

WOODWAY CITY COUNCIL MINUTES

May 20, 2024

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, May 20, 2024, at 5:30 p.m. The following individuals were in attendance:

Mayor:	Amine Qourzal
Mayor Pro Tem:	John W. Williams
Councilmembers:	David Russell, Storey Cook, Janell Gilman, David Keyston and Ken Sury
Interim City Manager:	Adam Niolet
City Secretary:	Donna Barkley
City Staff:	Brenda Hernandez, John Norman, Khalil El-Halabi and Todd Gill
Contract Staff:	David Shaw, City Attorney

CALL MEETING TO ORDER

Mayor Qourzal called the meeting to order at 5:31 p.m.

INVOCATION AND PLEDGE

1. INVOCATION

Councilmember Cook provided the invocation.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States Flag was recited in unity

PUBLIC COMMENT

3. THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY MATTER, INCLUDING ITEMS ON THE AGENDA, EXCEPT PUBLIC HEARINGS THAT ARE INCLUDED ON THE AGENDA. COMMENTS RELATED TO PUBLIC HEARINGS WILL BE HEARD WHEN THE SPECIFIC HEARING STARTS. PLEASE LIMIT YOUR COMMENTS TO THREE (3) MINUTES PER RESOLUTION R-87-11. THE COUNCIL IS NOT PERMITTED TO TAKE ANY ACTION OR DISCUSS ANY ITEM NOT LISTED ON THE AGENDA. WHEN CALLED TO SPEAK, PLEASE STATE YOUR NAME AND ADDRESS, AND IF SPEAKING ON A SPECIFIC AGENDA ITEM, STATE THE ITEM BEFORE BEGINNING YOUR COMMENTS

- Bill Swartz, resident – Spoke on the old Woodway Family Center and feels it is a waste of time to renovate.
- Barbara Tipton, resident – Spoke on the old Woodway Family Center and feels there will be a need for a larger facility eventually and that the City should rehab the old Family Center.
- Richard Maker, resident – Spoke on the bike path on Estates Drive and asked if Topeka had ever been considered?

WOODWAY CITY COUNCIL MINUTES

Page 2

May 20, 2024

PRESENTATIONS

4. RECOGNITION OF CITY OF WOODWAY RETIREE, TERRY DRAKE

Terry Drake was unable to attend the meeting, but was recognized for his fifteen (15) years of service with the City.

ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION

5. DISCUSSION AND CONSIDER ACTION ON STRIPING PLANS AND OPTIONS FOR THE SEPARATION BETWEEN THE BIKE AND VEHICLE LANES ON THE ESTATES DRIVE AND FAIRWAY ROAD BICYCLE AND PEDESTRIAN CONNECTIONS PROJECT

Solomon Thomas with MRB Group provided an update on the project status. Shelley Williams with Pexco provide samples of bike lane separators and answered questions.

Councilmember Cook moved to approve the following striping plans and options for the separation between the bike and vehicle lanes on Estates Drive and Fairway Road Bicycle and Pedestrian Connections Project: the Interstate Grade Curb in white, with green sheeting for the striping color, twenty-eight (28) inches in height and to be set ten (10) feet apart. Councilmember Gilman seconded and the motion passed with a 5-2 vote. Mayor Qourzal and Councilmembers Williams, Cook, Gilman and Sury voted in favor with Councilmembers Russell and Keyston abstaining.

6. DISCUSSION AND CONSIDER ACTION ON CONTRACT NEGOTIATIONS WITH KSA ENGINEERS, INC. IN RESPONSE TO RFP #24-01, FOR THE FACILITY CONDITION AND ASSESSMENT AND COST ANALYSIS ON THE OLD WOODWAY FAMILY CENTER AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY DOCUMENTS IN CONNECTION THEREWITH

Mayor Qourzal requested that the Council go into Executive Session to visit with the City Attorney regarding the contract negotiations.

Mayor Qourzal recessed the public meeting at 6:18 p.m.

Mayor Qourzal reconvened the public meeting at 6:46 p.m.

Mr. Niolet provided information on this item.

Councilmember Gilman moved to reject the proposals in response to RFP #24-01, for the facility condition and assessment and cost analysis on the old Woodway Family Center. Councilmember Keyston seconded and the motion passed unanimously.

WOODWAY CITY COUNCIL MINUTES

Page 3

May 20, 2024

CONSENT AGENDA

The Consent Agenda consists of non-controversial, routine and budgeted items which require no public hearing. The Consent Agenda is subject to being approved with one single motion; however, the Mayor or any City Councilmember may remove any item from the Consent Agenda for separate discussion and consideration

