



**City of Woodway  
Parks & Recreation Commission Meeting Minutes**

The Parks and Recreation Commission of the City of Woodway met at Woodway City Hall (City Council Chambers) at 922 Estates Drive, Woodway, Texas 76712 on October 26, 2023, at 5:30 pm.

**Parks & Recreation Members Present:** Mary Cunningham, Teresa Flynn, Nancy Goebel, Barbara Grandy, Kristin Jack, Sabrina Moore, Kevin Tankersley, Emily Warren

**Parks & Recreation Members Absent:** Kris Tooley

**City Council Present:** Storey Cook, Janell Gilman, David Russell

**City Staff Present:** Dr. Shawn Oubre, City Manager  
Adam Niolet, Assistant City Manager  
Jimmy Rogers, Woodway Family Center Superintendent  
Rodney Dieterich, Streets & Parks Superintendent  
Kasia Redden, Plan Reviewer

**Visitors Present** Scott Giddings, Lori Whitsell, Anne Stewart, Christian Espina, Jillian Guberman, Diana Palich

**1. Call to order**

Kevin Tankersley called the meeting to order at 5:30 pm.

**2. Public Comment**

Five visitors offered comments. There being nothing further, the Chair closed the floor at 5:39pm.

**3. Introduction of Assistant City Manager, Adam Niolet**

Dr. Oubre introduced new Assistant City Manager, Adam Niolet, who offered brief remarks.

**4. Discussion and consider action on the minutes of the regular meeting held August 24, 2023**

Sabrina Moore made a motion, seconded by Barbara Grandy, to open discussion and consider action on the minutes. There being no discussion, Mary Cunningham made a motion, seconded by Barbara Grandy, to approve the minutes as written. The motion carried unanimously.

**5. Discussion and consider action on expansion of parking area at Whitehall Park**

Dr. Oubre offered a brief presentation on the item. Emily Warren made a motion, seconded by Barabara Grandy, to open the discussion. After discussion, Kristin Jack made a motion, seconded by Nancy Goebel, to recommend approval of the presented plan, to include a barrier around the parking area. The motion carried unanimously.

**6. Discussion and consider action on installation of a pergola at Carleen Bright Arboretum**

Dr. Oubre offered a brief presentation on the item. Sabrina Moore made a motion, seconded by Barabara Grandy, to open the discussion. After discussion, Kristin Jack made a motion, seconded by Barbara Grandy, to recommend revision of the presented plan to accommodate events beyond weddings. The motion carried unanimously.

**7. Discussion and consider action on hosting a Christmas event at Carleen Bright Arboretum**

Dr. Oubre offered a brief presentation on the item. Teresa Flynn made a motion, seconded by Barabara Grandy, to open the discussion. After discussion, Nancy Goebel made a motion, seconded by Kristin Jack, to recommend approval of the event with consideration of alternative dates and times, if possible. The motion carried unanimously.

**8. Discussion and consider action on hosting a 2024 solar eclipse event at Carleen Bright Arboretum**

Dr. Oubre offered a brief presentation on the item. Kristin Jack made a motion, seconded by Barabara Grandy, to open the discussion. After discussion, Nancy Goebel made a motion, seconded by Sabrina Moore, to recommend approval of the event. The motion carried unanimously.

**9. Update on existing Woodway Family Center facility**

Dr. Oubre offered a brief presentation, noting that the City will be hiring a third party to review potential uses, needed repairs, and cost prior to any further decisions being made on the facility.

**10. Reassign sub-committees on facility maintenance and upkeep**

- a. Poage Park – Mary Cunningham & Kevin Tankersley
- b. Whitehall Park – Teresa Flynn & Kevin Tankersley
- c. Activity Park – Sabrina Moore & Barbara Grandy
- d. Lakeside Park – Sabrina Moore & Barabara Grandy
- e. Woodway Family Center – Emily Warren & Kristin Jack

**11. Adjournment of meeting**

Nancy Goebel made a motion for adjournment, seconded by Barbara Grandy. The motion carried unanimously, and Chairperson Kevin Tankersley adjourned the meeting at 6:30 pm.



Parks & Recreation Commission Chairperson



Parks & Recreation Commission Secretary