings & Grounds	7,430	7,000	7,500	10,300
Total Repairs & Maintenance	\$7,697	\$12,000	\$12,500	\$10,300

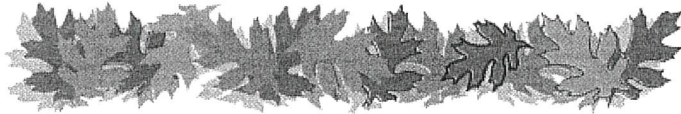
WOODWAY, TEXAS

WOODWAY FAMILY CENTER - 4603

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Contract Labor	\$18,292	\$17,000	\$17,000	\$26,000
Schools/Conferences	0	250	250	250
Employment Screening	213	700	700	700
Bank Service Charges	3,537	2,500	3,569	3,600
Water Service	5,736	8,000	8,000	8,000
Property/Liability Insurance	2,432	2,554	2,946	3,096
Communications	2,719	2,700	2,700	2,400
Newspaper Notices	520	1,500	1,500	0
Advertising/Promotions/Marketing	0	0	0	5,000
Community Programs	14,267	16,500	16,500	16,500
Gas Service	1,024	2,000	2,000	2,000
Electric Service	5,189	10,000	10,000	10,000
Subscriptions/Memberships	265	100	315	5,100
Total Other Services & Charges	\$54,194	\$63,804	\$65,480	\$82,646
Capital Outlay				
Office Equipment	\$0	\$0	\$0	\$0
Machinery & Equipment	0	0	0	0
Buildings	0	0	0	0
Total Capital Outlay	\$0	\$0	\$0	\$0
Operating Transfers				
Equipment Replacement	\$600	\$600	\$600	\$0
Total Operating Transfers	\$600	\$600	\$600	\$0
Total Expenditures	\$240,518	\$292,466	\$287,039	\$286,792



**GENERAL DEBT
SERVICE FUND**



GENERAL DEBT SERVICE FUND

The General Debt Service Fund is used for the accumulation of resources to provide for the payment of debt service on the City's General Obligation Bonds and to provide a reserve for such payment. Resources include a portion of the Ad Valorem Tax Levy and earnings from investments of the fund. (The Ad Valorem Tax Levy is pledged as security on all outstanding General Obligation Bonds.)

The portion of the Tax Levy allocated to General Debt Service is based on current year principal and interest requirements. This calculation gives the necessary dollar figure. The debt service portion of the tax rate is then calculated based on a 100% collection rate; therefore, each year, enough current taxes are allocated to the General Debt Service Fund to make the required annual principal and interest payments.

Tax Rate Limitations. The City is a Home Rule Charter City with a maximum authorized rate for all purposes of \$2.50 per \$100 assessed valuation. This maximum tax rate is imposed by the Constitution of the State of Texas. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax of \$1.50 per \$100 assessed valuation, based on 90% collections. The City's adopted debt service tax rate for FY2021 is \$0.00 per \$100 assessed valuation.

Future Requirements. The City became debt free at the end of FY 2017-2018. The City does not anticipate issuing additional debt in FY 2021.

WOODWAY, TEXAS

**ESTIMATED AD VALOREM TAX COLLECTION & PROPOSED DISTRIBUTION
FISCAL YEAR 2020-2021**

Assessed Valuation for 2020	\$1,280,466,096
Tax Rate Per \$100 Valuation	0.4500
Revenue from 2020 Tax Roll	5,762,097
Estimated Collections	<u>99%</u>
TOTAL FUNDS AVAILABLE	<u><u>\$5,704,476</u></u>

SCHEDULE OF TAX LEVY AND COLLECTION RATE

TAX YEAR	TOTAL ASSESSED VALUATION	TAX RATE	TAX LEVY	CURRENT TAX COLLECTION	% COLLECTION TO LEVY
2010	816,065,003	0.45720	3,731,049	3,686,509	98.806%
2011	833,545,416	0.45690	3,808,469	3,765,524	98.872%
2012	838,949,841	0.45690	3,833,162	3,796,907	99.054%
2013	852,548,069	0.45690	3,895,292	3,854,888	98.963%
2014	911,970,360	0.47000	4,286,261	4,329,685	101.013%
2015	950,886,030	0.47000	4,469,164	4,436,643	99.272%
2016	995,219,209	0.47000	4,677,530	4,645,641	99.318%
2017	1,068,858,260	0.47000	5,023,634	4,997,434	99.478%
2018	1,161,150,073	0.45000	5,225,175	5,196,454	99.450%
2019	1,249,624,019	0.45000	5,623,308	5,579,492	99.221%
2020	1,280,466,096	0.45000	5,762,097		

TAX RATE PER \$100

PROPOSED DISTRIBUTION	2019-2020	2020-2021	AMOUNT 2020-2021	%
General	0.390000	0.405000	5,128,266	89.899%
Future Capital Street Improvements	0.045000	0.045000	576,210	10.101%
Long-Term Capital Projects	0.015000	0.000000	0	0.000%
Interest and Sinking	0.000000	0.000000	0	0.000%
Total	0.450000	0.450000	5,704,476	100.000%

WOODWAY, TEXAS

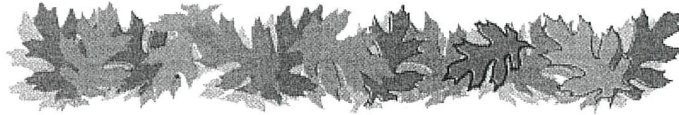
2020-2021
GENERAL DEBT SERVICE FUND
- 400 -

The General Debt Service Fund accounts for the debt portion of property tax revenues and all general debt payments.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$32,337	\$39,763	\$39,763	\$41,873
Revenues				
Ad Valorem Tax	0	0	0	0
Delinquent Ad Valorem Taxes	1,785	0	1,200	0
Interest and Penalties	4,933	0	550	0
Interest Income	708	0	360	0
	<u>\$7,426</u>	<u>\$0</u>	<u>\$2,110</u>	<u>\$0</u>
Total Resources	\$39,763	\$39,763	\$41,873	\$41,873

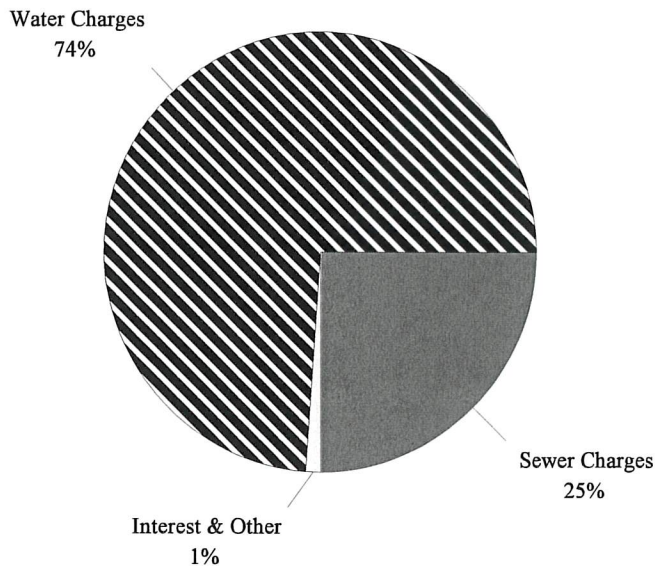
EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Principal	\$0	\$0	\$0	\$0
Interest	0	0	0	0
Paying Agent Fees	0	0	0	0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$39,763	\$39,763	\$41,873	\$41,873

UTILITY FUND

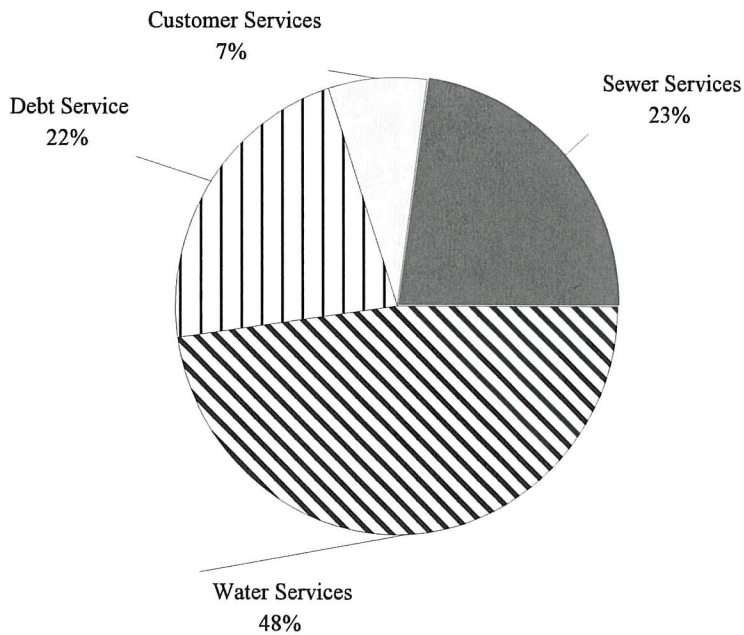


UTILITY FUND REVENUES VS. EXPENDITURES

UTILITY FUND REVENUES



UTILITY FUND EXPENDITURES



WOODWAY, TEXAS

**2020-2021
UTILITY FUND BUDGET SUMMARY**

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Cash Balance	\$144,063	\$192,968	\$192,968	\$195,813
Revenues				
Water Service Charges	\$3,924,394	\$4,094,800	\$4,160,200	\$4,087,200
Sewer System Charges	1,399,515	1,411,000	1,379,000	1,401,000
Interest and Other	58,821	55,000	48,750	48,500
Total Revenues	<u>\$5,382,730</u>	<u>\$5,560,800</u>	<u>\$5,587,950</u>	<u>\$5,536,700</u>
Total Resources	<u>\$5,526,793</u>	<u>\$5,753,768</u>	<u>\$5,780,918</u>	<u>\$5,732,513</u>

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Water Services	\$2,599,262	\$2,970,811	\$3,024,125	\$2,659,451
Sewer Services	935,500	988,091	959,540	1,256,798
Customer Service	1,799,063	1,601,898	1,601,440	1,620,451
Total Expenditures	<u>\$5,333,825</u>	<u>\$5,560,800</u>	<u>\$5,585,105</u>	<u>\$5,536,700</u>
Ending Cash Balance	<u>\$192,968</u>	<u>\$192,968</u>	<u>\$195,813</u>	<u>\$195,813</u>

UTILITY FUND
MAJOR REVENUE SOURCES

Water Service Charges (74%)

Water Service Charges account for \$4,087,200 of revenues. This represents a slight decrease of \$73,000 or 2% from estimated FY 2020 collections. Projected or annually budgeted water sales are conservatively based upon a historical five (5) year average.

Sewer System Charges (25%)

Sewer System Charges account for \$1,401,000 of revenues. This represents an increase of only \$22,000, or 2%, from estimated FY 2020 collections. Monthly customer rates are based on an average of January and February water consumption.

Interest and Other (1%)

Interest Income accounts for \$5,000 of revenues. This represents a decrease of \$3,750 from estimated FY 2020 collections. Interest rates decreased significantly in FY 2020 due to the COVID-19 Pandemic, so a decrease was budgeted in FY 2021.

Miscellaneous income is budgeted at \$43,500, which is a decrease from the previous year. This primarily allows for a decrease in treated sewer water sales.

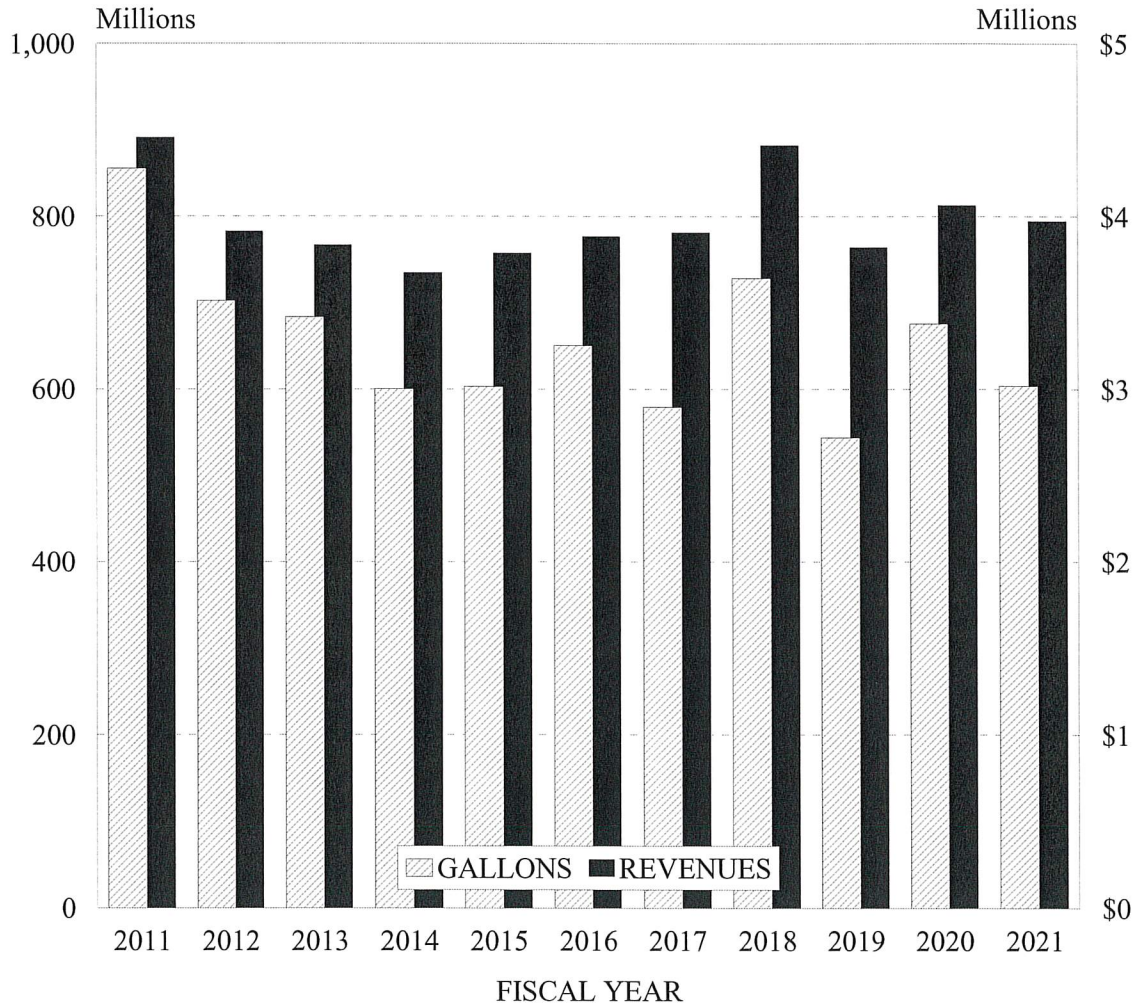
WOODWAY, TEXAS

UTILITY FUND PROJECTED REVENUES

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Water Service Charges				
Water Sales - Residential	\$3,073,940	\$3,200,000	\$3,250,000	\$3,200,000
Water Sales - Commercial	632,145	675,000	700,000	660,000
Water Sales - Wholesale	115,200	118,800	115,200	115,200
Water Taps	6,746	1,000	20,000	22,000
Reconnect & Transfers	96,363	100,000	75,000	90,000
	\$3,924,394	\$4,094,800	\$4,160,200	\$4,087,200
Sewer System Charges				
Sewer Charges - Residential	\$1,286,332	\$1,300,000	\$1,260,000	\$1,280,000
Sewer Charges - Commercial	109,408	110,000	109,000	110,000
Sewer Taps	3,775	1,000	10,000	11,000
	\$1,399,515	\$1,411,000	\$1,379,000	\$1,401,000
Interest and Other				
Interest Income	\$12,966	\$10,000	\$8,750	\$5,000
Miscellaneous Income	45,855	45,000	40,000	43,500
	\$58,821	\$55,000	\$48,750	\$48,500
Total Revenues	\$5,382,730	\$5,560,800	\$5,587,950	\$5,536,700

WOODWAY, TEXAS

HISTORICAL AND PROJECTED WATER SALES
(GALLONS SOLD VS. REVENUES)

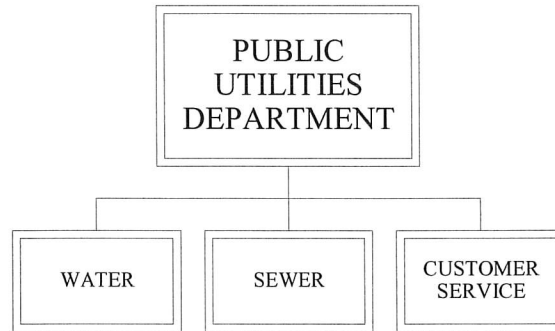


**UTILITY FUND
DETAIL**



WOODWAY, TEXAS

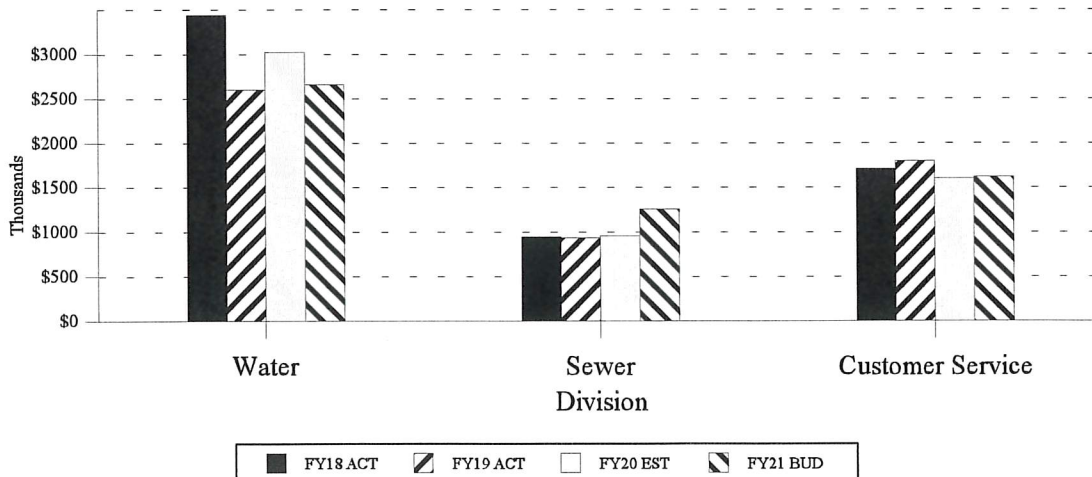
PUBLIC UTILITIES SUMMARY
2020-2021



Director of Community Services - Mitch Davison (772-4050)
Director of Finance - William Klump (772-4480)

ACTIVITY	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Water Services	\$2,599,262	\$2,970,811	\$3,024,125	\$2,659,451
Sewer Services	935,500	988,091	959,540	1,256,798
Customer Service	1,799,063	1,601,898	1,601,440	1,620,451
TOTALS	\$5,333,825	\$5,560,800	\$5,585,105	\$5,536,700

THREE YEARS AND PROPOSED
(Actual to Estimated to Proposed)



WOODWAY, TEXAS

PUBLIC UTILITIES SUMMARY
2020-2021

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Operating Resources	(\$35,939)	\$10,000	\$5,905	\$5,000
Water Sales - Residential	3,073,940	3,200,000	3,250,000	3,200,000
Water Sales - Commercial	632,145	675,000	700,000	660,000
Water Sales - Wholesale	115,200	118,800	115,200	115,200
Water Tap Fees	6,746	1,000	20,000	22,000
Reconnects & Transfers	96,363	100,000	75,000	90,000
Sewer Revenues - Residential	1,286,332	1,300,000	1,260,000	1,280,000
Sewer Revenues - Commercial	109,408	110,000	109,000	110,000
Sewer Tap Fees	3,775	1,000	10,000	11,000
Interest and Other	45,855	45,000	40,000	43,500
Total Resources	\$5,333,825	\$5,560,800	\$5,585,105	\$5,536,700

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$919,256	\$992,869	\$953,353	\$1,019,606
Supplies & Materials	125,309	165,650	141,762	166,150
Repairs & Maintenance	256,772	247,800	210,635	247,800
Other Services & Charges	2,426,877	2,728,717	2,353,534	2,670,080
Capital	2,498	4,500	4,557	8,900
Operating Transfers	1,603,113	1,421,264	1,921,264	1,424,164
Total Expenditures	\$5,333,825	\$5,560,800	\$5,585,105	\$5,536,700

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	6.00	6.00	6.00	6.00
Office/Clerical	4.10	4.10	4.10	4.10
Technical	2.00	2.00	2.00	2.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.30	0.30	0.30	0.30
Management/Supervision	1.60	1.60	1.60	1.60
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	14.00	14.00	14.00	14.00

**PUBLIC UTILITIES
WATER SERVICES - 4501**

PROGRAM DESCRIPTION

The Water Division processes and distributes potable water from six deep wells. The water supply is supplemented with treated surface water from the City of Waco and Bluebonnet Water Supply Corp. Water is treated and distributed in accordance with rules established by the Texas Commission on Environmental Quality. The City has the capacity to produce 4.09 million gallons per day from City wells and has 7.580 million gallons ground storage capacity. Wholesale supplemental water is contracted for at a minimum take based upon an average of the City's usage over the last three years. This Division is responsible for maintenance and repair of water lines, meters, valves, taps, fire hydrants, wells, pumps, controls, pressure tanks, storage tanks, generators, plant sites, and power equipment such as trucks and back-hoes. The Division responds to water leaks on a 24 hour, 7 day a week basis and ensures water quality to over 3,800 customers.

GOALS AND OBJECTIVES FOR 2020-2021

1. On a daily basis, monitor wells, distribution pressure and chlorine level above 2ppm.
2. Perform bacteriological sampling of water on a monthly basis.
3. Improve pressure plane management through additional valves, training and new Waco water connections.
4. Upgrade all employees to the highest certification possible for this department.
5. Answer all service requests the same day by a phone call, letter, or personal visit.
6. Replace broken valves.
7. Upgrade equipment at well sites.
8. Become more proficient in repairing mains.
9. Upgrading some of the well houses.

