

# WOODWAY CITY COUNCIL MINUTES

January 12, 2026 – 5:30 p.m.

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, January 12, 2026, at 5:30 p.m. The following individuals were in attendance:

Mayor:	Amine Qourzal
Mayor Pro Tem:	Storey Cook
Councilmembers:	David Russell, Janell Gilman, David Keyston, Ken Sury and Dave Whitby
City Manager:	Adam Niolet
Assistant City Manager:	Jennifer Rogers
City Secretary:	Donna Barkley
City Staff:	Brenda Hernandez, Mitch Davison, Khalil El-Halabi and Todd Gill
Contract Staff:	David Shaw, City Attorney

## **CALL MEETING TO ORDER**

Mayor Qourzal called the meeting to order at 5:31 p.m.

## **INVOCATION AND PLEDGE**

### 1. INVOCATION

Pastor Michael Carlson with First Baptist Woodway provided the invocation.

### 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States Flag was recited in unity.

## **PUBLIC COMMENT**

3. THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY MATTER, INCLUDING ITEMS ON THE AGENDA, EXCEPT PUBLIC HEARINGS THAT ARE INCLUDED ON THE AGENDA. COMMENTS RELATED TO PUBLIC HEARINGS WILL BE HEARD WHEN THE SPECIFIC HEARING STARTS. PLEASE LIMIT YOUR COMMENTS TO THREE (3) MINUTES PER RESOLUTION R-87-11. THE COUNCIL IS NOT PERMITTED TO TAKE ANY ACTION OR DISCUSS ANY ITEM NOT LISTED ON THE AGENDA. WHEN CALLED TO SPEAK, PLEASE STATE YOUR NAME AND ADDRESS, AND IF SPEAKING ON A SPECIFIC AGENDA ITEM, STATE THE ITEM BEFORE BEGINNING YOUR COMMENTS

Roger McCabe, Woodway resident – spoke on what it takes to get a permit for running a business out of one’s home and specifically one on Harbor Drive providing swimming lessons which he feels is hazardous due to traffic; what is the status of Western Star Ranch? Have the permits reached expiration and if so, what is the next action by the city; and what is the sewer project status?

## **PRESENTATION**

4. PRESENTATION OF VALOR AWARD TO ASSISTANT CHIEF TODD GILL

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Chief El-Halabi presented Assistant Chief Todd Gill with the Chief's Valor Award for his determination to stay in the fight, developing a plan and insuring it was executed with precision and success. AC Gill was instrumental in preventing what could have been a catastrophic issue for this agency, area residents and other surrounding agencies when he noticed smoke rising in the distance and reacted swiftly to have a firetruck dispatched while he continued to investigate the location of the smoke. Once located, Woodway along with the assistance of Lorena Fire and Waco Fire, extinguished the fire with no damage to structures.

5. QUARTERLY PRESENTATION – COMMUNITY SERVICES AND DEVELOPMENT'S REPORT REGARDING PROGRESS ON NEW CONSTRUCTION, ANTICIPATED COMPLETION DATES AND THE ISSUANCE OF CERTIFICATES OF OCCUPANCY, AND INSPECTION STATISTICS FOR THE FIRST QUARTER OF FY 2026

Mitch Davison, Community Services and Development Director, presented the Community Services and Development's quarterly presentation covering October 2025 through December 2025. He reviewed several photographs provided on a PowerPoint presentation of current residential development around the City, along with several commercial projects. Mr. Davison also provided an update on the sewer project. Quarterly figures were provided for purposes of inspections. Questions were answered.

6. QUARTERLY PRESENTATION – PUBLIC SAFETY DEPARTMENT'S REPORT REGARDING CRIME STATISTICS AND LAW ENFORCEMENT ACTIVITIES IN THE FIRST QUARTER OF FY 2026

Chief El-Halabi introduced Community Resource Officer Griffin Kenneaster who presented the quarterly report. This is the quarterly comparison statistics for October 1 – December 31, 2024 and October 1 – December 31, 2025. The annual report was also provided for comparison statistics for the years 2024 and 2025. Also highlighted were Woodway's Honor Guard presenting the colors at MISD for the Special Olympics opening ceremony, Woodway's Holiday Cheer Truck that they drive through the residential neighborhoods accepting toys for the Toy Drive Program and the Cops & Kids Drive Through. Chief El-Halabi also provided a number of traffic accidents on certain streets. Questions were answered.

### **ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION**

7. DISCUSSION AND CONSIDER ACTION ON AUTHORIZING COMMUNITY BANK & TRUST TO DISTRIBUTE THE CARLEEN BRIGHT ENDOWMENT FUND ACCUMULATED INCOME BALANCE OF \$28,251.24 TO THE CITY OF WOODWAY

Mr. Niolet presented this item.

Mayor Pro Tem Cook moved to authorize Community Bank & Trust to distribute the accumulated income balance of approximately \$28,251.24 from the Carleen Bright Endowment Fund to the City of Woodway. Councilmember Whitby seconded, and the motion passed unanimously.

8. DISCUSSION AND CONSIDER ACTION ON ENTERING INTO AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF WOODWAY AND MCLENNAN COUNTY FOR THE WORK AND MATERIALS TO CHIP SEAL THE BEACH PARKING AREA AND PARK II ROAD, LOCATED IN THE CITY OF WOODWAY, IN AN AMOUNT NOT TO EXCEED \$88,976.70, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION

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## THEREWITH

Mr. Niolet presented this item.

