# City of Woodway Financial/Performance Report

Six Months Ended March 31, 2024



Interim City Manager
Adam Niolet

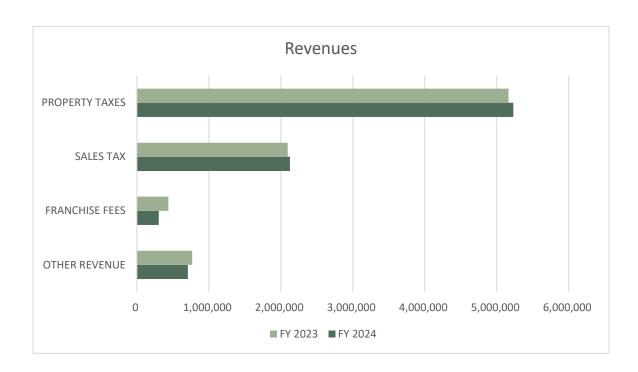
Finance Director
Brenda Hernandez, CPA



## **General Fund Revenues**

	FY 2024					FY 2023						
Revenue Source	ı	BUDGET YTD %			%	BUDGET			YTD	%		
PROPERTY TAXES												
Property Taxes	\$	5,258,307	\$	5,191,999	99%	\$	5,298,923	\$	5,149,438	97%		
Delinquent Property Taxes		15,000		5,071	34%		21,500		(262)	-1%		
Interest & Penalties		20,000		32,904	165%		25,000		13,611	54%		
Total Property Taxes	\$	5,293,307	\$	5,229,974	99%	\$	5,345,423	\$	5,162,787	97%		
SALES TAX												
Sales Tax (1%)	\$	2,885,000	\$	1,424,789	49%	\$	2,622,000	ς	1,402,209	53%		
Sales Tax (.5%)	7	1,440,000	Ψ	712,396	49%	7	1,311,000	7	701,105	53%		
		, ,		,			1,311,000		·			
Sales Tax Rebates	_	(15,000)	_	(8,886)	0%	_	-	_	(7,828)	0%		
Total Sales Tax	Ş	4,310,000	Ş	2,128,299	49%	Ş	3,933,000	Ş	2,095,485	53%		
FRANCHISE FEES												
Oncor Electric Franchise	\$	370,800	Ş	-	0%	\$	360,000	,	-	0%		
Telecommunication Franchise		14,000		7,547	54%		16,000		6,602	41%		
7 Atmos Gas Franchise		300,000		242,270	81%		373,500		373,504	100%		
Cable Television Franchise		122,570		54,542	44%		119,000		58,035	49%		
Total Franchise Fees	\$	807,370	\$	304,359	38%	\$	868,500	\$	438,140	50%		
OTHER REVENUE SOURCES												
Permits	\$	158,700	\$	57,494	36%	\$	145,000	\$	87,744	61%		
Court Fines & Misc Fees		153,000		65,148	43%		159,000		75,433	47%		
1 Interest Income		175,000		105,749	60%		50,000		70,602	141%		
Mixed Beverage Tax		12,000		6,214	52%		9,500		6,411	67%		
Park Reservations		15,000		6,445	43%		15,000		6,313	42%		
2 Arboretum Rentals		-		-			259,500		129,985	50%		
Animal Control Fees		1,000		100	10%		1,000		200	20%		
3 Service Charges-Enterprise Funds		423,443		211,721	50%		370,252		185,126	50%		
Dispatch Services		48,000		48,000	100%		40,000		40,000	100%		
School Resource Officer		200,000		123,742	62%		200,000		119,078	60%		
Misc. Income		9,500		1,629	17%		2,500		7,368	295%		
Lease Revenue		18,900		8,125	43%		18,900		7,875	42%		
Family Center Revenues		88,800		25,007	28%		57,000		34,003	60%		
4 Grant Proceeds		-		15,000			-		-	0%		
5 Insurance Proceeds		-		28,096								
6 Interlocal Revenue		-		7,624			-		-	0%		
Transfer from Tourism Fund							415,970		=	0%		
Total Other Revenue Sources	\$	1,303,343	\$	710,094	54%	\$	1,743,622	\$	770,138	44%		
TOTAL REVENUES	<b>\$</b> 1	11,714,020	\$	8,372,726	71%	\$	11,890,545	\$	8,466,550	71%		