PERFORMANCE MEASURES	2018-2019	2019-2020	2019-2020	2020-2021
	ACTUAL	BUDGET	ESTIMATED	BUDGET
1. Leaks Repaired				
- Services	250	250	250	250
- Main lines	450	450	450	450
2. Water samples taken	300	300	300	300
3. Well inspections	2,190	2,190	2,190	2,190
4. Meter exchanges	212	225	182	200

WOODWAY, TEXAS

**PUBLIC UTILITIES
WATER SERVICES - 4501**

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Operating Resources	(\$1,228,769)	(\$1,023,989)	(\$1,061,075)	(\$1,337,749)
Water Sales - Residential	3,073,940	3,200,000	3,250,000	3,200,000
Water Sales - Commercial	632,145	675,000	700,000	660,000
Water Sales - Wholesale	115,200	118,800	115,200	115,200
Water Tap Fees	6,746	1,000	20,000	22,000
Total Resources	\$2,599,262	\$2,970,811	\$3,024,125	\$2,659,451

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$416,199	\$455,329	\$437,379	\$473,488
Supplies & Materials	43,854	65,950	58,850	66,450
Repairs & Maintenance	151,707	139,800	112,500	139,800
Other Services & Charges	1,927,349	2,235,632	1,841,296	1,895,813
Capital	153	2,000	2,000	7,300
Operating Transfers	60,000	72,100	572,100	76,600
Total Expenditures	\$2,599,262	\$2,970,811	\$3,024,125	\$2,659,451

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	3.00	3.00	3.00	3.00
Office/Clerical	1.40	1.40	1.40	1.40
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.90	0.90	0.90	0.90
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	6.30	6.30	6.30	6.30

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

WATER SERVICES - 4501

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Service/Maintenance	\$106,476	\$112,123	\$99,804	\$114,123
Office/Clerical	56,644	59,733	59,719	62,170
Technical	39,909	41,997	43,781	45,468
Management/Supervision	77,245	79,277	89,177	84,623
Overtime	9,195	10,000	9,178	10,000
Insurance	61,097	82,093	66,562	82,148
FICA/Medicare Tax	4,308	4,520	4,498	4,720
Retirement	49,310	52,527	52,000	56,382
Unemployment	0	0	0	0
Workers' Compensation	3,976	4,457	4,144	4,707
Incentive Pay	8,039	8,602	8,516	9,147
Total Salaries & Benefits	\$416,199	\$455,329	\$437,379	\$473,488
Supplies & Materials				
Uniform Service	\$3,505	\$3,000	\$3,500	\$3,500
Immunizations	0	250	0	250
Printing	0	500	200	500
Office Supplies	49	300	200	300
Computer Supplies	123	1,000	600	1,000
Postage	0	500	250	500
Supplies - Motor Vehicles	19,767	20,000	20,000	20,000
Minor Tools & Equipment	3,674	4,000	4,000	4,000
Chemicals	16,736	36,000	30,000	36,000
Food/Memorials	0	400	100	400
Total Supplies & Materials	\$43,854	\$65,950	\$58,850	\$66,450
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$6,069	\$7,000	\$7,000	\$7,000
Maintenance - Office Equipment	0	600	500	600
Maintenance - Heavy Equipment	2,069	7,200	6,000	7,200
Maintenance - Pumps & Equipment	40,392	40,000	30,000	40,000
Maintenance - Mainlines	68,636	50,000	40,000	50,000
Maintenance - Storage Tanks	0	5,000	1,000	5,000
Maintenance - Meters	20,769	20,000	20,000	20,000
Maintenance - Fire Hydrants	13,772	10,000	8,000	10,000
Total Repairs & Maintenance	\$151,707	\$139,800	\$112,500	\$139,800

WOODWAY, TEXAS

WATER SERVICES - 4501

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Legal Services	\$0	\$2,500	\$1,000	\$2,500
Engineering Services	0	2,500	1,000	2,500
Service Charges - General Fund	92,764	92,764	92,764	91,045
Schools/Conferences	4,261	5,000	5,000	5,000
Employment Screening	84	500	250	500
Water Purchases	1,534,017	1,400,000	1,400,000	1,412,000
Water System Fee	20,205	20,000	20,000	20,000
Groundwater System Fee	14,074	20,000	20,000	20,000
Equipment Rental	811	3,000	1,000	3,000
Property/Liability Insurance	29,330	30,798	31,684	33,268
Communications	5,098	3,500	2,500	3,500
Newspaper Notices	0	500	1,000	1,000
Electric Service	216,852	300,000	229,098	300,000
Subscriptions/Memberships	423	1,500	1,000	1,500
Contingency/Emergency Expenditure	9,430	353,070	35,000	0
Total Other Services & Charges	\$1,927,349	\$2,235,632	\$1,841,296	\$1,895,813
Capital Outlay				
Water Pumps/Wells	\$0	\$0	\$0	\$5,000
Water Meters	0	0	0	0
Fire Hydrants	0	0	0	0
Machinery & Equipment	153	2,000	2,000	2,300
Office Equipment	0	0	0	0
Total Capital Outlay	\$153	\$2,000	\$2,000	\$7,300
Operating Transfers				
Equipment Replacement	\$60,000	\$72,100	\$72,100	\$76,600
Capital Projects Fund	0	0	500,000	0
Emergency Reserve Fund Transfer	0	0	0	0
Total Operating Transfers	\$60,000	\$72,100	\$572,100	\$76,600
Total Expenditures	\$2,599,262	\$2,970,811	\$3,024,125	\$2,659,451

**PUBLIC UTILITIES
SEWER SERVICES - 4502**

PROGRAM DESCRIPTION

The Sewer Division maintains the City's sewer collection system, ten lift stations, and an outfall line that transports effluent to the Regional Wastewater Treatment Plant. The lift stations are closely monitored at least once each day, functionally checking both high volume pumps. Any restriction of sewer lines requires cleaning with a high pressure rodder. Persistent blockage requires line excavation. The collection system is monitored each day to prevent spillage of wastewater, and additional inspections are made after heavy rains to identify any overflow of manholes. Infiltration points are identified and repaired. The Division responds 24 hours a day, 7 days a week to repair lines and/or lift stations.

GOALS AND OBJECTIVES FOR 2020-2021

1. Respond to emergency blockage situations in less than one hour.
2. Answer all requests for service the day received with a phone call, letter or personal visit.
3. Upgrade certification for all employees to the highest certification possible for this department.
4. Perform lift station preventive maintenance on an ongoing basis.
5. Train all employees in the department on the use of the sewer vactor truck.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
1. Feet of line rodded	15,000	15,000	15,000	15,000
2. Sewer stoppages removed	200	200	200	200
3. Major trunkline repairs	15	15	15	15
4. Miles of sewer line maintained	80	80	80	80
5. Lift stations maintained	10	10	10	10
6. Lift station inspections	2340	2340	2340	2340

WOODWAY, TEXAS

**PUBLIC UTILITIES
SEWER SERVICE - 4502**

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Operating Revenues	(\$464,015)	(\$422,909)	(\$419,460)	(\$144,202)
Sewer Revenues - Residential	1,286,332	1,300,000	1,260,000	1,280,000
Sewer Revenues - Commercial	109,408	110,000	109,000	110,000
Sewer Tap Fees	3,775	1,000	10,000	11,000
Total Resources	\$935,500	\$988,091	\$959,540	\$1,256,798

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$265,588	\$281,991	\$272,339	\$287,726
Supplies & Materials	53,421	64,300	54,900	64,300
Repairs & Maintenance	86,575	88,000	80,500	88,000
Other Services & Charges	419,771	429,100	427,101	699,472
Capital	2,345	0	0	1,600
Operating Transfers	107,800	124,700	124,700	115,700
Total Expenditures	\$935,500	\$988,091	\$959,540	\$1,256,798

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	2.00	2.00	2.00	2.00
Office/Clerical	0.20	0.20	0.20	0.20
Technical	1.00	1.00	1.00	1.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.00	0.00	0.00	0.00
Management/Supervision	0.70	0.70	0.70	0.70
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	3.90	3.90	3.90	3.90

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

SEWER SERVICES - 4502

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Service/Maintenance	\$72,171	\$74,468	\$67,762	\$70,534
Office/Clerical	\$7,298	\$7,691	\$7,690	\$8,005
Technical	43,244	44,549	44,725	46,396
Management/Supervision	51,322	52,382	56,558	57,770
Overtime	12,057	10,000	13,633	10,000
Insurance	38,159	50,824	39,168	50,841
FICA/Medicare Tax	2,752	2,801	2,819	2,859
Retirement	31,493	32,553	32,579	34,149
Unemployment	0	0	0	0
Worker's Compensation	3,397	2,622	3,359	2,714
Incentive Pay	3,695	4,101	4,046	4,458
Total Salaries & Benefits	\$265,588	\$281,991	\$272,339	\$287,726
Supplies & Materials				
Uniform Service	\$2,487	\$2,000	\$2,000	\$2,000
Immunizations	0	50	0	50
Printing	0	150	0	150
Office Supplies	0	400	200	400
Computer Supplies	0	1,000	200	1,000
Supplies - Motor Vehicles	21,168	20,000	20,000	20,000
Minor Tools & Equipment	2,948	3,000	2,500	3,000
Chemicals	26,818	37,500	30,000	37,500
Food/Memorials	0	200	0	200
Total Supplies & Materials	\$53,421	\$64,300	\$54,900	\$64,300
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$3,455	\$5,000	\$3,500	\$5,000
Maintenance - Office Equipment	0	0	0	0
Maintenance - Heavy Equipment	9,311	10,000	12,000	10,000
Maintenance - Lift Stations	40,545	33,000	30,000	33,000
Maintenance - Mainlines	33,264	40,000	35,000	40,000
Total Repairs & Maintenance	\$86,575	\$88,000	\$80,500	\$88,000

WOODWAY, TEXAS

SEWER SERVICES - 4502

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Legal Services	\$0	\$2,000	\$0	\$2,000
Engineering Services	0	5,000	1,000	5,000
Service Charges - General Fund	30,921	30,921	30,921	30,345
Schools/Conferences	2,125	3,000	3,000	3,500
Employment Screening	60	120	86	120
Sewage Treatment Charges - WMARSS	361,800	358,872	363,110	628,021
Equipment Rental	1,330	1,000	0	1,000
Property/Liability Insurance	9,225	9,687	10,463	10,986
Communications	678	2,000	2,000	2,000
Newspaper Notices	0	500	521	500
Electric Service	12,987	15,000	15,000	15,000
Subscriptions/Memberships	645	1,000	1,000	1,000
Total Other Services & Charges	\$419,771	\$429,100	\$427,101	\$699,472
Capital Outlay				
Sewer Lift Stations	\$0	\$0	\$0	\$0
Machinery & Equipment	2,345	0	0	1,600
Office Equipment	0	0	0	0
Total Capital Outlay	\$2,345	\$0	\$0	\$1,600
Operating Transfers				
Equipment Replacement	\$107,800	\$124,700	\$124,700	\$115,700
Capital Projects Fund	0	0	0	0
Total Operating Transfers	\$107,800	\$124,700	\$124,700	\$115,700
Total Expenditures	\$935,500	\$988,091	\$959,540	\$1,256,798

WOODWAY, TEXAS

**PUBLIC UTILITIES
CUSTOMER SERVICE - 4503**

PROGRAM DESCRIPTION

The Customer Service Division coordinates and performs the reading of meters, maintains computer records for utility customers (in excess of 3,800 accounts), bills utility customers, records payments received from customers, handles customer requests for service, performs meter re-reads, changes dead meters and coordinates major repairs with water crews. Customer Service also provides clerical support for the Finance Division with finance, utility billing, and personnel responsibilities. Customer Service is the "first line" contact with citizens regarding utility services, and is staffed by one each - Customer Service Coordinator, Customer Service Clerk, Meter Reader and one-half of an Accounting/Customer Service Clerk.

GOALS AND OBJECTIVES FOR 2020-2021

1. Maintain a "team" focus on the citizen as customer via training, work order tracking, and continuation of customer surveys.
2. Continue to develop all employees' PC abilities in Word and Excel in order to provide efficiency & computerize manual duties.
3. Complete cross training department personnel and implement periodic temporary reassignments.
4. Prepare and mail monthly billings on a timely and efficient basis while maintaining 28-31 day billing cycles.
5. Examine and present recommendations for the use of equalized payment plans.
6. Perform all meter re-reads within 24 hours of request.
7. Replace defective meters within 15 days of identification.
8. Implement a delinquency process for finalled accounts and routine write-offs.

PERFORMANCE MEASURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Billing				
1. Average Monthly Customer Accounts				
- Water	3,964	3,975	4,013	4,050
- Irrigation	138	140	149	150
- Sewer	3,731	3,750	3,762	3,775
- Refuse	3,796	3,825	3,834	3,850
2. Utility Bills Issued	49,224	49,380	49,944	50,000
3. Utility Payments Processed				
- % Mail	27.0%	27.0%	28.0%	28.0%
- % ACH	16.0%	16.0%	17.0%	17.0%
- % Other (Walk-in, Night drop, Online)	57.0%	57.0%	55.0%	55.0%
4. Delinquent Notices Issued	6,148	6,200	4,371	6,000
5. Late Penalties Assessed	5,170	5,200	3,736	5,000
6. Deferred Payment Contracts/Extensions Processed	4	5	7	10
7. Work Orders Processed	4,571	4,600	5,359	5,350
8. Service Applications Processed	224	225	231	250
9. Service Terminations Processed	285	300	259	300
10. Billing Adjustments	88	100	36	50
11. Sanitation Service Calls	618	625	777	800
12. Re-reads Processed	818	825	1,392	1,500
13. Water Sold (Millions of Gallons)	544	590	676	604
14. Garage Sale Permits Issued	157	175	80	175
Meter Reading				
15. Meters Read	49,224	49,380	49,944	50,000
16. Meters Repaired	19	20	29	30
17. Defective Meters Replaced	212	225	182	200

WOODWAY, TEXAS

**PUBLIC UTILITIES
CUSTOMER SERVICE - 4503**

RESOURCES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Operating Revenues	\$1,689,734	\$1,491,898	\$1,517,690	\$1,525,451
Reconnects & Transfers	96,363	100,000	75,000	90,000
Interest	12,966	10,000	8,750	5,000
Total Resources	\$1,799,063	\$1,601,898	\$1,601,440	\$1,620,451

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits	\$237,469	\$255,549	\$243,635	\$258,392
Supplies & Materials	28,034	35,400	28,012	35,400
Repairs & Maintenance	18,490	20,000	17,635	20,000
Other Services & Charges	79,757	63,985	85,137	74,795
Capital	0	2,500	2,557	0
Operating Transfers	1,435,313	1,224,464	1,224,464	1,231,864
Total Expenditures	\$1,799,063	\$1,601,898	\$1,601,440	\$1,620,451

PERSONNEL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Service/Maintenance	1.00	1.00	1.00	1.00
Office/Clerical	2.50	2.50	2.50	2.50
Technical	0.00	0.00	0.00	0.00
Sworn Personnel	0.00	0.00	0.00	0.00
Professional	0.30	0.30	0.30	0.30
Management/Supervision	0.00	0.00	0.00	0.00
Temporary/Seasonal	0.00	0.00	0.00	0.00
Total Personnel	3.80	3.80	3.80	3.80

MAJOR BUDGET CHANGES

No major changes are budgeted.

WOODWAY, TEXAS

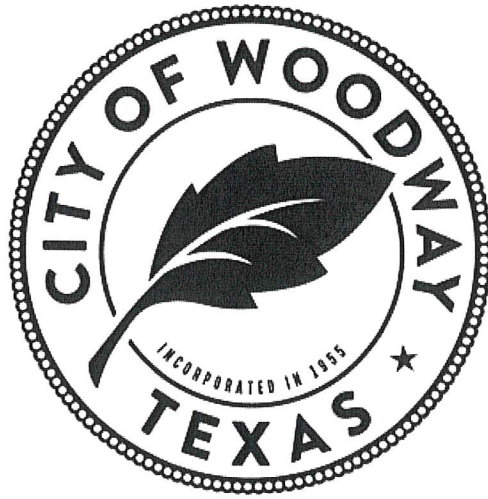
CUSTOMER SERVICE - 4503

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Salaries & Benefits				
Service/Maintenance	\$41,403	\$43,669	\$43,675	\$45,468
Office/Clerical	98,279	104,876	101,147	104,009
Professional	17,860	18,849	18,851	19,625
Overtime	782	1,000	1,000	1,000
Insurance	40,324	49,457	43,060	49,467
FICA/Medicare Tax	2,335	2,499	2,440	2,523
Retirement	26,727	29,039	28,681	30,138
Unemployment	5,001	0	0	0
Worker's Compensation	1,214	1,216	1,180	1,257
Team Incentives	0	1,000	0	1,000
Incentive Pay	3,544	3,944	3,601	3,905
Total Salaries & Benefits	\$237,469	\$255,549	\$243,635	\$258,392
Supplies & Materials				
Uniform Service	\$174	\$400	\$200	\$400
Printing	3,036	4,000	3,579	4,000
Office Supplies	854	1,000	500	1,000
Computer Supplies	175	1,500	500	1,500
Postage	20,044	23,000	20,000	23,000
Supplies - Motor Vehicles	2,391	4,000	2,000	4,000
Minor Tools & Equipment	1,360	1,200	1,133	1,200
Food/Memorials	0	300	100	300
Total Supplies & Materials	\$28,034	\$35,400	\$28,012	\$35,400
Repairs & Maintenance				
Maintenance - Motor Vehicles	\$1,380	\$2,000	\$500	\$2,000
Maintenance - Office Equipment	17,110	18,000	17,135	18,000
Total Repairs & Maintenance	\$18,490	\$20,000	\$17,635	\$20,000

WOODWAY, TEXAS

CUSTOMER SERVICE - 4503

	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Other Services & Charges				
Special Studies	\$975	\$975	\$975	\$975
Contract Labor	0	0	0	0
Audit Services	7,805	8,225	8,050	8,330
Schools/Conferences	1,791	750	250	1,000
Employment Screening	71	200	32	200
Bank Service Charges	46,727	45,000	53,918	55,000
Uncollectible UB	15,287	0	15,000	0
Property/Liability Insurance	1,938	2,035	2,557	2,490
Newspaper Notices	564	500	0	500
Mail-Handling	2,730	5,000	3,262	5,000
Community Programs	0	0	0	0
Subscriptions/Memberships	97	300	93	300
Contingency	1,772	1,000	1,000	1,000
Total Other Services & Charges	\$79,757	\$63,985	\$85,137	\$74,795
Capital Outlay				
Buildings & Improvements	\$0	\$2,500	\$2,557	\$0
Total Capital Outlay	\$0	\$2,500	\$2,557	\$0
Operating Transfers				
Equipment Replacement	\$0	\$0	\$0	\$4,800
Debt Service - Water	587,662	218,563	218,563	227,963
Debt Service - Sewer	847,651	1,005,901	1,005,901	999,101
Total Operating Transfers	\$1,435,313	\$1,224,464	\$1,224,464	\$1,231,864
Total Expenditures	\$1,799,063	\$1,601,898	\$1,601,440	\$1,620,451



**UTILITY DEBT
SERVICE FUND**



UTILITY DEBT SERVICE FUND

The Utility Debt Service Fund is used for the accumulation of resources to provide for the payment of debt service on the City's Water and Sewer Revenue Bonds and also to provide a reserve as required by the City's bond ordinances. These ordinances currently require the City to maintain a balance equal to the succeeding fiscal year's principal and interest payment.

For FY 2021, the required balance in this fund is \$1,227,064 (the amount of debt service payments to be made in FY 2020-2021). This fund reaches its low balance in August after the yearly principal payments are made. To provide funds for debt service payments, it is necessary for the Utility Fund to transfer \$1,227,064 to this fund in FY 2021.

The debt service on Water and Sewer Bonds, i.e., the amount transferred from the Utility Fund, is provided by water and sewer fees. Issuance of additional bonds may impact Water and Sewer fees, but will have no impact on property tax rates.

It is the City's policy to fund as many projects as possible from the Utility Projects Fund and to incur new debt only when necessary for larger projects. In determining the timing for issuance of new debt, the objective is to minimize the overall debt service; therefore, new debt issuance is usually timed to coincide with a decrease in current debt service.

The following pages contain the current budget for the Utility Debt Service Fund and schedule reflecting current debt service obligations.

WOODWAY, TEXAS

2020-2021
 UTILITY DEBT SERVICE FUND
 - 501 -

The Utility Debt Service Fund accounts for all debt payments associated with utility projects. The debt payments are funded by internal transfers from the Utility Fund.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$303,170	\$324,040	\$324,040	\$330,140
Revenues				
Transfer from Utility Fund	1,435,313	1,224,464	1,224,464	1,227,064
Interest Income	16,620	15,000	6,100	5,000
	\$1,451,933	\$1,239,464	\$1,230,564	\$1,232,064
Total Resources	\$1,755,103	\$1,563,504	\$1,554,604	\$1,562,204

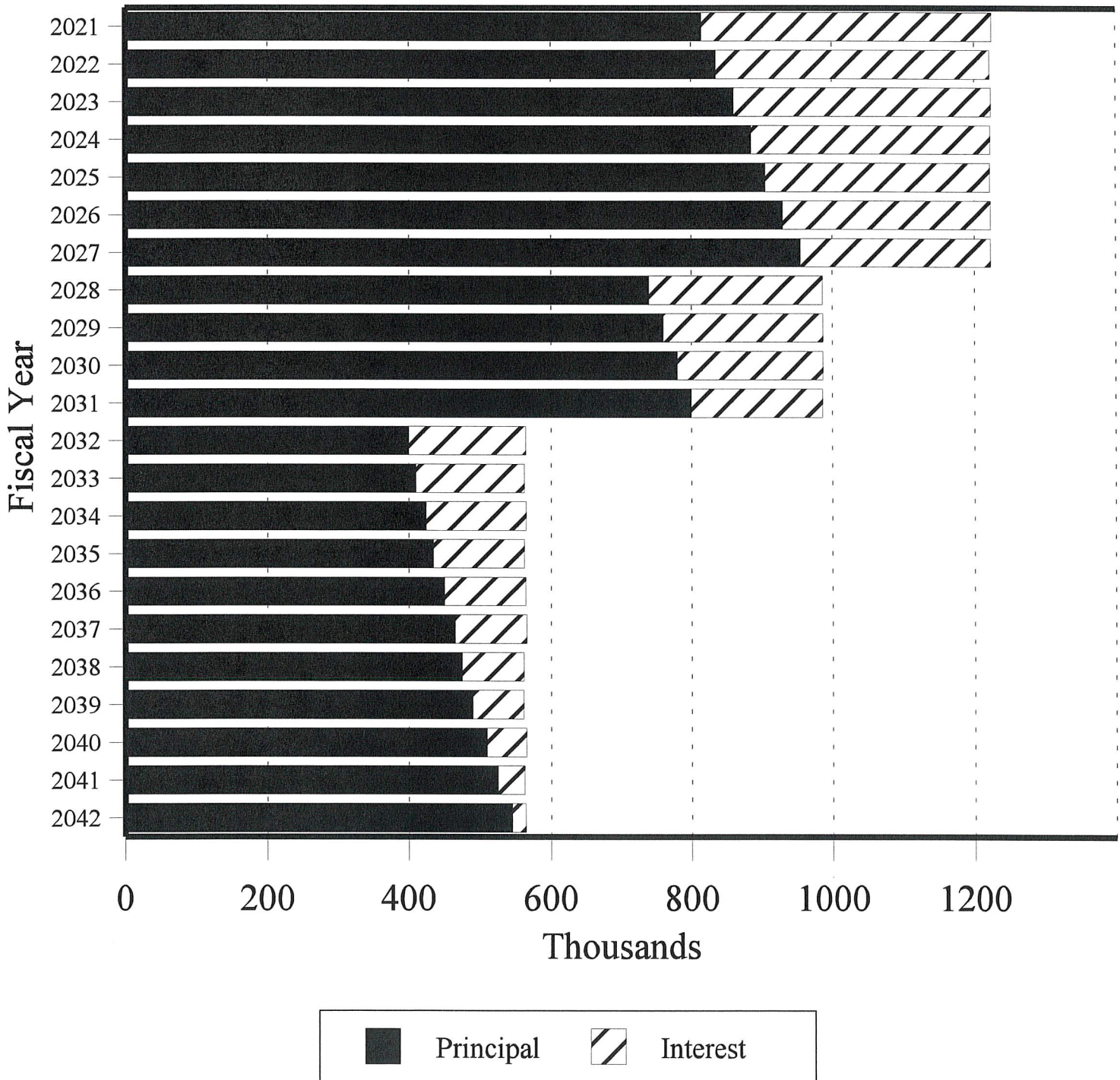
EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Principal	\$970,000	\$790,000	\$790,000	\$815,000
Interest	459,263	432,664	432,664	410,264
Paying Agent Fees	1,800	1,800	1,800	1,800
Total Expenditures	\$1,431,063	\$1,224,464	\$1,224,464	\$1,227,064
Ending Fund Balance	\$324,040	\$339,040	\$330,140	\$335,140