Mayor Pro Tem Cook moved to authorize entering into an agreement between the City of Woodway and McLennan County, to provide work and materials to chip seal to the Beach Parking Area and Park II Road, in an amount not to exceed \$88,976.70, and authorizing the City Manager to execute all documents in connection therewith. Councilmember Gilman seconded and the motion passed unanimously.

9. DISCUSSION AND CONSIDER ACTION ON ADOPTING RESOLUTION R-26-01, SUPPORTING THE APPLICATION OF BAYLOR SCOTT AND WHITE HEALTH TO THE TCEQ FOR THE ISSUANCE OF A MUNICIPAL SETTING DESIGNATION FOR THE PROPERTY LOCATED AT 3000 HERRING AVENUE, WACO, TEXAS

Mr. Niolet presented this item.

Councilmember Sury moved to adopt Resolution R-26-01, supporting the Application of Baylor Scott and White Health to the TCEQ for the issuance of a Municipal Setting Designation for the property located at 3000 Herring Avenue, Waco, Texas. Councilmember Gilman seconded and the motion passed unanimously.

## **CONSENT AGENDA**

*The Consent Agenda consists of non-controversial, routine and budgeted items which require no public hearing. The Consent Agenda is subject to being approved with one single motion; however, the Mayor or any City Councilmember may remove any item from the Consent Agenda for separate discussion and consideration.*

10.
  - A. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD DECEMBER 8, 2025, AT 5:30 P.M.
  - B. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD DECEMBER 8, 2025, AT 5:45 P.M.
  - C. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE SPECIAL CITY COUNCIL MEETING HELD DECEMBER 23, 2025 AT 9:00 A.M.
  - D. DISCUSSION AND CONSIDER ACTION TO AWARD A CONTRACT IN RESPONSE TO BID #25-09, FOR TATER HILL GROUND STORAGE TANK REHABILITATION TO O&J COATINGS, INC., THE LOWEST RESPONSIBLE BIDDER, IN AN AMOUNT NOT TO EXCEED \$457,702.56, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY DOCUMENTS IN CONNECTION THEREWITH
  - E. DISCUSSION AND CONSIDER ACTION ON REQUEST FROM JULIE ERNZEN, FOR THE RENEWAL OF A SPECIAL USE PERMIT FOR A HOME OCCUPATION (PHOTOGRAPHY-OCCASIONAL INDOOR PHOTOSHOOTS) AT 908 SLEEPY HOLLOW ROAD, WOODWAY, TEXAS

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- F. DISCUSSION AND CONSIDER ACTION RATIFYING THE EXPENDITURE OF \$128,807.00 TO JURGENSEN PUMP, LLC, FOR EMERGENCY REPAIRS TO REPLACE THE MOTOR AND PUMP AT BUSINESS ACRES WELL DUE TO UNFORESEEN DAMAGE AND NECESSARY TO PRESERVE OR PROTECT THE PUBLIC HEALTH OR SAFETY OF THE CITY'S RESIDENTS PURSUANT TO *TEX.LOC.GOV'T CODE §252.0215*

## 11. CONSIDER ACTION ON CONSENT AGENDA

There were no items pulled for separate discussion.

Councilmember Gilman moved to approve the consent agenda as follows:

- A. Approve the minutes of the regular City Council meeting held December 8, 2025, at 5:30 p.m.
- B. Approve the minutes of the regular City Council meeting held December 8, 2025, at 5:45 p.m.
- C. Approve the minutes of the special City Council meeting held December 23, 2025, at 9:00 a.m.
- D. Award a contract in response to Bid #25-09, for Tater Hill Ground Storage Tank Rehabilitation to O&J Coatings, Inc., the lowest responsible bidder, in an amount not to exceed \$457,702.56, and authorizing the City Manager to execute any documents in connection therewith
- E. Approve the renewal of a special use permit for a home occupation (photography-occasional indoor photoshoots) at 908 Sleepy Hollow Road, Woodway, Texas
- F. Ratify the expenditure of \$128,807.00 to Jurgensen Pump, LLC, for emergency repairs to replace the motor and pump at Business Acres Well due to unforeseen damage and necessary to preserve or protect the public health or safety of the City's residents pursuant to *Tex.Loc.Gov't Code §252.0215*

Councilmember Whitby seconded and the motion passed unanimously.

## CITY MANAGER AND CITY COUNCIL REPORTS

12. CITY MANAGER'S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

Mr. Niolet provided the following updates:

- The Farmers' Market is on Sunday, January 18<sup>th</sup> from 11 a.m. to 2 p.m.

## 13. CITY COUNCIL REPORTS

- Councilmember Gilman – Planning & Zoning Commission meets tomorrow January 13<sup>th</sup> at 5 p.m.

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- Councilmember Whitby – Parks and Recreation Commission has an upcoming meeting
- Councilmember Sury – Youth Commission met last Thursday, finalizing Bound for the Brave race coming in February

### **CLOSING ITEMS**

#### 14. CONSIDER ACTION ON ADJOURNMENT

Councilmember Russell moved to adjourn the meeting. Councilmember Keyston seconded the motion. The meeting adjourned at 6:13 p.m.

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Donna Barkley, City Secretary

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Amine Qourzal, Mayor