

WOODWAY CITY COUNCIL MINUTES

October 16, 2023

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, October 16, 2023, at 5:30 p.m. The following individuals were in attendance:

Mayor:	Amine Qourzal
Mayor Pro Tem:	John W. Williams
Councilmembers:	David Russell, Storey Cook, Gayle Avant, Janell Gilman and David Keyston
City Manager:	Shawn Oubre
City Secretary:	Donna Barkley
City Staff:	Adam Niolet, John Norman, Kahlil El-Halabi, Todd Gill and Michael Brummett
Contract Staff:	David Shaw, City Attorney

CALL MEETING TO ORDER

Mayor Qourzal called the meeting to order at 5:30 p.m.

INVOCATION AND PLEDGE

1. INVOCATION

Mayor Qourzal provided the invocation.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States Flag was recited in unity

PUBLIC COMMENT

3. THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY MATTER, INCLUDING ITEMS ON THE AGENDA, EXCEPT PUBLIC HEARINGS THAT ARE INCLUDED ON THE AGENDA. COMMENTS RELATED TO PUBLIC HEARINGS WILL BE HEARD WHEN THE SPECIFIC HEARING STARTS. PLEASE LIMIT YOUR COMMENTS TO THREE (3) MINUTES PER RESOLUTION R-87-11. THE COUNCIL IS NOT PERMITTED TO TAKE ANY ACTION OR DISCUSS ANY ITEM NOT LISTED ON THE AGENDA. WHEN CALLED TO SPEAK, PLEASE STATE YOUR NAME AND ADDRESS, AND IF SPEAKING ON A SPECIFIC AGENDA ITEM, STATE THE ITEM BEFORE BEGINNING YOUR COMMENTS

- Millie Woods – Spoke on the need for Senior Center at existing Family Center
- Bruce Hamlin – Spoke on everyone working together for the goodness and betterment of Woodway.
- David Fulbright – Spoke on the need for a Senior Center
- Judith Hardie (Pastor at Central Presbyterian Church) – Spoke to the fact that they do have a Senior Center and provide Meals on Wheels as well
- Stephanie Bergland – Spoke on concerns with the state of the creeks and wildlife in the City
- Holly Oxhandler – Thanked the City Council for all they do. Spoke on Agenda Item 6, in support of new Family Center and also to keep the existing Family Center
- Whitney McHenry - Grateful to the City Council. Spoke on new Family Center, Arboretum, Parks and Community being inclusive of everyone
- Sandy Fulbright – Thanked the City Council for their volunteer work. Spoke on Senior Center.

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- Peter James – Spoke on Senior Center
- Lori Whitsell – Spoke on New Family Center and concerned there aren't enough rooms for seniors

Mayor Pro Tem Williams arrived at 5:41 p.m.

PRESENTATIONS

4. QUARTERLY PRESENTATION – PUBLIC SAFETY DEPARTMENT'S REPORT REGARDING CRIME STATISTICS AND LAW ENFORCEMENT ACTIVITIES IN THE FOURTH QUARTER OF FY 2023

John Norman, Community Services and Development Assistant Director, presented the Community Services and Development's quarterly presentation covering July 2023 through September 2023.

5. QUARTERLY PRESENTATION – COMMUNITY SERVICES AND DEVELOPMENT DEPARTMENT'S REPORT REGARDING PROGRESS ON NEW CONSTRUCTION, ANTICIPATED COMPLETION DATES AND THE ISSUANCE OF CERTIFICATES OF OCCUPANCY, AND INSPECTION STATISTICS FOR THE FOURTH QUARTER OF FY 2023

Sergeant Michael Brummet presented the quarterly report. This is the quarterly comparison statistics for July 1 – September 30, 2022 and July 1 – September 30, 2023.

6. PRESENTATION BY RBDR ON THE PROJECT DEVELOPMENT HISTORY OF THE NEW WOODWAY FAMILY CENTER BUILDING AND CURRENT PROJECT STATUS

Dr. Oubre introduced Keith Bailey and Michael Papernov, with RBDR Architects. Mr. Papernov provided the presentation which included a background on the project and where the project is currently.

ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION

7. DISCUSSION AND POSSIBLE UPCOMING ACTION ON AN INTERLOCAL AGREEMENT BETWEEN THE CITY AND MEALS ON WHEELS TO HOST THEIR SERVICES

Councilmember Avant presented this item.

Councilmember Avant moved to authorize the City Manager to enter into discussions with Meals on Wheels. Councilmember Russell seconded and the motion passed unanimously.

8. DISCUSSION AND CONSIDER ACTION ON ACCEPTANCE OF APPLICATION TO DEVELOP IN A PLANNED DISTRICT (OFFICE COMPLEX) LOT 20, BLOCK 1, WOODWAY ELEMENTARY SCHOOL ADDITION, TO THE CITY OF WOODWAY, MCLENNAN COUNTY, TEXAS, LOCATED AT 9108 JORDAN LANE

Dr. Oubre presented this item.

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Mayor Pro Tem Williams moved to accept the Application to Develop in a Planned District (office complex) Lot 20, Block 1, Woodway Elementary School Addition, to the City of Woodway, McLennan County, Texas, located at 9108 Jordan Lane. Councilmember Gilman seconded and the motion passed unanimously.