WOODWAY, TEXAS

**WATER WORKS & SEWER SYSTEM
DEBT SERVICE SCHEDULE**

DATE	2011 REF SERIES		2016 REF SERIES		2016 SERIES		2017 SERIES		FISCAL		
	FISCAL TOTALS		FISCAL TOTALS		FISCAL TOTALS		FISCAL TOTALS		GRAND TOTALS		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2020-2021	105,000	4,200	325,000	58,750	230,000	56,900	155,000	290,413	815,000	410,263	1,225,263
2021-2022			330,000	49,000	235,000	52,300	270,000	285,762	835,000	387,062	1,222,062
2022-2023			340,000	39,100	240,000	47,600	280,000	277,663	860,000	364,363	1,224,363
2023-2024			350,000	28,900	245,000	42,800	290,000	266,462	885,000	338,162	1,223,162
2024-2025			355,000	21,900	250,000	37,900	300,000	257,763	905,000	317,563	1,222,563
2025-2026			365,000	14,800	255,000	32,900	310,000	245,762	930,000	293,462	1,223,462
2026-2027			375,000	7,500	260,000	27,800	320,000	233,363	955,000	268,663	1,223,663
2027-2028					270,000	22,600	470,000	223,762	740,000	246,362	986,362
2028-2029					270,000	17,200	490,000	209,663	760,000	226,863	986,863
2029-2030					275,000	11,800	505,000	194,962	780,000	206,762	986,762
2030-2031					280,000	6,300	520,000	179,813	800,000	186,113	986,113
2031-2032							400,000	164,212	400,000	164,212	564,212
2032-2033							410,000	152,213	410,000	152,213	562,213
2033-2034							425,000	139,912	425,000	139,912	564,912
2034-2035							435,000	127,163	435,000	127,163	562,163
2035-2036							450,000	114,112	450,000	114,112	564,112
2036-2037							465,000	100,613	465,000	100,613	565,613
2037-2038							475,000	86,662	475,000	86,662	561,662
2038-2039							490,000	71,225	490,000	71,225	561,225
2039-2040							510,000	55,300	510,000	55,300	565,300
2040-2041							525,000	37,450	525,000	37,450	562,450
2041-2042							545,000	19,075	545,000	19,075	564,075
TOTAL	\$105,000	\$4,200	\$2,440,000	\$219,950	\$2,810,000	\$356,100	\$9,040,000	\$3,733,325	\$14,395,000	\$4,313,575	\$18,708,575

UTILITY LONG-TERM DEBT



WOODWAY, TEXAS

**UTILITY DEBT SERVICE FUND
SCHEDULE OF BONDS OUTSTANDING**

REVENUE BOND ISSUE/NOTE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/2020	2020-2021 PRINCIPAL DUE	2020-2021 INTEREST DUE	2020-2021 TOTAL DUE
G.O. 2011 Refunding (Water Improvements)	\$2,705,000	2.00% - 4.00%	2021	105,000	105,000	4,200	109,200
G.O. 2016 Refunding (Sewer Improvements)	\$3,400,000	2.00% - 3.00%	2027	2,440,000	325,000	58,750	383,750
C.O. 2016 (Water & Sewer Improvements)	\$3,670,000	2.00% - 2.25%	2031	2,810,000	230,000	56,900	286,900
C.O. 2017 (Sewer Improvements)	\$9,200,000	3.00% - 4.00%	2042	9,040,000	155,000	290,413	445,413
TOTAL ALL ISSUES				\$14,395,000	\$815,000	\$410,263	\$1,225,263

CAPITAL PROJECT FUNDS



WOODWAY, TEXAS

2020-2021
PARK PROJECTS FUND
- 300 -

The Park Projects Fund is used for projects associated with the City's park lands as considered by the Parks Board. Projects are funded by internal transfers from the General Fund.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$28,410	\$39,054	\$39,054	\$40,341
Revenues				
Interest Income	1,223	1,000	927	500
Miscellaneous Income	0	0	0	0
Park Memberships	430	400	360	350
Transfer from General Fund	192,585	186,000	186,000	0
Transfer from General Projects Fund	0	0	0	0
	\$194,238	\$187,400	\$187,287	\$850
Total Resources	\$222,648	\$226,454	\$226,341	\$41,191

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Parks:				
Capital - Bldgs & Improv				
30007 - Poage Park Improvements	\$19,987	\$0	\$0	\$0
30007 - Woodway Park Restrooms	0	186,000	186,000	0
30015 - Miscellaneous Parks Board Projects	163,607	0	0	0
Total Expenditures	\$183,594	\$186,000	\$186,000	\$0
Ending Fund Balance	\$39,054	\$40,454	\$40,341	\$41,191

WOODWAY, TEXAS

2020-2021
PARK DEDICATION FUND
- 301 -

The Park Dedication Fund was established to account for funds received from Developers for the purpose of making park improvements in new development areas.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$12,341	\$12,598	\$12,598	\$12,708
Revenues				
Interest Income	257	200	110	50
Transfer from General Fund	0	0	0	0
Park Fund Dedications	0	0	0	0
	\$257	\$200	\$110	\$50
Total Resources	\$12,598	\$12,798	\$12,708	\$12,758

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Park Improvements	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$12,598	\$12,798	\$12,708	\$12,758

GENERAL PROJECTS FUND

The General Projects Fund provides funding for a wide range of general City projects. The majority of these projects are significant in cost, but do not require the use of debt as a funding source. This fund was created in FY 1994-95 by transfer of surplus funds from the General Fund. The major sources of revenue in this fund are year end surplus transfers from the General Fund and interest income.

Major Projects for FY 2021

Slurry Seal Program (\$300,000)

The slurry seal program has been budgeted in the Capital Projects Fund due to the total cost of the program being a large amount. In past years, this program was budgeted in the General Fund as a streets maintenance line item. Each year the City identifies streets in need of repair then a bid is prepared for the entire year's program. We budgeted \$200,000 prior to FY 2010, but have found it to be more economical to budget \$300,000. Approximately 1/5 of the City's streets can be slurry sealed annually with the \$300,000. This allows for substantially more streets to be done due to not duplicating engineering and set up costs.

Emergency Warning Siren (\$30,000)

Currently the City has emergency warning sirens in all areas of the City except for the new Tanglewood Subdivision. An emergency warning siren is needed to alert the residents in case of an emergency to include but not limited to severe weather, hazardous materials, fires, and etc.

Overall Impact on Operating Budget

Slurry Seal Program

The Slurry Seal Program reduces future maintenance costs and extends the overall life of the City's streets. This will reduce labor and material costs associated with future street repairs as well as improve the current condition and safety of the streets.

Emergency Warning Siren

An emergency warning siren is a necessity for this new subdivision to alert residents of emergencies. This will help to protect the lives and property of the residents in the new Tanglewood Subdivision. The addition of this new siren will expand the City's early warning system to include the entire City.

WOODWAY, TEXAS

**2020-2021
GENERAL PROJECTS FUND
- 302 -**

The General Projects Fund provides funding for non-routine general City projects. These projects are typically significant in cost. The projects are funded through year-end excess transfers from the General Fund.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$5,002,500	\$5,491,989	\$5,491,989	\$4,460,549
Revenues				
Interest Income	103,553	75,000	47,060	25,000
Miscellaneous Income	0	0	0	0
Transfer from General Fund	850,000	0	0	0
Transfer from Park Projects Fund	0	0	0	0
	\$953,553	\$75,000	\$47,060	\$25,000
Total Resources	\$5,956,053	\$5,566,989	\$5,539,049	\$4,485,549

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Streets:				
<u>Capital - Buildings & Improvements</u>				
30230 - Slurry Seal Program	290,495	300,000	306,752	300,000
30243 - Sidewalks	0	28,000	0	0
30264 - Harbor Drive Reconstruction	170,309	483,886	213,178	0
Public Buildings:				
<u>Capital - Buildings & Improvements</u>				
30210 - Emergency Warning Siren	0	0	0	30,000
30245 - Community Services Bldg Renovation	0	500,000	547,450	0
30259 - Highway 84 Beautification	0	0	11,120	0
30267 - Family Center Parking / Expansion	0	0	0	0
30268 - Rehab Fuel Tanks	3,260	0	0	0
	\$464,064	\$1,311,886	\$1,078,500	\$330,000
Total Expenditures	\$464,064	\$1,311,886	\$1,078,500	\$330,000
 Ending Fund Balance	 \$5,491,989	 \$4,255,103	 \$4,460,549	 \$4,155,549

WOODWAY, TEXAS

2020-2021
 FUTURE CAPITAL STREET IMPROVEMENT FUND
 - 306 -

The Future Capital Street Improvements Fund was established in FY 2002 to account for the proceeds of an incremental property tax increase. These proceeds shall only be used for future capital street improvements in order to offset debt issues and payment of such debt requirements. FY 2002 includes a 0.0183 rate increase. FY 2003 includes a 0.0117 rate increase, for a total FY 2003 rate of .0300. FY 2004 includes a 0.0150 rate increase, for a total FY 2004 rate of .0450. This rate will remain the same for future years.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$2,265,021	\$2,845,013	\$2,845,013	\$280,655
Revenues				
Ad Valorem Tax	519,646	562,331	555,832	576,210
Delinquent Ad Valorem Taxes	1,201	2,000	2,000	2,000
Interest and Penalties	3,482	2,000	2,500	2,500
Interest Income	55,663	50,000	27,540	20,000
	\$579,992	\$616,331	\$587,872	\$600,710
Total Resources	\$2,845,013	\$3,461,344	\$3,432,885	\$881,365

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Streets:				
Capital - Bldgs & Improv.				
Future Capital Projects	\$0	\$3,400,000	\$3,152,230	\$0
Total Expenditures	\$0	\$3,400,000	\$3,152,230	\$0
Ending Fund Balance	\$2,845,013	\$61,344	\$280,655	\$881,365

WOODWAY, TEXAS

2020-2021
ARBORETUM CONSTRUCTION FUND
- 308 -

The Arboretum Construction Fund accounts for major capital/construction expenditures at the Carleen Bright Arboretum. Expenditures are funded mainly from donations and internal transfers.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$177,370	\$170,636	\$170,636	\$101,702
Revenues				
Interest Income	3,655	2,500	1,475	1,000
Sponsorships/Donations	0	0	0	0
Event Sponsorships	0	0	0	0
Designated Memorials/Honorariums	14,487	30,000	10,100	10,000
Arboretum Memberships	4,864	5,000	4,439	4,000
Transfer from General Capital Projects Fund	0	0	0	0
Transfer from Tourism Fund	0	0	100,000	0
Bond Proceeds	0	0	0	0
	\$23,006	\$37,500	\$116,014	\$15,000
Total Resources	\$200,376	\$208,136	\$286,650	\$116,702

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
MISCELLANEOUS CAPITAL IMPROVEMENTS				
Pavilion Fountain	0	0	169,135	0
Pond Feasibility Study	875	0	0	0
Pavilion Improvements	8,757	0	0	0
Bridal Path Landscaping	9,339	0	0	0
Allison's Garden Make Over	0	10,000	9,983	0
Solar Bollard Lighting (Wood Valley)	0	22,950	0	0
DESIGNATED MEMORIALS/HONORARIUMS	10,769	30,000	5,830	0
Total Expenditures	\$29,740	\$62,950	\$184,948	\$0
Ending Fund Balance	\$170,636	\$145,186	\$101,702	\$116,702
less Designated Fund Balance	93,253	93,253	97,523	107,523
Ending Undesignated Fund Balance	\$77,383	\$51,933	\$4,179	\$9,179

WOODWAY, TEXAS

2020-2021
DEVELOPMENT FUND
- 309 -

The Development Fund was created in FY 2001 to provide funds for both the Community Development Board and the Economic Development Board. Funds are provided as internal general and utility fund transfers.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$130,143	\$132,856	\$132,856	\$134,006
Revenues				
Interest Income	2,713	2,000	1,150	500
Transfer from General Fund	0	0	0	0
Transfer from Utility Fund	0	0	0	0
Transfer from Utility Projects Fund	0	0	0	0
	\$2,713	\$2,000	\$1,150	\$500
Total Resources	\$132,856	\$134,856	\$134,006	\$134,506

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Community Development:				
<u>Community Programs</u>				
Miscellaneous Board Initiatives	\$0	\$0	\$0	\$0
Economic Development:				
<u>Community Programs</u>				
Miscellaneous Board Initiatives	0	0	0	0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$132,856	\$134,856	\$134,006	\$134,506

WOODWAY, TEXAS

2020-2021
FAMILY CENTER CONSTRUCTION FUND
- 310 -

The Family Center Construction Fund accounts for major capital/construction expenditures at the Woodway Family Center. Expenditures are funded mainly from donations and internal transfers.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$779,854	\$825,734	\$825,734	\$804,732
Revenues				
Interest Income	17,387	15,000	7,125	5,000
Sponsorships/Donations	1,437	2,000	500	1,000
Family Center Memberships	768	1,000	768	775
Event Sponsorships	3,250	5,000	2,500	2,500
Transfer from General Projects Fund	115,000	0	0	0
	\$137,842	\$23,000	\$10,893	\$9,275
Total Resources	\$917,696	\$848,734	\$836,627	\$814,007

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
MISCELLANEOUS CAPITAL IMPROVEMENTS				
Master Plan	0	0	0	0
Capital Improvements	91,962	0	31,895	0
Total Expenditures	\$91,962	\$0	\$31,895	\$0
Ending Fund Balance	\$825,734	\$848,734	\$804,732	\$814,007

WOODWAY, TEXAS

**2020-2021
LONG - TERM CAPITAL PROJECTS FUND
- 311 -**

The Long-Term Capital Projects Fund was established in FY 2015 to account for the proceeds of a property tax increase. These proceeds shall only be used for long-term capital projects in order to offset debt issues and payment of such debt requirements.

FY 2015 includes a 0.013 tax rate and FY 2016 includes an additional 0.002, for a total of 0.015.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$586,112	\$775,922	\$775,922	\$970,514
Revenues				
Ad Valorem Tax	173,215	187,444	185,277	0
Delinquent Ad Valorem Taxes	400	600	650	600
Interest and Penalties	1,161	700	975	1,000
Interest Income	15,034	15,000	7,690	5,000
	\$189,810	\$203,744	\$194,592	\$6,600
Total Resources	\$775,922	\$979,666	\$970,514	\$977,114

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Streets:				
<u>Capital - Bldgs & Improv.</u>				
Long-Term Capital Projects	0	0	0	0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$775,922	\$979,666	\$970,514	\$977,114

UTILITY PROJECTS FUND

The Utility Projects Fund provides funding for a wide range of water and sewer projects. This fund was created in FY 1994-95 by transfer of funds from the consolidation of excess Utility and Reserve Funds. The major sources of revenue in this fund are both budgeted and surplus transfers from the Utility Fund and interest income.

Major Projects for FY 2021

Miscellaneous Pump/Well Repair (\$150,000)

This funding is set aside for needed repairs to keep the City's pump and well sites in good working order. In the past we set aside \$75,000 a year for repairs, but in recent years we increased that amount to \$100,000 due to increasing repair costs. For the last four years we increased it to \$150,000, which is the same amount budgeted for this year.

Acorn Well Pump House (\$500,000)

The Acorn well site has an old pump house that houses the electrical and booster pump equipment in a small concrete block enclosure. This old design has multiple issues including exposure of electrical equipment to water leakage, overheating of newer electrical equipment, and safety as pumping equipment is maintained. A new building would have separate rooms to house the pumping equipment and electrical equipment, which would alleviate these problems.

Bosque Storage Tank Repairs (\$192,000)

During annual inspections, it was noted that the exterior of the Bosque water storage tank was rusting and pitting. The exterior of the tank needs to be stripped, repaired, and repainted to insure it will be safe and useful for current and future use.

Replace 2 Inch Water Lines With 6 Inch Water Lines (\$400,000)

Many older parts of the City have 2 inch water lines that have reached the end of their design life and are failing. City standards and the Texas Commission on Environmental Quality (TCEQ) regulations dictate that a 6 inch water line is the standard replacement size for these older lines. The City will continue replacing these old lines throughout the City over the next few years.

Summit Ridge Force Main Extension (\$55,000)

This will extend the Summit Ridge Force Main to bypass the Merrifield Lift Station. Currently, the Summit Ridge Lift Station pumps into the Merrifield Lift Station, which is a smaller lift station. Rerouting and extending the force main an additional 820 feet along Sandalwood from Merrifield to Trailwood, will take the load off of the Merrifield Lift Station. That will increase dramatically upon completion of new developments that feed into the Summit Ridge Lift Station.

Badger Ranch Lift Station Upgrade (\$42,000)

This lift station was designed to have larger pumps installed as the area developed and waste water volumes increased. Installing the larger pumps is needed to meet the increased flow demand. A new electrical panel will also be needed to run the larger pumps.

Overall Impact on Operating Budget

Miscellaneous Pump/Well Repair

The pump and well repairs will extend the life of the City's pumps and wells and reduce future repair and maintenance costs. This will also ensure that the repairs are done in a timely manner to minimize the amount of water purchased during the repairs. This will significantly reduce the amount of water purchases in the operating budget.

Acorn Well Pump House

This old design of the Acorn well pump house has multiple issues including exposure of electrical equipment to water leakage, overheating of newer electrical equipment, and safety as pumping equipment is maintained. A new building with separate rooms to house the pumping equipment and electrical equipment would be safer for City employees to maintain, and would significantly reduce the repair costs associated with housing water and electrical equipment together in one building.

Bosque Storage Tank Repairs

The exterior of the tank needs to be stripped, repaired, and repainted to insure it will be safe and useful for current and future use. Resurfacing the exterior of the tank will extend the lifetime of the tank by protecting it from corrosion. Corrosion on water storage tanks will eventually be noted by the TCEQ during routine inspections. It would cost in excess of two million dollars to replace the tank, which makes it much more economical to keep the existing storage tank repaired and maintained. This will also significantly reduce the amount of water purchases in the operating budget, because it would take much longer to replace a tank as opposed to keeping it properly maintained.

Replace 2 Inch Water Lines With 6 Inch Water Lines

Existing two inch water lines no longer meet the City standards and the Texas Commission on Environmental Quality (TCEQ) regulations. In addition to the lines being too small, they are in poor condition and require costly repairs. The new lines will provide more consistent pressure and volume, and will also save time and money associated with constantly digging up and repairing the existing lines.

Summit Ridge Force Main Extension

This will take the load off of the Merrifield Lift Station, which will extend the life span of the pumps and reduce future repair and maintenance costs. This will also reduce the likelihood of sewer backups in surrounding homes, which would be very costly to the residents and the City in repairs and fines from the TCEQ.

Badger Ranch Lift Station Upgrade

Installing the larger pumps is needed to meet the increased flow demand. This will allow the lift station to meet the new demand and extend the life span of the pumps. This will also reduce the likelihood of sewer backups in surrounding homes, which would be very costly to the residents and the City in repairs and fines from the TCEQ.

WOODWAY, TEXAS

**2020-2021
UTILITY PROJECTS FUND
- 504 -**

The Utility Projects Fund provides funding for non-routine utility projects. These projects are typically significant in cost. The projects are funded through year-end excess transfers from the Utility Fund.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$4,929	(\$294,452)	(\$294,452)	\$34,205
Revenues				
Interest Income	16	0	0	0
Miscellaneous Income	197,582	0	0	0
Transfer from Utility Fund	0	0	500,000	0
Transfer from General Fund	0	0	0	0
	\$197,598	\$0	\$500,000	\$0
Total Resources	\$202,527	(\$294,452)	\$205,548	\$34,205

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Water Services:				
<u>Capital - Water Pumps/Wells</u>				
50418 - Miscellaneous Pump/Well Repair	0	150,000	100,000	150,000
50435 - Pressure Tank Rehab (84 & Tater Hill)	0	0	0	0
50437 - Water Master Plan Update	51,595	0	4,282	0
50438 - Hwy 84 Storage Tank Rehab	0	0	0	0
50442 - Acorn Storage Tank Rehab	79,800	0	0	0
50417 - Acorn Well Pump House	0	0	0	500,000
50417 - Hwy 84 Well Pump House	8,184	0	44,561	0
50446 - Tater Hill Well Flow Control Valves	0	15,400	14,500	0
50447 - Santa Fe Well Electric Gate	0	8,000	8,000	0
50448 - Santa Fe Well Pump House	0	0	0	0
<u>Capital - Water Storage Tanks</u>				
50428 - Bosque Storage Tank Repairs	0	0	0	192,000
<u>Capital - Water Mainlines</u>				
50440 - Replace 2" Water Line With 6" Line	357,400	200,000	0	400,000
50443 - Bosque-Santa Fe Water Line	0	0	0	0
Sewer Services:				
<u>Capital - Sewer Mainlines</u>				
50434 - Fairway Interceptor Inspection/Evaluation	0	0	0	0
50444 - Harbor/Woods Air Relief Valve	0	0	0	0
50445 - Summit Ridge Force Main Extension	0	0	0	55,000
<u>Capital - Sewer Lift Stations</u>				
50449 - Badger Ranch Liftstation Upgrade	0	0	0	42,000
Total Expenditures	\$496,979	\$373,400	\$171,343	\$1,339,000
Ending Fund Balance	(\$294,452)	(\$667,852)	\$34,205	(\$1,304,795)

WOODWAY, TEXAS

2020-2021
 UTILITY IMPACT IMPROVEMENTS
 - 507 -

The Utility Impact Improvement Fund was created to account for developers impact fees and utility expenditures related to future development.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$37,806	\$37,806	\$37,806	\$37,806
Revenues				
Impact Fees - Water	0	0	0	0
Impact Fees - Wastewater	0	0	0	0
	\$0	\$0	\$0	\$0
Total Resources	\$37,806	\$37,806	\$37,806	\$37,806

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Water	\$0	\$0	\$0	\$0
Wastewater	0	0	0	0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$37,806	\$37,806	\$37,806	\$37,806

WOODWAY, TEXAS

2020-2021
2016 UTILITY IMPROVEMENT FUND
- 513 -

The 2016 Utility Improvements Fund was created to account for the proceeds and expenditures of Certificates of Obligation issued in FY 2016. The proceeds are earmarked for utility improvements.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$1,203,436	\$0	\$0	\$0
Revenues				
Interest Income	25,779	0	0	0
Bond Proceeds	0	0	0	0
	\$25,779	\$0	\$0	\$0
Total Resources	\$1,229,215	\$0	\$0	\$0

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Water Services:				
<u>Capital - Water Mainlines</u>				
McGregor Water Line	993,879	0	0	0
Sewer Services:				
<u>Capital - Sewer Treatment System</u>				
WMARSS Improvements	235,336	0	0	0
Total Expenditures	\$1,229,215	\$0	\$0	\$0
Ending Fund Balance	\$0	\$0	\$0	\$0

WOODWAY, TEXAS

2020-2021
2017 UTILITY IMPROVEMENT FUND
- 514 -

The 2017 Utility Improvements Fund was created to account for the proceeds and expenditures of Certificates of Obligation issued in FY 2018. The proceeds are earmarked for utility improvements.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$9,151,339	\$7,564,153	\$7,564,153	\$0
Revenues				
Interest Income	206,541	150,000	64,150	0
Bond Proceeds	0	0	0	0
	<u>\$206,541</u>	<u>\$150,000</u>	<u>\$64,150</u>	<u>\$0</u>
Total Resources	\$9,357,880	\$7,714,153	\$7,628,303	\$0

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Sewer Services:				
<u>Capital - Sewer Mainlines</u>				
WMARSS Improvements	112,461	0	0	0
West Fairway Road Waste Water Interceptor	1,681,266	7,700,000	7,628,303	0
	<u>\$1,793,727</u>	<u>\$7,700,000</u>	<u>\$7,628,303</u>	<u>\$0</u>
Total Expenditures	\$1,793,727	\$7,700,000	\$7,628,303	\$0
Ending Fund Balance	\$7,564,153	\$14,153	\$0	\$0

OTHER FUNDS



TOURISM FUND

The purpose of this fund is to account for resources generated from the local hotel occupancy tax. State law restricts use of the revenue generated from this 7% tax for specific purposes related to tourism. Specifically, use is limited to the following:

- Category A: The acquisition of sites for the construction, improvement, enlarging, equipping, repairing, operation and maintenance of convention center facilities or visitor information center, or both;
- Category B: The furnishing of facilities, personnel and materials for the registration of convention delegates or registrants;
- Category C: Advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the city or its vicinity;
- Category D: The encouragement, promotion, improvement and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, television, radio, tape and sound recording, and other arts related to the presentation, performance, execution and exhibition of these major art forms; and
- Category E: Historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums:
 - (1) at or in the immediate vicinity of convention center facilities or visitor information centers, or
 - (2) located elsewhere in the city or its vicinity that would be frequented by tourists and convention delegates.