- 1: Interest Income The \$35k increase in interest income is attributed to our change in depository banks in October 2023. Our previous depository agreement had an interest ceiling of 3.00% and there is no ceiling in the current agreement. Interest rates averaged 5.1% during Q2 at our current bank.
- 2: **Arboretum Rentals** Due to the creation of fund 207, Arboretum rental revenues are no longer recorded in the General Fund.
- 3: **Service Charges** Service Charges are a percentage of the general fund departmental budgets paid by utility funds. It is reasonable to see an increase compared to the prior year as the overall budget increased from fiscal year 2023 to 2024.
- 4: **Grant Proceeds** The City was awarded \$15,000 from McLennan County 911 for upgrades to our recorder system.
- 5: **Insurance Proceeds** Proceeds relate to a TML automobile claim for a Patrol vehicle that was totaled during a car accident.
- 6: **Interlocal Revenue** Revenue associated with fire coverage that the City provides to McLennan County. This revenue was previously recorded in the equipment replacement fund. However, because the intent is to pay for fire fighter salaries, it will be recorded in the general fund going forward.
- 7: **ATMOS Gas Franchise** ATMOS pays franchise tax in February based on the previous calendar year collections. The decrease in revenue is due to the average cost of natural gas decreasing from 6.56 to 2.73 dollars per thousand cubic feet from calendar year 2022 to 2023.

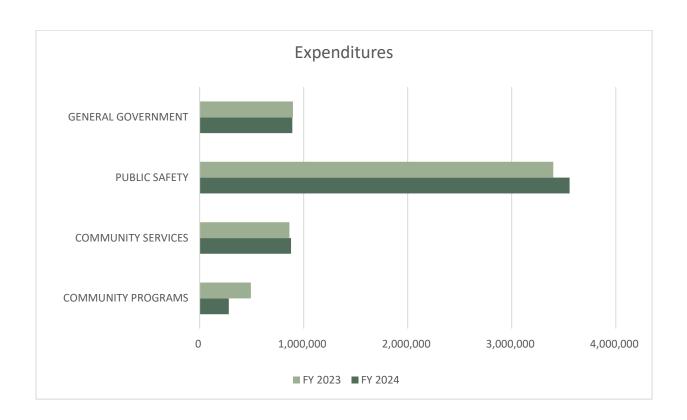


# **General Fund Expenditures**

	FY 2024					FY 2023						
<b>Expenditures by Division</b>	В	UDGET		YTD	%	E	BUDGET		YTD	%		
General Government												
1 City Secretary	\$	268,279	\$	141,200	53%	\$	254,266	\$	112,725	44%		
2 Administration		887,958		436,774	49%		804,047		395,944	49%		
3 Finance		571,108		242,336	42%		509,046		295,903	58%		
4 Non-Departmental		275,933		69,904	25%		170,650		92,830	54%		
Total General Government	\$	2,003,278	\$	890,214	44%	\$	1,738,009	\$	897,402	52%		
Public Safety												
Public Safety	\$	7,476,765	\$	3,432,163	46%	\$	6,835,356	\$	3,284,360	48%		
Municipal Court		255,218		124,113	49%		240,616		114,078	47%		
Total Public Safety	\$	7,731,983	\$	3,556,276	46%	\$	7,075,972	\$	3,398,438	48%		
Community Services												
5 Streets	\$	612,296	\$	272,444	44%	\$	553,408	\$	285,255	52%		
6 Parks		546,576		244,042	45%		509,040		217,063	43%		
Public Buildings		235,133		123,628	53%		225,957		129,286	57%		
Administration/Inspections		484,264		238,825	49%		450,146		231,280	51%		
Total Community Services	\$	1,878,269	\$	878,939	47%	\$	1,738,551	\$	862,883	50%		
Community Programs												
Community Development	\$	60,000	\$	7,713	13%	\$	53,675	\$	3,763	7%		
Youth Commission		3,000		2,026	68%		3,050		1,661	54%		
7 Carleen Bright Arboretum		-		-			663,070		332,268	50%		
8 Woodway Family Center		592,454		270,765	46%		424,718		154,627	36%		
Total Community Programs	\$	655,454	\$	280,505	43%	\$	1,144,513	\$	492,319	43%		
TOTAL EXPEDITURES	\$1	2,268,984	\$	5,605,933	46%	<b>\$</b> 1	11,697,045	\$	5,651,041	48%		

