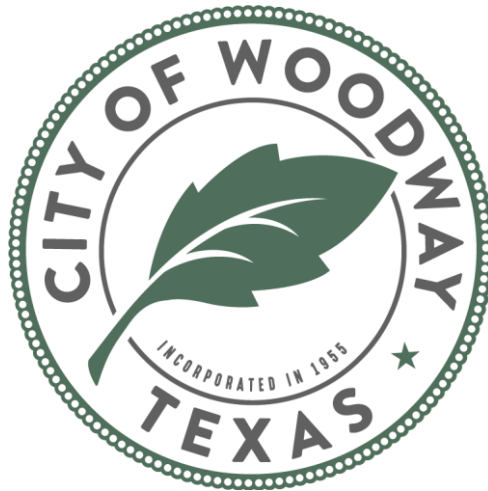


**CITY OF WOODWAY
PROPOSED BUDGET
2023-2024**

Version 3



**CITY OF WOODWAY
FY 2023-2024 ANNUAL BUDGET
AND PROGRAM OF SERVICES
AUGUST 28, 2023**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$155,912, which is a 2.35 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$165,269.

Table of Contents

General Fund	1
Historic Tax Collections	1
Financial Condition.....	2
General Fund Overview	3
Financial Highlights	4
Year-end Transfer Recommendations	3
Revenue Projections	6-7
City Secretary	8
Administration	9-10
Finance	11
Non-Departmental	12
Public Safety.....	13-14
Municipal Court.....	15
Parks.....	16-17
Streets	18-19
Inspections	20-21
Public Buildings	22
Woodway Family Center.....	23-24
Carleen Bright Arboretum.....	25-26
Youth Commission	27
Community Development.....	28
Utility Funds.....	29
Water/Sewer Financial Condition	30
Water/Sewer Fund Overview	31
Financial Highlights	32
Water	33-34
Sewer	35-36
Customer Service	37-38
Sanitation Financial Condition	39
Sanitation Fund Overview	40
Financial Highlights	41
Sanitation	42

CBA/Pavilion Operations	43
CBA/Pavilion Fund Overview	44
Pavilion.....	45
Arboretum Grounds	46
Tourism Fund.....	47-49
Debt Service.....	50
General Debt Service	51-52
Utility Debt Service	53-55
Other Funds	56
Combined Other Funds Summary.....	57
General Emergency Reserve Fund	58
General Equipment Replacement Fund.....	59
Unclaimed Money Fund.....	60
Discover Woodway Fund	61
Drug Seizure/Forfeiture Fund	62
Law Enforcement Officer Continuing Education Fund.....	63
Municipal Court Building Security Fund.....	64
Municipal Court Technology Fund	65
Municipal Court Child Safety Fund	66
Asset Forfeiture Fund.....	67
Municipal Court Local Truancy Prevention & Diversion Fund	68
Municipal Court Local Municipality Jury Fund	69
Park Projects Fund	70
Park Dedication Fund	71
General Projects Fund.....	72
Future Capital Street Improvement Fund.....	73
Carleen Bright Arboretum Construction Fund	74
Development Fund.....	75
Family Center Construction Fund	76
Long-Term Capital Projects Fund	77
Utility Emergency Reserve Fund	78
Utility Equipment Replacement Fund	79
Utility Projects Fund.....	80

Utility Impact Fees Fund	81
2021 Utility Improvement Fund.....	82
Capital Outlay	83-86
Proposed Pay Plan	87-91
Program Philosophy	92-95
Performance Pay Plan	96-97
Retention Pay	98
Fire Pay	99
Certificate/Education Pay	100-101
Employee Strategic Plan.....	102-116

ESTIMATED AD VALOREM TAX COLLECTION & PROPOSED DISTRIBUTION
FISCAL YEAR 2023-2024

Assessed Valuation for 2023	2,004,950,794
Less Homestead Exemptions	(165,041,057)
Net Taxable Amount	1,839,909,737
Tax Rate Per \$100 Valuation	0.373701
Revenue from 2023 Tax Roll	6,875,761.00
Estimated Collections	99%
TOTAL FUNDS AVAILABLE	6,807,003.00

SCHEDULE OF TAX LEVY AND COLLECTION RATE

TAX YEAR	TOTAL ASSESSED VALUATION	TAX RATE	TAX LEVY	CURRENT TAX COLLECTION	% COLLECTION TO LEVY
2013	852,548,069	0.456900	3,895,292	3,854,888	98.96%
2014	911,970,360	0.470000	4,286,261	4,329,685	101.01%
2015	950,886,030	0.470000	4,469,164	4,436,643	99.27%
2016	995,219,209	0.470000	4,677,530	4,645,641	99.32%
2017	1,068,858,260	0.470000	5,023,634	4,997,434	99.48%
2018	1,161,150,073	0.450000	5,225,175	5,196,454	99.45%
2019	1,249,624,019	0.450000	5,623,308	5,579,492	99.22%
2020	1,280,466,096	0.450000	5,762,097	5,814,032	100.90%
2021	1,415,751,577	0.470000	6,654,032	6,510,923	97.85%
2022	1,599,040,218	0.417174	6,670,780	6,503,787	97.50%
2023	2,004,950,794	0.373701	6,875,761		

TAX RATE PER \$100

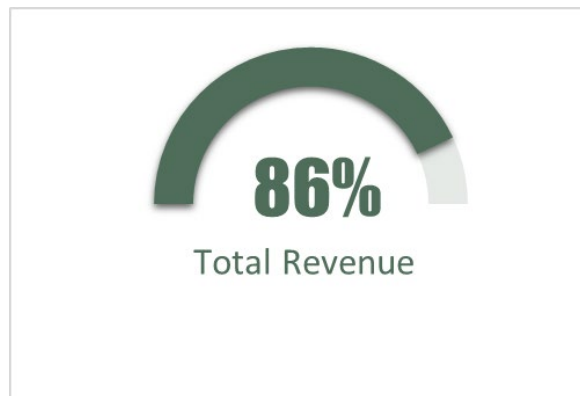
PROPOSED DISTRIBUTION	2022-2023	2023-2024	AMOUNT 2023-2024	%
General	0.335554	0.294911	5,357,333.00	78.70%
Future Capital Street Improvem	0.045000	0.045000	827,959.00	12.16%
Long-Term Capital Projects	0.015000	0.015000	275,986.00	4.05%
Interest and Sinking	0.02162	0.018790	345,725.00	5.08%
Total	0.417174	0.373701	6,807,003.00	100%

General Fund Financial Condition

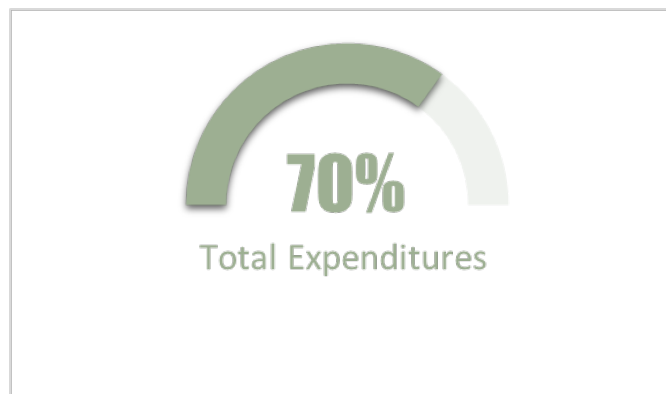
The General Fund is a governmental fund that includes general government activities, public safety, streets, parks, etc. These services are financed by taxes, charges for services, fines, and interest.

Budget to Actual FY 2022-2023

Revenues collected as of 6/30/2023: \$10,005,182 of \$11,697,045 budgeted



Expenditures as of 6/30/23: \$8,193,758 of \$11,697,045 budgeted



Other Financial Information

Cash and Investments held at 6/30/23: \$4,325,715

Number of Operating Days Available: 135 days

General Fund Expenditure Projections

Expenditures by Division	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed	Increase (Decrease)	% Change
Fund Balance	\$ 3,839,649	\$ 3,958,160	\$ 4,031,185	\$ 4,031,185	\$ 3,063,815		
General Government							
City Secretary	\$ 228,159	\$ 236,031	\$ 254,266	\$ 232,284	\$ 268,279	\$ 14,013	6%
Administration	758,420	746,678	804,047	765,436	887,958	83,911	10%
Finance	483,637	433,936	519,246	490,203	571,108	51,862	10%
Non-Departmental	205,000	146,310	245,650	245,650	275,933	30,283	12%
Total General Government	\$ 1,675,216	\$ 1,562,955	\$ 1,823,209	\$ 1,733,574	\$ 2,003,278	\$ 180,069	10%
Public Safety							
Public Safety	\$ 6,407,242	\$ 6,024,843	\$ 6,835,356	\$ 6,394,041	\$ 7,476,765	\$ 641,409	9%
Municipal Court	229,179	212,326	245,616	235,628	255,218	9,602	4%
Total Public Safety	\$ 6,636,421	\$ 6,237,169	\$ 7,080,972	\$ 6,629,669	\$ 7,731,983	\$ 651,011	9%
Community Services							
Parks	\$ 486,515	\$ 454,616	\$ 509,040	\$ 464,102	\$ 546,576	\$ 37,536	7%
Streets	530,571	503,002	553,408	528,376	612,296	58,888	11%
Administration/Inspections	350,391	383,543	460,146	449,322	484,264	24,118	5%
Public Buildings	213,148	197,308	259,257	242,667	235,133	(24,124)	-9%
Sanitation	1,053,325	1,122,128	-	-	-	-	0%
Total Community Services	\$ 2,633,950	\$ 2,660,597	\$ 1,781,851	\$ 1,684,467	\$ 1,878,269	\$ 96,418	5%
Community Programs							
Woodway Family Center	\$ 363,899	\$ 238,311	\$ 424,718	\$ 376,199	\$ 592,454	\$ 167,736	39%
Carleen Bright Arboretum	680,121	573,510	723,070	660,613	-	(723,070)	-100%
Youth Commission	3,050	1,983	3,050	2,979	3,000	(50)	-2%
Community Development	53,675	45,001	53,675	53,675	60,000	6,325	12%
Total Community Programs	\$ 1,100,745	\$ 858,806	\$ 1,204,513	\$ 1,093,466	\$ 655,454	\$ (549,059)	-46%
Total Expenditures	\$ 12,046,332	\$ 11,319,526	\$ 11,890,545	\$ 11,141,176	\$ 12,268,984	\$ 378,439	3%
Total Revenues/Transfers	\$ 12,046,332	\$ 12,692,552	\$ 11,890,545	\$ 12,178,770	\$ 12,268,984	\$ 378,439	3%
Surplus (Defecit)*	\$ -	\$ 1,373,025	\$ -	\$ 1,037,593.4	\$ -	\$ -	

Financial Highlights

Departmental Changes over 10%

Administration: Increase is primarily due to the hiring of a new Assistant City Manager as well as increasing special studies, which was reduced last year to balance the budget.

Finance: Increase is primarily due to the creation of an HR Manager position and increase in software subscription costs.

Non-Departmental: Increase is primarily due to the increase in legal fees incurred from the City's attorney, along with an increase to contingency/emergency expenses, which was reduced last year to balance the budget.

Streets: Increase is primarily due to budgeting \$25,000 for quarterly street sweeper contract services.

Public Buildings: Decrease is due to a decrease in capital outlay costs (HVAC repairs, generators) that were incurred during FY 23.

Woodway Family Center: Increase due to the opening of the new family center which will lead to an increase in programming, insurance, utilities, and personnel costs. A Program Coordinator position was added, along with a required Public Safety Officer onsite 16/hrs a week for assistance with crowd and traffic.

Carleen Bright Arboretum: CBA operations have been moved to a separate fund.

Community Development: Increase due to additional Hwy 84 mowing costs. A portion of the costs will be reimbursed by TxDot.

Taxes

- The FY 2034 proposed property tax rate is the no-new-revenue tax rate of .373701, compared of .417174 for FY 20213.

Salaries & Benefits

- 5% COLA salary increase & 2-4% merit salary increase
- Increase in Fire Pay range to \$3.82-\$8.81/hr
- Increase City's contribution to dependent medical insurance from \$400 to \$500 (last changed in 2019)

Year-end Transfer Recommendations

Recommended year-end Transfer from Surplus

Arboretum Construction Fund	\$ 200,000
Park Capital Projects	330,000
Utility Capital Projects	850,000
	<u>\$ 1,380,000</u>

General Fund-Fund Balance

Beginning Balance	\$ 4,031,185
Surplus at 9/30/2023	1,037,593
Year-end Transfers	(1,380,000)
Budget balance 23-24	<u>(554,964)</u>
Ending balance	<u>\$ 3,133,815</u>

25% Operating Day for FY 24 3,067,246

Actual % of reserves 26%

Transfer Explanation

Arboretum Construction Fund: Transfer recommended to fund the Pavilion/Arboretum overflow parking lot estimated to cost \$200,000. There are \$230,000 of additional arboretum construction projects (outdoor restrooms, pavilion windows, trails redesign) that will be funded through a Tourism fund transfer.

Park Capital Projects: Transfer recommended to fund the Woodway Parks road maintenance (\$160,000) and White Hall Park parking lot (\$175,000).

Utility Capital Projects: Transfer recommended to fund a portion of Utility Capital Projects. Historically, these projects have been included in the budget, but not funded until year-end if the Utility Fund has a surplus. However, the surplus has not been sufficient to cover the recommended projects in the past. This \$850,000 transfer along with \$550,000 transfer from the Utility Fund Surplus and \$2,000,000 of the General Capital Projects fund will fully fund the budgeted \$3,259,160 in Utility Capital Projects for the FY 23-24.

General Fund Revenue Projections

Revenue Source	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed	Increase (Decrease)	% Change
PROPERTY TAXES							
Property Taxes	\$ 5,389,449	\$ 5,434,838	\$ 5,298,923	\$ 5,295,000	\$ 5,258,307	\$ (40,616)	-1%
Delinquent Property Taxes	22,000	18,574	21,500	3,000	15,000	(6,500)	-30%
Interest & Penalties	22,000	26,073	25,000	26,000	20,000	(5,000)	-20%
Total Property Taxes	\$ 5,433,449	\$ 5,479,484	\$ 5,345,423	\$ 5,324,000	\$ 5,293,307	\$ (52,116)	-1%
SALES TAX							
Sales Tax (1%)	\$ 2,124,000	\$ 2,524,778	\$ 2,622,000	\$ 2,751,932	\$ 2,885,000	\$ 263,000	10%
Sales Tax (.5%)	1,062,000	1,262,389	1,311,000	1,375,966	1,440,000	129,000	10%
Sales Tax Rebates	-	(2,681)	-	(15,000)	(15,000)	(15,000)	0%
Total Sales Tax	\$ 3,186,000	\$ 3,784,486	\$ 3,933,000	\$ 4,112,898	\$ 4,310,000	\$ 377,000	10%
FRANCHISE FEES							
Oncor Electric Franchise	\$ 360,000	\$ 370,059	\$ 360,000	\$ 366,767	\$ 370,800	\$ 10,800	3%
Telecommunication	25,000	16,227	16,000	13,176	14,000	(2,000)	-13%
Atmos Gas Franchise	136,000	233,010	373,500	373,504	300,000	(73,500)	-20%
Cable Television Franchise	125,000	117,953	119,000	131,217	122,570	3,570	3%
Collection Road Use Fees	39,500	44,855	-	-	-	-	-
Total Franchise Fees	\$ 685,500	\$ 782,104	\$ 868,500	\$ 884,664	\$ 807,370	\$ (61,130)	-7%
SANITATION CHARGES							
Residential	\$ 745,000	\$ 831,217	\$ -	\$ -	\$ -	\$ -	\$ -
Commercial	500,000	550,029	-	-	-	-	-
Recycling	3,000	2,000	-	-	-	-	-
Total Sanitation Charges	\$ 1,248,000	\$ 1,383,246	\$ -	\$ -	\$ -	\$ -	0%

General Fund Revenue Projections (continued)

Revenue Source	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed	Increase (Decrease)	% Change
OTHER REVENUE SOURCES							
Permits	\$ 127,300	\$ 223,982	\$ 145,000	\$ 175,981	\$ 158,700	\$ 13,700	9%
Court Fines & Misc Fees	183,700	150,895	159,000	150,491	153,000	(6,000)	-4%
Interest Income	15,000	31,677	50,000	165,000	175,000	125,000	250%
Mixed Beverage Tax	8,000	10,673	9,500	13,106	12,000	2,500	26%
Park Reservations	15,000	15,123	15,000	15,305	15,000	-	0%
Arboretum Rentals	225,000	144,475	259,500	260,000	-	(259,500)	-100%
Animal Control Fees	1,000	925	1,000	343	1,000	-	0%
Service Charges-Enterprise Funds	133,962	133,962	370,252	370,252	423,443	53,191	14%
Dispatch Services	33,000	37,637	40,000	40,000	48,000	8,000	20%
School Resource Officer	115,000	143,126	200,000	200,000	200,000	-	0%
Misc. Income	2,000	20,134	2,500	10,100	9,500	7,000	280%
Lease Revenue	18,900	18,900	18,900	18,900	18,900	-	0%
Family Center Revenues	157,500	13,388	57,000	37,118	88,800	31,800	56%
Transfer from Tourism Fund	458,021	318,335	415,970	400,613	-	(415,970)	-100%
Total Other Revenue Sources	\$ 1,493,383	\$ 1,263,231	\$ 1,743,622	\$ 1,857,208	\$ 1,303,343	\$ (440,279)	-25%
Transfer from Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 554,964	\$ 554,964	
Total Revenues	<u>\$12,046,332</u>	<u>\$12,692,552</u>	<u>\$11,890,545</u>	<u>\$12,178,770</u>	<u>\$12,268,984</u>	<u>\$ 378,439</u>	3%

City Secretary

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Professional	\$ 93,221	\$ 94,495	\$ 101,787	\$ 102,623	\$ 111,147
Overtime	1,500	152	1,500	3,000	1,500
Insurance	13,366	10,286	13,918	11,087	11,504
FICA/Medicare Tax	1,408	1,450	1,534	1,531	1,671
Retirement	17,240	17,743	18,605	18,761	20,814
Workers Compensation	162	195	218	179	239
Retention/Incentive Pay	2,404	2,378	2,495	2,468	2,587
	\$ 129,301	\$ 126,698	\$ 140,057	\$ 139,648	\$ 149,462
Supplies & Materials					
Printing	\$ 3,000	\$ 2,783	\$ 3,000	\$ 3,000	\$ 3,000
Office Supplies	700	668	700	700	700
Computer Supplies	310	455	310	310	310
Postage	1,000	1,107	1,000	1,000	1,000
Supplies-Moter Vehicles	200	77	500	100	100
Supplies-Elections	5,000	11,894	5,000	4,352	5,000
Service Awards/Banquets	2,700	1,984	2,700	1,950	2,700
	\$ 12,910	\$ 18,967	\$ 13,210	\$ 11,412	\$ 12,810
Repairs & Maintenance					
Office Equipment	\$ 600	\$ 27	\$ 600	\$ 600	\$ 600
	\$ 600	\$ 27	\$ 600	\$ 600	\$ 600
Other Services & Charges					
Special Studies	\$ 2,500	\$ 1,886	\$ 2,500	\$ 2,500	\$ 2,500
Tax Collection Fee	14,000	13,914	15,000	14,380	15,000
Appraisal District Fees	57,000	58,168	64,000	54,093	64,000
Schools/Conferences	2,300	1,935	2,300	1,200	2,300
Property/Liability Insurance	1,142	1,075	1,193	1,044	1,201
Newspaper Notices	8,000	12,967	15,000	7,000	20,000
Subscriptions/Memberships	406	393	406	406	406
	\$ 85,348	\$ 90,338	\$ 100,399	\$ 80,624	\$ 105,407
Total Expenditures	\$ 228,159	\$ 236,031	\$ 254,266	\$ 232,284	\$ 268,279