At least that portion of the hotel occupancy tax equal to one percent (1%) of the consideration paid by an occupant of hotel rooms shall be allocated for the purposes specified in subsection C. The portion of the hotel occupancy tax revenue allocated by the city for the purposes provided in subsection A above may not exceed seventy-five percent (75%) of the total of such tax revenue. No more than one percent (1%) of the consideration paid by an occupant of hotel rooms may be used for purposes specified in subsection D above. If the city does not allocate any hotel occupancy tax revenues for the purposes provided in subsection A above, then the city may not allocate more than fifty percent (50%) of the hotel occupancy tax revenues for the purposes provided by subsection E above.

WOODWAY, TEXAS

**2020-2021
TOURISM FUND
- 200 -**

The Tourism Fund accounts for hotel occupancy tax revenue, currently assessed at 7%, and all related expenditures as authorized by statute.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$1,514,272	\$1,137,189	\$1,137,189	\$1,045,052
Revenues				
Hotel Occupancy Tax	710,951	750,000	438,215	650,000
Interest Income	20,962	20,000	10,644	7,500
Miscellaneous Income	0	0	0	0
	<u>\$731,913</u>	<u>\$770,000</u>	<u>\$448,859</u>	<u>\$657,500</u>
Total Resources	\$2,246,185	\$1,907,189	\$1,586,048	\$1,702,552

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Category A: Visitor Information Center				
Principal	\$770,000	\$80,000	\$80,000	\$85,000
Interest	55,548	21,800	21,800	18,600
Paying Agent Fees	0	300	300	300
Bond Issue Costs	5,800	0	0	0
Schools/Conferences	1,885	2,000	2,824	2,000
Transfer to General Fund for Visitor Center O&M	177,631	248,235	277,953	370,147
Transfer to General Fund for Administrative Support	0	0	0	5,000
Transfer to CBA Construction Fund for Improvements	0	0	100,000	0
Category B: Conventions				
Conference Sponsorships	0	0	0	0
Category C: Tourism Advertising & Promotions				
Sports Commission	0	0	0	0
Arboretum Marketing Brochure	0	0	0	0
Tourist Promotions (Festivals, etc.)	0	0	0	0
Tourist Advertising (Ads, Billboards, etc.)	98,132	111,343	54,139	92,857
Festivals	0	0	3,980	0
Category D: Arts Organizations and Programs				
Art Exhibition (Outdoor Sculptures, etc.)	0	0	0	0
	<u>\$1,108,996</u>	<u>\$463,678</u>	<u>\$540,996</u>	<u>\$573,904</u>
Total Expenditures	\$1,108,996	\$463,678	\$540,996	\$573,904
Ending Fund Balance	\$1,137,189	\$1,443,511	\$1,045,052	\$1,128,648

WOODWAY, TEXAS

**TOURISM FUND
SCHEDULE OF BONDS OUTSTANDING**

GENERAL OBLIGATION ISSUE/NOTE	AMOUNT OF ISSUE	INTEREST RATE	YEAR OF MATURITY	AMOUNT OUTSTANDING @ 10/01/2019	2019-2020 PRINCIPAL DUE	2019-2020 INTEREST DUE	2019-2020 TOTAL DUE
C.O. 2011	\$1,815,000	2.00% - 4.00%	2031	\$465,000	\$85,000	\$18,600	\$103,600
TOTAL ALL ISSUES				\$465,000	\$85,000	\$18,600	\$103,600

**SPECIAL REVENUE CERTIFICATES OF OBLIGATION
DEBT SERVICE SCHEDULE**

DATE	2011 SERIES		FISCAL		
	FISCAL TOTALS		GRAND TOTALS		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2020-2021	85,000	18,600	85,000	18,600	103,600
2021-2022	90,000	15,200	90,000	15,200	105,200
2022-2023	95,000	11,600	95,000	11,600	106,600
2023-2024	95,000	7,800	95,000	7,800	102,800
2024-2025	100,000	4,000	100,000	4,000	104,000
TOTAL	\$465,000	\$57,200	\$465,000	\$57,200	\$522,200

EQUIPMENT REPLACEMENT FUND

The objectives of this fund are:

1. To provide the necessary cash to replace equipment as it becomes obsolete or worn out and at the same time minimize the year to year budgetary impact of equipment purchases.
2. To provide a means, other than short term borrowing, to purchase additional equipment; and at the same time minimize the year to year budgetary impact of such new acquisitions.

How the fund functions:

Rather than budget for equipment purchases in each department, each department pays a calculated amount into the equipment replacement fund on a yearly basis. This amount is budgeted in each department's operating budget as a transfer to equipment replacement. Equipment purchases are then budgeted in the Equipment Replacement Fund.

Items Available for Replacement

<u>Department</u>	<u>Description</u>	<u>Final Pmt (Year)</u>	<u>Total Payment</u>	<u>Replacement Year</u>
Public Safety	AR15 Rifles (8)	2020	10,500	
Public Safety	Administrative Vehicles (2)	2020	95,500	2021
Public Safety	Animal Control Vehicle	2020	29,500	
Public Safety	Patrol Vehicles (4)	2020	151,200	2021
Arboretum	Utility Vehicle	2020	11,000	
Family Center	Marquee	2020	1,000	
Family Center	Gym Floor Maintenance Machine	2020	5,000	
Sewer	Portable Generator & Connections	2020	87,000	
Sewer	Harbor Stationary Generator	2020	39,000	
Sewer	Pipeline Inclinometer System	2020	6,000	

WOODWAY, TEXAS

2020-2021 GENERAL EQUIPMENT REPLACEMENT FUND - 103 -

The equipment replacement fund is used to purchase capital items which are replaced on a routine basis. The fund is reimbursed by the appropriate operating fund in annual repayments over the life of the item.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$1,192,896	\$1,253,783	\$1,253,783	\$887,303
Revenues				
Interest Income - GF	24,389	20,000	24,644	10,000
Donations/Sponsorships	20,591	0	20,591	0
Transfer from General Fund	415,400	439,500	439,500	452,000
Proceeds for Sale of Fixed Assets - GF	35,335	0	33,190	0
	\$495,715	\$459,500	\$517,925	\$462,000
Total Resources	\$1,688,611	\$1,713,283	\$1,771,708	\$1,349,303

		Original Cost	Age	Life	Transfer
GENERAL FUND					
City Wide Computer System	Non-Departmental	194,814	5	10	19,500
Back-up Pumper Truck	Public Safety	148,218	22	25	11,900
Fire Truck	Public Safety	797,979	16	20	39,900
Digital Radio Conversion	Public Safety	97,842	11	15	6,500
Fire Truck (Rescue Unit)	Public Safety	298,038	10	15	19,900
Portable Radios (2)	Public Safety	3,333	9	10	300
Training Grounds Target System	Public Safety	16,533	7	10	1,700
Glock 22 .40 Caliber Handguns	Public Safety	15,500	7	7	2,200
SCBA Air Compressor	Public Safety	29,260	7	20	1,500
SCBA Air Cylinders	Public Safety	5,100	7	15	300
Grass Fire Truck	Public Safety	145,748	7	20	7,300
Search/Drug K-9	Public Safety	11,610	6	10	1,200
All Terrain Vehicle	Public Safety	11,759	6	10	1,200
Dispatch Consoles (2)	Public Safety	29,734	5	10	3,000
Administrative Vehicle	Public Safety	57,434	5	5	11,500
Ballistic Helmets (18)	Public Safety	5,400	4	10	500
Administrative Vehicles (2)	Public Safety	89,268	4	5	17,900
Patrol Vehicles (3)	Public Safety	149,925	4	4	37,500
Bullet Proof Vests (18)	Public Safety	9,056	3	5	1,800
Surveillance Equipment	Public Safety	10,032	3	10	1,000
Hostage Negotiations Equipment	Public Safety	21,090	3	10	2,100
Patrol & Administrative Vehicles (5)	Public Safety	268,600	3	4	67,200
Bullet Proof Vests	Public Safety	3,109	2	5	600
Dispatch Recorder System	Public Safety	19,981	2	5	4,000
Surveillance Equipment	Public Safety	22,865	2	10	2,300
Dual Band Radios	Public Safety	159,581	2	10	16,000
Patrol Vehicles (3)	Public Safety	129,556	2	4	32,400
Fire Truck SCBA	Public Safety	24,940	2	20	1,200
Dual Band Radios	Public Safety	27,835	1	10	2,800
Patrol & Administrative Vehicles (4)	Public Safety	197,591	1	5	39,500
Animal Control Transport Compartment	Public Safety	8,086	1	10	800
Fire Truck	Public Safety	515,162	1	20	25,800
Backhoe	Streets	51,961	10	15	3,500
Heated Emulsion Compartment	Streets	9,550	8	10	1,000
Street Cutter	Streets	5,530	6	10	600
Small Tractor	Streets	29,734	5	15	2,000
3/4 Ton Pickup Truck	Streets	25,759	5	5	5,200
Dump Truck	Streets	96,000	5	15	6,400
Brush Chipper	Streets	35,693	4	15	2,400
Dump Truck	Streets	73,437	4	15	4,900
3/4 Ton Pickup Truck	Streets	28,965	2	5	5,800
Tractor Loader	Streets	76,716	1	20	3,800
Shredder	Parks	10,675	12	15	700
Playground Equip-Water Fountain	Parks	2,542	10	10	300
Playground Equip-Bridges (2)	Parks	5,500	9	10	600
Poage Park Gazebo	Parks	8,498	8	15	600
Playground Equip-Water Fountains (2)	Parks	5,680	6	10	600
Playground Equip-Poage Base	Parks	13,671	6	20	700
Riding Mower	Parks	8,540	5	5	1,700
Playground Equip-Miscellaneous	Parks	78,163	4	10	7,800
Playground Equip-Merry-Go-Round	Parks	7,107	3	15	500
Riding Mower	Parks	9,279	2	5	1,900
Playground Equip-Miscellaneous	Parks	3,577	2	10	400
Water Fountains	Parks	8,150	2	10	800
3/4 Ton Pickup Truck	Parks	28,965	2	5	5,800
3/4 Ton Pickup Truck	Parks	29,240	1	10	2,900
Fuel Tracking System	Public Buildings	7,696	5	10	800
Ice Machine	Public Buildings	3,827	2	10	400
1/2 Ton Pickup	Admin/Inspections	22,607	4	5	4,500
1/2 Ton Pickup	Admin/Inspections	28,775	1	10	2,900
Utility Vehicle	Arboretum	12,000	3	10	1,200
Total General Fund					452,000

WOODWAY, TEXAS

2020-2021
GENERAL EQUIPMENT REPLACEMENT FUND
- 103 -

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Administration:				
<u>Capital - Vehicles</u>				
20101 - Administrative Vehicle	0	0	0	0
Public Safety:				
<u>Capital - Machinery & Equip</u>				
20122 - Bullet Proof Vests	8,856	0	0	0
20157 - Dispatch Recorder System	4,981	0	0	0
20169 - Search/Drug K-9	0	0	1,000	0
20180 - Surveillance Equipment	11,602	0	0	0
20184 - Dual Band Radios	172,130	0	27,835	0
20211 - Hostage Negotiations Equipment	0	0	0	0
<u>Capital - Vehicles</u>				
20102 - Patrol & Administrative Vehicles (4)	154,496	210,600	197,591	224,600
20115 - Animal Control Transport Compartment (1)	0	8,362	8,086	0
20143 - Fire Truck (1)	0	500,000	515,162	625,000
Streets:				
<u>Capital - Machinery & Equip</u>				
20220 - Street Broom	0	0	0	29,500
20112 - Tractor Loader	0	80,000	76,716	0
<u>Capital - Vehicles</u>				
20109 - 3/4 Ton Pickup Truck	28,965	0	0	0
20201 - Dump Truck	0	0	0	95,000
Parks:				
<u>Capital - Machinery & Equip</u>				
20117 - Riding Mower	9,279	0	0	10,000
20146 - Playground Equip-Miscellaneous	3,577	0	0	0
20146 - Playground Equip-Merry-Go-Round	0	0	0	0
20146 - Water Fountains	8,150	0	0	0
<u>Capital - Vehicles</u>				
20110 - 3/4 Ton Pickup Truck (1)	28,965	32,000	29,240	35,000
Public Buildings:				
<u>Capital - Machinery & Equip</u>				
20212 - Ice Machine	3,827	0	0	0
Administration/Inspections:				
<u>Capital - Vehicles</u>				
20126 - 1/2 Ton Pickup (1)	0	35,000	28,775	0
Carleen Bright Arboretum:				
<u>Capital - Machinery & Equip</u>				
20118 - Utility Vehicle	0	0	0	0
Total Expenditures	\$434,828	\$865,962	\$884,405	\$1,019,100
Ending Fund Balance	\$1,253,783	\$847,321	\$887,303	\$330,203

WOODWAY, TEXAS

**2020-2021
UTILITY EQUIPMENT REPLACEMENT FUND
- 503 -**

The equipment replacement fund is used to purchase capital items which are replaced on a routine basis. The fund is reimbursed by the appropriate operating fund in annual repayments over the life of the item.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$278,185	\$229,870	\$229,870	\$275,164
Revenues				
Interest Income - UF	4,652	3,500	2,300	1,500
Transfer from Utility Fund	167,800	196,800	196,800	197,100
Proceeds for Sale of Fixed Assets - UF	32,470	0	0	0
	\$204,922	\$200,300	\$199,100	\$198,600
Total Resources	\$483,107	\$430,170	\$428,970	\$473,764

		Original Cost	Age	Life	Transfer
UTILITY FUND					
Valve Machine	Water	66,192	10	10	6,600
Tapping Machine & Accessories	Water	3,159	9	10	300
Chemical Injection System	Water	35,690	9	15	2,400
Chemical Injection System	Water	16,396	8	15	1,100
Chemical Injection System	Water	27,576	7	15	1,800
Chemical Injection System	Water	32,397	6	15	2,200
Tater Hill Well Repairs	Water	273,714	6	10	27,400
Chemical Injection System	Water	30,000	5	15	2,000
3/4 Ton Utility Body Trucks (2)	Water	63,085	5	5	12,600
3/4 Ton Truck	Water	17,815	4	5	3,600
Backhoe	Water	73,672	2	10	7,400
Tapping Machine	Water	3,779	2	5	800
Riding Mower	Water	9,279	2	5	1,900
Chlorine Scales	Water	12,883	2	10	1,300
Jackhammer	Water	6,813	2	10	700
Utility Trailer (1/2)	Water	2,420	1	10	200
Water Meter Resetter	Water	5,025	1	15	300
Crane Truck (1/2)	Water	59,989	1	15	4,000
Stationary Lift Station Generator	Sewer	22,100	10	15	1,500
Stationary Lift Station Generator	Sewer	23,650	9	15	1,600
Stationary Lift Station Generator	Sewer	20,900	8	15	1,400
Stationary Lift Station Generator	Sewer	28,500	7	15	1,900
SCADA System	Sewer	42,500	7	20	2,100
Stationary Lift Station Generator	Sewer	43,420	6	15	2,900
Stationary Lift Station Generator	Sewer	27,100	5	15	1,800
Rodder & Vacuum Truck	Sewer	330,000	5	10	33,000
3/4 Ton Truck (1/2)	Sewer	17,815	4	5	3,600
Rodder & Vacuum Truck	Sewer	329,070	4	10	32,900
Compact Excavator	Sewer	41,000	3	15	2,700
Sewer Camera	Sewer	13,500	3	7	1,900
Stationary Lift Station Generator	Sewer	40,000	3	10	4,000
SCADA Systems (3)	Sewer	32,500	3	10	3,300
Stationary Lift Station Generator	Sewer	35,091	2	10	3,500
SCADA Systems (3)	Sewer	78,537	2	10	7,900
3/4 Ton Truck	Sewer	27,478	2	5	5,500
Utility Trailer (1/2)	Sewer	2,420	1	10	200
Crane Truck (1/2)	Sewer	59,989	1	15	4,000
Compact Truck	Customer Service	23,963	1	5	4,800
Total Utility Fund					197,100

WOODWAY, TEXAS
2020-2021
UTILITY EQUIPMENT REPLACEMENT FUND
- 503 -

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Water Services:				
<u>Capital - Machinery & Equipment</u>				
20127 - Backhoe	73,672	0	0	0
20164 - Utility Trailer (1/2)	0	3,300	2,420	0
20192 - Tapping Machine	3,779	0	0	0
20213 - Riding Mower	9,279	0	0	0
20214 - Chlorine Scales	15,483	0	0	0
20215 - Fire Hydrant Meter	0	0	0	0
20216 - Jackhammer	6,813	0	0	0
20219 - Water Meter Resetter (1)	0	5,300	5,025	0
<u>Capital - Vehicles</u>				
20116 - Dump Truck (1)	0	0	0	95,000
20218 - Crane Truck (1/2)	0	60,000	59,989	0
Sewer Services:				
<u>Capital - Machinery & Equipment</u>				
20147 - Compact Excavator	0	0	0	0
20159 - Sewer Camera	0	0	0	0
20164 - Utility Trailer (1/2)	0	3,300	2,420	0
20189 - Stationary Lift Station Generator (1)	36,176	45,000	0	70,000
20202 - SCADA Systems	80,557	0	0	0
<u>Capital - Vehicles</u>				
20104 - Backhoe	0	0	0	100,000
20105 - 3/4 Ton Truck	27,478	0	0	0
20218 - Crane Truck (1/2)	0	60,000	59,989	0
Customer Services:				
<u>Capital - Vehicles</u>				
20111 - Compact Truck (1)	0	24,000	23,963	0
Total Expenditures	\$253,237	\$200,900	\$153,806	\$265,000
Ending Fund Balance	\$229,870	\$229,270	\$275,164	\$208,764

WOODWAY, TEXAS

2020-2021
UNCLAIMED MONEY FUND
- 203 -

The Unclaimed Money Fund accounts for all unclaimed funds(such as utility account credit balances) as mandated by Chapter 76 of the Texas Property Code.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$171	\$171	\$171	\$171
Revenues				
Unclaimed Property	0	0	0	0
	\$0	\$0	\$0	\$0
Total Resources	\$171	\$171	\$171	\$171

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Non-Departmental:				
Newspaper Notices	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$171	\$171	\$171	\$171

WOODWAY, TEXAS

2020-2021
 DRUG SEIZURE/FORFEITURE FUND
 - 210 -

The Drug/Seizure Forfeiture Fund tracks all funds seized by the Public Safety department in conjunction with drug activity. Use of forfeited funds is restricted to expenditures related to drug prevention. Prior to FY 2000, these funds were included in the General Fund.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$26,550	\$27,305	\$27,305	\$29,255
Revenues				
Interest Income	541	400	232	100
Drug Forfeitures	1,764	0	9,205	0
Transfer from General Fund	0	0	0	0
	\$2,305	\$400	\$9,437	\$100
Total Resources	\$28,855	\$27,705	\$36,742	\$29,355

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Public Safety:				
Schools/Conferences	\$0	\$0	\$3,335	\$0
Minor Tools & Equipment	1,550	0	3,015	0
Machinery & Equipment	0	0	1,137	15,495
Total Expenditures	\$1,550	\$0	\$7,487	\$15,495
Ending Fund Balance	\$27,305	\$27,705	\$29,255	\$13,860

WOODWAY, TEXAS

2020-2021
LAW ENFORCEMENT OFFICER CONTINUING EDUCATION
- 211 -

The Law Enforcement Officer Continuing Education Fund is a restricted fund by the State of Texas for the continued education of public safety personnel. Funding is provided directly from the state as collected with fines. Prior to FY 2000, these funds were included in the General Fund.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$91	\$106	\$106	\$56
Revenues				
Law Enforcement Officers Continuing Educ.	3,026	3,000	2,964	3,000
Interest Income	40	25	12	10
Transfer from General Fund	0	0	0	0
	<u>\$3,066</u>	<u>\$3,025</u>	<u>\$2,976</u>	<u>\$3,010</u>
Total Resources	\$3,157	\$3,131	\$3,082	\$3,066

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Public Safety:				
Schools/Conferences	<u>\$3,051</u>	<u>\$3,000</u>	<u>\$3,026</u>	<u>\$3,000</u>
Total Expenditures	\$3,051	\$3,000	\$3,026	\$3,000
Ending Fund Balance	\$106	\$131	\$56	\$66

WOODWAY, TEXAS

2020-2021
MUNICIPAL COURT BUILDING SECURITY FUND
- 212 -

The Municipal Court Building Security Fund is a restricted fund for the purpose of improving security in Municipal Court buildings. Funds are provided through a special assessment with fines for violations. Prior to FY 2000, these funds were included in the General Fund.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$64,266	\$70,819	\$70,819	\$75,309
Revenues				
Municipal Court Building Security	5,154	5,000	3,865	4,000
Interest Income	1,399	1,000	625	500
Transfer from General Fund	0	0	0	0
	<u>\$6,553</u>	<u>\$6,000</u>	<u>\$4,490</u>	<u>\$4,500</u>
Total Resources	\$70,819	\$76,819	\$75,309	\$79,809

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Municipal Court:				
Minor Tools & Equipment	\$0	\$0	\$0	\$0
Capital - Buildings & Improvements	0	0	0	0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$70,819	\$76,819	\$75,309	\$79,809

WOODWAY, TEXAS

2020-2021
MUNICIPAL COURT TECHNOLOGY FUND
- 213 -

The Municipal Court Technology Fund is a restricted fund for the purpose of improving municipal court systems via technology. Funds are provided through a special assessment with fines for violations. Prior to FY 2000, these funds were included in the General Fund.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$26,201	\$18,357	\$18,357	\$8,787
Revenues				
Municipal Court Technology Fee	6,906	7,000	4,050	4,000
Interest Income	457	300	130	50
Transfer from General Fund	0	0	0	0
	<u>\$7,363</u>	<u>\$7,300</u>	<u>\$4,180</u>	<u>\$4,050</u>
Total Resources	\$33,564	\$25,657	\$22,537	\$12,837

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Municipal Court:				
Capital - Machinery & Equipment	\$15,207	\$0	\$13,750	\$0
Capital - Office Equipment	0	0	0	0
	<u>\$15,207</u>	<u>\$0</u>	<u>\$13,750</u>	<u>\$0</u>
Total Expenditures	\$15,207	\$0	\$13,750	\$0
Ending Fund Balance	\$18,357	\$25,657	\$8,787	\$12,837

WOODWAY, TEXAS

2020-2021
MUNICIPAL COURT CHILD SAFETY FUND
- 214 -

The Municipal Court Child Safety Fund is a restricted fund for the purpose of enhancing child safety, health, or nutrition. The fund is also used for child abuse prevention and intervention and drug and alcohol abuse prevention. Funds are provided from court fees assessed for the offense of passing a school bus loading or unloading.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$56,792	\$71,497	\$71,497	\$84,249
Revenues				
Child Safety Fund	13,301	12,000	12,075	12,000
Interest Income	1,404	1,000	677	500
Transfer from General Fund	0	0	0	0
	<u>\$14,705</u>	<u>\$13,000</u>	<u>\$12,752</u>	<u>\$12,500</u>
Total Resources	\$71,497	\$84,497	\$84,249	\$96,749

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Municipal Court:				
Community Programs	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$71,497	\$84,497	\$84,249	\$96,749

WOODWAY, TEXAS

2020-2021
ASSET FORFEITURE FUND
- 215 -

The Asset Forfeiture Fund was set up in FY 2006 to track all funds received from the sale of seized assets.
Use of forfeited funds is restricted to expenditures related to Public Safety.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$12,611	\$14,249	\$14,249	\$14,374
Revenues				
Interest Income	284	200	125	100
Asset Forfeitures	1,354	0	0	0
Transfer from General Fund	0	0	0	0
	\$1,638	\$200	\$125	\$100
Total Resources	\$14,249	\$14,449	\$14,374	\$14,474

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Public Safety:				
Uniform Service	\$0	\$0	\$0	\$0
Minor Tools & Equipment	0	0	0	0
Machinery & Equipment	0	0	0	0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$14,249	\$14,449	\$14,374	\$14,474

WOODWAY, TEXAS

2020-2021

MUNICIPAL COURT LOCAL TRUANCY PREVENTION & DIVERSION FUND

- 216 -

The Municipal Court Local Truancy Prevention & Diversion Fund is a restricted fund for the purpose of financing the salary, benefits, training, travel expenses, office supplies, and other necessary expenses related to the position of juvenile case manager.

