

## **WOODWAY CITY COUNCIL MINUTES**

August 25, 2025 – 5:30 p.m.

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, August 25, 2025, at 5:30 p.m. The following individuals were in attendance:

Mayor:	Amine Qourzal
Mayor Pro Tem:	Storey Cook
Councilmembers:	David Russell, Janell Gilman, David Keyston (virtually), Ken Sury and Dave Whitby
Councilmembers Absent:	None
City Manager:	Adam Niolet
Assistant City Manager	Jennifer Rogers
City Secretary:	Donna Barkley
City Staff:	Brenda Hernandez, Steven Dvorak, Khalil El-Halabi, Todd Gill and Kasia Redden
Contract Staff:	David Shaw, City Attorney

### **CALL MEETING TO ORDER**

Mayor Qourzal called the meeting to order at 5:33 p.m.

### **INVOCATION AND PLEDGE**

#### **1. INVOCATION**

Reverend Palmer provided the invocation.

#### **2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the United States Flag was recited in unity.

### **PUBLIC COMMENT**

- 3. THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY MATTER, INCLUDING ITEMS ON THE AGENDA, EXCEPT PUBLIC HEARINGS THAT ARE INCLUDED ON THE AGENDA. COMMENTS RELATED TO PUBLIC HEARINGS WILL BE HEARD WHEN THE SPECIFIC HEARING STARTS. PLEASE LIMIT YOUR COMMENTS TO THREE (3) MINUTES PER RESOLUTION R-87-11. THE COUNCIL IS NOT PERMITTED TO TAKE ANY ACTION OR DISCUSS ANY ITEM NOT LISTED ON THE AGENDA. WHEN CALLED TO SPEAK, PLEASE STATE YOUR NAME AND**

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ADDRESS, AND IF SPEAKING ON A SPECIFIC AGENDA ITEM, STATE THE ITEM BEFORE BEGINNING YOUR COMMENTS

There were no public comments.

### **PRESENTATIONS**

#### 4. INTRODUCTION OF NEW PUBLIC SAFETY OFFICER

Chief El-Halabi introduced the City's newest Public Safety Officer, Dalton Wiethorn. He came to us fire and EMS certified.

### **ITEMS RELATED TO PROPOSED FY 2026 ANNUAL BUDGET AND PROPOSED 2025 AD VALOREM TAX RATE**

#### 5. PUBLIC HEARING ON PROPOSED FY 2026 ANNUAL BUDGET

Mayor Qourzal opened the public hearing.

There were no comments at this time.

With no one present to speak on the proposed budget, Mayor Qourzal closed the public hearing.

#### 6. A. DISCUSSION AND CONSIDER ACTION ON ORDINANCE 25-01, ADOPTING THE 2025-2026 ANNUAL BUDGET

Mr. Niolet presented this item.

Mayor Pro Tem Cook moved to adopt Ordinance 25-01, adopting the City of Woodway 2025-2026 Annual Budget. Councilmember Gilman seconded, and Mayor Qourzal read aloud the caption of the ordinance as required. Voting in favor: Qourzal, Cook, Russell, Gilman, Keyston, Sury and Whitby. The motion passed unanimously.

#### B. DISCUSSION AND CONSIDER ACTION ON RATIFICATION OF THE PROPERTY TAX REVENUE INCREASE REFLECTED IN THE BUDGET

Mayor Pro Tem Cook moved ratify (approve) the property tax revenue increase reflected in the budget. Councilmember Gilman seconded. Voting in favor: Qourzal, Cook, Gilman, Keyston, Sury and Whitby. Voting against: Russell. The motion passed 6-1.

#### 7. PUBLIC HEARING ON PROPOSED 2025 AD VALOREM TAX RATE

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Mayor Qourzal opened the public hearing.

- DJ Thomason, resident – Asked if the tax increase will make up for the short fall in street budgets?

With no one else present to speak on the proposed tax rate, Mayor Qourzal closed the public hearing.

### 8. DISCUSSION AND CONSIDER ACTION ON ORDINANCE 25-02, ADOPTING THE 2025 AD VALOREM TAX RATE

Mr. Niolet presented this item.

Mayor Pro Tem Cook moved that the property tax rate be increased by the adoption of a tax rate of 0.363836, which is effectively a 0.73 percent increase in the tax rate. Councilmember Gilman seconded and Mayor Qourzal read aloud the caption of the ordinance as required. Voting in favor: Qourzal, Cook, Gilman, Sury and Whitby. Voting against: Russell and Keyston. The motion passed 5-2.