Administration

	2021-2022	2021-2022	2022-2023	2022-2023	2023-2024
	Budget	Activity	Budget	Estimated	Proposed
Salaries & Benefits					
Professional	\$ 104,694	\$ 106,385	\$ 113,355	\$ 117,385	\$ 130,891
Management/Supervision	343,838	353,951	373,414	335,690	410,717
Temporary	13,000	-	13,000	12,945	10,123
Overtime	2,000	-	2,000	500	2,000
Insurance	61,882	63,174	65,955	65,048	76,361
FICA/Medicare Tax	7,591	7,207	8,196	6,949	8,771
Retirement	80,745	88,192	87,352	84,571	101,440
Workers Compensation	767	972	1,035	884	1,151
Car Allowance	14,400	14,360	14,400	12,900	14,400
Retention/Incentive Pay	7,267	7,247	7,901	7,865	7,874
	\$ 636,184	\$ 641,488	\$ 686,608	\$ 644,736	\$ 763,728
Supplies & Materials					
Immunizations	\$ 2,000	\$ -	\$ 2,000	\$ 1,000	\$ 2,000
Printing	1,500	1,291	1,500	2,300	1,500
Office Supplies	2,500	4,616	2,500	3,500	5,500
Computer Supplies	4,500	5,314	4,500	5,700	10,000
Postage	7,500	5,731	7,500	7,500	7,500
Supplies-Moter Vehicles	2,000	477	2,500	1,300	-
Minor Tools	2,000	44	2,000	3,000	-
Food/Memorials	7,500	11,268	8,000	9,200	13,000
Service Awards/Banquets	7,500	6,189	7,500	6,000	7,500
	\$ 37,000	\$ 34,931	\$ 38,000	\$ 39,500	\$ 47,000
Repairs & Maintenance					
Office Equipment	\$ 1,500	\$ 331	\$ 1,500	\$ 500	\$ 1,500
Motor Vehicles	1,000	-	1,000	1,000	-
	\$ 2,500	\$ 331	\$ 2,500	\$ 1,500	\$ 1,500
Other Services & Charges					
Special Studies	\$ 20,000	\$ 19,908	\$ 12,000	\$ 12,000	\$ 20,000
Contract Labor	5,000	-	5,000	11,300	5,000
Schools/Conferences	15,000	17,710	15,000	15,000	15,000
Employment Screening	500	-	500	1,200	-

Administration (continued)

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Other Services & Charges (continued)					
Recruiting	2,000	-	2,000	-	-
Property/Liability Insurance	1,736	1,747	1,939	1,700	2,230
Newspaper Notices	2,000	-	2,000	-	-
Newsletter	13,000	13,716	15,000	15,000	15,000
Community Programs	5,000	2,851	5,000	5,000	-
Subscriptions/Memberships	18,500	13,998	18,500	18,500	18,500
	\$ 82,736	\$ 69,928	\$ 76,939	\$ 79,700	\$ 75,730
Total Expenditures	<u>\$ 758,420</u>	<u>\$ 746,678</u>	<u>\$ 804,047</u>	<u>\$ 765,436</u>	<u>\$ 887,958</u>

Finance

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Office/Clerical	\$ 24,880	\$ 25,285	\$ 26,092	\$ 24,725	\$ 32,365
Management/Supervision	272,354	252,078	288,987	288,168	304,980
Overtime	1,000	-	1,000	-	1,000
Insurance	46,733	30,614	48,878	29,816	46,703
FICA/Medicare Tax	4,409	4,284	4,593	4,606	4,953
Retirement	53,974	52,428	55,709	56,078	61,698
Workers Compensation	499	578	643	536	700
Car Allowance	7,200	7,200	-	-	-
Retention/Incentive Pay	5,847	4,594	6,675	4,819	3,233
	\$ 416,896	\$ 377,061	\$ 432,577	\$ 408,748	\$ 455,632
Supplies & Materials					
Printing	\$ 1,300	\$ 1,544	\$ 3,500	\$ 3,500	\$ 1,500
Office Supplies	2,000	1,474	2,000	2,000	5,000
Computer Supplies	2,000	1,808	2,000	2,000	2,500
Postage	1,800	1,539	1,800	1,800	1,500
Supplies-Moter Vehicles	300	-	500	-	-
Food/Memorials	300	263	300	350	500
	\$ 7,700	\$ 6,627	\$ 10,100	\$ 9,650	\$ 11,000
Repairs & Maintenance					
Office Equipment	\$ 22,000	\$ 9,314	\$ 30,000	\$ 30,000	\$ 40,000
	\$ 22,000	\$ 9,314	\$ 30,000	\$ 30,000	\$ 40,000
Other Services & Charges					
Special Studies	\$ 1,525	\$ 1,362	\$ 1,525	\$ 1,525	\$ 2,000
Audit Services	16,575	21,233	22,100	20,000	22,676
Schools/Conferences	1,000	1,395	4,000	4,000	4,000
Employment Screening	200	600	200	-	200
Office Equipment Rental	14,000	12,385	14,000	13,000	14,000
Property/Liability Insurance	1,141	1,075	1,244	1,281	1,600
Surety Bond	1,000	704	1,000	-	-
Newspaper Notices	500	-	500	-	-
Subscriptions/Memberships	1,100	2,182	2,000	2,000	20,000
	\$ 37,041	\$ 40,935	\$ 46,569	\$ 41,806	\$ 64,476
Total Expenditures	\$ 483,637	\$ 433,936	\$ 519,246	\$ 490,203	\$ 571,108

Non-Departmental

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Team Incentives	\$ 1,500	\$ 551	\$ 1,500	\$ 1,500	\$ -
	\$ 1,500	\$ 551	\$ 1,500	\$ 1,500	\$ -
Other Services & Charges					
Legal Services	\$ 50,000	\$ 59,504	\$ 100,000	\$ 100,000	\$ 100,000
Professional Services	20,000	-	45,000	45,000	25,000
Public Health District	24,000	24,365	28,150	28,150	31,433
Subscriptions/Memberships	-	-	1,500	1,500	-
Contingency/Emergency	90,000	42,390	50,000	50,000	100,000
	\$ 184,000	\$ 126,259	\$ 224,650	\$ 224,650	\$ 256,433
Operating Transfers					
Equipment Replacement	\$ 19,500	\$ 19,500	\$ 19,500	\$ 19,500	\$ 19,500
Capital Projects Transfer	-	1,300,000	-	-	-
Arboretum Transfer	-	100,000	-	-	-
	\$ 19,500	\$ 1,419,500	\$ 19,500	\$ 19,500	\$ 19,500
Total Expenditures	\$ 205,000	\$ 1,546,310	\$ 245,650	\$ 245,650	\$ 275,933

Public Safety

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Service/Maintenance	\$ -	\$ 8,151	\$ 38,762	\$ 36,107	\$ 41,500
Office/Clerical	82,323	82,208	89,891	83,214	116,152
Technical	422,556	342,535	463,130	374,700	537,803
Sworn Personnel	1,814,108	1,673,430	2,008,878	1,773,710	2,155,893
Management/Supervision	1,143,211	1,128,344	1,204,273	1,137,926	1,248,497
Temporary/Seasonal	54,163	38,435	21,323	-	-
Overtime	132,000	117,920	132,000	140,483	143,000
Fire Pay	226,338	224,591	236,939	217,979	285,000
Insurance	612,515	496,252	641,059	565,666	704,569
FICA/Medicare Tax	60,645	56,338	65,721	56,605	73,853
Retirement	684,338	674,615	741,202	684,964	808,039
Workers Compensation	60,303	64,075	82,791	74,370	105,391
Team Incentives	600	-	600	-	-
Retention/Incentive Pay	76,978	80,235	83,139	79,868	85,729
	\$ 5,370,078	\$ 4,987,127	\$ 5,809,708	\$ 5,225,591	\$ 6,305,426
Supplies & Materials					
Uniform Services	\$ 26,448	\$ 25,864	\$ 27,000	\$ 27,000	\$ 27,000
Immunizations	2,000	654	2,000	500	2,000
Printing	2,500	3,724	4,000	3,500	4,000
Office Supplies	4,000	4,995	4,000	5,000	4,500
Computer Supplies	5,500	5,417	6,000	5,500	6,500
Postage	3,000	2,797	3,000	2,000	3,000
Film & Developing	600	540	600	-	600
Supplies-Moter Vehicles	75,000	123,943	100,000	100,000	110,000
Minor Tools	16,000	8,716	16,500	17,500	17,500
Chemicals	3,500	3,201	3,500	3,300	3,500
Fire/Safety Gear	32,000	16,903	35,000	35,000	70,760
Food/Memorials	5,000	4,720	5,000	4,800	5,000
Service Awards/Banquets	5,000	5,328	5,000	5,000	5,000
	\$ 180,548	\$ 206,802	\$ 211,600	\$ 209,100	\$ 259,360

Public Safety (continued)

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Repairs & Maintenance					
Motor Vehicles	\$ 51,000	\$ 69,290	\$ 60,000	\$ 120,000	\$ 100,000
Office Equipment	92,000	92,127	92,000	92,000	95,000
Machinery & Equipment	64,000	30,501	64,000	64,000	64,000
Buildings & Grounds	22,000	35,238	27,000	83,000	12,000
	\$ 229,000	\$ 227,156	\$ 243,000	\$ 359,000	\$ 271,000
Other Services & Charges					
Record Filing Fees	\$ 300	\$ 244	\$ 300	\$ 250	\$ 300
Schools/Conferences	54,000	56,903	63,300	73,300	65,000
Animal Control	14,000	11,247	25,000	20,000	25,000
Employment Screening	4,000	5,645	4,000	5,000	5,000
Recruiting	400	388	400	1,400	400
Ambulance/Medical Charges	6,000	7,177	8,000	7,500	8,000
Office Equipment Rental	5,000	5,265	5,000	5,000	5,000
Property/Liability Insurance	55,116	63,996	70,806	58,000	65,879
Communications	60,000	43,909	60,000	60,000	60,000
Newspaper Notices	3,000	-	2,000	-	-
Community Programs	4,000	6,126	4,000	6,000	5,000
Subscriptions/Memberships	14,800	16,478	15,000	46,000	16,500
	\$ 220,616	\$ 217,378	\$ 257,806	\$ 282,450	\$ 256,079
Capital Outlay					
Machinery & Equipment	\$ 47,400	\$ 26,781	\$ 19,742	\$ 24,400	\$ 23,000
	\$ 47,400	\$ 26,781	\$ 19,742	\$ 24,400	\$ 23,000
Operating Transfers					
Equipment Replacement	\$ 359,600	\$ 359,600	\$ 293,500	\$ 293,500	\$ 361,900
	\$ 359,600	\$ 359,600	\$ 293,500	\$ 293,500	\$ 361,900
Total Expenditures	\$ 6,407,242	\$ 6,024,843	\$ 6,835,356	\$ 6,394,041	\$ 7,476,765

Municipal Court

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Office/Clerical	\$ 46,346	\$ 41,323	\$ 45,675	\$ 47,528	\$ 52,271
Management/Supervision	68,936	69,886	75,280	75,965	81,571
Overtime	500	-	500	500	500
Insurance	26,508	20,096	27,586	21,323	22,701
FICA/Medicare Tax	1,717	1,699	1,799	1,828	1,988
Retirement	21,024	20,789	21,818	22,165	24,767
Workers Compensation	194	228	252	226	281
Retention/Incentive Pay	2,660	2,370	2,596	2,550	2,779
	\$ 167,885	\$ 156,391	\$ 175,506	\$ 172,084	\$ 186,858
Supplies & Materials					
Printing	\$ 1,500	\$ 1,323	\$ 1,500	\$ 1,500	\$ 1,500
Office Supplies	1,000	588	1,000	1,000	1,000
Computer Supplies	1,000	423	1,000	1,000	1,000
Postage	1,500	1,640	1,500	1,500	1,700
	\$ 5,000	\$ 3,974	\$ 5,000	\$ 5,000	\$ 5,200
Repairs & Maintenance					
Office Equipment	\$ 11,312	\$ 7,855	\$ 13,010	\$ 10,000	\$ 8,000
Buildings & Grounds	2,500	345	2,500	2,500	2,500
	\$ 13,812	\$ 8,200	\$ 15,510	\$ 12,500	\$ 10,500
Other Services & Charges					
Legal Fees	\$ 33,740	\$ 39,199	\$ 40,340	\$ 40,000	\$ 40,000
Jury Service	900	126	900	-	900
Schools/Conferences	1,600	1,571	1,600	2,000	3,000
Employment Screening	100	71	100	-	100
Bank Service Charges	-	(1,816)	-	-	2,000
Office Equipment Rental	1,000	967	1,000	1,000	1,000
Property/Liability Insurance	1,142	1,075	1,460	1,044	1,460
Communications	3,000	2,158	3,200	1,500	3,200
Subscriptions/Memberships	1,000	410	1,000	500	1,000
	\$ 42,482	\$ 43,760	\$ 49,600	\$ 46,044	\$ 52,660
Total Expenditures	\$ 229,179	\$ 212,326	\$ 245,616	\$ 235,628	\$ 255,218

Parks

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Service/Maintenance	\$ 178,851	\$ 156,729	\$ 175,615	\$ 175,615	\$ 190,114
Management/Supervision	48,462	48,547	51,651	51,605	55,805
Temporary/Seasonal	12,000	-	12,000	-	12,000
Overtime	10,000	4,691	10,000	1,500	5,000
Insurance	60,882	47,405	63,328	49,625	57,115
FICA/Medicare Tax	4,432	3,229	4,437	3,428	4,604
Retirement	43,020	39,472	42,688	41,568	45,914
Workers Compensation	4,053	5,838	5,073	4,013	5,376
Retention/Incentive Pay	5,055	4,962	5,452	3,554	3,278
	\$ 366,755	\$ 310,874	\$ 370,244	\$ 330,907	\$ 379,206
Supplies & Materials					
Uniform Services	\$ 3,000	\$ 2,489	\$ 3,000	\$ 3,000	\$ 3,000
Office Supplies	200	11	200	-	200
Supplies-Moter Vehicles	12,000	17,351	16,000	16,000	16,000
Minor Tools	2,500	1,186	2,500	2,000	2,500
Chemicals	1,500	377	1,500	300	1,500
Food/Memorials	500	299	500	350	500
	\$ 19,700	\$ 21,713	\$ 23,700	\$ 21,650	\$ 23,700
Repairs & Maintenance					
Motor Vehicles	\$ 3,000	\$ 1,244	\$ 3,000	\$ 12,000	\$ 3,000
Machinery & Equipment	4,000	5,810	4,000	6,000	4,000
Parks	10,000	48,486	20,000	17,000	20,000
	\$ 17,000	\$ 55,540	\$ 27,000	\$ 35,000	\$ 27,000
Other Services & Charges					
Contract Labor	\$ 13,300	\$ 14,660	\$ 13,300	\$ 30,000	\$ 13,300
Schools/Conferences	1,000	825	1,000	1,000	1,000
Employment Screening	500	1,133	500	205	500
Water Service	30,000	13,287	30,000	5,000	30,000
Equipment Rental	1,200	-	1,200	-	1,200
Property/Liability Insurance	7,460	7,653	8,496	7,340	9,770
Newspaper Notices	1,000	387	1,000	400	1,000
Subscriptions/Memberships	300	90	300	300	300
	\$ 54,760	\$ 38,035	\$ 55,796	\$ 44,245	\$ 57,070

Parks (continued)

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Capital Outlay					
Machinery & Equipment	\$ -	\$ 155	\$ -	\$ -	\$ 25,000
	\$ -	\$ 155	\$ -	\$ -	\$ 25,000
Operating Transfers					
Equipment Replacement	\$ 28,300	\$ 28,300	\$ 32,300	\$ 32,300	\$ 34,600
	\$ 28,300	\$ 28,300	\$ 32,300	\$ 32,300	\$ 34,600
Total Expenditures	\$ 486,515	\$ 454,616	\$ 509,040	\$ 464,102	\$ 546,576

Streets

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Service/Maintenance	\$ 150,972	\$ 126,528	\$ 149,572	\$ 161,542	\$ 175,788
Management/Supervision	48,462	48,547	51,651	51,605	55,805
Overtime	6,500	644	6,500	1,700	6,500
Insurance	60,786	45,686	63,241	49,469	57,019
FICA/Medicare Tax	3,037	2,679	3,066	3,158	3,514
Retirement	37,171	32,781	37,191	38,301	43,779
Workers Compensation	5,974	5,529	7,461	6,346	8,671
Retention/Incentive Pay	3,481	2,952	3,738	3,696	4,285
	\$ 316,383	\$ 265,345	\$ 322,420	\$ 315,817	\$ 355,361
Supplies & Materials					
Uniform Services	\$ 3,600	\$ 2,647	\$ 3,600	\$ 3,000	\$ 3,600
Office Supplies	200	25	200	25	200
Supplies-Moter Vehicles	18,000	14,879	20,000	13,000	20,000
Minor Tools	2,000	2,190	2,000	2,000	2,000
Traffic Supplies	6,000	6,797	6,000	6,000	6,000
Chemicals	1,000	110	1,000	1,200	1,000
Food/Memorials	500	299	500	400	500
	\$ 31,300	\$ 26,947	\$ 33,300	\$ 25,625	\$ 33,300
Repairs & Maintenance					
Motor Vehicles	\$ 7,000	\$ 9,206	\$ 7,000	\$ 5,300	\$ 7,000
Machinery & Equipment	10,000	6,509	10,000	12,500	10,000
Streets	60,000	94,205	66,000	60,000	91,000
	\$ 77,000	\$ 109,919	\$ 83,000	\$ 77,800	\$ 108,000
Other Services & Charges					
Schools/Conferences	\$ 1,000	\$ 960	\$ 1,000	\$ 3,000	\$ 3,000
Employment Screening	400	1,602	400	1,200	400
Equipment Rental	2,000	-	2,000	500	2,000
Property/Liability Insurance	7,488	8,007	8,888	7,335	8,435
Newspaper Notices	500	326	500	400	500
Electric Service	53,000	50,369	58,000	40,107	58,000
Subscriptions/Memberships	200	72	200	400	200
	\$ 64,588	\$ 61,336	\$ 70,988	\$ 52,942	\$ 72,535

Streets (continued)

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Capital Outlay					
Machinery & Equipment	\$ 2,000	\$ 155	\$ -	\$ 12,493	\$ -
	\$ 2,000	\$ 155	\$ -	\$ 12,493	\$ -
Operating Transfers					
Equipment Replacement	\$ 39,300	\$ 39,300	\$ 43,700	\$ 43,700	\$ 43,100
	\$ 39,300	\$ 39,300	\$ 43,700	\$ 43,700	\$ 43,100
Total Expenditures	\$ 530,571	\$ 503,002	\$ 553,408	\$ 528,376	\$ 612,296