Funds are provided through a special assessment with fines for violations.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$0	\$0	\$0	\$2,434
Revenues				
Local Truancy Prevention & Diversion Fee	0	0	2,430	0
Interest Income	0	0	4	0
Transfer from General Fund	0	0	0	0
	\$0	\$0	\$2,434	\$0
Total Resources	\$0	\$0	\$2,434	\$2,434

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Municipal Court:				
Schools/Conferences	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$0	\$0	\$2,434	\$2,434

WOODWAY, TEXAS

2020-2021
MUNICIPAL COURT LOCAL MUNICIPAL JURY FUND
- 217 -

The Municipal Court Local Municipal Jury Fund is a restricted fund for the purpose of funding juror reimbursements and otherwise finance jury services.
Funds are provided through a special assessment with fines for violations.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$0	\$0	\$0	\$50
Revenues				
Local Municipal Jury Fee	0	0	50	0
Interest Income	0	0	0	0
Transfer from General Fund	0	0	0	0
	\$0	\$0	\$50	\$0
Total Resources	\$0	\$0	\$50	\$50

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Municipal Court:				
Jury Service	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$0	\$0	\$50	\$50

WOODWAY, TEXAS

**2020-2021
GENERAL EMERGENCY RESERVE FUND
- 101 -**

The General Emergency Reserve Fund is maintained at all times with a Fund Balance of \$250,000 to be used only in an emergency situation designated by City Council. Prior to FY 2019, the balance was \$150,000.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$150,000	\$250,000	\$250,000	\$250,000
Revenues				
Transfers from General Fund	100,000	0	0	0
	\$100,000	\$0	\$0	\$0
Total Resources	\$250,000	\$250,000	\$250,000	\$250,000

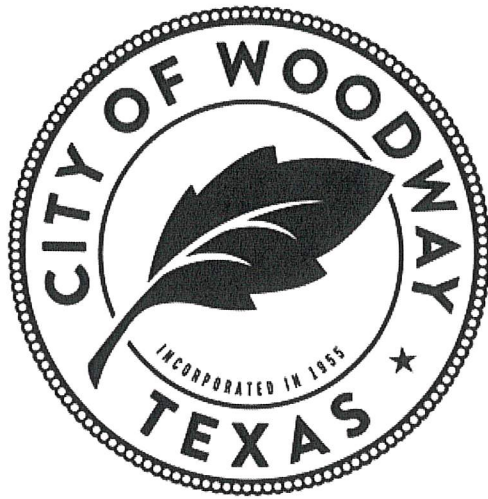
EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Transfer to Capital Projects Fund	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$250,000	\$250,000	\$250,000	\$250,000

**2020-2021
UTILITY EMERGENCY RESERVE FUND
- 502 -**

The Utility Emergency Reserve Fund is maintained at all times with a Fund Balance of \$250,000 to be used only in an emergency situation designated by City Council.

REVENUES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Fund Balance	\$250,000	\$250,000	\$250,000	\$250,000
Revenues				
Transfers from Utility Fund	0	0	0	0
	\$0	\$0	\$0	\$0
Total Resources	\$250,000	\$250,000	\$250,000	\$250,000

EXPENDITURES	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 ESTIMATED	2020-2021 BUDGET
Transfer to Utility Projects Fund	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Ending Fund Balance	\$250,000	\$250,000	\$250,000	\$250,000



**STATISTICAL
INFORMATION**



WOODWAY, TEXAS

2020-2021 APPLICABLE TAX RATES

SALES OR USE TAX

State	6.25
County	0.50
City	<u>1.50</u>
	8.25%

HOTEL/MOTEL TAX

STATE	6.0%
CITY	7.0%

PROPERTY TAXES - RATE/\$100 ASSESSED VALUE

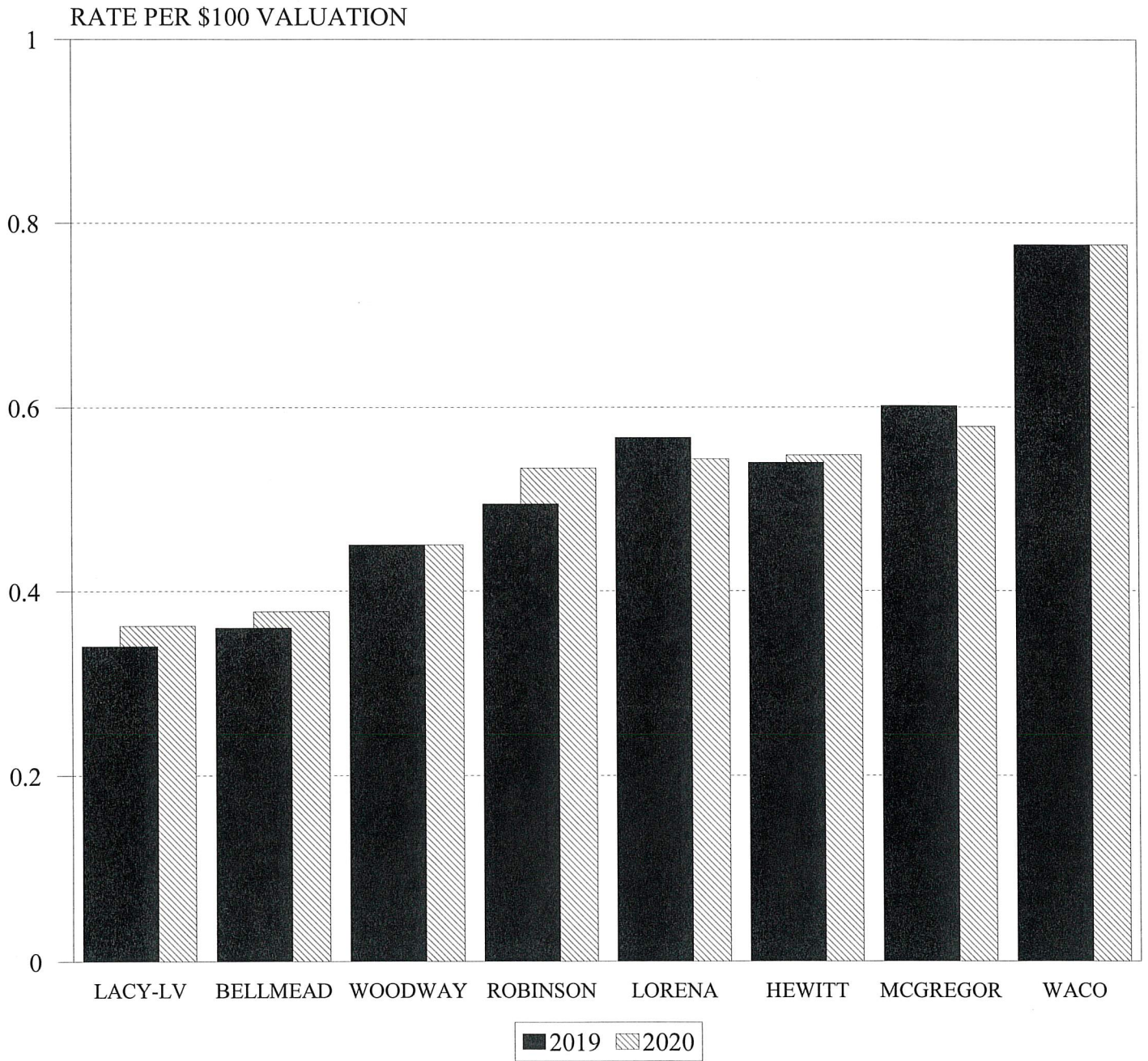
	<u>2018</u>	<u>2019</u>	<u>2020</u>
City of Woodway	\$0.450000	\$0.450000	\$0.450000
Midway ISD	1.320000	1.250000	1.236400
McLennan County	0.485293	0.485293	0.468719
McLennan Community College	<u>0.147696</u>	<u>0.147696</u>	<u>0.149782</u>
 Aggregate Tax Rate	 \$2.402989	 \$2.332989	 \$2.304901

COMPARATIVE PROPERTY TAX RATES (RATE/\$100 ASSESSED VALUE)

<u>City</u>	<u>Population</u>	<u>2019 Tax Rate</u>	<u>2020 Tax Rate</u>
City of Waco	124,805	\$0.776232	\$0.776232
City of McGregor	4,987	0.601413	0.578954
City of Hewitt	13,549	0.539677	0.547838
City of Lorena	1,691	0.566994	0.543604
City of Robinson	10,509	0.494500	0.533700
City of Woodway	8,452	0.450000	0.450000
City of Bellmead	9,901	0.359999	0.377854
City of Lacy-Lakeview	6,489	0.340064	0.362236

WOODWAY, TEXAS

COMPARATIVE PROPERTY TAX RATES



CITY OF WOODWAY
COMPARISON OF PROPERTY VALUES

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
PROPERTY VALUES:															
Real	\$641,807,955	\$681,152,371	\$744,682,366	\$782,087,637	\$797,362,253	\$811,171,503	\$828,467,243	\$845,342,905	\$917,432,028	\$950,465,219	\$1,011,871,994	\$1,094,719,814	\$1,193,292,173	\$1,257,954,859	\$1,294,455,332
Personal	72,970,104	81,756,955	89,629,063	89,743,840	86,931,871	86,248,396	75,245,769	74,231,870	87,442,820	89,292,520	87,967,090	91,525,000	101,508,290	113,916,390	114,740,680
less Homestead Cap - Limited Value	(1,501,268)	(2,489,450)	(8,616,205)	(12,829,886)	(7,766,250)	(4,528,289)	(4,147,891)	(1,585,843)	(7,340,952)	(2,287,532)	(8,280,669)	(14,334,022)	(22,195,024)	(11,942,478)	(4,526,991)
less Tax Exempt	(22,665,904)	(30,072,292)	(31,774,955)	(32,673,271)	(36,488,869)	(36,230,572)	(34,886,150)	(39,520,715)	(52,473,888)	(52,498,415)	(59,813,505)	(61,473,688)	(65,101,988)	(64,633,150)	(67,206,960)
TOTAL	690,610,887	730,347,584	793,920,269	826,328,320	840,039,005	856,641,038	864,678,991	878,468,217	945,058,008	985,001,792	1,031,744,910	1,110,438,004	1,207,503,451	1,295,295,621	1,337,462,061
% change from previous year		5.75%	8.70%	4.08%	1.66%	1.98%	0.94%	1.59%	7.58%	4.23%	4.75%	7.63%	8.74%	7.27%	3.26%
EXEMPTIONS:															
OV65 - Elderly Homestead	9,620,000	9,890,000	10,260,000	10,572,493	11,041,840	11,291,840	12,323,791	12,446,745	12,963,230	13,454,495	13,793,597	14,067,580	14,335,696	14,446,634	14,398,838
OV65S - Surviving Spouse	160,000	180,000	190,000	200,000	120,000	130,000	140,000	130,000	100,000	90,000	90,000	100,000	80,000	110,000	100,000
DVs - Disabled Veteran	1,654,000	1,637,000	1,639,500	3,608,079	7,053,615	7,658,435	8,975,805	9,073,088	9,941,624	11,590,234	13,039,670	14,405,564	16,514,428	18,593,931	20,319,291
PRODUCTIVITY LOSS - Ag Use	1,248,017	1,245,274	1,345,399	1,342,690	1,332,595	1,332,595	1,332,160	1,092,010	1,166,520	1,166,520	1,166,680	1,268,520	1,431,170	1,998,212	2,336,350
FR - Freepport	708,551	1,008,518	1,399,257	1,506,478	1,843,533	2,024,819	685,985	673,553	1,352,947	882,554	1,039,523	1,390,626	2,050,626	2,703,387	2,917,551
PC - Pollution Control	39,770	0	0	538,274	538,274	538,274	2,184,282	2,245,352	7,409,490	6,732,769	7,233,432	7,239,710	7,476,884	6,973,386	4,952,384
SO - Solar	0	0	0	0	0	0	0	19,250	99,560	128,620	142,370	149,819	114,719	104,251	179,128
PPV - Personal Property Vehicle	0	0	0	0	0	0	0	0	26,470	70,570	0	0	0	0	0
TOTAL	13,430,338	13,960,792	14,834,156	17,768,014	21,929,857	22,975,963	25,642,458	25,920,148	32,985,331	34,115,762	36,525,701	38,621,726	42,003,523	44,929,801	45,203,542
% change from previous year		3.95%	6.26%	19.78%	23.42%	4.77%	11.61%	1.08%	27.26%	3.43%	7.06%	5.74%	8.76%	6.97%	0.61%
TOTAL TAXABLE VALUE:	\$677,180,549	\$716,386,792	\$779,086,113	\$808,560,306	\$818,109,148	\$833,665,075	\$839,036,533	\$852,548,069	\$912,072,677	\$950,886,030	\$995,219,209	\$1,071,816,278	\$1,165,499,928	\$1,250,365,820	\$1,292,258,519
% change from previous year		5.79%	8.75%	3.78%	1.18%	1.90%	0.64%	1.61%	6.98%	4.26%	4.66%	7.70%	8.74%	7.28%	3.35%
Tax Revenue per \$0.01 on tax rate	\$67,718.05	\$71,638.68	\$77,908.61	\$80,856.03	\$81,810.91	\$83,366.51	\$83,903.65	\$85,254.81	\$91,207.27	\$95,088.60	\$99,521.92	\$107,181.63	\$116,549.99	\$125,036.58	\$129,225.85
Applicable Tax Rate	0.45720	0.45720	0.45720	0.45720	0.45720	0.45690	0.45690	0.45690	0.47000	0.47000	0.47000	0.47000	0.45000	0.45000	0.45000
Total Tax Revenue	\$3,096,069.47	\$3,275,320.41	\$3,561,981.71	\$3,696,737.72	\$3,740,395.02	\$3,809,015.73	\$3,833,537.92	\$3,895,292.13	\$4,286,741.58	\$4,469,164.34	\$4,677,530.28	\$5,037,536.51	\$5,244,749.68	\$5,626,646.19	\$5,815,163.34

WOODWAY, TEXAS

City of Woodway

Service Charges

FY 2021

(Basis: FY 2021 Budget)

	Total	Water (75%)	Sewer (25%)
Administration (FY Budget * 5%)	36,189	27,142	9,047
Finance (FY Budget * 5%)	18,669	14,002	4,667
Streets (Maint Misc FY Budget * 5%)	1,630	1,223	407
Streets (Labor FY Budget * 5%)	15,807	11,856	3,951
City Secretary (FY Budget * 5%)	10,964	8,223	2,741
Inspections (Clerical FY Budget * 25%)	6,963	5,222	1,741
Public Bldgs (FY Budget * 5%)	8,304	6,228	2,076
Public Safety (Technical/Super FY Budget * 2%)	13,514	10,136	3,378
Non-Departmental (FY Budget * 5%)	10,000	7,500	2,500
PROPOSED FY 2020	122,040	91,530	30,510

FY 1999 - Increase Inspections clerical split from 50% to 55% due to increased clerical time required.

FY 1999 - Increase Public Buildings from 10% to 20% due to addition of new service center.

FY 1999 - Increase Public Safety Technical from 10% to 20% due to dispatch as backup for water calls after 5:00pm and weekends as well as water/sewer alarms.

FY 2007 - Add Non-Departmental due to increased charges that relate to the Utility Fund.

FY 2008 - Reduce percentages due to reevaluating amount of time required for the Utility Fund.

FY 2014 - Increase Administration from 10% to 15% due to increased time required.

FY 2018 - Reduce percentages due to reevaluating amount of time required for the Utility Fund.

FY 2019 - Reduce percentages due to reevaluating amount of time required for the Utility Fund.

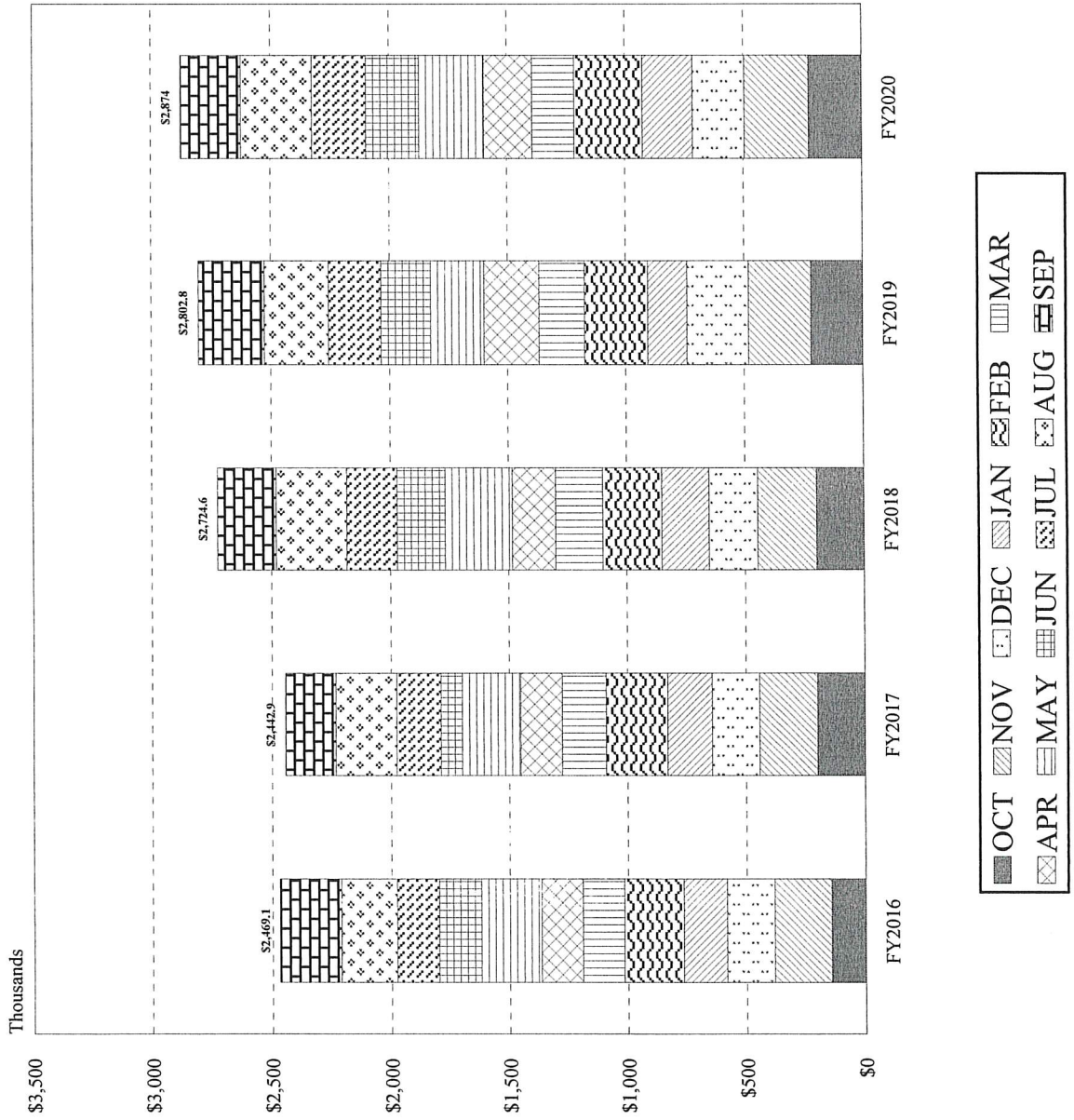
City of Woodway Sales & Use Tax Comparison

	FY 2016		FY 2017		FY 2018		FY 2019		FY 2020	
	Total Tax Revenue	Total YTD	Total Tax Revenue	Total YTD	Total Tax Revenue	Total YTD	Total Tax Revenue	Total YTD	Total Tax Revenue	Total YTD
Oct	\$141,730.02	\$141,730.02	\$197,628.29	\$197,628.29	\$198,245.93	\$198,245.93	\$217,281.67	\$217,281.67	\$223,699.28	\$223,699.28
Nov	239,842.72	381,572.74	245,142.64	442,770.93	248,168.19	446,414.12	264,045.61	481,327.28	271,257.57	494,956.85
Dec	201,919.94	583,492.68	200,405.60	643,176.53	205,602.06	652,016.18	259,994.44	741,321.72	218,284.31	713,241.16
Jan	182,949.95	766,442.63	187,597.17	830,773.70	198,662.72	850,678.90	166,282.55	907,604.27	213,283.56	926,524.72
Feb	250,179.39	1,016,622.02	261,216.67	1,091,990.37	251,539.17	1,102,218.07	266,390.57	1,173,994.84	287,808.95	1,214,333.67
Mar	175,659.06	1,192,281.08	184,903.43	1,276,893.80	198,830.10	1,301,048.17	193,761.29	1,367,756.13	180,039.69	1,394,373.36
Apr	175,164.23	1,367,445.31	176,458.63	1,453,352.43	182,816.36	1,483,864.53	231,369.28	1,599,125.41	202,164.62	1,596,537.98
May	253,257.64	1,620,702.95	245,501.08	1,698,853.51	284,121.99	1,767,986.52	226,409.81	1,825,535.22	274,832.49	1,871,370.47
Jun	178,365.25	1,799,268.20	89,806.59	1,788,660.10	203,456.98	1,971,443.50	210,130.74	2,035,665.96	224,673.03	2,096,043.50
Jul	178,653.70	1,977,921.90	188,070.36	1,976,730.46	212,601.65	2,184,045.15	220,606.85	2,256,272.81	229,026.74	2,325,070.24
Aug	233,412.22	2,211,334.12	254,331.94	2,231,062.40	295,406.90	2,479,452.05	269,279.89	2,525,552.70	295,369.61	2,620,439.85
Sep	257,744.20	2,469,078.32	211,832.91	2,442,895.31	245,127.11	2,724,579.16	277,259.68	2,802,812.38	253,530.82	2,873,970.67
TOTAL	\$2,469,078.32		\$2,442,895.31		\$2,724,579.16		\$2,802,812.38		\$2,873,970.67	

Audit Adjustments:

- 09/16 includes year end accrual and reversal of previous year end accrual
- 09/17 includes year end accrual and reversal of previous year end accrual
- 09/18 includes year end accrual and reversal of previous year end accrual
- 09/19 excludes year end accrual and reversal of previous year end accrual
- 09/20 excludes year end accrual and reversal of previous year end accrual

SALES & USE TAX COMPARISON



**PUBLIC UTILITIES - WATER/WASTEWATER
SYSTEM PROFILE**

Waterworks System

The City of Woodway waterworks system contains six (6) distinct hydropneumatic type pressure plants supplied by deep wells at each plant for a primary source of supply. In addition, the system includes a 4,102 meters distribution system and 7.58 million gallons of storage capacity. The system can produce 4.09 million gallons of water each day.