7. A. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD MAY 13, 2024, AT 5:30 P.M.
- B. DISCUSSION AND CONSIDER ACTION RATIFYING THE EXPENDITURE OF \$198,538.00 TO JURGENSEN PUMP, LLC, FOR EMERGENCY REPAIRS TO THE HWY 84 WELL DUE TO UNFORESEEN DAMAGE AND NECESSARY TO PRESERVE OR PROTECT THE PUBLIC HEALTH OR SAFETY OF THE CITY'S RESIDENTS PURSUANT TO TEX. LOC. GOV'T CODE § 252.0215
- C. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-24-15, DECLARING EXCESS CITY PROPERTY THAT IS OBSOLETE, UNREPAIRABLE, OR AT THE END OF ITS USEFUL PURPOSE AND AUTHORIZING THE DISPOSAL OF SAME BY ANY LAWFUL MEANS INCLUDING WITHOUT LIMITATION TREATMENT AS WASTE, RECYCLING, SALE AT PUBLIC AUCTION, AND/OR TRANSFER TO QUALIFIED RECIPIENT FOR PERMISSIBLE USE.
- D. DISCUSSION AND CONSIDER ACTION TO AWARD A CONTRACT IN RESPONSE TO REQUEST FOR BIDS #24-04 FOR THE 2024 MICRO-SURFACING IMPROVEMENTS TO VIKING CONSTRUCTION, LLC, THE LOWEST RESPONSIBLE BIDDER, IN AN AMOUNT NOT TO EXCEED \$389,490.98, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY DOCUMENTS IN CONNECTION THEREWITH
8. DISCUSSION AND CONSIDER ACTION ON CONSENT AGENDA

Councilmember Keyston pulled Item B for separate discussion. Councilmember Russell moved to approve Items A, C and D on the Consent Agenda as follows:

- A. Approve the minutes of the regular City Council meeting held May 13, 2024 at 5:30 p.m.
- C. Adopt Resolution R-24-15, declaring excess city property that is obsolete, unrepairable, or at the end of its useful purpose and authorizing the disposal of same by any lawful means including without limitation treatment as waste, recycling, sale at public auction, and/or transfer to qualified recipient for permissible use.
- D. Award Bid #24-04, City of Woodway 2024 Micro-Surfacing Improvements to Viking Construction, LLC in an amount not to exceed \$389,490.98 and authorizing the City Manager to execute any documents in connection therewith.

WOODWAY CITY COUNCIL MINUTES

Page 4

May 20, 2024

7. B. DISCUSSION AND CONSIDER ACTION RATIFYING THE EXPENDITURE OF \$198,538.00 TO JURGENSEN PUMP, LLC, FOR EMERGENCY REPAIRS TO THE HWY 84 WELL DUE TO UNFORESEEN DAMAGE AND NECESSARY TO PRESERVE OR PROTECT THE PUBLIC HEALTH OR SAFETY OF THE CITY'S RESIDENTS PURSUANT TO TEX. LOC. GOV'T CODE § 252.0215

John Norman, Assistant Director of Community Services and Development provided information on this item.

Councilmember Keyston moved to approve the expenditure in the amount of \$198,538.00 to Jurgensen Pump, LLC for emergency repairs to the Hwy 84 Well due to unforeseen damage and necessary to preserve or protect the public health or safety of the City's residents pursuant to Tex. Loc. Gov't Code § 252.0215. Councilmember Russell seconded, and the motion passed unanimously.

EXECUTIVE SESSION

9. NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL WILL GO INTO EXECUTIVE SESSION IN ACCORDANCE WITH TEXAS GOVERNMENT CODE § 551.074 TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF ADAM NIOLET, A CITY OFFICER OR EMPLOYEE.

Mayor Qourzal recessed the public meeting at 7:02 p.m.

Mayor Qourzal reconvened the public meeting at 7:46 p.m.

OPEN SESSION AND RELATED ACTION

10. DISCUSSION AND CONSIDER ACTION TO APPOINT ADAM NIOLET AS CITY MANAGER, TERMINATE HIS ASSISTANT CITY MANAGER CONTRACT (AS AMENDED) BY AGREEMENT, AWARD A CITY MANAGER CONTRACT, AND AUTHORIZING THE MAYOR TO EXECUTE ANY DOCUMENTS IN CONNECTION THEREWITH

Mayor Qourzal moved to lift the Interim City Manager title and appoint Adam Niolet as the City Manager. Councilmember Russell seconded and the motion passed unanimously.

CITY MANAGER AND CITY COUNCIL REPORTS

11. CITY MANAGER'S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND

WOODWAY CITY COUNCIL MINUTES

Page 5

May 20, 2024

INTERGOVERNMENTAL RELATIONS ISSUES)

Mr. Niolet reported on the following:

- City offices closed on Monday for Memorial Day
- 2-inch waterline project on schedule
- Arboretum restroom installation is on schedule
- Bosque Tank painting
- HR Manager, Evie Lopez and Captain Nolan Schaffer have both completed the TML Leadership Academy
- Woodway Forward Plan – Mr. Norman has heard from several P&Z members and they have sent him thoughts and things to consider
- Michael Caldwell being promoted to Corporal

12. CITY COUNCIL REPORTS

Councilmember Keyston provided that the Planning & Zoning Commission will have a meeting on Tuesday, May 28, 2024 at 5 p.m. which will include an item regarding the Woodway Forward Plan.

Councilmember Cook provided that there is a Parks & Recreation Commission meeting on May 23rd.

CLOSING ITEMS

13. CONSIDER ACTION ON ADJOURNMENT

Councilmember Cook moved to adjourn the meeting. Councilmember Russell seconded, and the motion passed unanimously. The meeting adjourned at 7:52 p.m.

Donna Barkley, City Secretary

Amine Qourzal, Mayor