

# WOODWAY CITY COUNCIL MINUTES

March 17, 2025 – 5:30 p.m.

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, March 17, 2025, at 5:30 p.m. The following individuals were in attendance:

Mayor:	Amine Qourzal
Mayor Pro Tem:	John W. Williams
Councilmembers:	David Russell, Storey Cook, Janell Gilman, David Keyston and Ken Sury
City Manager:	Adam Niolet
Assistant City Manager:	Jennifer Rogers
City Secretary:	Donna Barkley
City Staff:	Brenda Hernandez, Mitch Davison, John Norman, Khalil El-Halabi, Todd Gill, Malia Elkins, Evie Lopez, Glenda Girard, Tracy Becker and Abbey Ueckert
Contract Staff:	David Shaw, City Attorney

## **CALL MEETING TO ORDER**

Mayor Qourzal called the meeting to order at 5:30 p.m.

## **INVOCATION AND PLEDGE**

### 1. INVOCATION

Mayor Pro Tem Williams provided the invocation.

### 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States Flag was recited in unity.

## **PUBLIC COMMENT**

3. THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY MATTER, INCLUDING ITEMS ON THE AGENDA, EXCEPT PUBLIC HEARINGS THAT ARE INCLUDED ON THE AGENDA. COMMENTS RELATED TO PUBLIC HEARINGS WILL BE HEARD WHEN THE SPECIFIC HEARING STARTS. PLEASE LIMIT YOUR COMMENTS TO THREE (3) MINUTES PER RESOLUTION R-87-11. THE COUNCIL IS NOT PERMITTED TO TAKE ANY ACTION OR DISCUSS ANY ITEM NOT LISTED ON THE AGENDA. WHEN CALLED TO SPEAK, PLEASE STATE YOUR NAME AND ADDRESS, AND IF SPEAKING ON A SPECIFIC AGENDA ITEM, STATE THE ITEM BEFORE BEGINNING YOUR COMMENTS

The following residents spoke regarding their concerns on additional traffic and drivers speeding on Old Farm Rd ( a cut-through from Old McGregor and Hunters Run over to Highway 84) and would like the City to consider a speed bump for their street.

- Kathy Smith
- Steve Smith
- Brad Niemer
- Jason Denton

Richard Maker, resident – Spoke on the Liberty Hill Cemetery clean-up

## WOODWAY CITY COUNCIL MINUTES

Page 2

March 17, 2025, at 5:30 p.m.

Bill Swartz, resident – Thanked the City Council for their service. He also took the time to apologize to the Mayor regarding comments that were by made by a resident at the last council meeting.

### **PUBLIC HEARINGS AND RELATED ACTION**

4. A. PUBLIC HEARING ON APPLICATION TO DEVELOP IN A PLANNED DISTRICT (RETAIL SHOP) LOTS 2 AND 3, BLOCK 9, OAKDALE ADDITION, TO THE CITY OF WOODWAY, MCLENNAN COUNTY, TEXAS, LOCATED AT 825/827 ESTATES DRIVE

Mayor Qourzal opened the public hearing.

With no one to speak in favor or in opposition, the Mayor closed the public hearing.

- B. DISCUSSION AND CONSIDER ACTION ON APPLICATION TO DEVELOP IN A PLANNED DISTRICT (RETAIL SHOP) LOTS 2 AND 3, BLOCK 9, OAKDALE ADDITION, TO THE CITY OF WOODWAY, MCLENNAN COUNTY, TEXAS, LOCATED AT 825/827 ESTATES DRIVE

Mr. Niolet presented this item. At the first public hearing, Planning & Zoning recommended approval.

Clint Byrom, Designer for this project, answered questions.

Councilmember Keyston moved to approve the Application to Develop in a Planned District (retail shop) Lots 2 and 3, Block 9, Oakdale Addition, to the City of Woodway, McLennan County, Texas, located at 825/827 Estates Drive. Councilmember Cook seconded, and the motion passed unanimously.