Inspections

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Office/Clerical	\$ 17,156	\$ 17,390	\$ 18,728	\$ 18,897	\$ 20,452
Technical	60,495	78,749	119,088	122,446	127,698
Management/Supervision	110,398	111,972	119,328	119,385	129,116
Temporary/Seasonal	12,000	-	12,000	-	12,000
Overtime	500	291	500	900	500
Insurance	34,607	35,071	49,805	44,171	48,221
FICA/Medicare Tax	3,736	3,290	4,749	3,974	5,044
Retirement	34,500	40,228	46,465	48,201	51,397
Workers Compensation	454	623	701	692	757
Car Allowance	7,200	7,200	7,200	7,200	7,200
Retention/Incentive Pay	5,820	5,768	6,551	6,237	6,788
	\$ 286,866	\$ 300,582	\$ 385,115	\$ 372,103	\$ 409,173
Supplies & Materials					
Uniform Services	\$ 2,800	\$ 2,869	\$ 2,800	\$ 3,000	\$ 2,800
Printing	1,000	93	1,000	500	1,000
Office Supplies	1,000	1,947	2,000	1,000	2,000
Computer Supplies	1,500	1,757	1,500	500	1,500
Postage	500	705	500	1,000	500
Supplies-Moter Vehicles	1,500	887	2,000	2,000	2,000
Food/Memorials	500	1,147	1,000	1,000	1,000
	\$ 8,800	\$ 9,406	\$ 10,800	\$ 9,000	\$ 10,800
Repairs & Maintenance					
Motor Vehicles	\$ 1,200	\$ 1,117	\$ 1,200	\$ 1,000	\$ 1,200
Office Equipment	10,000	12,785	10,000	6,500	10,000
	\$ 11,200	\$ 13,902	\$ 11,200	\$ 7,500	\$ 11,200
Other Services & Charges					
Engineering Fees	\$ 15,000	\$ 25,179	\$ 25,000	\$ 30,000	\$ 25,000
Record Filing Fees	800	673	800	400	800
Schools/Conferences	7,500	12,063	10,000	14,000	10,000
Employment Screening	150	87	150	100	150
Bank Service Charges	3,500	3,346	3,500	5,000	3,500
Equipment Rental	2,500	3,311	3,500	3,000	3,500
Property/Liability Insurance	2,925	3,090	3,431	2,818	3,241

Inspections (continued)

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Other Services & Charges (continued)					
Communications	-	-	-	1,300	1,000
Newspaper Notices	750	246	750	-	-
Subscriptions/Memberships	3,000	4,258	3,000	1,200	3,000
	\$ 36,125	\$ 52,253	\$ 50,131	\$ 57,818	\$ 50,191
Operating Transfers					
Equipment Replacement	\$ 7,400	\$ 7,400	\$ 2,900	\$ 2,900	\$ 2,900
	\$ 7,400	\$ 7,400	\$ 2,900	\$ 2,900	\$ 2,900
Total Expenditures	\$ 350,391	\$ 383,543	\$ 460,146	\$ 449,322	\$ 484,264

Public Buildings

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Service/Maintenance	\$ -	\$ 137	\$ -	\$ -	\$ 10,100
Insurance	-	-	-	-	2,825
FICA/Medicare Tax	-	-	-	-	146
Retirement	-	-	-	-	1,824
Workers Compensation	-	-	-	-	227
	\$ -	\$ 137	\$ -	\$ -	\$ 15,122
Supplies & Materials					
Office Supplies	\$ 200	\$ 24	\$ 200	\$ 50	\$ 200
Janitorial Supplies	4,000	3,681	4,000	5,000	4,000
	\$ 4,200	\$ 3,705	\$ 4,200	\$ 5,050	\$ 4,200
Repairs & Maintenance					
Office Equipment	\$ 500	\$ -	\$ 500	\$ 250	\$ 500
Buildings & Grounds	40,000	45,398	47,000	47,000	47,000
	\$ 40,500	\$ 45,398	\$ 47,500	\$ 47,250	\$ 47,500
Other Services & Charges					
Contract Labor	\$ 15,000	\$ 12,423	\$ 15,000	\$ 14,000	\$ 2,000
Property/Liability Insurance	35,948	31,492	34,957	35,661	41,011
Communications	29,000	30,411	29,000	34,000	30,000
Newspaper Notices	600	-	600	-	600
Water Service	20,000	14,344	20,000	15,000	20,000
Gas Service	6,000	5,989	10,000	10,000	6,500
Electric Service	50,000	49,404	55,000	49,506	55,000
	\$ 156,548	\$ 144,063	\$ 164,557	\$ 158,167	\$ 155,111
Capital Outlay					
Buildings & Improvements	\$ 10,700	\$ 2,805	\$ 41,800	\$ 31,000	\$ 12,000
	\$ 10,700	\$ 2,805	\$ 41,800	\$ 31,000	\$ 12,000
Operating Transfers					
Equipment Replacement	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
Total Expenditures	\$ 213,148	\$ 197,308	\$ 259,257	\$ 242,667	\$ 235,133

Woodway Family Center

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Service/Maintenance	\$ 15,412	\$ -	\$ 38,156	\$ 5,508	\$ 20,200
Office/Clerical	-	20,876	79,715	82,541	127,509
Management/Supervision	159,394	98,811	80,936	82,101	88,365
Temporary/Seasonal	-	-	19,078	19,078	-
Overtime	1,000	376	1,000	2,500	42,518
Insurance	50,230	24,385	55,046	23,110	56,506
FICA/Medicare Tax	2,593	1,860	4,408	2,606	4,210
Retirement	31,741	22,747	35,764	30,380	52,532
Workers Compensation	2,575	2,234	3,671	2,518	4,351
Retention/Incentive Pay	3,014	2,243	3,544	2,333	3,635
	\$ 265,959	\$ 173,529	\$ 321,318	\$ 252,675	\$ 399,826
Supplies & Materials					
Uniform Services	\$ 800	\$ 547	\$ 800	\$ 850	\$ 1,500
Printing	-	44	-	-	-
Office Supplies	800	2,824	1,000	1,700	1,000
Computer Supplies	-	801	-	800	1,500
Postage	-	2	-	-	-
Minor Tools	2,300	576	800	800	800
Janitorial Supplies	2,000	2,057	2,000	2,000	2,500
Food/Memorials	200	257	200	200	200
	\$ 6,100	\$ 7,109	\$ 4,800	\$ 6,350	\$ 7,500
Repairs & Maintenance					
Office Equipment	\$ -	\$ -	\$ -	\$ -	\$ 475
Buildings & Grounds	10,300	11,632	11,600	13,000	20,600
	\$ 10,300	\$ 11,632	\$ 11,600	\$ 13,000	\$ 21,075
Other Services & Charges					
Contract Labor	\$ 26,000	\$ 9,375	\$ 26,000	\$ 26,000	\$ 66,667
Schools/Conferences	250	240	5,000	5,000	5,000
Employment Screening	700	225	500	200	500
Bank Service Charges	500	235	3,600	200	1,000
Property/Liability Insurance	3,090	3,107	3,450	3,375	15,186

Woodway Family Center (continued)

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Other Services & Charges (continued)					
Communications	2,400	-	2,400	500	2,400
Advertising/Promotions	7,000	5,301	7,000	7,500	7,000
Community Programs	16,500	14,957	16,500	16,500	16,500
Water Service	8,000	5,586	8,000	8,000	11,000
Gas Service	2,000	2,639	2,000	2,200	1,000
Electric Service	10,000	4,129	12,000	12,000	17,000
Subscriptions/Memberships	5,100	247	550	2,700	800
	\$ 81,540	\$ 46,040	\$ 87,000	\$ 84,175	\$ 144,053
Capital Outlay					
Machinery & Equipment	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
Total Expenditures	\$ 363,899	\$ 238,311	\$ 424,718	\$ 376,199	\$ 592,454

Carleen Bright Arboretum

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Service/Maintenance	\$ 89,654	\$ 75,823	\$ 114,527	\$ 113,960	\$ -
Office/Clerical	64,951	34,810	76,312	64,927	-
Management/Supervision	172,957	148,604	144,859	149,137	-
Temporary/Seasonal	15,412	9,204	19,078	4,000	-
Overtime	1,500	2,583	1,500	1,500	-
Insurance	95,160	57,587	82,591	48,433	-
FICA/Medicare Tax	6,013	5,187	5,996	6,195	-
Retirement	59,180	47,860	55,029	55,059	-
Unemployment	-	14,274	-	-	-
Workers Compensation	4,826	4,251	5,627	4,114	-
Retention/Incentive Pay	4,345	6,488	5,690	5,663	-
	\$ 513,998	\$ 406,670	\$ 511,209	\$ 452,988	\$ -
Supplies & Materials					
Uniform Services	\$ 1,000	\$ 371	\$ 500	\$ 1,100	\$ -
Printing	500	541	500	600	-
Office Supplies	1,500	2,677	2,000	2,250	-
Computer Supplies	-	1,817	-	-	-
Postage	89	89	250	90	-
Supplies-Moter Vehicles	1,200	2,925	2,000	1,000	-
Minor Tools	496	579	-	800	-
Janitorial Supplies	3,000	5,390	4,000	5,000	-
Chemicals	92	91	1,000	-	-
Food/Memorials	-	334	-	-	-
	\$ 7,877	\$ 14,812	\$ 10,250	\$ 10,840	\$ -
Repairs & Maintenance					
Office Equipment	\$ 400	\$ -	\$ 400	\$ 600	\$ -
Machinery & Equipment	1,338	1,338	2,000	2,260	-
Buildings & Grounds	49,223	53,114	60,000	60,000	-
	\$ 50,961	\$ 54,452	\$ 62,400	\$ 62,860	\$ -

Carleen Bright Arboretum (continued)

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Other Services & Charges					
Contract Labor	\$ 16,372	\$ 15,829	\$ 15,000	\$ 18,000	\$ -
Schools/Conferences	90	165	3,500	3,500	-
Employment Screening	500	252	500	200	-
Bank Service Charges	3,500	3,734	4,000	5,250	-
Property/Liability Insurance	13,623	12,172	13,511	13,377	-
Communications	5,600	8,070	12,200	12,200	-
Advertising/Promotions	8,100	7,929	25,000	25,000	-
Community Programs	5,000	2,354	-	-	-
Office Equipment Rental	-	1,301	-	-	-
Newspaper Notices	-	-	-	15	-
Water Service	18,000	5,786	18,000	18,000	-
Gas Service	2,500	3,267	2,500	2,500	-
Electric Service	28,000	21,497	30,000	20,883	-
Subscriptions/Memberships	4,000	13,222	12,000	12,000	-
	\$ 105,285	\$ 95,577	\$ 136,211	\$ 130,925	\$ -
Operating Transfers					
Equipment Replacement	\$ 2,000	\$ 2,000	\$ 3,000	\$ 3,000	\$ -
	\$ 2,000	\$ 2,000	\$ 3,000	\$ 3,000	\$ -
Total Expenditures	\$ 680,121	\$ 573,510	\$ 723,070	\$ 660,613	\$ -

Note: Effective 10/1/2023, Carleen Bright Arboretum operations will be recorded in a separate special revenue fund

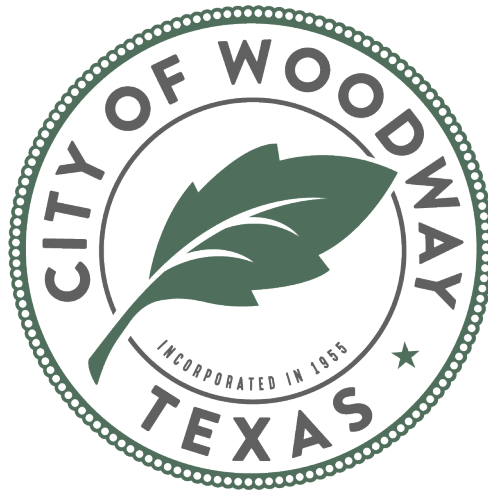
Youth Commission

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Supplies & Materials					
Uniform Services	\$ 300	\$ -	\$ 300	\$ -	\$ -
Printing	100	-	100	14	-
Food/Memorials	350	-	350	404	-
	\$ 750	\$ -	\$ 750	\$ 418	\$ -
Other Services & Charges					
Newspaper Notices	\$ 300	\$ -	\$ 300	\$ -	\$ -
Community Programs	2,000	1,983	2,000	2,561	3,000
	\$ 2,300	\$ 1,983	\$ 2,300	\$ 2,561	\$ 3,000
Total Expenditures	\$ 3,050	\$ 1,983	\$ 3,050	\$ 2,979	\$ 3,000

Community Development

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Supplies & Materials					
Printing	\$ 3,500	\$ 142	\$ -	\$ -	\$ -
Office Supplies	400	-	-	-	-
Postage	200	-	-	-	-
Botanical Supplies	8,000	2,495	-	-	-
Food/Memorials	850	-	-	-	-
	\$ 12,950	\$ 2,637	\$ -	\$ -	\$ -
Other Services & Charges					
Schools/Conferences	\$ 1,000	\$ -	\$ -	\$ -	\$ -
Newspaper Notices	1,250	625	-	-	-
Community Programs	38,400	41,739	53,675	53,675	60,000
Subscriptions/Memberships	75	-	-	-	-
	\$ 40,725	\$ 42,364	\$ 53,675	\$ 53,675	\$ 60,000
Total Expenditures	\$ 53,675	\$ 45,001	\$ 53,675	\$ 53,675	\$ 60,000

UTILITY FUNDS

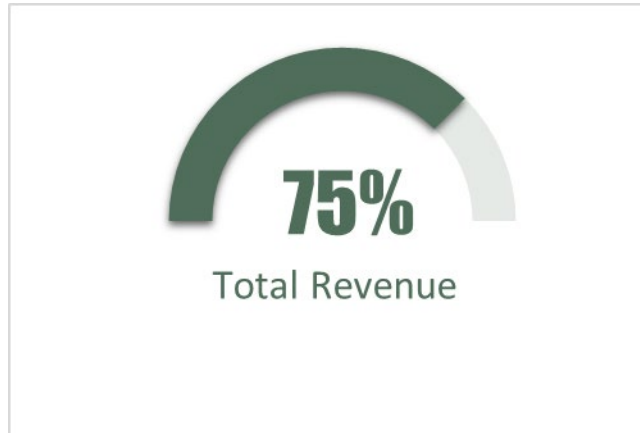


Water/Sewer Fund Financial Condition

The Water/Sewer (utility) Fund is a proprietary fund that accounts for water and sewer services that are self-supporting and operate much like a private business.

Budget to Actual FY 2022-2023

Revenues collected as of 6/30/2023: \$4,991,913 of \$6,673,000 budgeted



Expenses as of 6/30/23: \$4,869,448 of \$6,673,000 budgeted



Other Financial Information

Cash and Investments held at 6/30/23: \$462,805

Number of Operating Days Available: 25 days

Water/Sewer Fund

Revenue	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed	Increase (Decrease)	% Change
Beginning Net Position	\$ 806,577	\$ 801,430	\$ 809,947	\$ 809,947	\$ 832,807		
Water Service Charges							
Water Sales -Residential	\$ 3,200,000	\$ 3,717,782	\$ 3,289,000	\$ 3,865,739	\$ 3,730,000	\$ 441,000	13%
Water Sales - Commercial	750,000	865,180	757,000	893,208	882,445	125,445	17%
Water Sales - Wholesale	115,200	115,200	126,000	190,000	136,800	10,800	9%
Water Taps	72,500	40,400	50,000	38,475	50,000	-	0%
Reconnects & Transfers	72,500	92,713	85,000	85,920	85,000	-	0%
Total Water Charges	\$ 4,210,200	\$ 4,831,275	\$ 4,307,000	\$ 5,073,341	\$ 4,884,245	\$ 577,245	13%
Sewer System Charges							
Sewer Charges - Residential	\$ 1,950,000	\$ 1,985,874	\$ 2,130,000	\$ 2,205,599	\$ 2,200,000	\$ 70,000	3%
Sewer Charges - Commercial	171,000	191,449	197,000	220,364	220,000	23,000	12%
Sewer Taps	12,500	17,950	15,000	15,000	15,000	-	0%
Total Sewer Charges	\$ 2,133,500	\$ 2,195,273	\$ 2,342,000	\$ 2,440,964	\$ 2,435,000	\$ 93,000	4%
OTHER INCOME							
Interest Income	\$ 3,800	\$ 7,156	\$ 4,000	\$ 14,000	\$ 500	\$ (3,500)	-88%
Miscellaneous Income	38,000	42,840	20,000	500	1,000	(19,000)	-95%
Total Other Income	\$ 41,800	\$ 49,995	\$ 24,000	\$ 14,500	\$ 1,500	\$ (22,500)	-94%
Total Income	\$ 6,385,500	\$ 7,076,543	\$ 6,673,000	\$ 7,528,805	\$ 7,320,745	\$ 647,745	
Expenses Division	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed	Increase (Decrease)	% Change
Water Service	\$ 2,898,935	\$ 3,356,715	\$ 2,958,758	\$ 3,362,807	\$ 3,452,353	\$ 493,595	17%
Sewer Service	1,211,402	1,144,535	1,401,052	1,279,686	1,569,949	168,897	12%
Customer Service	2,275,163	2,266,776	2,313,190	2,313,453	2,298,443	(14,747)	-1%
Total Expenditures	\$ 6,385,500	\$ 6,768,026	\$ 6,673,000	\$ 6,955,945	\$ 7,320,745	\$ 647,745	10%
Surplus (Defecit)	\$ -	\$ 308,517	\$ -	\$ 572,859	\$ -	\$ -	

Financial Highlights

Departmental Changes over 10%

Water Service: Increase primarily due to an estimated rise in costs of repairs and maintenance for pumps, mainlines, and chemicals. Budget also includes \$54,000 of capital outlay requests. Additionally, Bluebonnet is estimating a \$.50 increase per thousand gallons in water purchase costs at some point during FY 2024.

Sewer Service: Increase primarily due to the addition of a Waste Water Maintenance worker that is needed to service life stations.

Rates

- City staff is not recommending an increase in water or sewer rates for FY 24.

Salaries & Benefits

- 5% COLA salary increase & 2-4% merit salary increase
- Increase City's contribution to dependent medical insurance from \$400 to \$500 (last changed in 2019)

Year-end Transfers

Utility Capital Projects: Staff recommends City Council transfer \$550,000 of the estimated year-end surplus to fund a portion of the FY 24 Utility Capital Projects.