# For Six Months Ended March 31, 2024 50% of Fiscal Year Expired

- 1: **City Secretary** Increase in expenditures attributed to increase in quarterly payment paid to McLennan Central Appraisal District at \$15,847/quarter in current year vs \$13,523/quarter in prior year. The additional increase in expenditures correlates with an increase in budget.
- 2: **Administration** Increase in expenditures attributed to the creation of a custodian position that is partially paid out of the Administration budget and was not present in Q1 of last year. The additional increase in expenditures correlates with an increase in budget.
- 3: **Finance** Decrease in expenditures is due to having two Finance Directors for 2 months in the prior year, and a large vacation pay-out to the former Finance Director upon his retirement that was not present in the current year.
- 4: **Nondepartmental** Decrease in expenditures relates to less legal and professional fees in the current year.
- 5: Streets Decrease in expenditures relates to less repair & maintenances costs incurred.
- 6: **Parks** Increase in expenditures relates to the \$25,000 replacement of park benches that were not present in the prior year.
- 7: **Carleen Bright Arboretum** Due to the creation of fund 207, Arboretum expenditures are no longer recorded in the General Fund.
- 8: **Woodway Family Center** In anticipation of the new WFC opening, 2 vacancies were filled in October 2023 for Program Coordinators. Additionally, a custodian position was filled that is partially paid out of the WFC and was not present in the prior year.

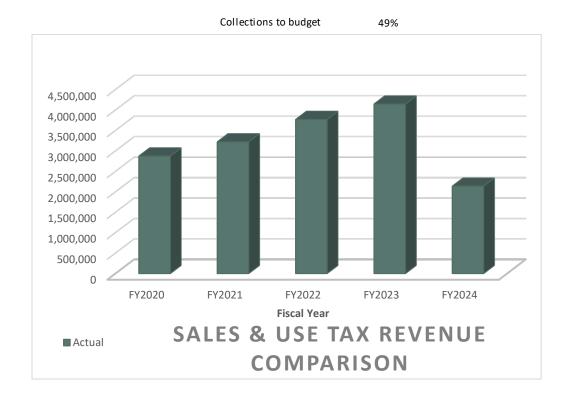


## **Sales & Use Tax Comparison**

# Sales & Use Tax Comparison March 31, 2024

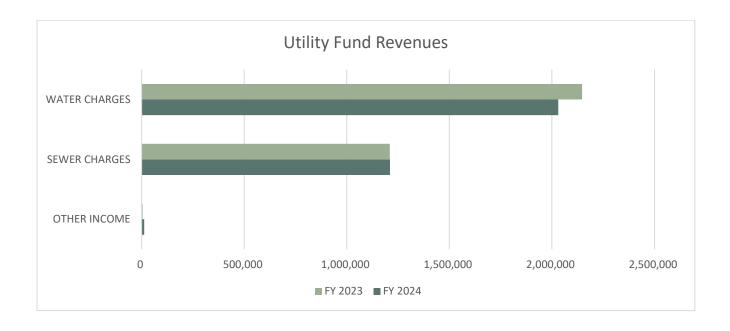
		Prio	r Year		Current Year									
Month	Budget		Actual %			Budget		Actual	Budget v. Actual \$	Budget v. Actual %				
October	\$ 316,079	\$	344,616	8.28%	\$	358,237	\$	361,443	\$ 3,206	0.89%				
November	415,411		372,969	8.96%		387,710		379,022	(8,689)	-2.24%				
December	239,835		343,848	8.26%		357,438		386,718	29,280	8.19%				
January	322,609		316,273	7.60%		328,773		347,718	18,944	5.76%				
February	381,468		414,784	9.97%		431,178		347,398	(83,780)	-19.43%				
March	285,166		310,823	7.47%		323,108		314,887	(8,221)	-2.54%				
April	268,171		304,576	7.32%		316,613								
May	378,227		387,598	9.32%		402,917								
June	328,056		330,637	7.95%		343,705								
July	320,611		323,157	7.77%		335,929								
August	365,215		368,568	8.86%		383,135								
September	312,153		342,711	8.24%		356,256								