### 9. DISCUSSION AND CONSIDER ACTION ON ORDINANCE 25-03, AMENDING CHAPTER 2, ADMINISTRATION, SECTION 2-5, CLASSIFICATION AND COMPENSATION PLAN ADOPTED, OF THE CITY OF WOODWAY CODE OF ORDINANCES

Mr. Niolet presented this item.

Councilmember Russell moved to adopt Ordinance 25-03, amending Chapter 2, Administration, Section 2-5, Classification and Compensation Plan Adopted, of the City of Woodway Code of Ordinances. Councilmember Whitby seconded and Mayor Qourzal read aloud the caption of the ordinance as required, and the motion passed unanimously.

### 10. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-25-13, AMENDING THE CITY OF WOODWAY MASTER FEE SCHEDULE

Mr. Niolet presented this item.

Mayor Qourzal moved to adopt Resolution R-25-13 amending the City of Woodway Master Fee Schedule and with an amendment to the open gym day passes, making those prices void for residents and applicable to non-residents. Councilmember Russell seconded and the motion passed unanimously.

## **CONSENT AGENDA**

*The Consent Agenda consists of non-controversial, routine and budgeted items which require no public hearing. The Consent Agenda is subject to being approved with one single motion; however, the Mayor or any City Councilmember may remove any item from the Consent Agenda for separate discussion and*

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*consideration.*

11.      A.      DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD AUGUST 11, 2025, AT 5:30 P.M.
- B.      DISCUSSION AND CONSIDER ACTION ON REQUEST FROM COURTNEY ROGERS FOR THE RENEWAL OF A SPECIAL USE PERMIT FOR A HOME OCCUPATION (PRIVATE SWIMMING LESSONS FOR 1-3 CHILDREN AT A TIME) AT 13749 HARBOR DRIVE, WOODWAY, TEXAS
- C.      DISCUSSION AND CONSIDER ACTION ON REQUEST FROM JANNA BEATTY FOR THE RENEWAL OF A SPECIAL USE PERMIT FOR A HOME OCCUPATION (IMAGE CONSULTING BUSINESS) AT 8256 MOSSWOOD, WOODWAY, TEXAS
- D.      DISCUSSION AND CONSIDER ACTION TO AWARD A CONTRACT IN RESPONSE TO REQUEST FOR BIDS #25-04, FOR 2025 WATER IMPROVEMENTS TO B-CORP UTILITIES, INC., THE LOWEST RESPONSIBLE BIDDER, IN AN AMOUNT NOT TO EXCEED \$281,299.81, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY DOCUMENTS IN CONNECTION THEREWITH
12.      CONSIDER ACTION ON CONSENT AGENDA

Mayor Pro Tem Cook moved to approve the Consent Agenda as follows:

- A.      Approve the minutes of the regular City Council meeting held August 11, 2025, at 5:30 p.m.
- B.      Approve request received from Courtney Rogers for the renewal of her Special Use Permit for a Home Occupation (private swimming lessons for 1-3 children at a time) at 13749 Harbor Drive, Woodway, Texas
- C.      Approve request from Janna Beatty for the renewal of her Special Use Permit for a Home Occupation (Image Consultant/Makeovers) at 8256 Mosswood, Woodway, Texas
- D.      Award contract in response to Bid #25-04, for 2025 Water Improvements to B-Corp Utilities, Inc., the lowest responsible bidder, in an amount not to exceed \$281,299.81, and authorizing the City Manager to execute any documents in connection therewith

Councilmember Whitby seconded, and the motion passed unanimously.

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### **CITY MANAGER AND CITY COUNCIL REPORTS**

13. CITY MANAGER’S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

Mr. Niolet provided the following:

- Effective September 1<sup>st</sup>, the requirement for competitive bids moves from \$50,000 to \$100,000.
- Update on the bridge repairs on Estates Drive

14. CITY COUNCIL REPORTS

Councilmember Gilman – Provided an update on the August 12<sup>th</sup> Planning & Zoning meeting.  
Councilmember Whitby – Parks & Recreation will meet on Thursday, August 28<sup>th</sup>.

### **CLOSING ITEMS**

15. CONSIDER ACTION ON ADJOURNMENT

Councilmember Russell moved to adjourn the meeting, Councilmember Gilman seconded, and the meeting adjourned at 6:20 p.m.

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Donna Barkley, City Secretary

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Amine Qourzal, Mayor