

Date Received _____ Received by _____

Service Order # _____



Request for Water Rate Adjustment/ Sewer Average Adjustment

Customer Name: _____

Date: _____

Service Address: _____

Account Number: _____

Daytime Phone Number: _____

Month (Bill date) for which adjustment is requested: _____

Has any other adjustment for high consumption been made to your account in the past 12 months? ____yes ____no

Please explain the reason for adjustment:

Attach documents which show that repairs have been made to the problem which caused the excessive water consumption.

Supplement A

Customer Statement as to Cause and Corrective Action

Please explain in detail the occurrence which caused extraordinary water consumption:

Please explain the actions taken to correct the problem which occurred:

Please explain what actions have been taken to prevent this from occurring in the future:

I certify that: (a) the information contained above is correct to the best of my knowledge; (b) the excessive water consumption occurred through no fault of my own; and, (c) that I exercised due diligence and care in immediately correcting the problem which caused the excessive water consumption.

I hereby certify that the information provided above is true and correct to the best of my knowledge.

Customer signature

Date