### **ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION**

5. DISCUSSION AND CONSIDER ACTION ON ACCEPTANCE OF FY 2023-2024 ANNUAL FINANCIAL AUDIT AND FEDERAL SINGLE AUDIT PROVIDED BY BROOKS WATSON & CO.

Louis Breedlove with Brooks Watson & Co., (City's auditing firm) provided an overview of the process along with audit findings. He stated that the City received an unmodified/clean report. The City also received a clean federal single audit.

Questions were answered.

Councilmember Russell moved to accept the FY 2023-2024 annual audit and federal single audit prepared by Brooks Watson & Co. based on the review and recommendation of the City Council Audit/Investment Committee. Councilmember Keyston seconded and the motion passed unanimously.

WOODWAY CITY COUNCIL MINUTES

Page 3

March 17, 2025, at 5:30 p.m.

6. DISCUSSION AND CONSIDER ACTION ON ENTERING INTO AN AGREEMENT WITH HDR ENGINEERING, INC., TO PROVIDE ENGINEERING/ARCHITECTURAL/SURVEYING SERVICES FOR THE DESIGN AND IMPLEMENTATION OF THE TRANSPORTATION ALTERNATIVES SET ASIDE CONTRACT #0909-22-216, IN AN AMOUNT NOT TO EXCEED \$289,724.00 AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY DOCUMENTS IN CONNECTION THEREWITH

Mr. Niolet presented this item.

Questions were answered.

Councilmember Cook moved to approve and enter into an agreement with HDR Engineering, Inc., to provide engineering/architectural/surveying services for the design and implementation of the Transportation Alternatives Set Aside contract #0909-22-216, in an amount not to exceed \$289,724.00 and authorizing the City Manager to execute any documents in connection therewith. Councilmember Gilman seconded, and the motion passed unanimously.

**CONSENT AGENDA**

*The Consent Agenda consists of non-controversial, routine and budgeted items which require no public hearing. The Consent Agenda is subject to being approved with one single motion; however, the Mayor or any City Councilmember may remove any item from the Consent Agenda for separate discussion and consideration.*

7. A. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD FEBRUARY 24, 2025, AT 5:30 P.M.
- B. DISCUSSION AND CONSIDER ACTION ON AGREEMENT BETWEEN MCLENNAN COUNTY AND THE CITY OF WOODWAY FOR THE PURPOSE OF CONDUCTING A JOINT ELECTION, AND APPROVING THE CONTRACT FOR ELECTION SERVICES BETWEEN THE MCLENNAN COUNTY ELECTION ADMINISTRATION DEPARTMENT AND AUTHORIZING THE MAYOR TO EXECUTE THE JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

8. CONSIDER ACTION ON CONSENT AGENDA

Councilmember Cook moved to approve the consent agenda as follows:

- A. Approve the minutes of the regular City Council meeting held February 24, 2025, at 5:30 p.m.
- B. Approve the agreement and contract for election services as presented and authorize the mayor to execute same.

Councilmember Gilman seconded, and the motion passed unanimously.

## WOODWAY CITY COUNCIL MINUTES

Page 4

March 17, 2025, at 5:30 p.m.

### **CITY MANAGER AND CITY COUNCIL REPORTS**

9. CITY MANAGER'S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

Mr. Niolet reported on the following:

- The next council meeting is on Monday, March 24, 2025

10. CITY COUNCIL REPORTS

Councilmember Gilman reported that Planning & Zoning Commission met last week.

Mayor Pro Tem Williams reported that the Parks & Recreation Commission meets next week.

### **CLOSING ITEMS**

11. CONSIDER ACTION ON ADJOURNMENT

Councilmember Russell moved to adjourn the meeting, Councilmember Cook seconded and the meeting adjourned at 6:23 p.m.

---

Donna Barkley, City Secretary

---

Amine Qourzal, Mayor