Water

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Service/Maintenance	\$ 126,731	\$ 121,285	\$ 134,076	\$ 130,239	\$ 141,589
Office/Clerical	66,607	49,593	18,728	18,897	20,452
Technical	48,702	47,951	53,172	56,348	58,042
Management/Supervision	90,376	89,524	94,774	93,597	98,227
Overtime	10,000	14,574	15,000	20,000	15,000
Insurance	83,441	60,132	73,097	62,639	69,614
FICA/Medicare Tax	5,105	5,073	4,702	4,951	4,963
Retirement	62,488	62,033	57,879	58,891	61,827
Workers Compensation	4,375	3,654	5,631	4,751	6,045
Retention/Incentive Pay	9,631	9,530	8,501	8,402	8,986
	\$ 507,456	\$ 463,350	\$ 465,560	\$ 458,715	\$ 484,745
Supplies & Materials					
Uniform Services	\$ 3,500	\$ 2,720	\$ 3,500	\$ 3,500	\$ 3,500
Immunizations	250	-	250	-	250
Printing	500	-	500	-	500
Office Supplies	300	9	300	100	300
Computer Supplies	1,000	-	1,000	-	1,000
Postage	500	38	500	50	500
Supplies-Moter Vehicles	20,000	30,837	30,000	23,257	30,000
Minor Tools	4,000	3,183	4,000	4,200	4,000
Chemicals	36,000	65,131	36,000	90,000	70,000
Food/Memorials	400	423	400	400	400
	\$ 66,450	\$ 102,340	\$ 76,450	\$ 121,507	\$ 110,450
Repairs & Maintenance					
Motor Vehicles	\$ 7,000	\$ 8,420	\$ 10,000	\$ 12,500	\$ 10,000
Office Equipment	600	-	600	300	600
Heavy Equipment	7,200	12,872	18,500	15,000	18,500
Pumps & Equipment	40,000	49,203	50,000	186,519	155,000
Mainlines	50,000	69,873	55,000	85,000	75,000
Storage Tanks	5,000	-	5,000	3,000	5,000
Meters	20,000	36,060	22,000	30,000	22,000
Fire Hydrants	10,000	4,665	10,000	5,000	10,000
	\$ 139,800	\$ 181,093	\$ 171,100	\$ 337,319	\$ 296,100

Water (continued)

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Other Services & Charges					
Legal Fees	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
Engineering Fees	5,000	-	5,000	-	5,000
Service Charges - GF	100,469	100,469	110,751	110,751	126,582
Schools/Conferences	5,000	5,005	5,000	2,000	5,000
Employment Screening	500	68	500	-	500
Water Purchase Charges	1,500,000	2,009,669	1,600,000	1,600,000	1,760,000
Water System Fee	25,000	15,799	25,000	14,000	25,000
Groundwater System Fee	20,000	17,837	20,000	15,000	20,000
Equipment Rental	3,000	245	3,000	-	3,000
Property/Liability Insurance	46,560	48,826	54,197	54,414	62,576
Communications	5,000	5,689	6,000	5,000	6,000
Newspaper Notices	1,000	-	1,000	-	-
Electric Service	300,000	262,252	300,000	275,000	300,000
Contingency	100,000	-	50,000	306,202	100,000
Subscriptions/Memberships	1,500	1,176	1,500	1,700	1,500
Audit Adjustments	-	74,165	-	-	-
	\$ 2,115,529	\$ 2,541,199	\$ 2,184,448	\$ 2,384,067	\$ 2,417,658
Capital Outlay					
Water Pumps/Wells	\$ -	\$ 5,733	\$ -	\$ -	\$ -
Machinery & Equipment	6,700	-	2,100	2,100	56,100
	\$ 6,700	\$ 5,733	\$ 2,100	\$ 2,100	\$ 56,100
Operating Transfers					
Equipment Replacement	\$ 63,000	\$ 63,000	\$ 59,100	\$ 59,100	\$ 87,300
	\$ 63,000	\$ 63,000	\$ 59,100	\$ 59,100	\$ 87,300
Total Expenditures	\$ 2,898,935	\$ 3,356,715	\$ 2,958,758	\$ 3,362,807	\$ 3,452,353

Sewer

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Service/Maintenance	\$ 75,585	\$ 76,869	\$ 81,856	\$ 83,410	\$ 123,491
Office/Clerical	8,578	8,695	9,364	9,448	10,226
Technical	49,693	50,383	54,272	56,862	58,671
Management/Supervision	62,433	61,128	65,517	65,047	68,888
Overtime	10,000	7,018	10,000	5,000	10,000
Insurance	51,636	56,817	53,752	54,184	72,339
FICA/Medicare Tax	3,061	3,113	3,280	3,189	3,997
Retirement	37,471	38,090	39,779	38,690	49,786
Workers Compensation	2,882	3,838	4,245	3,559	5,373
Retention/Incentive Pay	4,814	4,118	5,169	5,159	4,357
	\$ 306,153	\$ 310,068	\$ 327,234	\$ 324,549	\$ 407,128
Supplies & Materials					
Uniform Services	\$ 2,500	\$ 1,563	\$ 2,500	\$ 2,500	\$ 2,500
Immunizations	50	-	50	-	50
Printing	150	-	150	-	150
Office Supplies	400	-	400	-	400
Computer Supplies	1,000	-	1,000	-	1,000
Supplies-Moter Vehicles	20,000	29,544	30,000	28,459	30,000
Minor Tools	3,000	4,120	3,000	3,500	3,000
Chemicals	37,500	18,698	37,500	1,500	37,500
Food/Memorials	200	423	200	325	200
	\$ 64,800	\$ 54,348	\$ 74,800	\$ 36,284	\$ 74,800
Repairs & Maintenance					
Motor Vehicles	\$ 5,000	\$ 5,310	\$ 5,000	\$ 3,000	\$ 5,000
Heavy Equipment	10,000	36,605	15,000	16,000	15,000
Lift Station	33,000	57,654	43,500	25,000	43,500
Mainlines	40,000	12,119	55,000	20,000	55,000
	\$ 88,000	\$ 111,688	\$ 118,500	\$ 64,000	\$ 118,500
Other Services & Charges					
Legal Fees	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ 2,000
Engineering Fees	5,000	-	5,000	-	5,000
Service Charges - GF	33,493	33,493	36,921	36,921	42,199

Sewer (continued)

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Other Services & Charges (continued)					
Schools/Conferences	3,500	4,320	3,500	2,000	4,000
Employment Screening	120	-	120	100	120
Sewage Treatment Charges	535,940	462,874	645,831	645,831	695,024
Equipment Rental	1,000	228	1,000	-	1,000
Property/Liability Insurance	11,796	10,703	11,746	11,981	13,778
Communications	2,000	1,384	2,000	1,500	2,000
Newspaper Notices	500	-	500	-	500
Electric Service	15,000	14,026	18,000	12,820	15,000
Subscriptions/Memberships	1,000	573	1,000	800	1,000
	\$ 611,349	\$ 527,601	\$ 727,618	\$ 711,953	\$ 781,621
Capital Outlay					
Sewer Lift Stations	\$ -	\$ 12,730	\$ 10,000	\$ -	\$ 10,000
Machinery & Equipment	13,000	-	-	-	27,000
	\$ 13,000	\$ 12,730	\$ 10,000	\$ -	\$ 37,000
Operating Transfers					
Equipment Replacement	\$ 128,100	\$ 128,100	\$ 142,900	\$ 142,900	\$ 150,900
	\$ 128,100	\$ 128,100	\$ 142,900	\$ 142,900	\$ 150,900
Total Expenditures	<u>\$ 1,211,402</u>	<u>\$ 1,144,535</u>	<u>\$ 1,401,052</u>	<u>\$ 1,279,686</u>	<u>\$ 1,569,949</u>

Customer Service

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Salaries & Benefits					
Service/Maintenance	\$ 48,702	\$ 49,362	\$ 53,166	\$ 53,782	\$ 55,838
Office/Clerical	119,708	121,531	127,476	121,942	87,150
Professional	21,024	21,333	22,542	22,777	24,651
Overtime	1,000	236	1,000	1,000	1,000
Insurance	50,274	44,263	52,336	54,899	35,273
FICA/Medicare Tax	2,827	2,949	3,040	3,063	2,505
Retirement	34,603	36,078	36,871	36,082	31,209
Workers Compensation	1,160	1,422	1,533	1,274	1,527
Team Incentives	1,000	900	1,000	1,000	-
Retention/Incentive Pay	4,511	5,050	5,458	5,392	4,142
	\$ 284,809	\$ 283,124	\$ 304,422	\$ 301,211	\$ 243,295
Supplies & Materials					
Uniform Services	\$ 400	\$ 276	\$ 400	\$ 400	\$ 400
Printing	4,000	4,773	5,000	3,000	5,000
Office Supplies	1,000	561	1,000	1,000	5,000
Computer Supplies	1,500	86	1,500	500	1,500
Postage	23,000	18,933	23,000	20,000	20,000
Supplies-Moter Vehicles	4,000	2,329	4,500	2,000	2,500
Minor Tools	1,200	833	1,200	900	1,000
Food/Memorials	300	(7)	300	300	500
	\$ 35,400	\$ 27,784	\$ 36,900	\$ 28,100	\$ 35,900
Repairs & Maintenance					
Motor Vehicles	\$ 2,000	\$ 788	\$ 2,000	\$ 2,000	\$ 2,500
Office Equipment	20,000	8,735	22,000	20,000	22,000
	\$ 22,000	\$ 9,523	\$ 24,000	\$ 22,000	\$ 24,500
Other Services & Charges					
Special Studies	\$ 975	\$ 388	\$ 975	\$ 975	\$ 1,000
Audit Services	8,925	9,168	11,900	11,900	12,210
Schools/Conferences	1,000	3,226	1,500	1,500	2,300
Employment Screening	200	68	200	300	-
Bank Service Charges	75,000	80,167	80,000	90,000	126,000

Customer Service (continued)

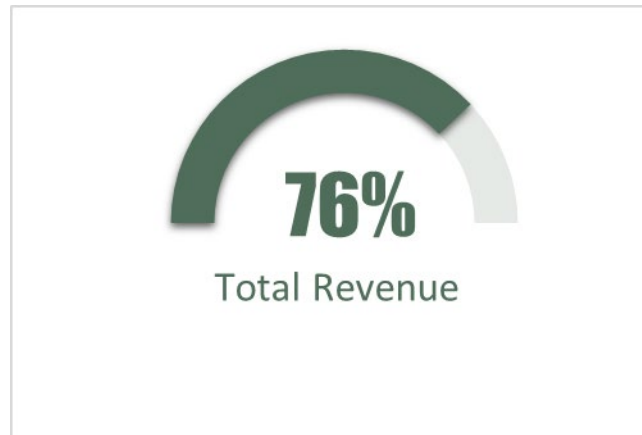
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Other Services & Charges (continued)					
Uncollectible UB	-	4,833	-	-	-
Property/Liability Insurance	2,826	2,419	2,685	2,227	2,561
Newspaper Notices	500	-	500	-	-
Main-Handling	5,000	3,449	5,000	3,431	3,500
Subscriptions/Memberships	300	9,732	1,800	6,500	7,321
Contingency	1,000	501	1,000	3,000	3,000
Audit Adjustments	-	(4,834)	-	-	-
	\$ 95,726	\$ 109,116	\$ 105,560	\$ 119,834	\$ 157,892
Operating Transfers					
Equipment Replacement	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800
Debt Service - Water	116,413	116,413	114,538	114,538	115,320
Debt Service - Sewer	1,716,015	1,716,015	1,722,970	1,722,970	1,716,736
	\$ 1,837,228	\$ 1,837,228	\$ 1,842,308	\$ 1,842,308	\$ 1,836,856
Total Expenditures	\$ 2,275,163	\$ 2,266,776	\$ 2,313,190	\$ 2,313,453	\$ 2,298,443

Sanitation Fund Financial Condition

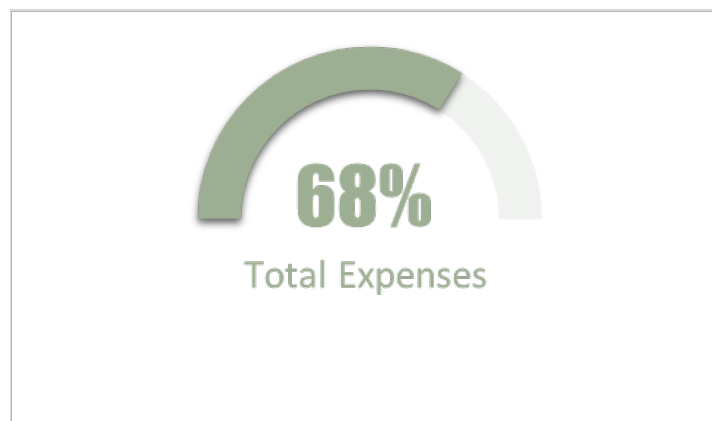
The Sanitation Fund is a proprietary fund that accounts for the trash services that are outsourced to Frontier Waste Solutions. The fund is self-supporting and operates much like a private business.

Budget to Actual FY 2022-2023

Revenues collected as of 6/30/2023: \$1,194,084 of \$1,570,000 budgeted



Expenses as of 6/30/23: \$1,064,931 of \$1,570,000 budgeted



Other Financial Information

Cash and Investments held at 6/30/23: -\$64,385*

Number of Operating Days Available: -15 days*

* Sanitation activity was previously recorded in the general fund, but is now recorded in a separate enterprise fund. At year-end, there will be an adjustment to zero-out this negative balance.

Sanitation Fund

Revenue	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed	Increase (Decrease)	% Change
Beginning Net Position	\$ -	\$ -	\$ -	\$ -	\$ 101,448	\$ 101,448	
Sanitation Services							
Waste Collection Franchise Fee	\$ -	\$ -	\$ -	\$ 51,843	\$ 62,100	\$ 62,100	
Commercial	-	-	920,000	913,566	1,000,000	80,000	9%
Residential	-	-	650,000	634,098	750,000	100,000	15%
Interest Income	-	-	-	-	1,000	1,000	
Total Sanitation Services	\$ -	\$ -	\$ 1,570,000	\$ 1,599,507	\$ 1,813,100	\$ 243,100	15%
Total Income	\$ -	\$ -	\$ 1,570,000	\$ 1,599,507	\$ 1,813,100	\$ 243,100	
Expenses Division	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed	Increase (Decrease)	% Change
Sanitation Service	\$ -	\$ -	\$ 1,570,000	\$ 1,498,060	\$ 1,813,100	\$ 243,100	15%
Total Expenditures	\$ -	\$ -	\$ 1,570,000	\$ 1,498,060	\$ 1,813,100	\$ 243,100	15%
Surplus (Defecit)	\$ -	\$ -	\$ -	\$ 101,448	\$ -		

Financial Highlights

Departmental Changes over 10%

Sanitation Service: Per the contract in place with Frontier, rates increase annually based on a combination of inflation and cost of diesel.

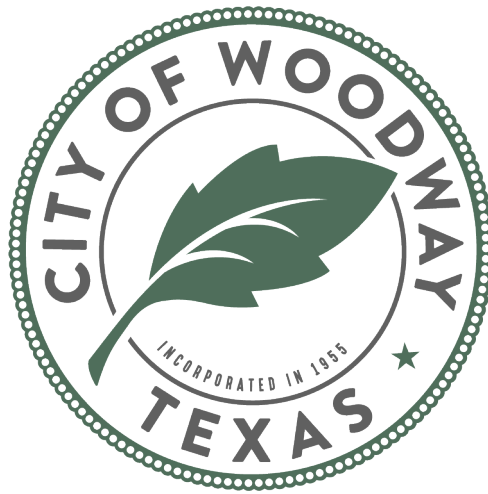
Rates

- City staff is recommending an 8.58% increase in sanitation rates for FY 24. Frontier is increasing the City's cost by 14.78% (8.58% for inflation & 6.2% for cost of diesel) the City is passing on the inflation rate increase to the customer. Please see Master Fee Schedule for rates.

Sanitation

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Other Services & Charges					
Service Charges - GF	\$ -	\$ -	\$ 222,580	\$ 222,580	\$ 254,662
Disposal - Landfill	-	-	240,420	220,384	263,438
Collection - Residential	-	-	660,000	640,934	800,000
Collection - Commercial	-	-	430,000	402,161	480,000
Collection - Hazard Waste	-	-	17,000	12,000	15,000
	\$ -	\$ -	\$ 1,570,000	\$ 1,498,060	\$ 1,813,100
Total Expenditures	\$ -	\$ -	\$ 1,570,000	\$ 1,498,060	\$ 1,813,100

CBA/PAVILION OPERATIONS



CBA/Pavilion Operations

Revenue	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed	Increase (Decrease)	% Change
Beginning Net Position	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Sources of Funding							
Arboretum Rentals	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	
Interest Income		-	-	-	5,000	5,000	
Transfer from Tourism Fund		-	-	-	580,757	580,757	
Total Sources of Funding	\$ -	\$ -	\$ -	\$ -	\$ 885,757	\$ 885,757	
Total Income	\$ -	\$ -	\$ -	\$ -	\$ 885,757	\$ 885,757	
Expenses Division	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed	Increase (Decrease)	% Change
Arboretum Grounds	\$ -	\$ -	\$ -	\$ -	\$ 432,898	\$ 432,898	
Pavilion		-	-	-	\$ 452,859	\$ 452,859	
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 885,757	\$ 885,757	
Surplus (Defecit)	\$ -	\$ -	\$ -	\$ -	\$ -		

Note: As directed by Council and approved by the City's auditors, CBA/Pavilion operations have been removed from the general fund and will be recorded in its own fund beginning 10/1/2023.

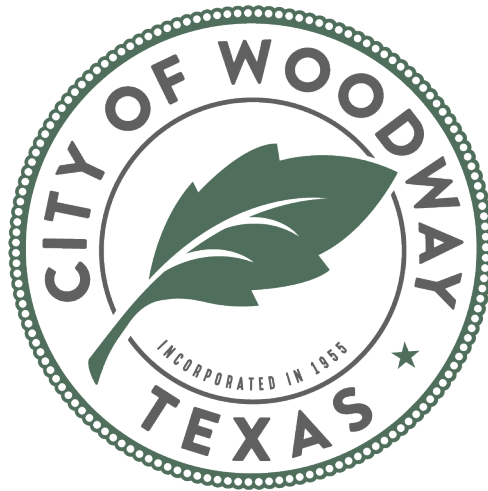
Pavilion

	2021-2022		2021-2022		2022-2023		2022-2023		2023-2024	
	Budget		Activity		Budget		Estimated		Proposed	
Salaries & Benefits										
Office/Clerical	\$	-	\$	-	\$	-	\$	-	\$	123,716
Management/Supervision		-		-		-		-		79,096
Temporary/Seasonal		-		-		-		-		19,078
Overtime		-		-		-		-		1,500
Insurance		-		-		-		-		12,009
FICA/Medicare Tax		-		-		-		-		4,500
Retirement		-		-		-		-		37,872
Workers Compensation		-		-		-		-		3,813
Retention/Incentive Pay		-		-		-		-		3,865
	\$	-	\$	-	\$	-	\$	-	\$	285,449
Supplies & Materials										
Uniform Services	\$	-	\$	-	\$	-	\$	-	\$	500
Office Supplies		-		-		-		-		2,000
Postage		-		-		-		-		75
Supplies-Moter Vehicles		-		-		-		-		-
Janitorial Supplies		-		-		-		-		4,000
Food/Memorials		-		-		-		-		300
	\$	-	\$	-	\$	-	\$	-	\$	6,875
Repairs & Maintenance										
Office Equipment	\$	-	\$	-	\$	-	\$	-	\$	500
Machinery & Equipment		-		-		-		-		-
Buildings & Grounds		-		-		-		-		25,000
	\$	-	\$	-	\$	-	\$	-	\$	25,500
Other Services & Charges										
Contract Labor	\$	-	\$	-	\$	-	\$	-	\$	6,000
Schools/Conferences		-		-		-		-		4,000
Employment Screening		-		-		-		-		250
Bank Service Charges		-		-		-		-		3,500
Property/Liability Insurance		-		-		-		-		16,785
Communications		-		-		-		-		4,000
Advertising/Promotions		-		-		-		-		40,000
Water Service		-		-		-		-		18,000
Gas Service		-		-		-		-		2,500
Electric Service		-		-		-		-		28,000
Subscriptions/Memberships		-		-		-		-		12,000
	\$	-	\$	-	\$	-	\$	-	\$	135,035
Total Expenditures	\$	-	\$	-	\$	-	\$	-	\$	452,859