**TOTAL** \$3,933,000 \$4,160,559.83 \$4,325,000 \$2,137,184.83 (\$49,259.46)



# **Utility Fund Revenues**

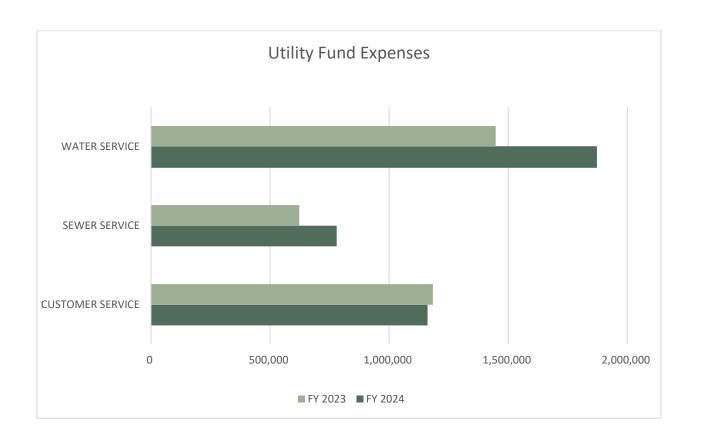
	FY 2024						FY 2023					
REVENUE SOURCE	Е	BUDGET		YTD	%	Е	BUDGET		YTD	%		
WATER SERVICE CHARGES												
Water Sales - Residential	\$	3,730,000	\$	1,515,732	41%	\$	3,289,000	\$	1,614,360	49%		
Water Sales - Commercial		882,445		411,788	47%		757,000		415,997	55%		
Water Sales - Wholesale		136,800		52,500	38%		126,000		52,500	42%		
Water Taps		50,000		9,900	20%		50,000		20,300	41%		
Reconnects & Transfers		85,000		40,725	48%		85,000		44,125	52%		
Total Water Charges	\$	4,884,245	\$	2,030,645	42%	\$	4,307,000	\$	2,147,282	50%		
SEWER SYSTEM CHARGES												
Sewer Charges - Residential	\$	2,200,000	\$	1,096,341	50%	\$	2,130,000	\$	1,093,583	51%		
Sewer Charges - Commercial		220,000		109,339	50%		197,000		109,376	56%		
Sewer Taps		15,000		4,550	30%		15,000		6,550	44%		
Total Sewer Charges	\$	2,435,000	\$	1,210,231	50%	\$	2,342,000	\$	1,209,509	52%		
OTHER INCOME												
Interest Income	\$	500	\$	12,236	2447%	\$	4,000	\$	4,370	109%		
Miscellaneous Income		1,000		390	39%		20,000		150	1%		
Total Other Income	\$	1,500	\$	12,626	842%	\$	24,000	\$	4,520	19%		
TOTAL INCOME	\$	7,320,745	\$	3,253,502	44%	\$	6,673,000	\$	3,361,311	50%		



## **Utility Fund Expenses**

	FY 2024					FY 2023						
<b>Expenditures by Division</b>	BUDGET		YTD	%		BUDGET		YTD	%			
1 Water Service	\$ 3,452,353	\$	1,870,362	54%	\$	2,958,758	\$	1,447,059	49%			
2 Sewer Service	1,569,949		779,955	50%		1,401,052		622,614	44%			
Customer Service	 2,298,443		1,161,275	51%		2,313,190		1,183,059	51%			
				•								
TOTAL EXPENDITURES	\$ 7,320,745	\$	3,811,592	52%	\$	6,673,000	\$	3,252,732	49%			

- 1: Water Service Increase in water expenses attributed to wells being out of service which led to more water purchases from the City of Waco: \$1,031,273 at March 31, 2024 compared to \$655,158 at March 31, 2023. Additionally, this also led to an increase in pumps & equipment repair & maintenance that totaled \$181,952 at March 31, 2024 compared to \$144,899 at March 31, 2023.
- 2: Sewer Service Increase in expense correlates with increase in budget.



# **Water System**

	FY2024	FY2023
Revenues:		
Water Sales	\$ 1,980,020	\$ 2,082,857
Water Taps	9,900	20,300
Reconnects & Transfers	40,725	44,125
Other Income (75%)	 9,469	 3,390
Total Revenues	\$ 2,040,115	\$ 2,150,672
Expenses:		
Water Service	\$ 1,870,362	\$ 1,447,059
Customer Services less Debt Service (75%)	183,936	241,180
Debt Service	 144,150	 86,782
Total Expenses	\$ 2,198,447	\$ 1,775,021
Increase (decrease) in net position	\$ (158,332)	\$ 375,651