Monthly Water Rates

	<u>Effective October 1, 2019</u>	<u>Effective October 1, 2020</u>
<u>Residential/Inside City Limits (including Multiple Users)</u>		
First 2,000 gallons	\$30.00 (Minimum)	\$30.00 (Minimum)
2,001 to 15,000 gallons	3.80 /thousand gallons	3.80 /thousand gallons
15,001 to 35,000 gallons	4.80 /thousand gallons	4.80 /thousand gallons
35,001 gallons and over	5.95 /thousand gallons	5.95 /thousand gallons
<u>Commercial/Inside City Limits</u>		
First 2,000 gallons (3/4" meter)	\$40.00 (Minimum)	\$40.00 (Minimum)
First 2,000 gallons (1" meter)	50.00 (Minimum)	50.00 (Minimum)
First 2,000 gallons (1.5" meter)	62.00 (Minimum)	62.00 (Minimum)
First 2,000 gallons (2" meter)	92.00 (Minimum)	92.00 (Minimum)
First 2,000 gallons (3" meter)	150.00 (Minimum)	150.00 (Minimum)
First 2,000 gallons (4" - 8" meter)	300.00 (Minimum)	300.00 (Minimum)
2,001 to 15,000 gallons	3.80 /thousand gallons	3.80 /thousand gallons
15,001 to 35,000 gallons	4.80 /thousand gallons	4.80 /thousand gallons
35,001 gallons and over	5.95 /thousand gallons	5.95 /thousand gallons

Outside City Limits

Rates are 1.5 times the rate for inside the city limits.

Wastewater System

The Wastewater collection system includes ten force main lift stations and gravity flow facilities feeding into a collection system which ties into a regional wastewater treatment plant operated by the City of Waco.

Monthly Wastewater Rates

	<u>Effective October 1, 2019</u>	<u>Effective October 1, 2020</u>
<u>Residential (Based on Average January and February Water Consumption)</u>		
Base	\$19.00 (Minimum)	\$ 19.00 (Minimum)
Usage	2.00 /thousand gallons	2.25 /thousand gallons
<u>Commercial (Based on Average January and February Water Consumption)</u>		
Base	\$23.00 (Minimum)	\$ 23.00 (Minimum)
Usage	2.00 /thousand gallons	2.25 /thousand gallons

WOODWAY, TEXAS

**CITY OF WOODWAY
WATER SALES (HISTORICAL)
ACTUAL GALLONS SOLD**

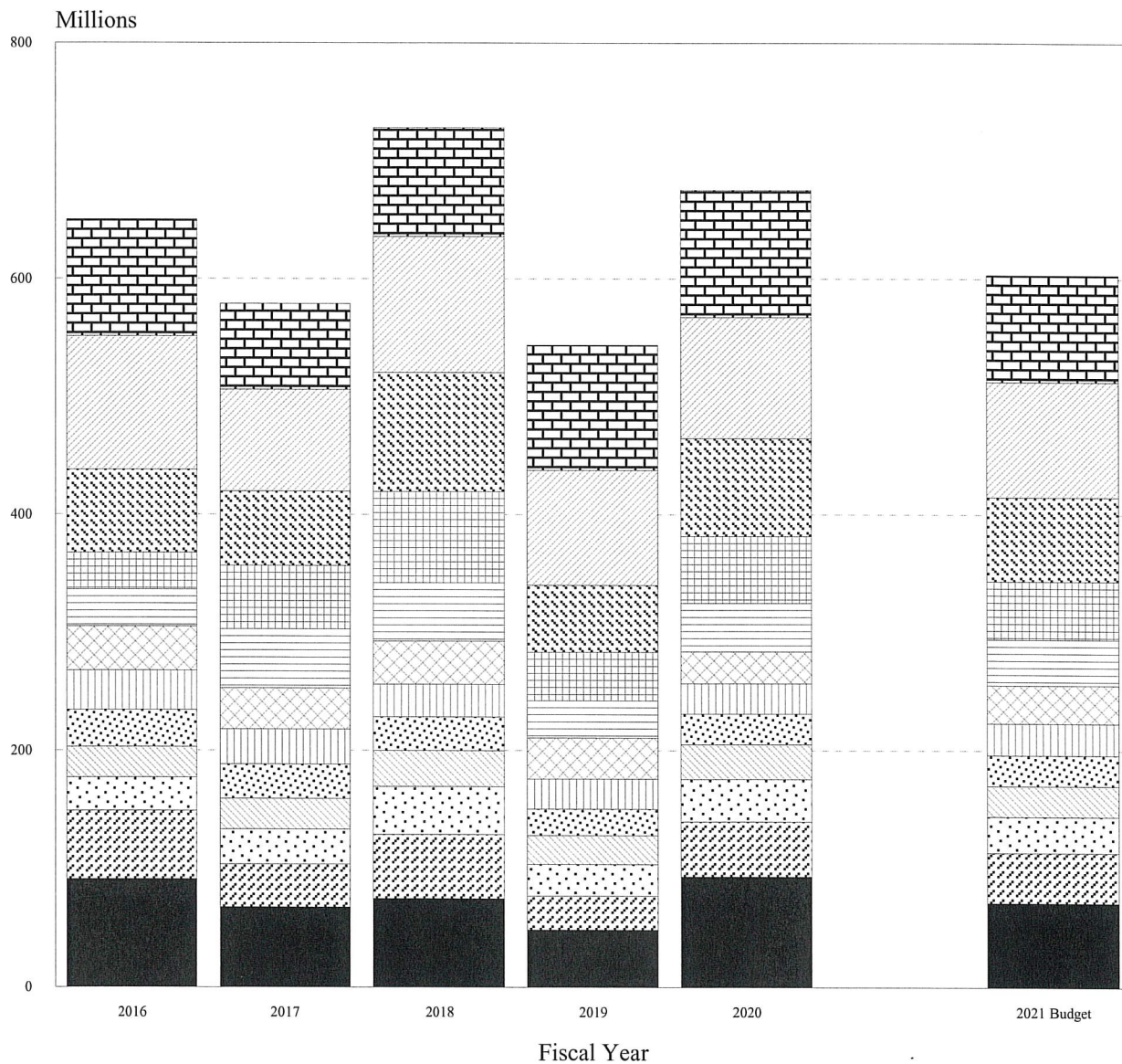
MONTH	FY16	FY17	FY18	FY19	FY20	5 YR	MONTHLY
						AVG	% OF AVG YR
October	91,212,180	67,665,511	74,842,146	48,425,778	93,566,352	75,142,393	11.826%
November	57,967,700	36,121,301	54,219,743	28,659,404	46,498,218	44,693,273	7.034%
December	28,074,600	29,763,604	40,835,101	26,820,600	35,681,037	32,234,988	5.073%
January	25,832,300	25,916,226	30,427,603	24,369,300	29,650,938	27,239,273	4.287%
February	31,410,314	29,005,397	28,669,055	22,393,100	25,878,627	27,471,299	4.323%
March	33,314,600	29,618,486	27,570,079	25,419,200	25,605,370	28,305,547	4.455%
April	37,403,500	34,650,294	36,514,752	34,662,512	27,156,898	34,077,591	5.363%
May	31,186,900	50,048,436	49,472,347	31,586,112	40,863,931	40,631,545	6.395%
June	31,066,400	53,813,883	77,281,615	41,000,011	56,696,877	51,971,757	8.179%
July	70,648,700	63,113,453	101,215,314	56,871,110	83,204,050	75,010,525	11.805%
August	113,101,900	86,430,286	115,188,231	97,424,506	102,682,547	102,965,494	16.205%
September	99,040,585	72,775,515	92,306,411	106,116,324	108,029,554	95,653,678	15.054%
Total Gallons	650,259,679	578,922,392	728,542,397	543,747,957	675,514,399	635,397,365	100.000%

**CITY OF WOODWAY
PROJECTED WATER SALES (GALLONS)
FY 2021**

MONTH	2016-2020 MONTHLY		BUDGET FY 2021	ACTUAL FY 2021	VARIANCE FROM BUDGET	ACTUAL % OF BUDGET	VARIANCE FROM AVERAGE	ACTUAL % OF AVERAGE
	5 YR AVG	% OF AVG YR						
October	75,142,393	11.826%	71,382,022					
November	44,693,273	7.034%	42,456,675					
December	32,234,988	5.073%	30,621,844					
January	27,239,273	4.287%	25,876,131					
February	27,471,299	4.323%	26,096,545					
March	28,305,547	4.455%	26,889,045					
April	34,077,591	5.363%	32,372,237					
May	40,631,545	6.395%	38,598,210					
June	51,971,757	8.179%	49,370,920					
July	75,010,525	11.805%	71,256,753					
August	102,965,494	16.205%	97,812,764					
September	95,653,678	15.054%	90,866,855					
Total Gallons	635,397,365	100.000%	603,600,000	0	0			0

WATER SALES

(GALLONS)



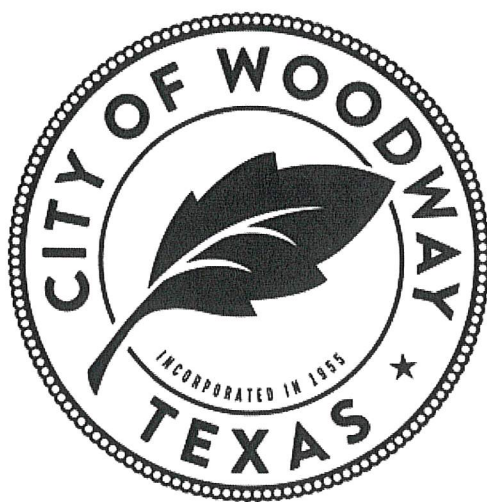
ANALYSIS OF CHANGE IN EXPENDITURES

	FY 2020	FY 2021	CHANGE
GENERAL FUND			
4101 - City Secretary	\$217,251	\$219,274	\$2,023
4103 - Administration	635,567	723,781	\$88,214
4105 - Finance	369,206	373,380	\$4,174
4109 - Non-Departmental	384,835	200,000	(\$184,835)
Division Total	1,606,859	1,516,435	(90,424)
			13.36%
4201 - Public Safety	5,981,779	6,221,602	\$239,823
4203 - Municipal Courts	227,870	225,525	(\$2,345)
Division Total	6,209,649	6,447,127	237,478
			56.82%
4301 - Streets	481,566	505,227	\$23,661
4302 - Sanitation	998,000	1,023,200	\$25,200
4303 - Parks	441,853	449,814	\$7,961
4304 - Public Buildings	152,197	166,085	\$13,888
4401 - Inspections	307,436	320,693	\$13,257
Division Total	2,381,052	2,465,019	83,967
			21.72%
4604 - Community Development	53,675	53,675	\$0
4607 - Youth Commission	3,050	3,050	\$0
4609 - Carleen Bright Arboretum	499,235	575,147	\$75,912
4603 - Woodway Family Center	292,466	286,792	(\$5,674)
Division Total	848,426	918,664	70,238
			8.10%
TOTAL GENERAL FUND	11,045,986	11,347,245	301,259
			100.00%
UTILITY FUND			
4501 - Water Services	2,970,811	2,659,451	(\$311,360)
4502 - Sewer Services	988,091	1,256,798	\$268,707
4503 - Customer Services	1,601,898	1,620,451	\$18,553
Division Total	5,560,800	5,536,700	(24,100)
			100.00%
TOTAL UTILITY FUND	5,560,800	5,536,700	(24,100)
			-0.43%

WOODWAY, TEXAS

*Summary of New Capital Expenditures
FY 2021*

Department	Description	Amount
General Fund		
Public Buildings	1 - Shop Refrigerator	\$1,000
Public Safety	4 - Ballistic Vests	4,000
Public Safety	12 - iPads	12,000
Streets	1 - Chop Saw	1,000
Streets	1 - Street Saw	6,325
- FUND TOTAL -		\$24,325
Utility Fund		
Waste Water	1 - Chainsaw	\$500
Waste Water	.5 - Utility Trailer	1,100
Water	.5 - Utility Trailer	1,100
Water	1 - Chop Saw	1,200
Water	1 - Electric Gate for Bosque Well Site	5,000
- FUND TOTAL -		\$8,900
General Capital Projects Fund		
Streets	Slurry Seal Program	\$300,000
Public Buildings	Emergency Warning Siren	30,000
- FUND TOTAL -		\$330,000
Utility Capital Projects Fund		
Waste Water	Summit Ridge Force Main Extension	\$55,000
Waste Water	Badger Ranch Liftstation Upgrade	42,000
Water	Miscellaneous Pump/Well Repair	150,000
Water	Acorn Well Pump House	500,000
Water	Bosque Storage Tank Repairs	192,000
Water	Replace 2" Water Line With 6" Line	400,000
- FUND TOTAL -		\$1,339,000
Drug Seizure/Forfeiture Fund		
Public Safety	15 - SWAT Radio Headsets with Ear Protection	\$15,495
- FUND TOTAL -		\$15,495
General Equipment Replacement Fund		
Parks	1 - Riding Mower	\$10,000
Parks	1 - 3/4 Ton Pickup Truck	35,000
Public Safety	4 - Patrol & Administrative Vehicles	224,600
Public Safety	1 - Fire Truck	625,000
Streets	1 - Street Broom	29,500
Streets	1 - Dump Truck	95,000
- FUND TOTAL -		\$1,019,100
Utility Equipment Replacement Fund		
Waste Water	1 - Stationary Lift Station Generator	\$70,000
Waste Water	1 - Backhoe	100,000
Water	1 - Dump Truck	95,000
- FUND TOTAL -		\$265,000
- GRAND TOTAL -		\$3,001,820



MASTER FEE SCHEDULE



WOODWAY MASTER FEE SCHEDULE

CITY OF WOODWAY MASTER FEE SCHEDULE

I. PUBLIC SAFETY FEES

A. Alarm monitoring		
1.	Direct alarm monthly fee	\$19.95
2.	Nonvalid burglar alarms responded to during a 12-month period	
	a. Five (5) or less	No charge
	b. Six (6) or more	\$35.00 each
3.	Nonvalid holdup alarms responded to during a 12-month period	
	a. Two (2) or less	No charge
	b. Three (3) to four (4)	\$50.00 each
	c. Five (5) to six (6)	\$100.00 each
	d. Seven (7) or more	\$150.00 each
B. Animal control		
1.	Special exemption permit application fee	\$100.00
2.	Pickup fee	
	a. First pickup of animal (waived if animal is chipped)	\$100.00
	b. Second pickup of animal	\$125.00
	c. Third and subsequent pickups	\$150.00
	d. Overnight boarding fee (per night)	\$ 25.00
C. Permit for liquefied flammable gas container		
D. Fire services		
1.	Installation and remodeling of fire protection system	
	a. Hood and duct suppression systems	\$40.00 plus \$2.50/head
	b. Sprinkler systems	\$65.00 plus \$0.30 /head
	c. Standpipe systems	\$65.00 plus \$5.00/outlet
	d. Fire pump installation	\$30.00
	e. Fire alarm system	\$65.00 plus \$1.00/device
	f. Commercial paint booth systems	\$55.00 plus \$2.50/head
	g. Additional permits initiated	\$35.00
2.	Installation and removal of fuel storage tanks and dispensing systems	
	a. Installation of underground or above ground storage tanks and/or dispensers	\$80.00 for first tank, plus \$25.00 per additional tank at same location and \$2.00/nozzle on dispensers
	b. Removal of underground storage tanks	\$65.00 for first tank, plus \$25.00 per additional tank at same location
3.	Single events or activities	
	a. Pyrotechnical display or fireworks display	\$105.00 plus \$250.00 for each hour of standby per fire company
	b. Special assembly activities	\$105.00 plus \$250.00 for each hour of standby per fire company
	c. Trench burn	\$105.00 plus \$250.00 for each hour of standby per fire company
E. Solicitor permit – Commercial (for-profit)		
		\$30.00 non-refundable
F. Solicitor Permit – Non-Commercial (not-for-profit)		
		\$25.00
G. Solicitor – individual criminal history check		
		\$25.00 per person
H. Solicitor – individual identification card		
		\$5.00 per person
I. Activity/Filming permit		
		\$50.00

**CITY OF WOODWAY MASTER FEE SCHEDULE
II. CARLEEN BRIGHT ARBORETUM FEES**

Note: The suggested fees for the special events center are based on current market conditions.

A. The Pavilion Event Center at the Carleen Bright Arboretum		
1.	All Day Rate (10:00 a.m. – midnight)	
a.	Friday & Saturday	\$3,000.00
b.	Sunday - Thursday	\$2,000.00
2.	Daytime Rate (8:00 a.m. to 5:00 p.m.)	
a.	Sunday - Thursday	\$1,000.00
3.	Hourly Rate (Sunday – Thursday)	
a.	Daytime (8:00 a.m. – 5:00 p.m.)	\$200.00 / hour (2 hour minimum)
b.	Evening (5:00 p.m. – midnight)	\$400.00 / hour (2 hour minimum)
4.	Move-in/Out Rate	
a.	Sunday – Thursday (8:00 a.m. – 5:00 p.m.)	\$325.00
5.	Non-Profit Rate	20% discount (with State issued non-profit status)
6.	Catering & Kitchen Usage Fee	\$500.00
B. Grandy Gazebo & Event Lawn		
1.	All Day Rate (10:00 a.m. – midnight)	\$1,200.00
2.	Daytime Rate (8:00 a.m. – 5:00 p.m.)	\$750.00
3.	Hourly Rate	
a.	Daytime (8:00 a.m. – 5:00 p.m.)	\$100.00 / hour (2 hour minimum)
b.	Evening (5:00 p.m. – midnight)	\$200.00 / hour (2 hour minimum)
4.	Move-in/Out Rate	
a.	Sunday – Thursday (8:00 a.m. – 5:00 p.m.)	\$325.00
5.	Non-Profit Rate	20% discount (with State issued non-profit status)
6.	Catering & Kitchen Usage Fee	\$300.00
C. Whitehall Tourist & Community Center		
1.	All Day Rate (10:00 a.m. – midnight)	\$1,000.00
2.	Daytime Rate (8:00 a.m. – 5:00 p.m.)	\$650.00
3.	Hourly Rates	
a.	Daytime (8:00 a.m. – 5:00 p.m.)	\$100.00 / hour (2 hour minimum)
b.	Evening (5:00 p.m. – midnight)	\$200.00 / hour (2 hour minimum)
4.	Move-in/Out Rate	
a.	Sunday – Thursday (8:00 a.m. – 5:00 p.m.)	\$325.00
5.	Non-Profit Rate	20% discount (with State issued non-profit status)
6.	Catering & Kitchen Usage Fee	\$300.00
D. Garden Patio		
1.	All Day Rate (10:00 a.m. – midnight)	\$1,000.00
2.	Daytime Rate (8:00 a.m. – 5:00 p.m.)	\$650.00
3.	Hourly Rates	
a.	Daytime (8:00 a.m. – 5:00 p.m.)	\$100.00 / hour (2 hour minimum)
b.	Evening (5:00 p.m. – midnight)	\$200.00 / hour (2 hour minimum)

4.	Move-in/Out Rate	
a.	Sunday – Thursday (8:00 a.m. – 5:00 p.m.)	\$325.00
5.	Non-Profit Rate	20% discount (with State issued non-profit status)
6.	Catering & Kitchen Usage Fee	\$300.00
E.	Public Safety Officer	\$40.00 / hour

CITY OF WOODWAY MASTER FEE SCHEDULE
III. REFUSE SERVICES FEES

A. Residential						
1.	Household single residential unit					\$16.75 /month, twice/week pickup
2.	Large trash/bulky item (per call)					\$60.00/load
B. Commercial						
1.	Hand pickup					\$20.10/month
2.	Bulk dumpsters/containers					
a.	Per month - scheduled pickups per week					
	<u>Size</u>	<u>1/Wk</u>	<u>2/Wk</u>	<u>3/Wk</u>	<u>4/Wk</u>	<u>5/Wk</u>
	2 Yd	\$69.00	\$138.00	\$209.00	\$276.00	\$345.00
	3 Yd	\$78.00	\$160.00	\$241.00	\$321.00	\$399.00
	4 Yd	\$91.00	\$182.00	\$273.00	\$362.00	\$455.00
	6 Yd	\$111.00	\$226.00	\$337.00	\$450.00	\$564.00
	8 Yd	\$135.00	\$270.00	\$401.00	\$535.00	\$669.00
	6 Yd k	\$243.00	\$483.00	\$725.00	\$967.00	\$1,211.00
b.	Extra pickup (in addition to regular scheduled pickups)					\$75.00 /pickup
3.	Roll-off containers (per haul, minimum one haul per billing period)					
a.	On call, non-scheduled					
	1) 15 yard					\$201.00
	2) 20 yard					\$219.00
	3) 30 yard					\$259.00
	4) 40 yard					\$304.00
b.	Regular, scheduled (minimum of two pickups per billing period)					
	1) 15 yard					\$189.00
	2) 20 yard					\$207.00
	3) 30 yard					\$246.00
	4) 40 yard					\$291.00
c.	Deposit					All roll-off/dumpster billing accounts are required to maintain a deposit in the amount equal to one haul charge which will be applied to the final bill
d.	Initial fee					\$20.00
e.	Excessive weight, per each ton over 10 ton maximum					\$25.00
4.	Compactors					
a.	Monthly rental					\$477.00
b.	Compactor wash					\$322.00
5.	Locking lids					
a.	One time set-up charge					\$75.00
b.	Monthly rate					\$0.00 each

CITY OF WOODWAY MASTER FEE SCHEDULE

IV. LANDFILL PERMIT FEES

A. Passenger vehicles and trucks		
1.	Up to and including half ton pickup truck	\$12.00/load
2.	Three-fourth ton pickup truck	\$18.00/load
3.	One ton pickup truck	\$24.00/load
4.	One and one half ton pickup truck	\$36.00/load
5.	Two ton pickup truck	\$48.00/load
6.	Dump truck (5-6 cubic yards)	\$180.00/load
7.	Dump truck (over 6 cubic yards)	\$24.00/ton
B. Single axle trailers		
1.	Eight foot trailer	\$24.00/load
2.	Ten foot trailer	\$36.00/load
3.	Twelve foot trailer	\$36.00/load
4.	Over twelve foot trailer	\$60.00/load
C. Double axle trailers		
1.	Fourteen feet or less	\$60.00/load
2.	Sixteen feet and over	\$96.00/load

CITY OF WOODWAY MASTER FEE SCHEDULE

V. PARKING PERMITS

Long-term parking special permit	\$100.00/permit
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CITY OF WOODWAY MASTER FEE SCHEDULE

