

WOODWAY CITY COUNCIL MINUTES

March 16, 2026 – 5:30 p.m.

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, March 16, 2026, at 5:30 p.m. The following individuals were in attendance:

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| Mayor: | Amine Qourzal |
| Mayor Pro Tem: | Storey Cook |
| Councilmembers: | Janell Gilman, David Keyston, Ken Sury, Dave Whitby |
| Councilmembers Absent: | David Russell |
| City Manager: | Adam Niolet |
| Assistant City Manager: | Jennifer Rogers |
| City Secretary: | Kasia Redden, City Secretary |
| City Staff: | Mitch Davison, Khalil El-Halabi, Taylor Groves, Jimmy Rogers, and Keith Lowrey |
| Contract Staff: | David Shaw, City Attorney |

CALL MEETING TO ORDER

Mayor Qourzal called the meeting to order at 5:33 p.m.

INVOCATION AND PLEDGE

1. INVOCATION

Mayor Qourzal provided the invocation.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States Flag was recited in unison.

PUBLIC COMMENT

3. THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY MATTER, INCLUDING ITEMS ON THE AGENDA, EXCEPT PUBLIC HEARINGS THAT ARE INCLUDED ON THE AGENDA. COMMENTS RELATED TO PUBLIC HEARINGS WILL BE HEARD WHEN THE SPECIFIC HEARING STARTS. PLEASE LIMIT YOUR COMMENTS TO THREE (3) MINUTES PER RESOLUTION R-87-11. THE COUNCIL IS NOT PERMITTED TO TAKE ANY ACTION OR DISCUSS ANY ITEM NOT LISTED ON THE AGENDA. WHEN CALLED TO SPEAK, PLEASE STATE YOUR NAME AND ADDRESS, AND IF SPEAKING ON A SPECIFIC AGENDA ITEM, STATE THE ITEM BEFORE BEGINNING YOUR COMMENTS

Jacob Henry, Waco resident, spoke about concerns over the use of flock cameras for the collection of data, including where the data is stored. While he recognizes the usefulness of these cameras in criminal apprehension, he is concerned about invasion of privacy.

Scott Giddings, Woodway resident, spoke regarding the intent to charge fees at the Woodway Family Center. He praised the build-up of programs to date and the solid attendance numbers, particularly for seniors. He requested caution from City Council regarding the imposition of fees and monitoring of attendance numbers as those fees are implemented to ensure that attendance is not being significantly affected.

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ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION

4. A. PUBLIC HEARING ON APPLICATION TO DEVELOP AND SITE DEVELOPMENT PLAN IN A PLANNED DISTRICT (OFFICE ADDITION) BEING ALL OF THAT CALLED LOT 2, BLOCK A, WOODWAY CITY OFFICES ADDITION, TO THE CITY OF WOODWAY, MCLENNAN COUNTY, TEXAS LOCATED AT 250 SHARRON DRIVE.

Mayor Qourzal opened the public hearing at 5:42 p.m.

Michelle Ascencio and John Eaton of Sterling & Kap Architects introduced themselves as representatives of the owner and offered to answer any questions.

There being no other public comments, Mayor Qourzal closed the public hearing at 5:44 p.m.

- B. DISCUSSION AND CONSIDER ACTION ON APPLICATION TO DEVELOP IN A PLANNED DISTRICT (OFFICE ADDITION) BEING ALL OF THAT CALLED LOT 2, BLOCK A, WOODWAY CITY OFFICES ADDITION, TO THE CITY OF WOODWAY, MCLENNAN COUNTY, TEXAS LOCATED AT 250 SHARRON DRIVE.

Councilmember Keyston made a motion, seconded by Councilmember Whitby, to discuss this item.

City Manager Adam Niolet provided a brief introduction to the item, including the recommendation of approval from the Planning & Zoning Commission.

Ms. Ascension and Mr. Eaton, along with property owner Brad Wilson, answered questions about the project.

There being no further discussion, Mayor Pro Tem Cook made a motion, seconded by Councilmember Gilman, to approve the Application to Develop in a Planned District (Office Addition) being all of that called Lot 2, Block A, Woodway City Offices Addition, to the City of Woodway, McLennan County, Texas located at 250 Sharron Drive. The motion carried unanimously by the members present.

- C. Discussion and consider action on Site Development Plan in a Planned District (Office Addition) being all of that called Lot 2, Block A, Woodway City Offices Addition, to the City of Woodway, McLennan County, Texas located at 250 Sharron Drive.

Councilmember Sury made a motion, seconded by Councilmember Keyston, to discuss this item.

City Manager Adam Niolet referred the members to the information provided for the previous item.

Ms. Ascension and Mr. Eaton, along with property owner Brad Wilson, answered questions about the project.