# **Sewer System**

	FY2024	FY2023			
Revenues:					
Sewer Charges	\$ 1,205,681	\$	1,202,959		
Sewer Taps	4,550		6,550		
Other Income (25%)	 3,156		1,130		
Total Revenues	\$ 1,213,387	\$	1,210,639		
Expenses:					
Sewer Service	\$ 779,955	\$	622,614		
Customer Services less Debt Service (25%)	61,312		80,393		
Debt Service	 771,878		774,704		
Total Expenses	\$ 1,613,145	\$	1,477,711		
(Decrease) in net position	\$ (399,758)	\$	(267,073)		

## **Sanitation Fund Revenues & Expenses**

1,813,100 \$

		F	Y 2	024	FY 2023							
Revenue Source	E	BUDGET		YTD	%	Bl	UDGET	YTD	%			
Sanitation Fund												
Waste Collection Franchise	\$	62,100	\$	26,085	42%	\$	- \$	22,910				
Residential		1,000,000		493,789	49%		920,000	456,189	50%			
Commercial		750,000		324,419	43%		650,000	313,380	48%			
Interest Income		1,000			_		-	785				

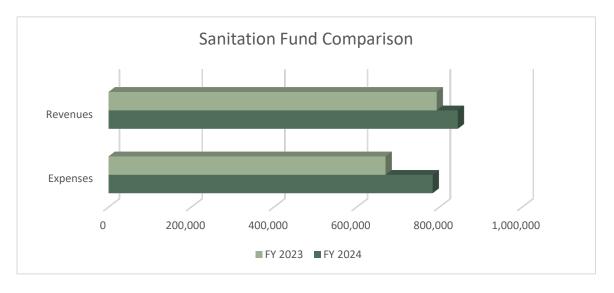
844,292

\$ 1,570,000 \$

793,264

		F	Υ 2	2024		FY 2023							
<b>Expenditures by Division</b>	E	BUDGET		YTD	%		BUDGET		YTD	%			
Sanitation Fund													
Service Charges-GF	\$	254,662	\$	127,331	50%	\$	222,580	\$	111,290	50%			
1 Disposal-Landfill		263,438		131,760	50%		240,420		100,174	42%			
2 Residential		800,000		329,755	41%		660,000		285,442	43%			
2 Commercial		480,000		194,670	41%		430,000		172,767	40%			
Hazard Waste		15,000		_	0%		17,000		<u> </u>	0%			
TOTAL EXPENDITURES	\$	1,813,100	\$	783,516	•	\$	1,570,000	\$	669,673				

- 1: **Disposal Landfill** This is a monthly charge from the City of Waco that increased \$1,925/month for fiscal year 2024.
- 2: **Residential/Commercial charges** Increase correlates with the increase in rates charged by Frontier.



## **Cash Accounts**

## March 31, 2024

Туре	Account Name	Bank Balance 12/31/2023			ank Balance 3/31/2024	\$Variance		
Checking Accou	ints							
	Combined Operating Fund	\$	87,295	\$	2,291	\$	(85,003)	
	CBA Interest Proceeds	•	269		26,336	•	26,067	
Subtotal:		\$	87,564	\$	28,628	\$	(58,936)	
Money Market	Investment Accounts							
	Combined Investment	\$	17,864,070	\$	19,606,873	\$	1,742,803	
	Water Deposit Escrow		112,083		118,983		6,901	
	Builder's Deposits		340,133		344,373		4,241	
Subtotal:		\$	18,316,286	\$	20,070,230	\$	1,753,944	
Savings Account	s							
	Drug Seizure Restricted Fund	\$	10,473	\$	10,604	\$	131	
	Asset Forfeiture Restricted Fund		41,314		11,611		(29,703)	
Subtotal:	•	\$	51,787	\$	22,215	\$	(29,573)	
Total Cash Accounts		\$	18,455,637	\$	20,121,072	\$	1,665,435	