Arboretum Grounds

	2021-2022		2021-2022		2022-2023		2022-2023		2023-2024	
	Budget		Activity		Budget		Estimated		Proposed	
Salaries & Benefits										
Service/Maintenance	\$	-	\$	-	\$	-	\$	-	\$	117,637
Management/Supervision		-		-		-		-		79,095
Overtime		-		-		-		-		1,500
Insurance		-		-		-		-		46,000
FICA/Medicare Tax		-		-		-		-		2,897
Retirement		-		-		-		-		36,092
Workers Compensation		-		-		-		-		3,597
Retention/Incentive Pay		-		-		-		-		3,080
	\$	-	\$	-	\$	-	\$	-	\$	289,898
Supplies & Materials										
Uniform Services	\$	-	\$	-	\$	-	\$	-	\$	2,500
Office Supplies		-		-		-		-		1,000
Supplies-Moter Vehicles		-		-		-		-		2,000
Janitorial Supplies		-		-		-		-		2,000
	\$	-	\$	-	\$	-	\$	-	\$	7,500
Repairs & Maintenance										
Machinery & Equipment	\$	-	\$	-	\$	-	\$	-	\$	2,000
Buildings & Grounds		-		-		-		-		125,000
	\$	-	\$	-	\$	-	\$	-	\$	127,000
Other Services & Charges										
Schools/Conferences	\$	-	\$	-	\$	-	\$	-	\$	2,000
Employment Screening		-		-		-		-		200
Communications		-		-		-		-		4,000
Subscriptions/Memberships		-		-		-		-		300
	\$	-	\$	-	\$	-	\$	-	\$	6,500
Operating Transfers										
Equipment Replacement	\$	-	\$	-	\$	-	\$	-	\$	2,000
	\$	-	\$	-	\$	-	\$	-	\$	2,000
Total Expenditures	\$	-	\$	-	\$	-	\$	-	\$	432,898

TOURISM FUND

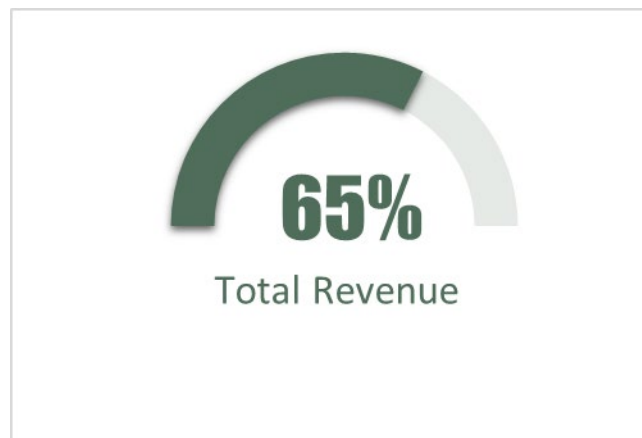


Tourism Fund Financial Condition

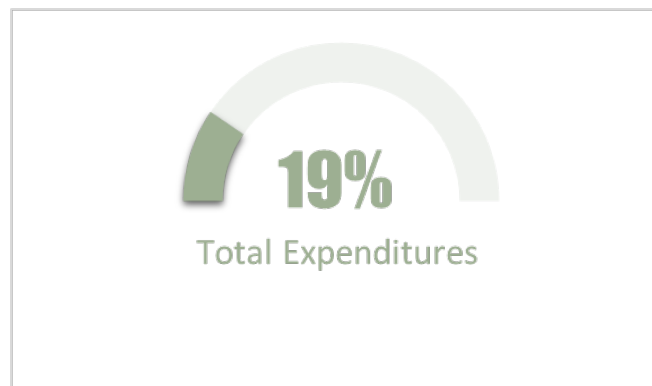
The Tourism Fund is a governmental special revenue fund that accounts for hotel occupancy tax revenue, currently assessed at 7%. All related expenditures are restricted by statute.

Budget to Actual FY 2022-2023

Revenues collected as of 6/30/2023: \$566,580 of \$878,000 budgeted



Expenditures as of 6/30/23: \$123,677 of \$647,870 budgeted



Other Financial Information

Cash and Investments held at 6/30/23: \$502,646

Number of Operating Days Available: 283 days*

*The Tourism Fund's largest expense is the annual transfer to the General Fund to finance Arboretum operations. This year's estimated transfer totals \$415,970. Once the transfer occurs it will significantly decrease the number of operating days available.

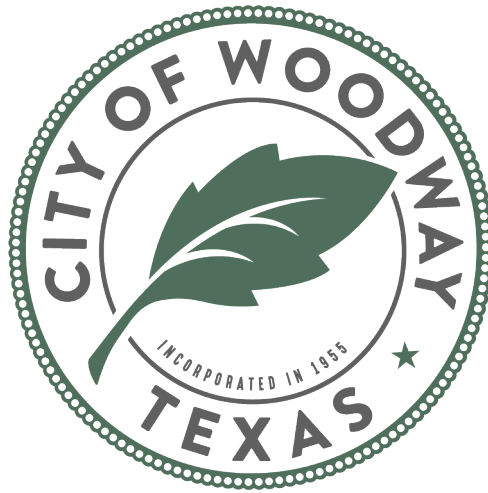
Tourism Fund

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 457,591	\$ 398,302	\$ 171,266	\$ 171,266	\$ 101,753
Revenues					
Hotel Occupancy Tax	\$ 650,000	\$ 867,525	\$ 875,000	\$ 880,000	\$ 900,000
Interest Income	5,000	4,988	3,000	9,000	5,000
Total Revenues	\$ 655,000	\$ 872,513	\$ 878,000	\$ 889,000	\$ 905,000
Total Resources	\$ 1,112,591	\$ 1,270,815	\$ 1,049,266	\$ 1,060,266	\$ 1,006,753
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Category A					
Principal	\$ 90,000	\$ 90,000	\$ 95,000	\$ 95,000	\$ 95,000
Interest	15,200	15,200	11,600	11,600	7,800
Paying Agent Fees	300	-	300	300	300
Special Studies	-	17,000	-	-	25,000
Contract Labor	-	49,000	-	26,000	-
Schools/Conferences	2,000	-	-	-	-
Transfer to General Fund	458,021	467,396	415,970	400,613	-
Transfer to CBA/Pavilion	-	-	-	-	580,757
Transfer to Discover Woodway	-	-	-	70,000	-
Transfer to CBA Construction Fund	-	300,000	-	230,000	-
Category C					
Tourism Advertising/Promotion	92,857	160,953	125,000	125,000	125,000
Total Expenditures	\$ 658,378	\$ 1,099,549	\$ 647,870	\$ 958,513	\$ 833,857
Ending Fund Balance	\$ 454,213	\$ 171,266	\$ 401,396	\$ 101,753	\$ 172,896

SPECIAL REVENUE CERTIFICATES OF OBLIGATION DEBT SERVICE SCHEDULE

DATE	2011 SERIES		FISCAL		
	FISCAL TOTALS		GRAND TOTALS		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2023-2024	95,000	7,800	95,000	7,800	102,800
2024-2025	100,000	4,000	100,000	4,000	104,000
TOTAL	\$195,000	\$11,800	\$195,000	\$11,800	\$206,800

DEBT SERVICE



General Debt Service

	2021-2022	2021-2022	2022-2023	2022-2023	2023-2024
	Budget	Activity	Budget	Estimated	Proposed
Fund Balance	\$ 44,444	\$ 44,444	\$ 46,944	\$ 50,144	\$ 54,669
Revenues					
Property Taxes	\$ 348,592	\$347,206	\$ 345,725	\$ 345,000	\$ 345,725
Delinquent Property Taxes	1,000	143	1,000	500	1,000
Interest & Penalties	700	1,592	1,000	1,000	1,000
Interest Income	1,000	1,119	1,200	4,000	5,000
Total Revenues	\$ 351,292	\$350,059	\$ 348,925	\$ 350,500	\$ 352,725
Total Resources	\$ 395,736	\$394,503	\$ 395,869	\$ 400,644	\$ 407,394
	2021-2022	2021-2022	2022-2023	2022-2023	2023-2024
Expenditures	Budget	Activity	Budget	Estimated	Proposed
Principal	\$ 150,000	\$150,000	\$ 160,000	\$ 160,000	\$ 170,000
Interest	198,592	198,592	185,725	185,725	177,725
Paying Agent Fees	-	250	-	250	250
Total Expenditures	\$ 348,592	\$348,842	\$ 345,725	\$ 345,975	\$ 347,975
Ending Fund Balance	\$ 47,144	\$ 45,661	\$ 50,144	\$ 54,669	\$ 59,419

**GENERAL FUND CERTIFICATES OF OBLIGATION
DEBT SERVICE SCHEDULE**

DATE	2021 SERIES		FISCAL		
	FISCAL TOTALS		GRAND TOTALS		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2023-2024	170,000	177,725	170,000	177,725	347,725
2024-2025	180,000	169,225	180,000	169,225	349,225
2025-2026	185,000	160,225	185,000	160,225	345,225
2026-2027	195,000	150,975	195,000	150,975	345,975
2027-2028	205,000	141,225	205,000	141,225	346,225
2028-2029	215,000	130,975	215,000	130,975	345,975
2029-2030	225,000	120,225	225,000	120,225	345,225
2030-2031	240,000	108,975	240,000	108,975	348,975
2031-2032	250,000	96,975	250,000	96,975	346,975
2032-2033	260,000	89,475	260,000	89,475	349,475
2033-2034	265,000	81,675	265,000	81,675	346,675
2034-2035	270,000	76,375	270,000	76,375	346,375
2035-2036	275,000	70,975	275,000	70,975	345,975
2036-2037	280,000	65,475	280,000	65,475	345,475
2037-2038	285,000	59,875	285,000	59,875	344,875
2038-2039	295,000	54,175	295,000	54,175	349,175
2039-2040	300,000	48,275	300,000	48,275	348,275
2040-2041	305,000	42,275	305,000	42,275	347,275
2041-2042	310,000	36,175	310,000	36,175	346,175
2042-2043	320,000	29,588	320,000	29,588	349,588
2043-2044	325,000	22,388	325,000	22,388	347,388
2044-2045	330,000	15,075	330,000	15,075	345,075
2045-2046	340,000	7,650	340,000	7,650	347,650
TOTAL	\$6,025,000	1,955,976	\$6,025,000	\$1,955,976	\$7,980,976

Utility Debt Service

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 295,935	\$ 295,935	\$ 298,935	\$ 302,935	\$ 317,863
Revenues					
Transfer from Utility Fund	\$ 1,832,428	\$ 1,832,428	\$ 1,837,508	\$ 1,837,508	\$ 1,832,056
Interest Income	3,000	5,638	4,000	15,000	5,000
Total Revenues	\$ 1,835,428	\$ 1,838,066	\$ 1,841,508	\$ 1,852,508	\$ 1,837,056
Total Resources	\$ 2,131,363	\$ 2,134,001	\$ 2,140,443	\$ 2,155,443	\$ 2,154,919
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Principal	\$ 1,095,000	\$ 1,095,000	\$ 1,145,000	\$ 1,145,000	\$ 1,180,000
Interest	735,628	728,809	690,508	690,580	650,056
Paying Agent Fees	1,800	1,700	2,000	2,000	2,000
Total Expenditures	\$ 1,832,428	\$ 1,825,509	\$ 1,837,508	\$ 1,837,580	\$ 1,832,056
Ending Fund Balance	\$ 298,935	\$ 308,492	\$ 302,935	\$ 317,863	\$ 322,863

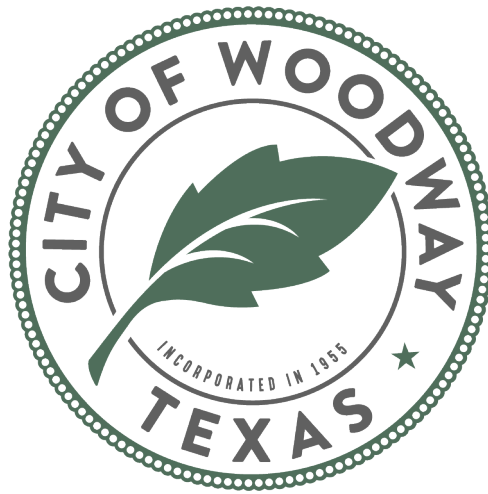
**WATER WORKS & SEWER SYSTEM
DEBT SERVICE SCHEDULE**

DATE	2016 REF SERIES FISCAL TOTALS		2016 SERIES FISCAL TOTALS		2017 SERIES FISCAL TOTALS	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
2023-2024	350,000	28,900	245,000	42,800	290,000	266,462
2024-2025	355,000	21,900	250,000	37,900	300,000	257,763
2025-2026	365,000	14,800	255,000	32,900	310,000	245,762
2026-2027	375,000	7,500	260,000	27,800	320,000	233,363
2027-2028			270,000	22,600	470,000	223,762
2028-2029			270,000	17,200	490,000	209,663
2029-2030			275,000	11,800	505,000	194,962
2030-2031			280,000	6,300	520,000	179,813
2031-2032					400,000	164,212
2032-2033					410,000	152,213
2033-2034					425,000	139,912
2034-2035					435,000	127,163
2035-2036					450,000	114,112
2036-2037					465,000	100,613
2037-2038					475,000	86,662
2038-2039					490,000	71,225
2039-2040					510,000	55,300
2040-2041					525,000	37,450
2041-2042					545,000	19,075
2042-2043						
2043-2044						
2044-2045						
2045-2046						
TOTAL	\$1,445,000	\$73,100	\$2,105,000	\$199,300	\$8,335,000	\$2,879,487

**WATER WORKS & SEWER SYSTEM
DEBT SERVICE SCHEDULE (continued)**

2021 SERIES FISCAL TOTALS		FISCAL GRAND TOTALS		
PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
295,000	311,894	1,180,000	650,056	1,830,056
310,000	297,144	1,215,000	614,707	1,829,707
325,000	281,644	1,255,000	575,106	1,830,106
345,000	265,394	1,300,000	534,057	1,834,057
360,000	248,144	1,100,000	494,506	1,594,506
380,000	230,144	1,140,000	457,007	1,597,007
400,000	211,144	1,180,000	417,906	1,597,906
420,000	191,144	1,220,000	377,257	1,597,257
440,000	170,144	840,000	334,356	1,174,356
450,000	156,944	860,000	309,157	1,169,157
465,000	143,444	890,000	283,356	1,173,356
475,000	134,144	910,000	261,307	1,171,307
485,000	124,644	935,000	238,756	1,173,756
495,000	114,944	960,000	215,557	1,175,557
505,000	105,044	980,000	191,706	1,171,706
515,000	94,944	1,005,000	166,169	1,171,169
525,000	84,644	1,035,000	139,944	1,174,944
535,000	74,144	1,060,000	111,594	1,171,594
545,000	63,444	1,090,000	82,519	1,172,519
555,000	51,863	555,000	51,863	606,863
570,000	39,375	570,000	39,375	609,375
585,000	26,550	585,000	26,550	611,550
595,000	13,388	595,000	13,388	608,388
\$10,575,000	\$3,434,312	\$22,460,000	\$6,586,199	\$29,046,199

OTHER FUNDS



Combined Other Funds Summary

Fund #	Fund Name	Type	2022-2023 Fund Balance	2023-2024 Revenues	2023-2024 Expenditures	2023-2024 Fund Balance
101	General Emergency Reserve Fund	Designated	\$ 250,000	\$ -	\$ -	\$ 250,000
103	General Equipment Replacement Fund	Designated	1,004,845	510,200	271,550	1,243,495
203	Unclaimed Money Fund	Restricted	1,404	-	-	1,404
208	Discover Woodway Fund	Restricted	88,783	15,000	70,000	33,783
210	Drug Seizure/Forfeiture Fund	Restricted	8,738	200	-	8,938
211	Law Enforcement Officer Continuing Ed	Restricted	151	2,415	2,400	166
212	MC Building Security Fund	Restricted	73,940	7,000	25,000	55,940
213	MC Technology Fund	Restricted	12,564	4,400	5,000	11,964
214	MC Child Safety Fund	Restricted	118,695	15,000	5,000	128,695
215	Asset Forfeiture Fund	Restricted	38,408	2,000	25,000	15,408
216	MC Local Truancy Prevention & Diversion	Restricted	18,111	12,500	-	30,611
217	MC Jury Fund	Restricted	356	110	-	466
300	Park Projects Fund	Capital	5,874	335,000	335,000	5,874
301	Park Dedication Fund	Capital	13,225	500	-	13,725
302	General Projects Fund	Capital	5,254,416	165,000	3,755,000	1,664,416
306	Future Capital Street Improvement	Capital	2,313,880	833,459	-	3,147,339
308	Arboretum Construction Fund	Capital	442,241	10,000	430,000	22,241
309	Development Fund	Capital	138,868	3,500	-	142,368
310	Family Center Construction Fund	Capital	2,735,770	50,000	2,131,045	654,725
311	Long-Term Capital Projects Fund	Capital	1,680,303	332,986	500,000	1,513,289
502	Utility Emergency Reserve Fund	Designated	250,000	-	-	250,000
503	Utility Equipment Replacement Fund	Designated	336,390	253,300	133,000	456,690
504	Utility Projects Fund	Capital	1,199,327	2,060,000	3,259,160	167
507	Utility Impact Improvements	Restricted	37,806	-	-	37,806
515	2021 Utility Improvement Fund	Capital	7,546,772	250,000	7,222,441	574,331

General Emergency Reserve Fund
-101-

The General Emergency Reserve Fund is maintained at all times with a Fund Balance of \$250,000 to be used only in an emergency situation designated by City Council. Prior to FY 2019, the balance was \$150,000.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 250,000	\$ 25,000	\$ 250,000	\$ 250,000	\$ 250,000
Revenues					
Transfers from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Total Resources	\$ 250,000	\$ 25,000	\$ 250,000	\$ 250,000	\$ 250,000
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Transfers to General Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 250,000	\$ 25,000	\$ 250,000	\$ 250,000	\$ 250,000

General Equipment Replacement Fund

-103-

The equipment replacement fund is used to purchase capital items which are replaced on a routine basis. The fund is reimbursed by the appropriate operating fund in annual repayments over the life of the item.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 396,611	\$ 898,339	\$ 1,167,790	\$ 1,167,790	\$ 1,004,845
Revenues					
Transfers from General Fund	\$ 457,300	\$ 457,300	\$ 395,100	\$ 395,100	\$ 465,200
Interest Income	2,500	7,000	10,000	25,095	45,000
Proceeds from Sale of Fixed Assets	-	21,035	-	68,288	-
Donations/Sponsorships	-	5,591	-	-	-
	\$ 459,800	\$ 490,926	\$ 405,100	\$ 488,483	\$ 510,200
Total Resources	\$ 856,411	\$ 1,389,265	\$ 1,572,890	\$ 1,656,273	\$ 1,515,045
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Public Safety Capital					
Jaws of Life Set for Fire Truck	\$ 34,424	\$ 34,424	\$ -	\$ -	\$ -
Self-Contained Breathing Apparatus	-	-	140,000	140,010	-
Patrol & Administrative Vehicles	227,600	62,133	409,800	491,197	271,550
Bearcat Tactical Armored Vehicle	170,000	-	170,000	-	-
Streets Capital					
Utility Trailer	-	-	3,000	-	-
Bobcat Skid Steer & Attachments	50,000	39,234	-	-	-
Asphalt Roller	50,000	36,450	8,000	-	-
Asphalt Roller Trailer	-	-	-	8,626	-
Parks Capital					
Riding Mower	10,000	10,000	12,000	11,595	-
Bobcat Skid Steer & Attachments	50,000	39,234	-	-	-
Total Expenditures	\$ 592,024	\$ 221,475	\$ 742,800	\$ 651,429	\$ 271,550
Ending Fund Balance	\$ 264,387	\$ 1,167,790	\$ 830,090	\$ 1,004,845	\$ 1,243,495