VI. GARAGE SALE/ESTATE SALE PERMITS FEES

A.	Garage sale permit fee	\$10.00
B.	Estate sale permit fee	\$50.00

CITY OF WOODWAY MASTER FEE SCHEDULE

VII. PARK FACILITY RENTAL FEES

A. Pavilion		
1.	Minimum three (3) hours	
	a. Woodway residents	\$50.00
	b. Non-Woodway residents	\$60.00
2.	Additional hours	\$15.00/hour
3.	Use of water and/or electricity	\$5.00 each
4.	Excessive water usage fee (for water slides and etc.)	\$30.00
5.	Excessive electricity usage fee (for overloads)	At cost - for City staff and electrician
B. Gazebo/small shelter		
1.	Minimum three (3) hours	
	a. Woodway residents	\$25.00
	b. Non-Woodway residents	\$35.00

2.	Additional hours	\$15.00/hur
3.	Use of water and/or electricity (if available)	\$5.00 each
4.	Excessive water usage fee (for water slides and etc.)	\$30.00
5.	Excessive electricity usage fee (for overloads)	At cost - for City staff and electrician
C.	Annual membership - "Friends of the Woodway Parks"	\$60.00
D.	A 10% discount off total bill for "Friends of the Woodway Parks" members, excluding electricity and water usage	(10% Discount for "Friends")

CITY OF WOODWAY MASTER FEE SCHEDULE
VIII. WATER RATE SCHEDULE

A.	Residential service within the city limits	
1.	First 2,000 gallons	\$30.00 /month
2.	2,001 to 15,000 gallons	\$3.80 /thousand
3.	15,001 to 35,000 gallons	\$4.80 /thousand
4.	35,001 gallons and over	\$5.95 /thousand
B.	Commercial service within the city limits	
1.	First 2,000 gallons (3/4" meter), minimum	\$40.00/month
2.	First 2,000 gallons (1" meter), minimum	\$50.00/month
3.	First 2,000 gallons (1.5" meter), minimum	\$62.00/month
4.	First 2,000 gallons (2" meter), minimum	\$92.00/month
5.	First 2,000 gallons (3" meter), minimum	\$150.00/month
6.	First 2,000 gallons (4" to 8" meter), minimum	\$300.00/month
7.	2,001 to 15,000 gallons	\$3.80 /thousand
8.	15,001 to 35,000 gallons	\$4.80 /thousand
9.	35,001 gallons and over	\$5.95 /thousand
C.	Service outside the city limits	1.5 times the rate for inside the city limits
D.	Service within the city, by multiple users	
1.	First 2,000 gallons	\$30.00/month, times number of users served
2.	2,001 to 15,000 gallons	\$3.80/thousand, times number of users served
3.	15,001 to 35,000 gallons	\$4.80/thousand, times number of users served
4.	35,001 gallons and over	\$5.95/thousand, times number of users served

CITY OF WOODWAY MASTER FEE SCHEDULE
IX. WATER SERVICE CONNECTION FEES

A.	Deposit for residential service	
1.	Owners	\$100.00
2.	Renters	\$200.00
B.	Deposit for commercial water service (based on meter size)	
1.	3/4" meter; 1" meter; 1.5" meter; 2" meter	\$100.00
2.	3" meter	\$150.00
3.	4" - 8" meter	\$300.00
248	Deposit for fire hydrant meter	\$300.00

D.	Initial turn-on fee	\$20.00
E.	Delinquent processing fee	\$15.00
F.	Reconnection fee - working hours (Monday - Friday, 8:00 a.m. - 5:00 p.m.)	\$50.00
G.	Reconnection fee - after hours	\$95.00
H.	Re-read fee - after original read and one re-read	\$20.00
I.	Meter testing fee	\$50.00

CITY OF WOODWAY MASTER FEE SCHEDULE

X. WASTE WATER RATE SCHEDULE

A.	Residential service	
1.	Base (0 g.)	\$19.00/month
2.	Usage per 1,000 gallons (based on average water consumption of monthly service periods beginning in January and February)	\$2.25/thousand
B.	Commercial service	
1.	Base	\$23.00/month
2.	Usage per 1,000 gallons (based on average water consumption of monthly service periods beginning in January and February)	\$2.25/thousand
C.	Any discharge to the sewer works stronger than 250 milligrams per liter BOD and/or 250 milligrams per liter suspended solid, must be approved by the City	
1.	Additional surcharge (per milligram per liter of BOD in excess of 250 milligrams per liter per 1,000,000 gallons of flow)	\$0.08
2.	Additional surcharge (per milligram per liter of suspended solids in excess of 250 milligrams per liter per 1,000,000 gallons of flow)	\$0.10

CITY OF WOODWAY MASTER FEE SCHEDULE

XI. BUILDING PERMITS AND OTHER COMMUNITY SERVICES & DEVELOPMENT DEPARTMENT FEES

A.	General construction permit fees (Penalty for no permit: Double fee for first offense; double fee +\$200.00 for subsequent offenses)	
1.	New residential/commercial/industrial building/deck/patio cover, per square foot of total slab space + floor space of upper levels	\$0.21
	Minimum fee	\$75.00
2.	Additions (changes of footprint located within five feet of main structure) per square foot of added area	\$0.21
	Minimum fee	\$75.00
3.	Repairs/remodels/alterations, per square foot of repaired/remodeled/altered area	\$0.40
	Minimum fee	\$75.00
4.	Accessory structures (located five feet or more from main structure)	
a.	Buildings	\$40.00 for accessory building ≤ 200 square feet \$75.00 for accessory building ≥ 201 square feet
b.	Wind & Solar energy systems	\$200.00 each
c.	PODS/temporary storage container – per 30 calendar days, with a maximum of 60 days per one-year period	\$25.00 per 30 calendar days
5.	Second inspection review	\$45.00
6.	Swimming pool/spa permit	\$100.00
7.	Repair/recover/reroof existing buildings	\$35.00

WOODWAY, TEXAS

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8.	Lawn sprinkler system permit with new or replacement backflow assembly	\$40.00
9.	Miscellaneous - non-permit inspections - commercial checks	\$35.00
10.	Plumbing, mechanical, electrical, and natural gas/propane	
a.	All residential new construction/remodels/additions (unless specified below)	\$.06/square feet of living space
b.	All commercial new construction/remodels/additions (unless specified below)	\$9.00 per each \$1,000.00 of construction cost Minimum \$75.00
c.	Plumbing:	
	(1) Water heater replacement	\$40.00
	(2) Replace/repair water and/or sewer yard lines (no tunneling)	\$35.00
d.	Electrical:	
	(1) Service changeout only	\$75.00
	(2) Meter repair only	\$35.00
e.	Mechanical:	
	(1) Service changeout	\$125.00 up to two unit; add \$50.00 per additional unit
	(2) Duct work changeout only	\$35.00
f.	Natural gas/propane leak repair and testing	\$35.00
11.	Commercial parking lot	\$150.00
12.	No permit (working without required permit)	Double permit fee
B.	Signs	
1.	Face changes only	\$25.00
2.	Non-electrical signs:	
	Zero (0) to thirty-six (36) square feet face area, each sign/side	\$25.00
	All over thirty-six (36) square feet area, each sign/side	\$50.00
3.	Electrical signs (per face):	\$90.00
C.	House moving	
1.	House moved outside city limits	\$50.00
2.	House moved within city limits	\$100.00
D.	Demolition - Minimum fee, plus actual costs incurred in the event the City is required to perform any services	\$50.00
E.	Water system tap charges	
1.	Where tap already exists and can be readily located	
a.	¾" meter water availability fee	\$550.00
b.	1" meter water availability fee	\$600.00
c.	Change out ¾" meter to 1" meter at same location	\$400.00
2.	Where tap does not exist, is not readily located, or paving cut required, the applicant will reimburse the actual costs incurred by the City based on current labor rates, materials, and equipment costs	
a.	1" water tap / ¾" meter	Minimum \$1,500.00
b.	1" water tap / 1" meter	Minimum \$1,500.00
3.	Larger mainline tap	Fee computed using standard fees plus the additional cost of labor and materials, as determined by City Manager
4.	Other charges	Charges for existing service to larger service will be accomplished on a labor and materials cost basis, as determined by the City Manager
5.	Water meter equivalency fee	\$1,400.00 per LUE (living unit equivalent)

F. Public sewer system tap charges (Mandatory connection to the sanitary sewer system is

required within city's limits, except where the nearest sanitary sewer is more than two hundred (200) feet from any part of the property)	
1. Mainline tap for standard 4" tap where tap already exists and can be readily located	\$325.00
2. Mainline tap for standard 4" tap where tap is not readily available, manhole bore, or pavement cut is required, the applicant will reimburse the actual costs incurred by the City based on current labor rates, materials, and equipment costs	Minimum \$1,000.00
3. Commercial tap	Cost to be determined by City Manager based on cost recovery
4. Other taps	Cost to be determined by the City
G. Public street and sidewalk construction permit charges	
1. Permit to construct street, drive approach, sidewalk, street intersection, or curb and gutter	\$35.00
2. Permit to open, dig into, remove the surface from, excavate, or bore/tunnel under any street, sidewalk, alley, public way or place	\$25.00
H. Platting fees	
1. Preliminary plat/replat application fee	\$150.00
2. Final plat, final replat, or amended plat application fee	\$250.00
3. Preliminary plat/replat, final plat/replat, or amended plat review fees	
a. First review (fee included with application fee)	\$0.00
b. Subsequent review(s)	Applicant to reimburse City at cost
4. Final plat, replat, or amended plat - County filing fee	Applicant to reimburse City at cost
I. Construction plan review	
1. First review of non-residential construction plans	\$0.00
2. Subsequent review(s) of non-residential construction plans	Applicant to reimburse City at cost
J. Processing fee (due to public hearing requirements) for "Application to Develop in Planned Zoning" and "Application to Develop a Church or School in Residential Zoning"	\$300.00
K. Processing fee (due to public hearing requirements) for "Application for Change in Zoning Classification"	\$300.00

CITY OF WOODWAY MASTER FEE SCHEDULE
XII. WOODWAY FAMILY CENTER FEES

A. League Registration	
1. Youth League	
a. Registration	\$80.00 / sport / season
b. Family Discount (for same sport registration)	20% discount (2+ siblings)
2. Adult League	
a. Registration	\$60.00 / sport / season
B. Camps	
1. Sport Camps	\$50.00 / week
2. Public Safety Camps	\$40.00 / week
3. Virtual Camps	complimentary
C. Family Center Open Gym Membership	
1. Residential Rate	\$25.00 / year
2. Non-Residential Rate	\$50.00 / year
D. Gymnasium Event Rental	
1. Party Room & Court 1	\$50.00 / hour (2 hour minimum)
2. Reoccurring Group Rental	

20% discount (2+ times / month)

E. Field Rental
 1. Per Field

\$100.00 / hour (2 hour minimum)

NOTE: All City-sponsored events approved by the City Manager are exempt from paying these fees.

**CITY OF WOODWAY MASTER FEE SCHEDULE
 SUMMARY OF AMENDMENTS AND ADOPTING RESOLUTIONS**

Resolution #	Date of Adoption	Section Amended
R-98-10	09/14/1998	Section I
R-98-16	11/09/1998	Section II.A - II.E.
R-99-05	02/22/1999	Section II.B.
R-99-08	03/22/1999	Section III.
R-99-09	04/12/1999	Section II.F.
R-99-14	07/12/1999	Section III.B.2.b.
R-99-17	08/09/1999	Section II.A.1.c. & 2.c.; II.G., IV
R-00-01	01/10/2000	Section V.A
R-00-05	02/28/2000	Section II.F.
R-00-12	09/11/2000	Section II.A.(1.b.-c. & 2.b.-c.); II.B.2.b.; II.E.; II.H.; III; IV
R-01-18	07/23/2001	Section II.A.(4.a.-b.)
R-01-19	09/10/2001	Section I.B.1.; II.A.(1.a.-b., 2.a.-b., & 3.); II.B.; II.D.; II.E.2.; III; VI
R-02-16	09/16/2002	Section II.B.; II.E.; II.E.2.; II.G.(1. & 2.)
R-03-11	09/15/2003	Section II.C.; II.D.; II.E.; II.H.; III.B.(3.c.)
R-03-21	12/08/2003	Section VII.A.-VII.D.; Section VIII.A.-VIII.B.
R-04-03	04/26/2004	Section IV.A. - IV.C.
R-04-08	08/23/2004	Section V.B.; Section IX.A.-IX.I.
R-04-13	09/13/2004	Section III.B.1.-4.; Section V.; Section VII.A.,B.,D.; Section IX.; Section X.
R-05-19	09/12/2005	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-05-19.
R-05-27	11/28/2005	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-05-27.
R-06-05	03/27/2006	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-06-05.
R-06-15	09/11/2006	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-06-15.
R-06-18	10/02/2006	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-06-18.
R-07-07	04/09/2007	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-07-07.
R-07-15	07/09/2007	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-07-15.
R-07-19	09/10/2007	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-07-19.
R-08-17	09/08/2008	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-08-17.
R-09-16	09/01/2009	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-09-16.
R-10-11	09/01/2010	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-10-11.
R-11-03	01/24/2011	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-11-03.
R-11-06	02/14/11	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-11-06.
R-11-16	08/29/11	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-11-16.
R-11-18	10/24/11	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-11-18.
R-12-02	01/09/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-02.
252 R-12-17	06/11/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-17.

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R-12-20	08/20/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-20.
R-12-22	09/10/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-22.
R-12-23	09/24/12	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-12-23.
R-13-04	04/08/13	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-13-04.
R-13-07	09/03/13	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-13-07.
R-14-04	03/24/14	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-14-04.
R-14-11	09/05/14	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-14-11.
R-15-06	04/13/15	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-15-06.
R-15-10	06/22/15	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-15-10.
R-15-12	08/24/15	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-15-12.
R-16-16	08/29/16	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-16-16.
R-17-16	08/31/17	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-17-16.
R-18-16	08/30/18	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-18-16.
R-19-14	08/30/19	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-19-14.
R-20-14	08/24/20	All amendments are shown on redlined/highlighted text version which is permanently filed with Res. R-20-14.

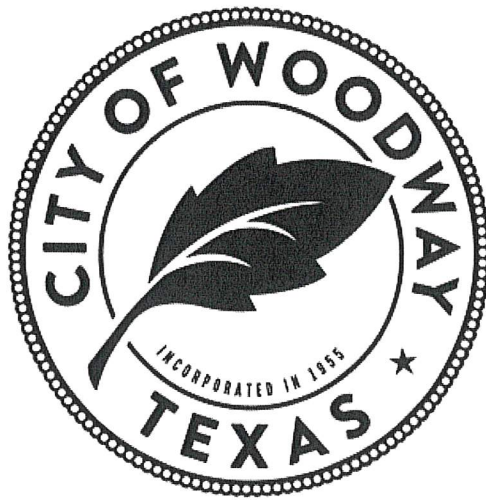


CHART OF ACCOUNTS



CHART OF ACCOUNTS**Funds**

- 100 ***General Fund** - includes general government activities, public safety, streets, parks, etc. These services are financed by taxes, charges for services, fines, and interest.
- 101 ***General Emergency Reserve** - maintains an emergency reserve balance for General Fund operations as required by Finance Policy #200.10.
- 103 ***General Equipment Replacement** - accounts for routine equipment replacement purchases on a payback basis from the General Fund.
- 200 ***Tourism Fund** - accounts for hotel occupancy tax revenue and expenditures authorized by State law.
- 203 **Unclaimed Money Fund** - accounts for unclaimed property under \$100 as required by Chapter 76 of the Texas Property Code.
- 210 **Drug Seizure/Forfeiture** - accounts for money seized in drug related incidents as well as the forfeiture of these funds and authorized expenditures.
- 211 **Law Enforcement Continuing Education** - accounts for funds received from the state for the sole purpose of law enforcement officer education.
- 212 **Building Security - Municipal Court** - accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of improving municipal court building security.
- 213 **Municipal Court Technology** - accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of financing the purchase of technological enhancements for a municipal court.
- 214 **Muni Court - Child Safety Fund** - established in September 2001 this fund accounts for court fees assessed for the offense of Passing a School Bus Loading or Unloading. Funds are restricted to expenses related to enhancing child safety, health, or nutrition, including child abuse prevention and intervention and drug and alcohol abuse prevention.
- 215 **Asset Forfeiture** - accounts for money received from the sale of seized assets.
- 216 **Muni Court Local Truancy Prevention & Diversion Fund** - Established in January 2020 this fund accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of financing the salary, benefits, training, travel expenses, office supplies, and other necessary expenses related to the position of juvenile case manager.
- 217 **Municipal Court Local Municipal Jury Fund** - Established in January 2020 this fund accounts for court fees authorized by ordinance and the Code of Criminal Procedure for the sole purpose of funding juror reimbursements and otherwise finance jury services.
- 300 ***Park Capital Projects** - accounts for park improvements as approved by the City Parks & Recreation Commission. Projects are funded by annual transfers from the General Fund.
- 301 **Park Dedications** - accounts for funds collected in lieu of parkland dedications to be used for park development within specified zones of the City.
- 302 ***General Capital Projects** - provides a funding source for general City projects typically significant in cost. Revenue sources for this fund include surplus funds transferred from the General Fund and interest.
- 306 ***Future Capital Street Improvements** - established in FY2002 to account for the proceeds of an incremental property tax increase. These proceeds shall only be used for future capital street improvements in order to offset debt issues and payment of such debt requirements.
- 308 **Arboretum Construction Fund** - accounts for construction and capital needs of the Carleen Bright Arboretum. Financing sources include bond proceeds, donations, and internal transfers.
- 309 **Development Fund** - established in FY2001 to account for new Economic Development and Community Development initiatives. Programs are funded by internal transfers.
- 310 **Family Center Construction Fund** - accounts for construction and capital needs of the Family Center. Financing sources include donations, and internal transfers.
- 311 ***Long-Term Capital Projects Fund** - established in FY2015 to account for the proceeds of a property tax increase. These proceeds shall only be used for long-term capital projects in order to offset debt issues and payment of such debt requirements.
- 400 ***General Debt Service** - accounts for ad valorem tax revenues and expenditures for general debt service.
- 500 ***Utility Fund** - accounts for water and sewer services that are self-supporting and operate much like a private business.
- 501 ***Revenue Debt Service** - accounts for debt service related to water and sewer activities. Funds are provided as transfers from the Utility Fund.
- 502 ***Utility Emergency Reserve** - maintains an emergency reserve balance for Utility Fund operations as required by Finance Policy #200.10.
- 503 ***Utility Equipment Replacement** - accounts for routine equipment replacement purchases on a payback basis from the Utility Fund.
- 504 ***Utility Capital Projects** - provides a funding source for water and sewer related projects typically significant in cost. Revenue sources for this fund include transfers from the Utility Fund and interest.
- 507 **Utility Impact Improvements** - accounts for impact fee revenues received for future water and sewer capital improvements resulting from economic growth as provided for in the City's impact fee program.
- 513 ***16 Utility Improvements** - accounts for bond funds issued in 2016 for water and sewer utility improvements.
- 514 ***17 Utility Improvements** - accounts for bond funds issued in 2017 for water and sewer utility improvements.
- 800 **General Fixed Assets** - accounts for the City's general government fixed assets.
- 900 **General Long Term Debt** - accounts for the City's general long term debt liability.
- 998 **Pooled Cash Fund** - accounts for the City's combined cash accounts.
- ***Major Funds**

Divisions

General Government

4101 City Secretary's Office
 4103 Administration
 4105 Finance
 4109 Non-Departmental

Impact Fees

4801 Roadway Service Area 1
 4802 Roadway Service Area 2
 4803 Roadway Service Area 3
 4804 Water Impact Fees
 4805 Sewer Impact Fees

Public Safety

4201 Police/Fire/Animal Control
 4203 Municipal Court

Community Services

4301 Streets
 4302 Sanitation
 4303 Parks
 4304 Public Buildings
 4305 Drainage
 4306 C.S. Admin/Code Enforcement

Public Utilities

4501 Water Services
 4502 Sewer Services
 4503 Customer Services

Community Programs

4603 Woodway Family Center
 4604 Community Development
 4605 Economic Development
 4606 Woodway Beautiful
 4607 Youth Commission
 4608 Tourism
 4609 Carleen Bright Arboretum

Debt Service

4702 Series 2002
 4703 Series 2003
 4705 Series 2005
 4706 Series 2006
 4707 Series 2007
 4709 Series 2009 (Refunding)
 4710 Series 2009
 4711 Series 2011 (Refunding)
 4716 Series 2016 (Refunding)
 4717 Series 2016
 4718 Series 2017
 4770 Series 74 1st Lien
 4771 Series 74 Jr Lien
 4787 Series 87
 4789 Series 89
 4792 Series 92
 4793 Series 93
 4794 Series 94
 4795 Series 95
 4797 Series 1997
 4798 Series 1998

Expenditure Accounts

Salaries & Wages

11	<u>Regular Employees</u>	
	01	Service/Maintenance
	02	Office/Clerical
	03	Technical
	04	Sworn Personnel
	05	Professional
	06	Management/Supervision
12	<u>Temporary Employees</u>	
	01	Temporary/Seasonal
13	<u>Overtime</u>	
	01	Overtime
14	<u>Other</u>	
	01	Employee Firefighters

Employee Benefits

21	01	Health Insurance
22	01	FICA/Medicare
23	01	TMRS
25	01	Unemployment
26	01	Worker's Compensation
27	<u>Other</u>	
	01	Car Allowance
	02	Uniform Service
	03	Immunizations
	04	Team Incentives
	05	Incentive Pay

Professional & Technical Services

31	01	Special Studies
	02	Contract Labor
	03	Boards & Commissions
	04	Audit Services
	05	Tax Collection
	06	Appraisal District
	07	Legal Fees
	08	Engineering Fees
	09	Jury Service
	10	Service Charges - GF
	11	Record Filing Fees
	12	Public Health District

Other Professional

33	01	Schools/Conferences
	02	Animal Control
	03	Employment Screening
	04	Recruiting
	05	Ambulance Charges
	06	Bank Service Charges
	07	Unemployment Filing Fees

Utility Services

41	01	Water Purchase Charges
	02	Water System Fee
	03	Water Service
	10	Sewage Treatment/WMARSS
	20	Uncollectible UB

Cleaning Disposal Services

42	11	Disposal - Landfill
	12	Collection - Residential
	13	Collection - Commercial
	14	Collection - Hazard Waste
	15	Blue Bags
	16	Collection - Storm Cleanup
	20	Uncollectible UB

Repair & Maintenance Services

43	01	Motor Vehicles
	02	Office Equipment
	03	Machinery & Equipment
	04	Heavy Equipment
	05	Pumps & Equipment
	06	Buildings & Grounds
	07	Streets/Disaster Drill
	08	Parks
	09	Lift Stations
	10	Mainlines
	11	Storage Tanks
	12	Meters
	13	Fire Hydrants

Rentals

44	20	Machinery/Equip Rental
	21	Office Equipment Rental

Insurance

52	01	Property/Liability
	02	Surety Bond

Other Services

53	01	Communications
54	01	Newspaper Notices
54	02	Special Events & Marketing
54	03	Advertising/Promotions/Marketing
55	01	Printing
55	02	Newsletter
56	01	Mail Handling

General Supplies

61	01	Office Supplies
	02	Computer Supplies
	03	Postage
	04	Film & Developing
	05	Motor Vehicle Supplies
	06	Botanical Supplies
	07	Minor Tools
	08	Traffic Supplies
	09	Janitorial Supplies
	10	Chemicals
	11	Fire/Safety Gear
	12	Risk Mgmt Supplies
	13	Community Programs
	14	Election Supplies
	99	Fuel Clearing

Expenditure Accounts Cont.