## **Investments**

#### March 31, 2024

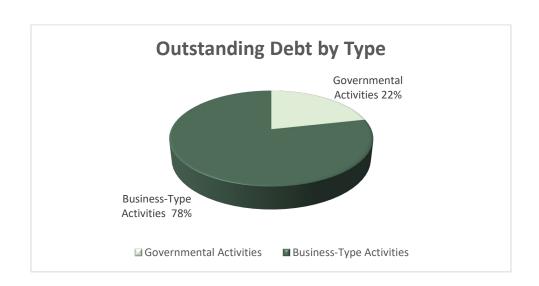
Certificates of Deposit Account Name	CD #	Interest Rate		Balance 2/31/2023	A	dditions	N	<b>Laturities</b>	0	Balance 03/31/2024		ccrued terest
FNBCT Date of Maturit	150046 v 09/18/2024	5.75%	\$	1,000,000	\$	-	\$	-	\$	1,000,000	\$2	28,877
	,	·	\$ :	1,000,000	\$	-	\$	-	\$	1,000,000	\$2	28,877
Texpool Account Name	Account	Average Interest Rate	_	Balance 2/31/2023	A	dditions	W	ithdrawals	0	Balance 03/31/2024		ccrued terest
General Fund	1551700003	5.33%	\$ 2	2,287,954	\$	30,532	\$	-	\$	2,318,486	\$	_
Utility Fund	1551700001	5.33%	\$	86,924	\$	1,160	\$	-	\$	88,084	\$	-
	Tota	l Texpool	\$ 2	2,374,877	\$	31,692	\$	-	\$	2,406,570	\$	
TexStar Account Name	Account	Average Interest Rate	_	Balance :/31/2023	A	dditions	W	ithdrawals	0	Balance 03/31/2024		ccrued aterest
2021 Utility Improvements	2021-000			6,870,264	\$	89,309		, , ,		6,571,697	\$	-
2021 WFC Improvements	2021-001	5.31%	\$	1,306,565	\$	14,710	\$	(483,211)	\$	838,065	\$	-
	Tota	l TexStar	\$ 8	8,176,830	\$	104,019	\$	(871,087)	\$	7,409,762	\$	
	Total Inv	estments	\$1	1,551,707	\$	135,711	\$	(871,087)	\$	10,816,332	\$2	28,877



# **Outstanding Debt**

	Outstanding at 12/31/2023			Oue within One Year	Maturity Date
Governmental Activities:		<u> </u>			
Certificate of Obligation 2011	\$	195,000	\$	95,000	2025
Certificate of Obligation 2021		6,025,000		170,000	2046
	\$	6,220,000	\$	265,000	
Business-Type Activities:					
GO Refunding Bond 2016	\$	1,445,000	\$	350,000	2027
Certificate of Obligation 2016		2,105,000		250,000	2031
Certificate of Obligation 2017		8,335,000		290,000	2042
Certificate of Obligation 2021		10,575,000		295,000	2046
	\$	22,460,000	\$	1,185,000	
Total	\$	28,680,000	\$	1,450,000	

Total Cash & Investments 30,937,404
Cash & Investments/Debt Ratio 1.08



#### **Tourism Fund Revenues**

		FY 2024			FY 2023			
REVENUE SOURCE	BUDGET	YTD	%	BUDGET	YTD	%		
Hotel Occupancy Tax  1 Hotel Occupancy Tax	\$ 900,000	\$ 484,934	54%	\$ 875,000	\$ 428,496	49%		
Other Income Interest Income	5,000	3,493	70%	3,000	3,840	128%		
Total Income	\$ 905,000	\$ 488,428	54%	\$ 878,000	\$ 432,337	49%		

#### **Notes:**

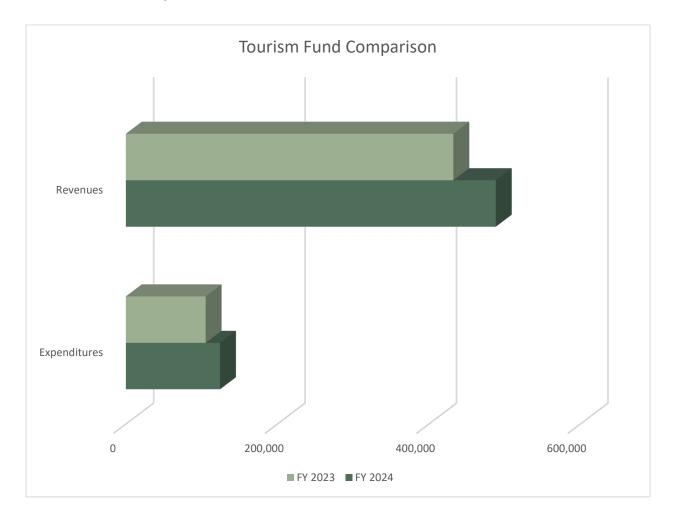
1: **Hotel Occupancy Tax**— Revenues fluctuate based on occupancy rates. The increase is consistent with budgeted amounts.