CONSENT AGENDA

The Consent Agenda consists of non-controversial, routine and budgeted items which require no public hearing. The Consent Agenda is subject to being approved with one single motion; however, the Mayor or any City Councilmember may remove any item from the Consent Agenda for separate discussion and consideration.

9. A. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD SEPTEMBER 25, 2023 AT 5:30 P.M.
- B. DISCUSSION AND CONSIDER ACTION ON PURCHASING NINE BALLISTIC VESTS FROM GTS DISTRIBUTORS, INC., THROUGH TEXAS BUYBOARD, FOR AN AMOUNT NOT TO EXCEED \$30,387.87, FOR THE PUBLIC SAFETY DEPARTMENT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH
- C. DISCUSSION AND CONSIDER ACTION TO ENTER INTO AN INTERLOCAL AGREEMENT BETWEEN MCLENNAN COUNTY 9-1-1 EMERGENCY ASSISTANCE DISTRICT (MCEAD) AND THE CITY OF WOODWAY REGARDING VOICE AND LINE RECORDER AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH
- D. DISCUSSION AND CONSIDER ACTION ON PURCHASE OF SIX NEW SCBA (SELF-CONTAINED-BREATHING-APPARATUS) AIR-PACKS FROM CASCO INDUSTRIES, THROUGH TEXAS BUYBOARD FOR AN AMOUNT NOT TO EXCEED \$54,000.00, FOR THE PUBLIC SAFETY DEPARTMENT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH
- E. DISCUSSION AND CONSIDER ACTION ON PURCHASING THREE PUBLIC SAFETY CHEVROLET TAHOES AND ONE CHEVROLET SILVERADO FROM CALDWELL COUNTRY CHEVROLET THROUGH TEXAS BUYBOARD, FOR AN AMOUNT NOT TO EXCEED \$217,202.00 FOR USE BY THE PUBLIC SAFETY DEPARTMENT AND ADMINISTRATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH
- F. DISCUSSION AND CONSIDER ACTION TO AUTHORIZE EXPENDITURE IN THE AMOUNT OF \$27,131.09 TO DUKE'S ROOTED IN INNOVATION FOR ROOT CONTROL TREATMENT SERVICES
10. DISCUSSION AND CONSIDER ACTION ON CONSENT AGENDA

Dr. Oubre provided comments on Items B-F There were no items removed for separate discussion.

Councilmember Cook moved that the Consent Agenda be approved as follows:

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- A. Approve the minutes of the regular City Council meeting held September 25, 2023 at 5:30 p.m.
- B. Authorize expenditure in the total amount of \$30,387.87 from GTs Distributors, Inc., for nine Ballistic Vests for the Public Safety Department and authorizing the City Manager to execute all documents in connection therewith
- C. Approve Interlocal Agreement between McLennan County 9-1-1 Emergency Assistance District (MCEAD) and the City of Woodway regarding Voice and Line Recorder and authorizing the City Manager to execute all documents in connection therewith
- D. Authorize expenditure in the total amount of \$54,000.00 to Casco Industries for six SCBA (Self-Contained-Breathing-Apparatus) air-packs for the Public Safety Department and authorizing the City Manager to execute all documents in connection therewith
- E. Authorize expenditure in the total amount of \$217,202.00 from Caldwell Country Chevrolet for three Police Package Chevrolet Tahoes and one Administrative Chevrolet Silverado, for the Public Safety Department, and authorizing the City Manager to execute all documents in connection therewith
- F. Approve the expenditure in the amount of \$27,131.09 to Duke's Rooted in Innovation for root control treatments services

Mayor Pro Tem Williams seconded and the motion passed unanimously.

EXECUTIVE SESSION

- 11. NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL WILL GO INTO EXECUTIVE SESSION IN ACCORDANCE WITH THE FOLLOWING PROVISIONS OF THE GOVERNMENT CODE: SEC. 551.074(A)(1), THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A CITY OFFICER OR EMPLOYEE (EMPLOYMENT CONTRACT FOR ASSISTANT CITY MANAGER)

Mayor Qourzal closed the open meeting at 7:20 p.m.

Mayor Qourzal reconvened the open meeting at 7:43 p.m.

OPEN SESSION

- 12. DISCUSSION AND CONSIDER ACTION TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN EMPLOYMENT AGREEMENT WITH ADAM NIOLET AS ASSISTANT CITY MANAGER

Councilmember Keyston moved to approve employment contract with Adam Niolet, as Assistant City Manager. Mayor Pro Tem Williams seconded and the motion passed unanimously.

CITY MANAGER AND CITY COUNCIL REPORTS

- 13. CITY MANAGER'S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL

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ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

There were no reports at this time.

14. CITY COUNCIL REPORTS

There were no reports at this time.

CLOSING ITEMS

15. CONSIDER ACTION ON ADJOURNMENT

Councilmember Russell moved to adjourn the meeting. Councilmember Keyston seconded the motion, and the motion passed unanimously. The meeting adjourned at 8:00 p.m.

Donna Barkley, City Secretary

Amine Qourzal, Mayor