There being no further discussion, Councilmember Gilman made a motion, seconded by Mayor Pro Tem Cook, to approve the Site Development Plan in a Planned District (Office Addition) being all of that called Lot 2, Block A, Woodway City Offices Addition, to the City of Woodway, McLennan County, Texas located at 250 Sharron Drive. The motion carried unanimously by the members present.

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5. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-26-06, AMENDING THE CITY OF WOODWAY MASTER FEE SCHEDULE REGARDING UTILITY CONVENIENCE FEES AND WOODWAY FAMILY CENTER FACILITY USAGE AND RENTAL FEES

Councilmember Keyston made a motion, seconded by Mayor Pro Tem Cook, to discuss this item.

City Manager Adam Niolet provided a brief introduction to the item, which included fees subject to discussion and direction at the previous City Council meeting.

The members discussed the proposed changes, and questions were answered by Mr. Niolet, as well as by WFC Superintendent Jimmy Rogers and City Attorney David Shaw.

There being no further discussion, Councilmember Whitby made a motion, seconded by Councilmember Gilman, to adopt Resolution R-26-06, amending the City of Woodway Master Fee Schedule regarding utility convenience fees and Woodway Family Center Facility Usage and Rental Fees. The motion carried unanimously by the members present.

6. Discussion and consider action on acceptance of “Certification of Unopposed Candidates” and on Ordinance 26-01, declaring unopposed candidates in the May 2nd general city election to be elected to office and cancelling the election (*Análisis y consideración de las acciones sobre “Certificación de Candidatos sin Oposición” y sobre la Ordenanza 26-01, declarando candidatos sin oposición en las elecciones generales de la ciudad del 2 de mayo de 2026 que serán elegidos para sus funciones y cancelando la elección*)

Mayor Pro Tem Cook made a motion, seconded by Councilmember Gilman to discuss this item.

City Manager Adam Niolet provided a brief introduction to the item.

Mayor Qourzal clarified that the adoption of this ordinance would cancel the May 2, 2026, election and declare the two unopposed candidates as Councilmembers-elect, to take office on May 11, 2026.

There being no further discussion, Mayor Qourzal read the Ordinance caption aloud and called for the vote. All members present voted in favor of acceptance of “Certification of Unopposed Candidates” and on Ordinance 26-01, declaring unopposed candidates in the May 2nd general city election to be elected to office and cancelling the election. There being no opposition, the motion carried.

CONSENT AGENDA

The Consent Agenda consists of non-controversial, routine and budgeted items which require no public hearing. The Consent Agenda is subject to being approved with one single motion; however, the Mayor or any City Councilmember may remove any item from the Consent Agenda for separate discussion and consideration.

7.
 - A. Discussion and consider action on minutes of the regular City Council meeting held February 23, 2026, at 5:30 p.m.
 - B. Discussion and consider action on approval of participation with the cities of Waco, Hewitt, Lacy-Lakeview, and Bellmead in Household Hazardous Waste Day on May 16, 2026, or as rescheduled by the City of Waco
8. Consider action on Consent Agenda

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March 16, 2026, at 5:30 p.m.

There were no items pulled for separate discussion.

Mayor Pro Tem Cook moved to approve the consent agenda items 7A-7B as follows:

- A. Approve the minutes of the regular City Council meeting held February 23, 2026, at 5:30 p.m.
- B. Approve participation with the cities of Waco, Hewitt, Lacy-Lakeview, and Bellmead in Household Hazardous Waste Day on May 16, 2026, or as rescheduled by the City of Waco

Councilmember Whitby seconded and the motion passed unanimously by the Councilmembers present.

CITY MANAGER AND CITY COUNCIL REPORTS

9. CITY MANAGER'S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

Mr. Niolet had no updates of note for this meeting, though he expects to provide an update at next week's meeting.

10. CITY COUNCIL REPORTS

- Councilmember Gilman – Tanglewood Addition, Phase III plat was heard and approved by Planning & Zoning on February 24th. This plat will come before Council on March 23rd, as there are subdivision improvements.
- Councilmember Sury – Youth Commission will participate in Woodway Dog Day on Saturday, March 21st. This event, put on by Code Enforcement and Discover Woodway, will take place in the WFC parking lot and provide pet micro-chipping and vaccinations. Additionally, he passed along a compliment received regarding Meter Reader Russell Sones, who assisted residents in changing a tire.
- Councilmember Whitby – Parks & Recreation Commission is looking to participate in city-wide events, such as ArboFest and Farmers Market, and to obtain a tent and materials for a booth. He would like to discuss potential funding at a future meeting. Additionally, he noted concerns over the roof of the Activity Park restroom.

CLOSING ITEMS

11. CONSIDER ACTION ON ADJOURNMENT

Councilmember Gilman moved to adjourn the meeting. Councilmember Whitby seconded the motion, and the meeting was adjourned at 6:16 p.m.