Energy Supplies

62	01	Gas Service	15	Family Center
	02	Electric Service	50	74 Debt Service
			51	87 Debt Service
			52	94 Debt Service

Food

63	01	Food/Memorials	53	95 Debt Service
	02	Banquets/Awards	54	97 Debt Service
			55	98 Debt Service

Books and Periodicals

64	01	Subscriptions/Memberships	56	02 Debt Service
			57	03 Debt Service
			58	05 Debt Service
			59	06 Debt Service

Capital Outlay - Property

71	01	Land	60	09 Debt Service (Refunding)
72	01	Buildings & Improvements	61	09 Debt Service
73	01	Water Wells	62	11 Debt Service (Refunding)
	02	Water Storage Tanks	63	16 Debt Service
	03	Water Pumps/Wells	80	07 Debt Service
	04	Water Mainlines	81	16 Debt Service (Refunding)
	05	Water Meters	82	16 Debt Service
	06	Sewer Mainlines	83	17 Debt Service
	07	Sewer Lift Stations		
	08	Fire Hydrants		

Debt Service

			82	01	Principal Paid on Bonds
				02	Interest Paid on Bonds
				03	Agents Fees
				04	Bond Issue Costs
				05	Bond Cost Amortization

Other Expenditures

80	01	Contingency
	02	Emergency Expense (COVID-19)
	03	Visitor Information Center
	04	Arts Organizations and Programs
	05	Conventions
	06	Arboretum
	07	Tourism Advertising and Promotions
	08	Conference Sponsorships
	09	Festivals
	10	Dedicated Memorials

Transfers

81	01	Grant Matching
	02	Rate Case Contingency
	03	Equipment Replacement
	04	Park Capital Projects Reserve
	05	Capital Projects
	06	Whitehall Visitors Center
	07	Arboretum
	08	Tourism Fund
	09	Development Fund
	10	General Fund
	11	Utility Fund
	12	GF Emergency Reserve Fund
	13	UF Emergency Reserve Fund
	14	General Projects

Capital Projects

10101	Merrifield Pad & Walls	20152	Well/Pump Repairs - Bosque Well
20001	Woodfest	20153	Well/Pump Repairs - Business Acres Well
20002	South Tower Improvements	20154	Sewer - Backhoe Repair
20003	Welcome Towers	20155	Sewer - Man Lift
20101	Admin - Staff Car	20156	Compressed Air Foam System
20102	PS - Patrol Vehicles	20157	Dictaphone Recorder System
20103	Water - 3/4 Ton Truck	20158	Vacuum Truck
20104	Sewer - Backhoe	20159	Sewer Line Video Camera
20105	Sewer - Pickup Trucks	20160	P.S. - Miscellaneous Fire Equipment
20106	Inspections - Truck	20161	M.C. - Electronic Ticketers
20107	Public Safety Pumper Truck	20162	Welder
20108	Shredder	20163	P.S. - Reverse 911 System
20109	Streets - 3/4 Ton Pickup Truck	20164	Utility Trailer
20110	Parks - 3/4 Ton Pickup Truck	20165	Cement Mixer
20111	Customer Service - Compact Truck	20166	Concrete Mixer
20112	Tractor with Hydraulic Box Blade	20167	Alarm Monitors
20113	Air Compressor	20168	P.S. - Alarm Direct Equipment
20114	Pavement Breaker	20169	P.S. - Search/Drug K-9
20115	Animal Control - Compact Truck	20170	P.S. - Mobile Data Terminal
20116	Streets - Dump Truck	20171	P.S. - Fire Truck Maintenance
20117	Parks - Riding Mower	20172	Family Center - Copier
20118	Carleen Bright Arboretum - Utility Vehicle	20173	Family Center - Scoreboards
20119	Carleen Bright Arboretum - Mower	20174	Water - Tank Inspection
20120	Customer Service - Heavy Duty Laser Printer	20175	Water - Master Meters
20121	Computer I.D. System	20176	Water - Valve Machine
20122	P.S. - Bullet Proof Vests	20177	Water - Lift/Rescue Unit
20123	P.S. - SRT Entry Vests	20178	Admin - Laser Fiche
20124	P.S. - Card Video Cameras	20179	PS - Mobile Laptop Computers
20125	Streets - Vibratory Roller	20180	PS - Surveillance Equipment
20126	Adm/Insp - 1/2 Ton Pickup	20181	PS - Training System
20127	Water - Backhoe Loader	20182	CS - Surveying Equipment
20128	Sewer - Dump Truck	20183	Parks - Walk Behind Mower
20129	Water - Leak Locator	20184	PS - Digital Radios
20130	P.S. - Thermal Imager	20185	PS - Armored Vehicle Overhaul
20131	P.S. - Radar Unit	20186	Streets - Backhoe
20132	P.S. - Redman Training Suit	20187	WFC - Marquee
20133	P.S. - Interior Vehicle Equipment	20188	WFC - Gym Floor Machine
20134	P.S. - Light Bars	20189	Sewer - Generators
20135	M.C. - Computer System	20190	Sewer - Pipeline Meter
20136	IBM AS400 Computer Upgrade	20191	Arboretum - Commercial Trimmer
20137	Water - Electronic Meters	20192	Arboretum - Tapping Machine
20138	Water - CL2 Equipment	20193	LAS Injection System
20139	Water - CL2 Houses	20194	PS - Training Target System
20140	P.S. - Pagers	20195	Streets - Heated Emulsion Compartment
20141	P.S. - Breathing Apparatus	20196	PS - AR15 Rifles
20142	P.S. - Mobile Radios	20197	City Wide Computer System
20143	P.S. - Fire Truck	20198	PS - Glock Handguns
20144	Generator	20199	PS - SCBA Air Compressor
20145	Trench Box	20200	PS - SCBA Air Cylinders
20146	Playground Equipment	20201	Streets - Dump Truck
20147	Track Excavator	20202	Sewer - SCADA System
20148	Trash Pump	20203	Well/Pump Repairs - Tater Hill
20149	Pump	20204	PS - All Terrain Vehicle
20150	P.S. - Electronic Stun Guns	20205	PS - IPAD Mobile Conversion
20151	Well/Pump Repairs - 84 Well	20206	Streets - Street Cutter

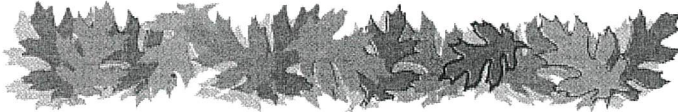
Capital Projects Cont.

20207	PB - Fuel Tracking System	30223	Park Road Improvements
20208	PS - Dispatch Consoles	30224	Public Information Marquee
20209	Streets - Brush Chipper	30225	Inspection Office Renovation
20210	P.S. - Ballistic Helmets	30230	Slurry Seal
20211	P.S. - Hostage Negotiations System	30240	Landscaping
20212	PB - Ice Machine For City Shop	30241	P&Z Manual/Code Revisions
20213	Water - Lawn Mower	30242	Building - 1124 Fairway
20214	Water - Chlorine Scales	30243	Sidewalks
20215	Water - Fire Hydrant Meter	30244	Remodel City Hall
20216	Water - Jackhammer	30245	New Community Services Offices
20217	Compact Track Loader	30246	Gas Tank Canopy
20218	Crane Truck	30247	New City Hall & Furniture
20219	Water - Water Meter Resetter	30248	Property - 1308 Wood Valley
20220	Streets - Street Broom	30249	Hwy 84 Tower Lighting
20402	Arboretum - Phase II	30250	Public Safety Remodel
21301	P.S. - License Plate Reader	30251	Paint Public Buildings
21302	M.C. - Desktop Computer	30252	Property - Estates Drive
21303	M.C. - Laserfiche System	30253	9017 Kingswood Drainage
30001	Woodway Park Signage/Security Improv.	30254	Property - 844 Estates
30002	Park Restroom Repair	30255	P.S. - Digital Radio Conversion
30003	Disc Golf	30256	Replace Roof - 924 Estates
30004	Backstops	30257	Replace A/C - 924 Estates
30005	Whitehall Park Improvements	30258	1218 & 1220 Wood Valley
30006	Playground Equipment/Improvements	30259	Hwy 84 Beautification
30007	Poage Park Improvements	30260	Repair Public Safety Building
30008	Athletic Field Complex	30261	Poage Drive Cape Seal
30009	Woodway Elementary Park Improvements	30262	Replace A/C - 920 Estates
30010	Marquee	30263	Public Bldgs - Parking Lots
30011	Playground - Woodway First Baptist	30264	Harbor Drive Reconstruction
30012	Woodway Park Restroom	30265	Bosque & Estates Cape Seal
30013	Family Center Improvements	30266	Council Room Upgrades
30014	Whitehall Parking Lot	30267	Parking/Expansion (WFC)
30015	Misc Parks Board Projects	30268	PB - Rehab Fuel Tank
30201	Cherry Creek Drainage	30401	Santa Fe Street Improvement
30202	Long Range Plan/Impact Fee Program	30402	Taos Street Improvement
30203	Plantings/Beautification	30403	Old McGregor/Taos/Santa Fe Street Improve
30204	Bosque/Estates - Buttons	30404	Estates/Bob-O-Link Street Improvement
30205	Estates/84 Improvements	30405	Cherry Creek Drive
30206	Service Center	30406	Cherry Creek Place
30207	Outdoor Classroom	30407	Bob-O-Link
30208	Public Safety Training Grounds	30408	Lazy River
30209	ADA Improvements	30409	Douglas
30210	Early Warning System	30410	Broad
30211	Park Planner	30411	Cactus
30212	Alarm Monitoring System	30412	Deb
30213	Alarm System Consultant	30413	Falcon
30214	Woodfall Repair	30414	Thrush
30215	Wedgewood Repair	30415	Whippoorwill (Cardinal to Estates)
30216	Service Center Fuel Facility	30416	Whippoorwill (Cardinal to Ivy Ann)
30217	City Hall Improvements	30417	Ivy Ann (Woodland West-End)
30218	AS400 Computer Upgrades/HTE	30418	Cardinal
30219	Fire Bay Ceiling	30419	Business Acres Drainage
30220	Equipment Canopy	30420	Fairway Road Culvert
30221	Sand/Gravel Material Storage	30421	Fairway Road Bridge
30222	Public Safety Building Correction Const.	30422	Year 2000 CIP - Group 1

Capital Projects Cont.

30423	Year 2000 CIP - Group 2	50415	Cherry Creek Lift Station
30424	Year 2001 CIP	50416	Deer Ridge Lift Station
30425	Year 2002 CIP	50417	Rework Pump Houses
30427	Year 2004 CIP	50418	Misc Pump/Well Repairs
30601	Richie Road Bridge	50419	Misc Fire Hydrant Maintenance
30602	2008 Capital Improvements	50420	Santa Fe/Old McGregor Improvements
30603	West Fairway Improvements	50421	McGregor Tank Repair
30604	2020 Capital Improvements	50422	Shadow Mountain Lift Station
30801	Whitehall Center Floor	50423	Crown Ridge Lift Station
30802	Whitehall Center French Drain	50424	Inflow & Infiltration Analysis/Repairs
30803	Whitehall Center Back Porch	50425	Badger Ranch - Up Size Sewer
30804	Whitehall Center Maintenance Area Fencing	50426	Storage Building
30805	Whitehall Center Demolish & Remove House	50427	Wooded Crest Utility Improvements
30806	Whitehall Center Camera Security System	50428	Water - Paint Bosque Tank
30807	Whitehall Master Plan	50429	Water - Disinfection System
30808	Whitehall Event Building	50430	The Woods Lift Station
30809	Whitehall Concrete Replacement	50431	Water - Elysian Waterline
30810	Pavilion Interior	50432	Water - Pressure Tank Repairs
30811	Whitehall Renovations	50433	Sewer - Sandalwood Storm Sewer
30812	CBA - Paint Whitehall	50434	Sewer - Fairway Interceptor
30813	CBA - Pond Feasibility Study	50435	Water - Pressure Tank Rehab
30814	CBA - Pavilion Curbs	50436	Water - Tater Hill Tank Rehab
30815	CBA - Pavilion Generator	50437	Water - Master Plan Update
30816	CBA - Parking Lot	50438	Water - Hwy 84 Tank Rehab
30817	CBA - Property (1216 Wood Valley)	50439	Water - Brentwood Waterline
30818	CBA - Pavilion Fountain	50440	Water - Fairway & Catalina
30819	CBA - Pavilion Improvements	50441	Sewer - Main Relocation
30820	CBA - Bridal Path Landscaping	50442	Water - Acorn Tank Rehab
30821	CBA - Allison's Garden Make Over	50443	Water - Bosque/Santa Fe Water Line
30822	CBA - Solar Bollard Lighting	50444	Sewer - Harbor/Woods Air Relief Valve
30823	CBA - Bridge	50445	Sewer - Summit Ridge Force Main Extension
31001	Family Center Gymnasium Floor	50446	Water - Tater Hill Well Flow Control Valves
31002	Family Center Exterior Paint	50447	Water - Santa Fe Well Electric Gate
31003	Family Center Interior Paint	50448	Water - Santa Fe Well Pump House
31004	Family Center Bathroom Stalls	50449	Sewer - Badger Ranch Lift Station Upgrade
31005	Family Center Playground Equipment	50501	Acorn Well Pumping/Piping
31006	Family Center Ball Field Fencing	50502	Bosque Well Pumping/Piping
31007	Family Center Erosion Control Plants	50503	Business Acres Well Pumping/Piping
31008	Family Center Capital Improvements	50504	Santa Fe Well Pumping/Piping
31009	Family Center Roof	50505	Paint Storage/ Pressure Tanks
31010	Family Center Master Plan	50801	Santa Fe Storage Tank
31011	Family Center Soccer Fields	50901	Hwy 84 Water Well
31012	Family Center Parking/Expansion	51101	WMARSS Improvements
50401	Surface Water Connections	51102	Sewer Emergency Repairs
50402	Rainbow Lake Interconnect	51201	Business Acres Water Well
50403	Wedgewood/Woodland West PRV	51301	Water - McGregor Water Line
50404	Atlas Sewer Line	51302	Sewer - La Salle Lift Station (WMARSS)
50405	Lift Station Rehabilitation	51401	2017 Utility Improvements
50406	Lift Station Telemetry		
50407	Lift Station Gen Sets		
50408	Poly Service Replacements		
50409	Dominion Park Sewer Line		
50410	Sewer Line Camera Work		
50411	Poage Drive Project		
50412	Water System Study		
50413	Santa Fe Storage Study		
50414	Rehab Merrifield/G Branch		

BUDGET GLOSSARY



BUDGET GLOSSARY

This document contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader, a budget glossary follows:

ACCRUAL BASIS. The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ACCRUED EXPENSES. Expenses incurred but not due until a later date.

AD VALOREM TAXES. (Current) All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction which are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, City Council sets the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30th.

AD VALOREM TAXES. (Delinquent) All taxes are due on receipt of bill and are delinquent if not paid before February 1 of the fiscal year in which it is imposed.

AD VALOREM TAXES. (Penalty and Interest) A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus one (1%) percent for each additional month of portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, the delinquent tax on July 1 incurs a total penalty of twelve (12%) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. If a person exercises the split-payment option, as provided by the Property Tax Code, and fails to make the second payment before July 1, the second payment is delinquent and incurs a penalty of (12%) percent of the amount of the unpaid tax. A delinquent tax incurs at the rate of one (1%) percent for each month or portion of a month the tax remains unpaid.

APPROPRIATION. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

ASSESSED VALUATION. A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the McLennan County Appraisal District.)

BALANCED BUDGET. A budget adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal to or less than the proposed resources.

BOND. A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects (such as buildings, streets, and water and sewer improvements).

BUDGET. A financial plan of projected resources and proposed expenditures for a given period.

BUDGET CALENDAR. The schedule of key dates or milestones which the City follows in the preparation, adoption, and administration of the budget.

BUDGETED FUNDS. Funds that are planned for certain uses but have not been formally or legally authorized by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

CAPITAL EXPENDITURES. Outflows of spendable resources that result in the acquisition or upgrade of physical assets such as property, buildings, or equipment. They should have a useful life of more than two years and a monetary value of \$1,000 or more.

CAPITAL OUTLAYS. Expenditures that result in the acquisition of or addition to fixed assets.

CAPITAL PROJECTS FUND. A fund created to account for financial resources to be used for acquisition or construction of major capital facilities (other than those financed by proprietary funds, special assessments, and trust funds).

CASH BASIS. A basis of accounting under which transactions are recognized only when cash changes "hands".

CERTIFICATES OF OBLIGATION (CO). Legal debt instruments used to finance capital projects. They are secured by the ad valorem taxing power of the issuing government and do not require voter authorization.

COST ACCOUNTING. That method of accounting which provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operations, or to complete a unit of work or a specific job.

CREDIT RATING. The credit worthiness of a government unit as determined by an independent rating agency.

CURRENT TAXES. Taxes that are levied and due within the current year.

DEBT SERVICES. Principal and interest obligations for bonds and other debt instruments according to a pre-determined payment schedule.

DEFICIT. (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

DELINQUENT TAXES. Taxes that remain unpaid on and after the date on which a penalty for non-payment is assessed.

DEPRECIATION. The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation, or the reserve cost, in order to replace the item at the end of its useful life.

DESIGNATED FUND EQUITY. The excess of a fund's assets over its liabilities and reserves which has been officially assigned a particular purpose by the governmental board.

DIVISION. An administrative segment of the City which indicates management responsibility for an operation or a group of related activities within a functional area.

ENTERPRISE FUND. A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) for providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are those for water and sewer systems.

ENCUMBRANCES. Commitments related to unperformed (executory) contracts for goods or services.

EXPENDITURE. This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended when goods or services are received.

EXPENSES. Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

FISCAL YEAR. The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Woodway has specified October 1 to September 30 as its fiscal year.

FIXED ASSETS. Assets of a long-term character which are intended to continue to be held or used, such as land, building, improvements other than buildings, machinery and equipment.

FRANCHISE TAX. This is a charge paid for the use of City streets and public right of way and is in lieu of all other municipal charges, fees, street rentals, pipe taxes or rentals, easement or other like franchise taxes, inspections fees, and/or charges of every kind except Ad Valorem and special assessment taxes for public improvements.

FULL TIME EQUIVALENT (FTE). A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal, or temporary employees into hours worked by full-time employees. Full-time employees work 2,080 hours annually. A part-time employee working 1,040 hours annually represents a .50 FTE.

FUNCTION. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

FUND. An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds, and special assessment funds.

FUND BALANCE. Fund balance is the excess of assets over liabilities and is therefore also known as surplus funds.

GENERAL FUND. The fund used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS (GO). Bonds that finance a variety of public projects such as streets, building, and improvements. These bonds are backed by the full faith and credit of the issuing government and require voter authorization.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards of and guidelines to financial accounting and reporting. These principles: govern the form and content of the basic financial statements of an entity; encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time; include not only broad guidelines of general application, but also detailed practices and procedures; and, provide a standard by which to measure financial presentations.

GOVERNMENTAL FUNDS. It refers to the General Fund, all Special Revenue Funds and the Debt Service Fund.

GRANTS. Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HOME RULE CITY. A Texas municipality that operates under a municipal charter that has been adopted or amended as authorized by Article XII, section 5, of the Texas Constitution. A home rule city must have a population of more than 5,000 people and be governed by the State Constitution of Texas as opposed to the state laws of Texas.

HOTEL/MOTEL TAX. Pursuant to a State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel/motel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% of which is collected by the State).

INTERFUND TRANSFERS. Amounts transferred from one fund to another.

INTERNAL SERVICE FUNDS. A fund used to account for the financing of goods or services provided by one City department or cost center to other departments, on a cost-reimbursement basis.

INVESTMENTS. Securities and real estate held for the generation of revenue in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

LEVY. (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

LONG-TERM DEBT. Debt with a maturity of more than one year after the date of issuance.

MODIFIED ACCRUAL BASIS. The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis, revenues are recognized when they become both "measurable" and "available to finance expenditures within the current period". Expenditures are recognized when the related fund liability is incurred except for: (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earning on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

OPERATING BUDGET. A plan of current year expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of government are controlled.

OPERATING TRANSFERS. All interfund transfers other than residual equity transfers.

ORDINANCE. A formal legislative enactment by the governing board of a municipality. If an ordinance is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter is less formal and has a lower legal "status". Ordinarily, statutes or charters will specify or imply those legislative actions which must be by ordinance and those which may be by resolution. Revenue raising measures such as these required for imposition of taxes, special assessments and service charges, universally require ordinances.

OVERLAPPING DEBT. The proportionate share of the debts of local governments located wholly or in part within the limits of the reporting government which must be borne by property within each government.

PERFORMANCE MEASURES. Specific quantitative and qualitative measures of work performed as an objective of the department.

PROGRAM DESCRIPTION. A description of the nature of service delivery provided at a particular level of funding.

PROGRAM OBJECTIVES. Program objectives are quantifiable steps toward accomplishing stated goals. Objectives should have a specific time frame or measurable achievement, and should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

PROGRAM GOALS. Goals identify the end result the division/department desires to achieve with its activities, but goals are often ongoing and may not be achieved in annayer.

PRODUCTIVITY MEASURES. Productivity measures should reflect how well a program is performing its activities to meet the needs of the public and the organization, and they should measure productivity, effectiveness, efficiency or the impact of a services provided. While activity measures indicate "how much" activity the division/department is performing, productivity measures identify "how well" the division/department is performing.

PROPERTY TAX. Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

PROPRIETARY FUND. Funds, within a governmental accounting system, that operate like business entities. These funds are characterized as either enterprise or internal service funds.

RESERVE. An account or fund restricted for a specific purpose and is, therefore, not available or recommended for general appropriation.

RETAINED EARNINGS. An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE BONDS. Bonds for which principal and interest are payable exclusively from earnings from an Enterprise Fund. in addition to a pledge of revenues, such bonds sometimes contain a mortgage on the Enterprise Fund's property.

REVENUES. (1) Increases in governmental fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-germ debt proceeds and operating transfers in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers in are classified separately from revenues.

ROW. Right of Way

SALES TAX. A general "sales tax" is levied on all persons and businesses selling merchandise in the City limits on a retail basis. The current sales tax rate for the City is 8.25% (with only 1.5% rebated to the City from the State).

SCADA. Supervisory Control and Data Acquisition

SERVICE CHARGES. Service charges are allocated to all Enterprise Fund activities (e.g., water/sewer) for indirect management and administrative support provided by General Fund departments.

SPECIAL REVENUE FUNDS. Funds that account for the accumulation and distribution of legally restricted resources to expenditures for a specific purpose.

SURPLUS. The excess of the assets or resources of a fund over its liabilities or obligations.

TAV. Taxable Assessed Valuations.

TAXES. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the public. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments (neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges).

UNDESIGNATED FUNDEQUITY. The excess of a fund's assets over its liabilities and reserves which has not been officially assigned a particular purpose by the governmental board.

UNENCUMBERED BALANCE. The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

WMARSS. Waco Metropolitan Area Regional Sewage System is a regional sewage treatment plant owned by the cities of Bellmead, Hewitt, Lacy Lakeview, Lorena, Robinson, Waco and Woodway.

WORKING CAPITAL. Current assets less current liabilities.

WORKLOAD MEASURES. Workload measures reflect major activities of the division/department in terms of quantity of work accomplished. Workload measures should be able to be tracked with a reasonable amount of time and effort.