Unclaimed Money Fund -203-

The Unclaimed Money Fund accounts for all unclaimed funds (such as utility account credit balances) as mandated by Chapter 76 of the Texas Property Code.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 171	\$ 171	\$ 171	\$ 171	\$ 1,404
Revenues					
Unclaimed Property	\$ -	\$ -	\$ -	\$ 1,233	\$ -
	\$ -	\$ -	\$ -	\$ 1,233	\$ -
Total Resources	\$ 171	\$ 171	\$ 171	\$ 1,404	\$ 1,404
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Newspaper Notices	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 171	\$ 171	\$ 171	\$ 1,404	\$ 1,404

Discover Woodway Fund

-208-

The Discover Woodway Fund (formerly Arboretum Programs Fund) accounts for program expenditures at Carleen Bright Arboretum. Expenditures are mainly from donations and event revenues.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 46,532	\$ 46,532	\$ 44,783	\$ 44,783	\$ 88,783
Revenues					
Discover Woodway	\$ 14,500	\$ 40,806	\$ 15,500	\$ 14,000	\$ 15,000
Transfers from Tourism Fund	-	-	-	70,000	-
	\$ 14,500	\$ 40,806	\$ 15,500	\$ 84,000	\$ 15,000
Total Resources	\$ 61,032	\$ 87,338	\$ 60,283	\$ 128,783	\$ 103,783
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Discover Woodway Events	\$ 10,000	\$ 42,555	\$ 15,000	\$ 40,000	\$ 70,000
Total Expenditures	\$ 10,000	\$ 42,555	\$ 15,000	\$ 40,000	\$ 70,000
Ending Fund Balance	\$ 51,032	\$ 44,783	\$ 45,283	\$ 88,783	\$ 33,783

Drug Seizure/Forfeiture Fund
-210-

The Drug/Seizure Forfeiture Fund tracks all funds seized by the Public Safety department in conjunction with drug activity. Use of forfeited funds is restricted to expenditures related to drug prevention.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 2,889	\$ 2,889	\$ 6,293	\$ 6,293	\$ 8,738
Revenues					
Interest Income	\$ 50	\$ 40	\$ 100	\$ 185	\$ 200
Drug Forfeitures	-	-	-	2,260	-
	<u>\$ 50</u>	<u>\$ 40</u>	<u>\$ 100</u>	<u>\$ 2,445</u>	<u>\$ 200</u>
Total Resources	<u><u>\$ 2,939</u></u>	<u><u>\$ 2,929</u></u>	<u><u>\$ 6,393</u></u>	<u><u>\$ 8,738</u></u>	<u><u>\$ 8,938</u></u>
Expenditures	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Machinery & Equipment	\$ -	\$ 398	\$ -	\$ -	\$ -
Total Expenditures	<u>\$ -</u>	<u>\$ 398</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Ending Fund Balance	<u><u>\$ 2,939</u></u>	<u><u>\$ 2,531</u></u>	<u><u>\$ 6,393</u></u>	<u><u>\$ 8,738</u></u>	<u><u>\$ 8,938</u></u>

Law Enforcement Officer Continuing Education Fund
-211-

The Law Enforcement Officer Continuing Education Fund is a restricted fund by the State of Texas for the continued education of public safety personnel. Funding is provided directly from the state as collected with fines.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 118	\$ 118	\$ 158	\$ 158	\$ 151
Revenues					
Law Enforcement Officer Continuing Ed	\$ 2,800	\$ 40	\$ 2,400	\$ 2,377	\$ 2,400
Interest Income	10	-	25	15	15
	\$ 2,810	\$ 40	\$ 2,425	\$ 2,392	\$ 2,415
Total Resources	\$ 2,928	\$ 158	\$ 2,583	\$ 2,551	\$ 2,566
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Schools/Conference	\$ 2,800	\$ -	\$ 2,400	\$ 2,400	\$ 2,400
Total Expenditures	\$ 2,800	\$ -	\$ 2,400	\$ 2,400	\$ 2,400
Ending Fund Balance	\$ 128	\$ 158	\$ 183	\$ 151	\$ 166

Municipal Court Building Security Fund

-212-

The Municipal Court Building Security Fund is a restricted fund for the purpose of improving security in Municipal Court buildings. Funds are provided through a special assessment with fines for violations.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 81,105	\$ 81,105	\$ 87,158	\$ 87,158	\$ 73,940
Revenues					
Municipal Court Building Security	\$ 4,500	\$ 5,428	\$ 5,000	\$ 5,000	\$ 5,000
Interest Income	250	625	1,000	2,000	2,000
	\$ 4,750	\$ 6,053	\$ 6,000	\$ 7,000	\$ 7,000
Total Resources	\$ 85,855	\$ 87,158	\$ 93,158	\$ 94,158	\$ 80,940
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Buildings & Improvements	\$ -	\$ -	\$ -	\$ 20,218	\$ 25,000
Total Expenditures	\$ -	\$ -	\$ -	\$ 20,218	\$ 25,000
Ending Fund Balance	\$ 85,855	\$ 87,158	\$ 93,158	\$ 73,940	\$ 55,940

Municipal Court Technology Fund

-213-

The Municipal Court Technology Fund is a restricted fund for the purpose of improving municipal court systems via technology. Funds are provided through a special assessment with fines for violations.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 13,702	\$ 13,702	\$ 10,069	\$ 10,069	\$ 12,564
Revenues					
Municipal Court Technology Fee	\$ 4,000	\$ 4,592	\$ 4,000	\$ 4,000	\$ 4,000
Interest Income	25	72	100	300	400
	\$ 4,025	\$ 4,664	\$ 4,100	\$ 4,300	\$ 4,400
Total Resources	\$ 17,727	\$ 18,366	\$ 14,169	\$ 14,369	\$ 16,964
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Machinery & Equipment	\$ -	\$ 8,297	\$ -	\$ 1,805	\$ 5,000
Total Expenditures	\$ -	\$ 8,297	\$ -	\$ 1,805	\$ 5,000
Ending Fund Balance	\$ 17,727	\$ 10,069	\$ 14,169	\$ 12,564	\$ 11,964

Municipal Court Child Safety Fund

-214-

The Municipal Court Child Safety Fund is a restricted fund for the purpose of enhancing child safety, health, or nutrition. The fund is also used for child abuse prevention and intervention and drug and alcohol abuse prevention. Funds are provided from court fees assessed for the offense of passing a school bus loading or unloading.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 95,257	\$ 95,257	\$ 107,715	\$ 107,715	\$ 118,695
Revenues					
Child Safety Fund	\$ 12,000	\$ 12,083	\$ 12,000	\$ 12,000	\$ 12,000
Interest Income	250	775	1,000	3,000	3,000
	\$ 12,250	\$ 12,858	\$ 13,000	\$ 15,000	\$ 15,000
Total Resources	\$ 107,507	\$ 108,115	\$ 120,715	\$ 122,715	\$ 133,695
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Community Programs	\$ -	\$ 400	\$ -	\$ 4,020	\$ 5,000
Total Expenditures	\$ -	\$ 400	\$ -	\$ 4,020	\$ 5,000
Ending Fund Balance	\$ 107,507	\$ 107,715	\$ 120,715	\$ 118,695	\$ 128,695

Asset Forfeiture

-215-

The Asset Forfeiture Fund was set up in FY 2006 to track all funds received from the sale of seized assets. Use of forfeited funds is restricted to expenditures related to Public Safety.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 14,410	\$ 14,410	\$ 51,608	\$ 51,608	\$ 38,408
Revenues					
Interest Income	\$ 50	\$ 975	\$ 1,000	\$ 1,500	\$ 2,000
Asset Forfeitures	-	193,585	-	20,300	-
	\$ 50	\$ 194,560	\$ 1,000	\$ 21,800	\$ 2,000
Total Resources	\$ 14,460	\$ 208,970	\$ 52,608	\$ 73,408	\$ 40,408
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Machinery & Equipment	\$ -	\$ 157,362	\$ -	\$ 35,000	\$ 25,000
Total Expenditures	\$ -	\$ 157,362	\$ -	\$ 35,000	\$ 25,000
Ending Fund Balance	\$ 14,460	\$ 51,608	\$ 52,608	\$ 38,408	\$ 15,408

Municipal Court Local Truancy Prevention & Diversion Fund -216-

The Municipal Court Local Truancy Prevention & Diversion Fund is a restricted fund for the purpose of financing the salary, benefits, training, travel expenses, office supplies, and other necessary expenses related to the position of juvenile case manager. Funds are provided through a special assessment with fines for violations.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 7,171	\$ 7,171	\$ 12,711	\$ 12,711	\$ 18,111
Revenues					
Local Truancy					
Prevention & Diversion	\$ 4,000	\$ 5,170	\$ 4,500	\$ 5,000	\$ 12,000
Interest Income	10	370	100	400	500
	\$ 4,010	\$ 5,540	\$ 4,600	\$ 5,400	\$ 12,500
Total Resources	\$ 11,181	\$ 12,711	\$ 17,311	\$ 18,111	\$ 30,611
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Schools/Conferences	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 11,181	\$ 12,711	\$ 17,311	\$ 18,111	\$ 30,611

Municipal Court Local Municipality Jury Fund

-217-

The Municipal Court Local Municipal Jury Fund is a restricted fund for the purpose of funding juror reimbursements and otherwise finance jury services. Funds are provided through a special assessment with fines for violations.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 143	\$ 143	\$ 248	\$ 248	\$ 356
Revenues					
Local Municipal Jury Fee	\$ 75	\$ 103	\$ 100	\$ 100	\$ 100
Interest Income	-	2	5	8	10
	\$ 75	\$ 105	\$ 105	\$ 108	\$ 110
Total Resources	\$ 218	\$ 248	\$ 353	\$ 356	\$ 466
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Jury Service	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 218	\$ 248	\$ 353	\$ 356	\$ 466

Park Projects Fund
-300-

The Park Projects Fund is used for projects associated with the City's park lands as considered by the Parks Board. Projects are funded by internal transfers from the General Fund.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 42,697	\$ 42,697	\$ 33,069	\$ 33,069	\$ 5,874
Revenues					
Transfers from General Fund	\$ -	\$ -	\$ -	\$ -	\$ 330,000
Interest Income	200	200	250	400	5,000
Park Memberships	350	360	360	405	-
	\$ 550	\$ 560	\$ 610	\$ 805	\$ 335,000
Total Resources	\$ 43,247	\$ 43,257	\$ 33,679	\$ 33,874	\$ 340,874
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Whitehall Park Improvements	\$ -	\$ 10,188	\$ 37,000	\$ 28,000	\$ 160,000
Woodway Park Road Maintenance		-	-	-	175,000
Total Expenditures	\$ -	\$ 10,188	\$ 37,000	\$ 28,000	\$ 335,000
Ending Fund Balance	\$ 43,247	\$ 33,069	\$ (3,321)	\$ 5,874	\$ 5,874

Park Dedication Fund
-301-

The Park Dedication Fund was established to account for funds received from Developers for the purpose of making park improvements in new development areas.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 12,742	\$ 12,742	\$ 12,835	\$ 12,835	\$ 13,225
Revenues					
Transfers from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	50	93	100	390	500
Park Fund Dedications	-	-	-	-	-
	\$ 50	\$ 93	\$ 100	\$ 390	\$ 500
Total Resources	\$ 12,792	\$ 12,835	\$ 12,935	\$ 13,225	\$ 13,725
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 12,792	\$ 12,835	\$ 12,935	\$ 13,225	\$ 13,725

General Projects Fund -302-

The General Projects Fund provides funding for non-routine general City projects. These projects are typically significant in cost. The projects are funded through year-end excess transfers from the General Fund.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 5,331,229	\$ 5,331,229	\$ 5,783,812	\$ 5,783,812	\$ 5,254,416
Revenues					
Transfers from General Fund	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -
Interest Income	15,000	35,500	75,000	150,000	165,000
Misc Income	-	-	-	-	-
	\$ 15,000	\$ 1,335,500	\$ 75,000	\$ 150,000	\$ 165,000
Total Resources	\$ 5,346,229	\$ 6,666,729	\$ 5,858,812	\$ 5,933,812	\$ 5,419,416
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Streets Projects					
Slurry Seal Programs	\$ 300,000	\$ 276,326	\$ 300,000	\$ 300,000	\$ 400,000
Bryce Drive Drainage Improvements	-	60,234	-	-	-
Bush Drive Project	-	389,494	-	-	-
Cross Walk	-	3,881	-	-	-
Riverview Drive Drainage	-	61,131	-	-	-
Other Improvements	-	19,277	-	-	-
Ritchie Road Improvements	-	-	500,000	-	750,000
West Fairway Bike Lane	-	-	-	-	30,000
Estates Shared Pathway	-	-	-	-	25,000
Estates Restriping/Pedestrian Path	-	-	-	-	300,000
Brookwood Drive Drainage	-	-	-	-	100,000
General Projects	-	-	-	-	-
Comprehensive Master Plan	-	-	-	171,750	150,000
Parks Projects					
Whitehall/Lakeside Playground Equipment	-	33,386	-	207,646	-
Public Buildings Projects					
Emergency Warning Siren	-	28,438	-	-	-
Public Safety Bldg Floor Replacement	30,000	29,895	-	-	-
Winter Storm Recovery	-	(41,644)	-	-	-
Carport/Storage Building	19,250	22,500	-	-	-
Transfer to Utility Capital Projects	-	-	-	-	2,000,000
Total Expenditures	\$ 349,250	\$ 882,917	\$ 800,000	\$ 679,396	\$ 3,755,000
Ending Fund Balance	\$ 4,996,979	\$ 5,783,812	\$ 5,058,812	\$ 5,254,416	\$ 1,664,416

Future Capital Street Improvement Fund

-306-

The Future Capital Street Improvements Fund was established in FY 2002 to account for the proceeds of an incremental property tax increase. These proceeds shall only be used for future capital street improvements in order to offset debt issues and payment of such debt requirements. FY 2002 includes a 0.0183 rate increase. FY 2003 includes a 0.0117 rate increase, for a total FY 2003 rate of .0300. FY 2004 includes a 0.0150 rate increase, for a total FY 2004 rate of .0450. This rate will remain the same for future years.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 1,457,548	\$ 1,457,548	\$ 1,534,797	\$ 1,534,797	\$ 2,313,880
Revenues					
Property Taxes	\$ 637,088	\$ 634,618	\$ 719,568	\$ 715,000	\$ 827,959
Delinquent Property Taxes	2,500	2,169	2,500	500	2,500
Interest & Penalties	3,000	3,044	3,000	3,500	3,000
Interest Income	10,000	11,229	20,000	60,083	
	<u>\$ 652,588</u>	<u>\$ 651,060</u>	<u>\$ 745,068</u>	<u>\$ 779,083</u>	<u>\$ 833,459</u>
Total Resources	<u>\$ 2,110,136</u>	<u>\$ 2,108,608</u>	<u>\$ 2,279,865</u>	<u>\$ 2,313,880</u>	<u>\$ 3,147,339</u>
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Streets Projects					
Future Capital Projects	\$ -	\$ 573,811	\$ -	\$ -	\$ -
Total Expenditures	<u>\$ -</u>	<u>\$ 573,811</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Ending Fund Balance	<u>\$ 2,110,136</u>	<u>\$ 1,534,797</u>	<u>\$ 2,279,865</u>	<u>\$ 2,313,880</u>	<u>\$ 3,147,339</u>

Carleen Bright Arboretum Construction Fund
-308-

The Arboretum Construction Fund accounts for major capital/construction expenditures at the Carleen Bright Arboretum. Expenditures are funded from bond proceeds and internal transfers.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 396,611	\$ 281,879	\$ 683,941	\$ 683,941	\$ 442,241
Revenues					
Transfers from General Fund	\$ -	\$ 100,000	\$ -	\$ 200,000	\$ -
Transfers from Tourism Fund	-	449,061	-	230,000	-
Interest Income	500	3,053	2,500	8,300	10,000
Land Proceeds	-	331,905	-	-	-
	\$ 500	\$ 884,019	\$ 2,500	\$ 438,300	\$ 10,000
Total Resources	\$ 397,111	\$ 1,165,898	\$ 686,441	\$ 1,122,241	\$ 452,241
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Arboretum Land	\$ -	\$ 27,145	\$ -	\$ -	\$ -
Arboretum Improvements	380,000	454,812	-	680,000	430,000
Total Expenditures	\$ 380,000	\$ 481,957	\$ -	\$ 680,000	\$ 430,000
Ending Fund Balance	\$ 17,111	\$ 683,941	\$ 686,441	\$ 442,241	\$ 22,241

Development Fund

-309-

The Development Fund was created in FY 2001 to provide funds for both the Community Development Board and the Economic Development Board. Funds are provided as internal general and utility fund transfers.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 134,368	\$ 134,868	\$ 135,368	\$ 135,368	\$ 138,868
Revenues					
Interest Income	\$ 500	\$ 500	\$ 1,000	\$ 3,500	\$ 3,500
Transfers from General Fund	-	-	-	-	-
Transfers from Utility Fund	-	-	-	-	-
Transfers from Utility Projects Fund	-	-	-	-	-
	<u>\$ 500</u>	<u>\$ 500</u>	<u>\$ 1,000</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>
Total Resources	<u>\$ 134,868</u>	<u>\$ 135,368</u>	<u>\$ 136,368</u>	<u>\$ 138,868</u>	<u>\$ 142,368</u>
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Community Development Initiative	\$ -	\$ -	\$ -	\$ -	\$ -
Economic Development Initiative	-	-	-	-	-
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Ending Fund Balance	<u>\$ 134,868</u>	<u>\$ 135,368</u>	<u>\$ 136,368</u>	<u>\$ 138,868</u>	<u>\$ 142,368</u>

Family Center Construction Fund

-310-

The Family Center Construction Fund accounts for major capital/construction expenditures at the Woodway Family Center. Expenditures are funded from bond proceeds, donations, and internal transfers.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 7,514,373	\$ 7,514,373	\$ 7,068,769	\$ 7,068,770	\$ 2,735,770
Revenues					
Transfers from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sponsorship/Donation	3,500	250	3,500	-	-
Interest Income	10,000	48,102	50,000	237,000	50,000
	\$ 13,500	\$ 48,352	\$ 53,500	\$ 237,000	\$ 50,000
Total Resources	\$ 7,527,873	\$ 7,562,725	\$ 7,122,269	\$ 7,305,770	\$ 2,785,770
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
2021 WFC Improvements	\$ 6,750,000	\$ 493,955	\$ -	\$ 4,500,000	\$ 1,756,045
Old WFC Improvements	-	-	-	20,000	325,000
Arbitrage Expense	-	-	-	50,000	50,000
Total Expenditures	\$ 6,750,000	\$ 493,955	\$ -	\$ 4,570,000	\$ 2,131,045
Ending Fund Balance	\$ 777,873	\$ 7,068,769	\$ 7,122,269	\$ 2,735,770	\$ 654,725