## **Tourism Fund Expenditures**

		FY 2024			FY 2023				
EXPENDITURES BY DIVISION	В	UDGET	YTD	%	В	UDGET	١	/TD	%
Category A									
Principal	\$	95,000	\$ -	0%	\$	95,000	\$	-	0%
Interest		7,800	3,900	50%		11,600		5,800	50%
Paying Agent Fees		300	-	0%		300		-	0%
1 Signage		25,000	19,410	78%		-		-	
Transfer to General Fund for Vistor Center		-	-			415,970		-	0%
Transfer to CBA Fund for Vistor Center		580,757	-	0%		-		8,574	
CBA Emergency Repairs									
Category C									
2 Tourism Advertising & Promotions		125,000	101,041	81%		125,000		90,937	73%
		·							
Total Expenditures	\$	833,857	\$ 124,351	15%	\$	647,870	\$	105,312	16%

- 1: **Signage**—Increase is due to a budgeted project to replace the reader board on the corner of Estates & Bosque.
- 2: **Advertising & Promotions**—increase due to the timing of various sponsorship or advertisement renewals that are paid once per year.

# For Six Months Ended March 31, 2024 50% of Fiscal Year Expired



# **CBA Operations Revenues & Expenditures**

#### FY 2024

REVENUE SOURCE	В	UDGET	YTD	%
Arboretum Rentals	\$	300,000	\$ 105,504	35%
Transfer from Tourism Fund		580,757	-	0%
Interest Income		5,000	-	0%
Total Income	\$	885,757	\$ 105,504	12%

#### FY 2024

<b>EXPENDITURES BY DIVISION</b>	BUDGET		BUDGET YTD		%
Carleen Bright Arboretum	\$	432,898	\$	188,210	43%
Pavilion		452,859		225,699	50%
Total Expenditures	\$	885,757	\$	413,909	47%

## **Prior Year Comparison**

(Recorded in General Fund in FY 2023)

FY	20	23

REVENUE SOURCE	В	BUDGET	YTD	%
Arboretum Rentals	\$	259,500	\$ 129,985	50%
Transfer from Tourism Fund		415,970	-	
Total Income	\$	675,470	\$ 129,985	19%

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<b>EXPENDITURES BY DIVISION</b>	BUDGET		YTD		%
Carleen Bright Arboretum	\$	663,070	\$	332,268	50%
Total Expenditures	\$	663,070	\$	332,268	50%

#### Notes:

Effective October 1, 2023, the CBA operations fund (207) was created to track Pavilion and Arboretum ground operations. These department activities were previously combined and recorded in the General Fund.

# **Capital Outlay**

Completed Projects/Capital Outlay					
Department	Description	Budget			
PSD	Administrative vehicles & related equipment	71,150			
Water	Replace ¾ ton pickup truck (EFM Lease)	120,000			
Water	Utility Trailer	13,000			

	Current Projects In Progress						
Departmen	t Description	Budget	Status				
CBA	Pavilion/Arboretum Overflow Parking	200,000	In engineering				
Streets	Microsurfacing	400,000	In engineering				
Streets	Brookwood Drive Drainage	100,000	In engineering				
Streets	West Fairway Bike Lane	30,000	In engineering				
Streets	Estates Shared Pathway	25,000	In engineering				
Streets	Estates Restriping/Pedestrian Path	300,000	In engineering				
Parks	Whitehall Park Parking Lot	160,000	In engineering				
PSD	Patrol vehicles & related equipment	200,400	In progress				
CBA	Arboretum Outdoor Restrooms	150,000	In progress				
Water	84 Storage Tank Painting	440,000	In progress				
Water	Tank Cleaning all tanks	83,000	In progress				
Water	84 Well Booster Pump	80,000	In progress				
Water	Paint Bosque Storage Tank	192,000	In progress				
Water	Replace 6" Water Line with 12" Water Line (Grant Funds)	2,001,550	In progress				
Water	Replace 2" Water Lines with 6" Water Lines	400,000	In progress				

Projects to be scheduled/carried forward						
Department	Description	Budget	Status			
Water	Miscellaneous Pump/Well Repair	150,000 TBD				
Parks	Woodway Parks Road Maintenance	175,000 TBD				
WFC	ADA Accessible Playground Equipment	325,000 TBD				
Streets	Ritchie Road Improvements	750,000 Carry	vforward			
CBA	Pavilion Windows	50,000 Carry	vforward			
CBA	Redesign of Arboretum trails	30,000 Carry	vforward			