Long-Term Capital Projects Fund

-311-

The Long-Term Capital Projects Fund was established in FY 2015 to account for the proceeds of a property tax increase. These proceeds shall only be used for long-term capital projects in order to offset debt issues and payment of such debt requirements. FY 2015 includes a 0.013 tax rate and FY 2016 includes an additional 0.002, for a total of 0.015.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 1,168,130	\$ 1,168,130	\$ 1,391,357	\$ 1,391,357	\$ 1,680,303
Revenues					
Property Taxes	\$ 212,363	\$ 211,539	\$ 239,856	\$ 240,000	\$ 275,986
Delinquent Property Taxes	1,000	723	1,000	105	1,000
Interest & Penalties	1,000	1,015	1,000	1,300	1,000
Interest Income	4,000	9,950	15,000	47,541	55,000
	\$ 218,363	\$ 223,227	\$ 256,856	\$ 288,946	\$ 332,986
Total Resources	\$ 1,386,493	\$ 1,391,357	\$ 1,648,213	\$ 1,680,303	\$ 2,013,289
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Long-Term Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Ending Fund Balance	\$ 1,386,493	\$ 1,391,357	\$ 1,648,213	\$ 1,680,303	\$ 1,513,289

Utility Emergency Reserve Fund

-502-

The Utility Emergency Reserve Fund is maintained at all times with a Fund Balance of \$250,000 to be used only in an emergency situation designated by City Council.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 250,000	\$ 25,000	\$ 250,000	\$ 250,000	\$ 250,000
Revenues					
Transfers from Utility Fund	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
Total Resources	<u>\$ 250,000</u>	<u>\$ 25,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Transfers to Utility Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	<u>\$ 250,000</u>	<u>\$ 25,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>

Utility Equipment Replacement Fund -503-

The equipment replacement fund is used to purchase capital items which are replaced on a routine basis. The fund is reimbursed by the appropriate operating fund in annual repayments over the life of the item.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 359,419	\$ 359,419	\$ 229,040	\$ 229,040	\$ 336,390
Revenues					
Transfers from Utility Fund	\$ 195,900	\$ 195,900	\$ 206,800	\$ 206,800	\$ 243,300
Interest Income	1,000	2,455	5,000	8,500	10,000
Proceeds from Sale of Fixed Assets	-	18,339	-	22,510	-
	\$ 196,900	\$ 216,693	\$ 211,800	\$ 237,810	\$ 253,300
Total Resources	\$ 556,319	\$ 576,112	\$ 440,840	\$ 466,850	\$ 589,690
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Water Services					
Pull Behind Air Compressor	\$ -	\$ -	\$ 40,000	\$ 32,254	\$ -
Pickup Trucks	90,000	-	90,000	18,206	120,000
Utility Trailer	-	-	-	-	13,000
Sewer Services					
Hydraulic Pump For Vacuum Truck	28,000	27,775	-	-	-
Summit Lift Station	-	7,065	-	-	-
Stationary Lift Station Generator	-	50,148	-	-	-
Sewer Camera Upgrade	-	-	80,000	80,000	-
Dump Truck	110,000	115,000	-	-	-
Sewer Jetter Truck	150,000	147,084	-	-	-
Total Expenditures	\$ 378,000	\$ 347,072	\$ 210,000	\$ 130,460	\$ 133,000
Ending Fund Balance	\$ 178,319	\$ 229,040	\$ 230,840	\$ 336,390	\$ 456,690

Utility Projects Fund -504-

The Utility Projects Fund provides funding for non-routine utility projects. These projects are typically significant in cost. The projects are funded through year-end excess transfers from the Utility Fund.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 96,484	\$ 96,484	\$ (44,310)	\$ (44,310)	\$ 1,199,327
Revenues					
Transfers from General Fund	\$ -	\$ -	\$ -	\$ 850,000	\$ -
Transfers from Utility Fund	-	300,000	-	550,000	-
Transfers from General Capital Projects	-	-	-	-	2,000,000
Interest Income	-	8,065	10,000	65,000	60,000
Misc Income	-	15,400	-	-	-
	\$ -	\$ 323,465	\$ 10,000	\$ 1,465,000	\$ 2,060,000
Total Resources	\$ 96,484	\$ 419,949	\$ (34,310)	\$ 1,420,690	\$ 3,259,327

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Water Services					
Miscellaneous Pump/Well Repair	\$ 150,000	\$ 85,415	\$ 150,000	\$ 5,000	\$ 150,000
Santa Fe Well Pump House	500,000	-	-	-	-
Acorn Well Pump House	-	37,948	-	10,000	-
Hwy 84 Well Pump House	-	271,504	-	5,220	-
Pumps For Water Distribution System	162,000	-	-	-	-
Tater Hill Well Equipment Shed	-	-	90,000	79,740	-
Bosque Pump Station Hydro Tank	-	-	400,000	-	-
Bosque Storage Tank Repairs	192,000	-	192,000	-	192,000
Replace 2" Water Line With 6" Water Line	200,000	-	400,000	34,013	400,000
Replace 6" Water Line With 12" Water Line	-	-	2,001,550	87,390	1,914,160
84 Storage Tank	-	-	-	-	440,000
Tank Cleaning	-	-	-	-	83,000
84 Well Booster Pump	-	-	-	-	80,000
Sewer Services	-	-	-	-	-
Summit Ridge Force Main Extension	-	69,392	-	-	-
Total Expenditures	\$ 1,204,000	\$ 464,259	\$ 3,233,550	\$ 221,363	\$ 3,259,160
Ending Fund Balance	\$ (1,107,516)	\$ (44,310)	\$ (3,267,860)	\$ 1,199,327	\$ 167

Utility Impact Fees -507-

The Utility Impact Improvement Fund was created to account for developers impact fees and utility expenditures related to future development.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 37,806	\$ 37,806	\$ 37,806	\$ 37,806	\$ 37,806
Revenues					
Impact Fees - Water	\$ -	\$ -	\$ -	\$ -	\$ -
Impact Fees - Wastewater	-	-	-	-	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Resources	<u><u>\$ 37,806</u></u>	<u><u>\$ 37,806</u></u>	<u><u>\$ 37,806</u></u>	<u><u>\$ 37,806</u></u>	<u><u>\$ 37,806</u></u>
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
Water	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater	-	-	-	-	-
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Ending Fund Balance	<u><u>\$ 37,806</u></u>	<u><u>\$ 37,806</u></u>	<u><u>\$ 37,806</u></u>	<u><u>\$ 37,806</u></u>	<u><u>\$ 37,806</u></u>

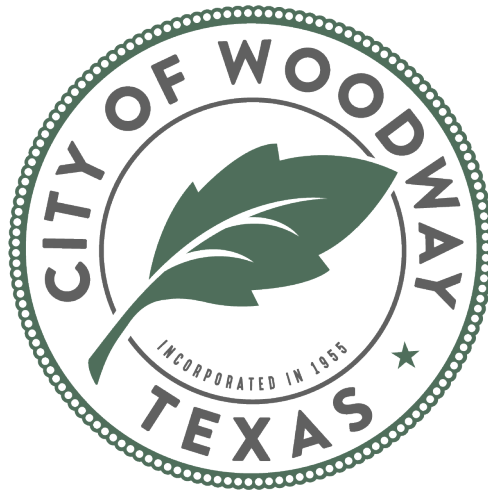
2021 Utility Improvement Fund

-515-

The 2021 Utility Improvements Fund was created to account for the proceeds and expenditures of Certificates of Obligation issued in FY 2021. The proceeds are earmarked for utility improvements.

	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Fund Balance	\$ 11,850,185	\$ 11,850,185	\$ 9,696,772	\$ 9,696,772	\$ 7,546,772
Revenues					
Interest Income	\$ -	\$ 74,146	\$ -	\$ 400,000	\$ 250,000
	\$ -	\$ 74,146	\$ -	\$ 400,000	\$ 250,000
Total Resources	\$ 11,850,185	\$ 11,924,331	\$ 9,696,772	\$ 10,096,772	\$ 7,796,772
	2021-2022 Budget	2021-2022 Activity	2022-2023 Budget	2022-2023 Estimated	2023-2024 Proposed
Expenditures					
West Fairway Road Waste Water Interceptor	\$ 11,850,000	\$ 2,227,559	\$ -	\$ 2,500,000	\$ 7,122,441
Arbitrage Expense	-	-	-	50,000	100,000
Total Expenditures	\$ 11,850,000	\$ 2,227,559	\$ -	\$ 2,550,000	\$ 7,222,441
Ending Fund Balance	\$ 185	\$ 9,696,772	\$ 9,696,772	\$ 7,546,772	\$ 574,331

CAPITAL OUTLAY



FY 2024 Budget
Capital Outlay & Equipment Replacement & Capital Projects
Governmental Activities
Not included in operating funds

Fund Name	Fund #	Dept	Priority	Description	Life	Quantity	Total Cost	Carryover	Requested
General Equipment Replacement	103	PSD	1	Patrol vehicles & related equipment	5 years	3	\$ 200,400	\$ -	\$ 200,400
General Equipment Replacement	103	PSD	1	Administrative vehicles & related equipment	5 years	1	71,150	-	71,150
Park Capital Projects	300	Parks	2	Whitehall Park Parking Lot	15 years	1	160,000	-	160,000
Park Capital Projects	300	Parks	1	Woodway Parks Road Maintenance	10 years	1	175,000	-	175,000
General Capital Projects	302	Streets	3	West Fairway Bike Lane	5 years	1	30,000	-	30,000
General Capital Projects	302	Streets	1	Microsurfacing	10 years	1	400,000	-	400,000
General Capital Projects	302	Streets	4	Estates Shared Pathway	5 years	1	25,000	-	25,000
General Capital Projects	302	Streets	2	Estates Restriping/Pedestrian Path	5 years	1	300,000	-	300,000
General Capital Projects	302	Streets	2	Brookwood Drive Drainage	30 years	1	100,000	-	100,000
General Capital Projects	302	Streets	2	Ritchie Road Improvements	30 years	1	750,000	500,000	250,000
Family Center Construction Fund	310	WFC	3	ADA Accessible Playground Equipment	20 years	1	325,000	-	325,000
Arboretum Construction	308	CBA	1	Pavilion/Arboretum Overflow Parking	15 years	1	200,000	-	200,000
Arboretum Construction	308	CBA	2	Arboretum Outdoor Restrooms	15 years	1	150,000	-	150,000
Arboretum Construction	308	CBA	3	Pavilion Windows	10 years	1	50,000	-	50,000
Arboretum Construction	308	CBA	4	Redesign of Arboretum trails	5 years	1	30,000	-	30,000
							<u>\$ 2,966,550</u>	<u>\$ 500,000</u>	<u>\$ 2,466,550</u>

Note: Purchases above for general equipment replacement will impact the budget over the life of the asset. General, Park, and Arboretum Capital Projects are historically one-time expenses that are funded out of the annual surplus.

Fund Name	Fund #	Fund Balances	Capital Outlay in FY 24	Prior Year Capital Outlay	Recommended Year-end Transfer
General Equipment Replacement	103	\$ 814,878	\$ 271,550	\$ 4,929,309	N/A-Funded over life of asset
Park Capital Projects	300	6,263	335,000	-	328,737
General Capital Projects	302	5,375,090	1,105,000	500,000	-
Arboretum Construction*	308	-	430,000	-	430,000
Family Center Construction Fund**	310	698,423	325,000	-	-

*Transfer to be split between GF surplus and HOT funds. \$200,000 from GF to pay for overflow parking lot and \$230,000 from HOT funds to pay for remainder.

**Excludes funds from new WFC construction project

FY 2024 Budget
Capital Outlay & Equipment Replacement & Capital Projects
Utility Activities
Not included in operating funds

Fund Name	Fund #	Department	Priority	Description	Life	Quantity	Total Cost	Carryover	Requested
Utility Capital Projects	504	Water	1	84 Storage Tank	15 years	1	\$ 440,000	\$ -	\$ 440,000
Utility Capital Projects	504	Water	1	Tank Cleaning	1 year	1	83,000	-	83,000
Utility Capital Projects	504	Water	1	84 Well Booster Pump	20 years	1	80,000	-	80,000
Utility Equipment Replacemer	503	Water	2	Replace ¾ ton pickup truck (EFM Lease)	5 years	2	120,000	-	120,000
Utility Equipment Replacemer	503	Water	1	Utility Trailer	10 years	1	13,000	-	13,000
Utility Capital Projects	504	Water	1	Paint Bosque Storage Tank	20 years	1	192,000	192,000	-
Utility Capital Projects	504	Water	1	Miscellaneous Pump/Well Repair		1	150,000	150,000	-
Utility Capital Projects	504	Water	2	Replace 6" Water Line with 12" Water Line (Grant Funds)	30 years	1	2,001,550	2,001,550	-
Utility Capital Projects	504	Water	2	Replace 2" Water Lines with 6" Water Lines	30 years	1	200,000	200,000	-
Utility Capital Projects	504	Water	2	Replace 2" Water Lines with 6" Water Lines	30 years	1	200,000	200,000	-
							<u>\$ 3,479,550</u>	<u>\$ 2,743,550</u>	<u>\$ 736,000</u>

Note: Purchases above for utility equipment replacement will impact the budget over the life of the asset. Utility Capital Projects are historically one-time expenses that are funded out of the annual surplus.

Fund Name	Fund #	Fund Balances	Capital Outlay in FY 24	Prior Year Capital Outlay	Recommended Year-end Transfer
Utility Equipment Replacement	503	\$ 285,285	\$ 133,000	\$ 2,584,851	N/A-Funded over life of asset
Utility Capital Projects*	504	2,035,487	603,000	2,743,550	1,311,063

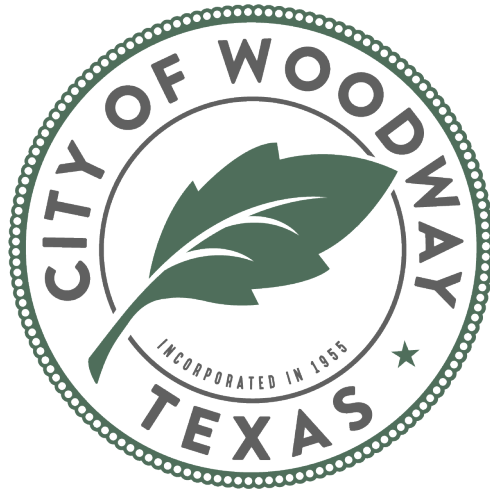
*\$2,136,312 is restricted for ARPA projects. At the very minimum, \$204,953 is required to be put back in the fund by year-end for ARPA.

FY 2024 Budget
Capital Outlay & Equipment Replacement & Capital Projects
Included in Operating Funds

Fund	Department	Priority	Description	Life	Quantity	Cost per Unit	Total Cost
General	Public Safety	1	SWAT Ballistic Vests	5 years	10	\$ 3,576	\$ 35,760
General	Parks	1	Picnic Tables	10 years	10	2,500	25,000
General	WFC	1	Equipment and Furniture for new WFC	15 years	1	20,000	20,000
						<u>\$ 26,076</u>	<u>\$ 80,760</u>
Tourism	CBA	1	Replace City's Marquee Sign on Estates/Bosque corner	10 years	1	\$ 25,000	\$ 25,000
Utility	Waste Water	1	Lift Station Digester	5 years	1	20,000	20,000
Utility	Waste Water	1	Harbor Valves	10 years	1	6,000	6,000
Utility	Waste Water	1	Gas Monitor	5 years	1	1,000	1,000
Utility	Water	1	Chemical Feed Pumps	10 years	1	32,000	32,000
Utility	Water	1	Push Camera	8 years	1	15,000	15,000
Utility	Water	1	Vac-Con Joystick	10 years	1	3,000	3,000
Utility	Water	1	Tapping Machine	8 years	1	4,000	4,000
						<u>\$ 81,000</u>	<u>\$ 81,000</u>

Note: Purchases above have a direct impact on the current year budget.

PROPOSED PAY PLAN



CITY OF WOODWAY FISCAL YEAR 2023-2024

Pay Plan: Job Families

Job Family	Code
Service / Maintenance	1
Office / Clerical	2
Technical	3
Sworn Personnel	4
Professional	5
Management / Supervision / Directors	6



Title	Job Family	Min Salary	Max Salary	Min Rate	Max Rate
Community Services					
Maintenance Worker	1	\$37,128	\$50,772	\$17.85	\$24.41
Administrative Assistant	2	\$43,408	\$61,693	\$20.87	\$29.66
Crew Leader	3	\$44,634	\$63,616	\$21.46	\$30.58
Utility Operator	3	\$40,666	\$69,451	\$19.55	\$33.39
Building Inspector	3	\$48,302	\$72,072	\$23.22	\$34.65
Plan Reviewer/Admin Asst	3	\$45,798	\$72,072	\$22.02	\$34.65
Superintendent	6	\$70,478	\$102,124	\$33.88	\$49.10
Asst. Director of Community Ser.	6	\$84,977	\$123,368	\$40.85	\$59.31
Director of Community Service	6	\$106,087	\$156,034	\$51.00	\$75.02
Pavilion/Arboretum/WFC					
Maintenance Worker	1	\$37,128	\$50,772	\$17.85	\$24.41
Groundskeeper	1	\$38,754	\$55,386	\$18.63	\$26.63
Special Event Coordinator	2	\$39,572	\$55,816	\$19.03	\$26.83
Program Coordinator	2	\$39,572	\$55,816	\$19.03	\$26.83
Admin/Event Coordinator	2	\$39,572	\$55,816	\$19.03	\$26.83
Superintendent	6	\$70,478	\$102,124	\$33.88	\$49.10
Public Safety					
Administrative Assistant	2	\$43,408	\$61,693	\$20.87	\$29.66
Code ENF Officer	3	\$40,710	\$63,478	\$19.57	\$30.52
Dispatcher I	3	\$41,496	\$45,842	\$19.95	\$22.04
Dispatcher II	3	\$45,864	\$53,158	\$22.05	\$25.56
Senior Dispatcher	3	\$50,232	\$62,616	\$24.15	\$30.10

Assist Dispatch Supervisor	3	\$54,600	\$68,490	\$26.25	\$32.93
Recruit	4	\$58,963	\$59,466	\$28.35	\$28.59
Public Safety Officer I	4	\$64,974	\$68,821	\$31.24	\$33.09
Public Safety Officer II	4	\$68,498	\$77,923	\$32.93	\$37.46
Corporal	4	\$77,946	\$84,668	\$37.47	\$40.71
Detective	4	\$61,200	\$82,230	\$29.42	\$39.53
Information Technology Specialist	5	\$57,052	\$85,264	\$27.43	\$40.99
Dispatch Supervisor	6	\$61,198	\$90,050	\$29.42	\$43.29
Sergeant	6	\$80,808	\$107,212	\$38.85	\$51.54
Captain	6	\$95,272	\$119,766	\$45.80	\$57.58
Fire Marshal	6	\$95,272	\$119,766	\$45.80	\$57.58
Assistant Police Chief	6	\$108,654	\$136,260	\$52.24	\$65.51
Director of Public Safety	6	\$119,554	\$172,394	\$57.48	\$82.88
Finance					
Meter Reader	1	\$36,452	\$54,404	\$17.52	\$26.16
Court Clerk	2	\$38,291	\$54,730	\$18.41	\$26.31
Customer Service Coordinator	2	\$36,577	\$53,377	\$17.58	\$25.66
Utility Billing Coordinator	2	\$38,823	\$53,377	\$18.66	\$25.66
Staff Accountant	5	\$53,290	\$76,549	\$25.62	\$36.80
Payroll/Accounting Specialist	5	\$53,038	\$76,728	\$25.50	\$36.89
HR Manager (New Position)	5	\$57,804	\$82,207	\$27.79	\$39.52
Municipal Court Administrator	6	\$60,890	\$85,986	\$29.27	\$41.34
Director of Finance	6	\$127,306	\$164,652	\$61.20	\$79.16

Administration

Custodian	1	\$37,128	\$48,354	\$17.85	\$23.25
Executive Assistant	5	\$57,804	\$82,207	\$27.79	\$39.52
City Secretary	5	\$78,745	\$115,032	\$37.86	\$55.30
Assistant City Manager	6	\$138,828	\$202,887	\$66.74	\$97.54
City Manager	6	\$174,504	\$261,756	\$83.90	\$125.84

Effective 10/01/2023

PROGRAM PHILOSOPHY

Program Goal:

To compensate all employees in direct relation to the value of their position to the market as determined by the competitive market rate; and, to compensate employees based upon individual performance as determined by the success of their contributions to the City. The Compensation Program is established as a two-part plan. Part one consists of an across-the-board adjustment based on the change in the average annual local CPI and is intended to keep the employee's salary current with the cost of living. Part two of the compensation plan is a merit program used to award the employee based upon performance.

Program Objectives:

The City of Woodway Classification and Compensation Program shall seek:

To recognize employees for individual performance by rewarding quality performance and improving poor performance.

To responsibly administer compensation dollars by providing a City-wide uniform, systematic and organized approach to salary administration.

To equitably compensate employees based upon the market value of a position and the type of work performed.

To attract, retain and motivate competent employees by maintaining competitive compensation rates.

To plan and control compensation costs given changing economic conditions.

Equal Employment Opportunity and Non-Discrimination:

The Classification and Compensation Program of the City of Woodway shall be implemented and administered without regard to any individual's race, color, national origin, religion, age, sex, or handicap status.

Job Families:

All positions belong to one of the following job families as determined by general duties and responsibilities.

Non-Exempt

SERVICE/MAINTENANCE
OFFICE/CLERICAL
TECHNICAL
SWORN PERSONNEL
TEMPORARY/SEASONAL
PROFESSIONAL
MANAGEMENT/SUPERVISION

Exempt

DIRECTOR
CITY MANAGER
ASSIST CITY MANAGER
ASSISTANT CHIEF
WFC MANAGER
ARBORETUM MANAGER
CITY ENGINEER

Job Descriptions:

Each position shall have a corresponding job description. Job descriptions shall be prepared in standard format by the department director and approved by the City Manager, and shall be reviewed from time to time by the employee and management.

NOTE: Current job descriptions are available from Human Resources.

EMPLOYEE RECRUITMENT AND APPOINTMENT

Personnel Requisition:

The recruitment process is initiated by a Department Director submitting a personnel requisition to fill a vacancy of a budgeted position to the City Manager for approval.

Allow 2 business days.

Advertising:

Upon approval of the requisition by the City Manager, Human Resources will post the open position on the City's website and may advertise in newspapers or professional recruiting platforms/websites. Cost of advertising shall be charged to the respective department budget. *Allow 2 business days.*

Application Screening:

Initial screening of applications or resumes will be conducted by Human Resources (or the respective Department Director in cooperation with Human Resources). DPS Computerized Criminal History (CCH) Verification form shall be completed on each applicant. Department Heads or another qualified member of the department will conduct interview of prospective employees. *Allow 5 – 10 business days.*

Pre-Employment Screening:

Applicants are required to submit to a post-offer physical examination and drug and alcohol screening at the required doctor's office within 48 hours of job offer. Human Resources will set up an authorization for the screening. A background investigation will be conducted on all prospective employees. *Allow 2 – 3 business days.*

New Hire Paperwork/Orientation:

Upon receipt of the successful screening results, Human Resources will contact applicant to schedule an appointment for new hire in-processing paperwork, benefits, and ESS portal information. *Allow 3 – 5 business days.*

BEGINNING WAGE AND SALARY CONSIDERATION:

New Hire Periods:

All regular personnel shall have a new hire probationary period of six (6) months. Upon approval by the City Manager, this period may be extended in writing via notice to the employee (stating the reasons for the extension). Sworn officers shall have a minimum probationary period of one (1) year.

Hiring Range:

A Department Director may recommend the hiring of an individual above the starting step or range for a position based upon extraordinary experience and/or qualifications, but approval of such action must first be authorized by the City Manager.

Promotions and Transfers:

Employees receiving a promotion to a higher classification may receive an increase in the event that their current rate of pay is less than the starting rate for the newly appointed position. Employees receiving a transfer to a position within the same classification shall receive no increase. Employees transferring to a lower classification will receive a decrease in rate of pay calculated as the same percentile above the new classification minimum as the percentile above the old classification minimum.

PERFORMANCE PAY PLAN

Market Survey and Establishment of Competitive Rate:

In establishing the performance pay plan, annual market surveys will be conducted to establish competitive rates and a salary range for each position. Positions which have no reasonable market match will be “benchmarked” within the respective job family and classification. Should the new range established for a position be less than an employee’s current salary, the employee’s rate of pay will be frozen but not decreased.

The competitive rate shall establish the salary range by defining the following:

MINIMUM:	Set at 90% of competitive rate in most cases*
MIDPOINT:	Set at competitive rate, or 75 th percentile of survey population
MAXIMUM:	Set at 110% of competitive rate in most cases*

**Range may vary for some positions to accommodate salary compression.*

Performance Evaluation Frequency:

Evaluations shall occur at least at the end of the new hire period and annually thereafter pursuant to the following schedule, at which time the employee shall be ELIGIBLE for an increase. All pay increases shall be effective on the first day of the pay period which falls within seven days of the anniversary date. Anniversaries falling on the seventh day of a pay period, the increase shall be back dated. All evaluations shall be executed by the employee’s direct supervisor and subsequently approved by the next higher level of supervision before being reviewed by the City Manager. The evaluation will not be discussed with the employee until after being discussed with the next level of supervision and the City Manager. Employees who desire to request an appeal may do so in writing (indicating reasons for appeal) within ten (10) working days of their performance interview, and may be heard by the City Manager within thirty (30) days from the date of the appeal request.

<u>Job Family</u>	<u>Annual Evaluation Period/Due Date</u>
Service/Maintenance	Oct. 1 – Nov. 1
Office/Clerical	Oct. 1 – Nov. 1
Technical	Oct. 1 – Nov. 1
Sworn Personnel	Oct. 1 – Nov. 1
Professional	Oct. 1 – Nov. 1
Management/Supervision	Oct. 1 – Nov. 1
Directors	Oct. 1 – Nov. 1
Temporary/Seasonal	Oct. 1 – Nov. 1

Eligibility for Salary Increase:

Employees receiving below standard evaluations shall be placed on a PERFORMANCE IMPROVEMENT PLAN (PIP), which shall outline corrective actions required to improve performance. All PIPs must be authorized by the City Manager before the evaluation interview with the employee.

Potential Range of Increase:

At the end of their new hire period of six (6) months and annually thereafter, all personnel shall be ELIGIBLE for a performance based increase. Increases shall correspond to performance ratings and will be contingent upon availability of funding as annually appropriated. Performance ratings shall be as follows:

Below Standard

Performs many duties capably, meets some goals and objectives, but requires improvement in quality, quantity, and timeliness of work to fully meet standards. Behavior demonstrates a lack of commitment to organizational values. Employees who receive this rating will be placed upon a performance improvement plan (PIP) of ninety (90) days. Successful accomplishment of plan will be required to remain in the job. Only a small percentage of employees should receive this rating.

Meets Standard

Consistently performs all duties of the position capably; meets and occasionally exceeds all expected criteria for quality, quantity, and timeliness of work. Behavior demonstrates a commitment to organizational values.

Above Standard

Consistently exceeds the normal expectations for the position; far exceeds expected criteria for quality, quantity, and timeliness; consistently achieves results beyond those expected from the position. Sets an example for others by integrating values into the workplace.

Significantly Above Standard

Continuously performs all duties in an exceptional manner; significantly exceeds expectations with exceptional quality, quantity, and timeliness of work. Significantly exceeds all objectives and always achieves exceptional results beyond those expected from the position. Dedication and commitment to organizational values are evident in every aspect of the employee's job performance.

Pay plans for most personnel job families are capped at the MAXIMUM of respective pay ranges, or 110% of the competitive market rate. Once an employee has reached the top of a pay range, he or she will receive no rate increase, but will be eligible for a one-time lump sum payment based upon the percentage increase associated with their performance evaluation.

RETENTION PAY PLAN

Purpose:

The City of Woodway seeks to retain highly qualified staff by rewarding and encouraging tenure for employees who make significant contributions from year to year. Accordingly, effective October 1, 2000, all regular employees who have completed at least two years of service as of November 1st of each year may be eligible for retention pay.

Compensation Rate:

Retention pay will be paid once annually by separate check in mid-late November. Eligible employees will be paid at a rate of \$7.50/month of service as of November 1st.

Eligibility:

To be eligible for retention pay, employees must:

- Be employed at least two full years as of November 1st;
- Have received at least a “meets standard” performance evaluation rating on their last performance evaluation;
- Be classified as regular, rather than temporary employee;

NOTE: Regular part-time employees may be eligible for retention pay pursuant to a proportional monthly rate based upon the number of hours worked per week.

FIRE PAY

Purpose:

The City of Woodway seeks to compensate employees for the dual purpose they serve. Accordingly, every employee shall be compensated for having a current and valid fire certificate as recognized by the Texas Commission on Fire Standards & Education as approved by the Director of Public Safety.

Compensation Rate:

Fire Pay will be paid bi-weekly on the employee's regular paycheck and be noted as a separate line and rate on all Payroll Change Notices, but will be calculated as part of the employee's hourly rate for all other purposes until the cap is reached. The Fire Pay rate shall be adjusted annually with each employee's evaluation at the same percent as the base hourly rate and the City's annual cost of living adjustment until the cap is reached at which time it shall remain at that rate until such time that the program is changed. Starting rate for full-time regular Public Safety officers shall be \$3.82/hr and shall be capped at \$8.81/hr.

Eligibility:

To be eligible for fire pay, employees must:

- Have a current valid certificate recognized by the Texas Fire Commission;
- Have completed department training and all requirements;
- Be classified as a regular full-time Public Safety officer to qualify for the \$3.82/hr. rate and evaluated annually;
- Others must be classified as a regular full-time employee and shall be paid at the current prevailing rate.

CERTIFICATE/EDUCATION PAY

Purpose:

The City of Woodway seeks to recruit and retain highly qualified staff by rewarding and encouraging professional development in employees from year to year. Accordingly, effective October 1, 2001, all regular employees who have completed at least six months of service as of November 1st of each year may be eligible for certificate/education pay.

Compensation Rate:

Certificate/Education pay will be paid once annually by separate check in mid-late November. Employees will only be eligible for one rate of certificate/education pay (highest certificate/degree held). Educational College diplomas/hours must be from an educational institute recognized by the Southern Association of Colleges, or its counter associations in other parts of the country (i.e., North Central Association of Colleges for the Illinois/Indiana area). Eligible employees will be paid at varied rates for certificates/education degrees attained and held prior to November 1st as follows:

		Rate per Month <u>Held in Previous Year)</u>
Education:	PHD	\$200.00
	Master/CPA	150.00
	Bachelor	100.00
	Associates	50.00
Utility License:	A-U.L.	85.00
	B-U.L./Class 3 Wastewater Collections	65.00
	C-U.L./Class 2 Wastewater Collections	45.00
	D-U.L./Class 1 Wastewater Collections	0.00
Public Safety Certificates:	Master Peace Officer	85.00
	Advanced Peace Officer	65.00
	Intermediate Peace Officer	45.00
	Basic Peace Officer	0.00
Telecommunicator Certificates:	Master Telecommunicator	65.00
	Advanced Telecommunicator	45.00
	Intermediate Telecommunicator	25.00
	Basic Telecommunicator	0.00
City Certificates	Plumbing Inspector	65.00
	Texas Registered Municipal Clerk	50.00
	Pesticide	50.00
	Certified Municipal Court Clerk Level III	50.00
	Certified Municipal Court Clerk Level II	40.00
	Certified Municipal Court Clerk Level I	0.00
	Code Enforcement Level II	50.00
	Code Enforcement Level I	0.00

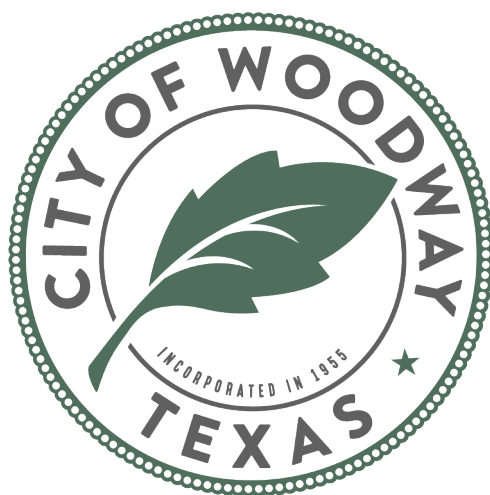
Eligibility:

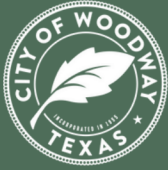
To be eligible for certificate/education pay, employees must:

- Be employed at least six full months as of November 1st;
- Have received at least a “meets standard” performance evaluation rating on their last performance evaluation;

Be classified as regular, rather than part-time / temporary employees.

STRATEGIC PLAN





STRATEGIC PLANNING:

Administration

3 years:

- New roof at City Hall
- Repaint hallways & lobby at City Hall
- City Agendas digital template program

5 years:

- Replace carpet at City Hall
- City Agendas digital template program

10 years:

- Reseal parking lot at City Hall & Community Services
- Acquire land at Estates & Bosque for additional parking



STRATEGIC PLANNING:

Finance

3 years:

- Certified Government Finance Officer program - \$1k
- Benefit Module [Tyler] - \$6k-\$8k
- ClearGov Operating and Personnel Module - \$17k

5 years:

- Retirement of Payroll/HR - fill position [goal to go paperless]
- Create new position - Assistant Finance Director

10 years:

- Brenda - Masters of Public Administration program



STRATEGIC PLANNING:

Municipal Court

3 years:

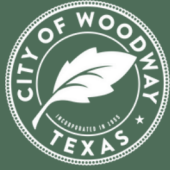
- Hire Warrant Officer - 4 hours a week
- Witness Stand replacement - \$2k
- Metal Detector - \$5k

5 years:

- New Recording System [court software] - \$10k
- Juvenile Case Manager [\$5 fee per citation paid to pay for JCM salary]

10 years:

- Judicial Independence - Court have its own bldg.



STRATEGIC PLANNING:

Utilities - Customer Service

3 years:

- Outsource third party to review water meter route and implement new route while current Meter Reader is still employed

5 years:

- Retirement of Meter Reader; fill position to train with current Meter Reader
- Implement smart meters

10 years:

- New truck for Meter Reader - \$35k



STRATEGIC PLANNING:

Public Safety

3 years:

- Hire SRO - \$68k [80/20]
- Property Room - \$60k
- Dash cams/Body cams - \$200k
- Ticket Writers - \$40k
- SCBAS - \$35k
- Vests - \$34k Patrol; \$80k Rifle Patrol
- Patrol iPads - \$12k

10 years:

- Unit 4 - \$180k

5 years:

- Unit 2 - \$800k
- Training Grounds - \$75k
- Tasers - \$70k
- Air Quality Device [2] - \$10k
- 10 servers or Cloud Storage - \$100k



STRATEGIC PLANNING: WFC

3 years:

- Refurb old WFC - \$700k
- Pump Track - \$20k
- ADA Playground - \$300k

5 years:

- Shade Structures/Fields - \$50k
- Fairway/Estates Parking Lot - \$50k
- Shed Replacement - \$8k
- Field Refurb - \$20k
- Score Boards - \$20k

10 years:

- Field Lights - \$20k



STRATEGIC PLANNING:

Arboretum

3 years:

- Wood Valley Parking Lot - 200k
- Bosque Entrance - \$40k
- Playground Equipment to Children's Area - \$90k
- Outdoor Restrooms - \$150k

5 years:

10 years:



STRATEGIC PLANNING:

Pavilion

3 years:

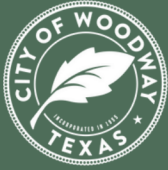
- Office Upgrade - \$8k
- Outdoor Restrooms- - \$150k

5 years:

10 years:

STRATEGIC PLANNING:

Community Services - Streets



3 years:

- Old McGregor Road - \$2m
- Woodway Park Roads - \$148k
- Ritchie/Old McGregor Intersection - \$500k

5 years:

- Micro-surfacing Maintenance Program - \$300k/yr [\$1.5m]
- Valley Brook Reconstruction - \$420k
- Ritchie Road Reconstruction - \$1.3m

10 years:

- Bush Drive Reconstruction - \$850k
- Green Branch Reconstruction - \$500k
- E. Fairway Reconstruction - \$1.275m



STRATEGIC PLANNING:

Community Services - Water

3 years:

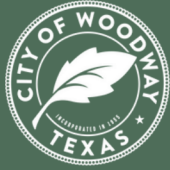
- Bosque Pressure Tank Upgrade - \$400k
- Santa Fe Pumphouse Replacement - \$500k
- Woodfall Drive 8" Water Line - \$686k
- Bosque GST Rehab - \$236k

5 years:

- Tater Hill GST Rehab - \$283k
- Hwy 84 GST Rehab - \$441k
- Acorn GST Rehab - \$61k
- Hwy 84 Pressure Tank Upgrade - \$430k

10 years:

- Hwy 84 Pump Station Upgrade - \$356k
- Santa Fe/Bosque Transmission Line - \$597k
- 2" Water Line Replacement - \$2.2m



STRATEGIC PLANNING:

Community Services - Wastewater

3 years:

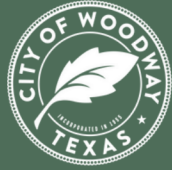
- Wastewater Master Plan - \$60k

5 years:

- Additional Maintenance Worker - \$50k
- White Oak Collector - \$100k
- Harbor Lift Station Rehab - 50k

10 years:

- Atlas Drive Sewer Connection - \$77k
- Harbor Force Main Rehab - 27k
- East Woodway Trunk Line - \$6.9m
- Sewer Connection to Bush Industrial Area - \$500k



STRATEGIC PLANNING:

Community Services - Drainage

3 years:

- Estates Dr. - Lake Forest
Drainage Improvements - \$50k

5 years:

- Whitehall - Broughton Drainage
Improvements - \$60k
- Western Oaks - Valley Brook
Drainage Improvements -
\$100k
- Business Acres Drainage
Maintenance - \$50k

10 years:

- Business Acres Drainage
Improvements - \$2.6m



STRATEGIC PLANNING:

Community Services - Public Buildings

3 years:

- New fuel system at City Shop - \$40k

5 years:

- GIS system for City - \$100k

10 years:

- Fleet Maintenance Building - \$200k
- Hire City Fleet Mechanic -?



STRATEGIC PLANNING:

Community Services - Parks

3 years:

- Whitehall Parking Lot - \$125k

5 years:

- Woodway Parks Playground & Pavilions - \$400k
- Bike Lane from City Hall to Poage - 50k

10 years:

- Walking Track Rehab at Parks - \$100k
- Replace Restrooms at Poage & Whitehall - \$300k