

# **WOODWAY CITY COUNCIL MINUTES**

August 26, 2024

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, August 26, 2024, at 5:30 p.m. The following individuals were in attendance:

Mayor:	Amine Qourzal
Mayor Pro Tem:	John W. Williams
Councilmembers:	David Russell, Storey Cook, Janell Gilman, David Keyston and Ken Sury
City Manager:	Adam Niolet
City Secretary:	Donna Barkley
City Staff:	Jennifer Rogers, Brenda Hernandez, Mitch Davison, Khalil El-Halabi, and Todd Gill
Contract Staff:	David Shaw, City Attorney

## **CALL MEETING TO ORDER**

Mayor Qourzal called the meeting to order at 5:30 p.m.

## **INVOCATION AND PLEDGE**

### 1. INVOCATION

Case Smith, Associate Minister with First Woodway Baptist Church provided the invocation.

### 2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States Flag was recited in unity

## **PUBLIC COMMENT**

3. THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY MATTER, INCLUDING ITEMS ON THE AGENDA, EXCEPT PUBLIC HEARINGS THAT ARE INCLUDED ON THE AGENDA. COMMENTS RELATED TO PUBLIC HEARINGS WILL BE HEARD WHEN THE SPECIFIC HEARING STARTS. PLEASE LIMIT YOUR COMMENTS TO THREE (3) MINUTES PER RESOLUTION R-87-11. THE COUNCIL IS NOT PERMITTED TO TAKE ANY ACTION OR DISCUSS ANY ITEM NOT LISTED ON THE AGENDA. WHEN CALLED TO SPEAK, PLEASE STATE YOUR NAME AND ADDRESS, AND IF SPEAKING ON A SPECIFIC AGENDA ITEM, STATE THE ITEM BEFORE BEGINNING YOUR COMMENTS

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- Norm Hoffman, resident – Thanks for the recent Facebook articles featuring the Woodway Police. Also, spoke on the bicycle lane, agenda item 5.

**ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION**

4. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD AUGUST 12, 2024, AT 5:30 P.M.

Councilmember Cook moved to approve the minutes of the regular City council meeting held August 12, 2024, at 5:30 p.m. Mayor Pro Tem Williams seconded, and the motion passed unanimously.

5. DISCUSSION AND CONSIDER ACTION TO AWARD A CONTRACT IN RESPONSE TO REQUEST FOR BIDS #24-06, FOR ESTATES DRIVE AND FAIRWAY ROAD BICYCLE AND PEDESTRIAN CONNECTIONS TO ML CONTRACTING, INC., THE LOWEST RESPONSIBLE BIDDER, IN AN AMOUNT NOT TO EXCEED \$462,137.75, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY DOCUMENTS IN CONNECTION THEREWITH

Mr. Niolet presented this item.

Councilmember Cook moved to award Bid #24-06, for Estates Drive and Fairway Road Bicycle and Pedestrian Connections, to ML Contracting, Inc., in the amount of \$462,137.75, and authorize the City Manager to execute any documents in connection therewith. Councilmember Gilman seconded, and the motion passed with a 5-2 vote. (Ayes - Qourzal, Williams, Cook, Gilman and Sury; Nays – Russell and Keyston)

**ITEMS RELATED TO PROPOSED FY 2025 ANNUAL BUDGET AND PROPOSED 2024 AD VALOREM TAX RATE**

6. PUBLIC HEARING ON PROPOSED FY 2025 ANNUAL BUDGET

Mayor Qourzal opened the public hearing.

The following individuals spoke:

- Janet Smith, resident – She spoke on the proposed Cost of Living Adjustment (COLA) increase for city employees.
- Lindsey Carl, resident – She spoke on the proposed Cost of Living Adjustment (COLA) increase for city employees.
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With no one else present to speak on the proposed budget, Mayor Qourzal closed the public hearing.

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7. A. DISCUSSION AND CONSIDER ACTION ON ORDINANCE 24-07, ADOPTING THE 2024-2025 ANNUAL BUDGET

Mr. Niolet presented this item.

Chief El-Halabi provided comments on salaries and recruitment in his department.  
Sergeant Brummett provided additional comments.

Councilmember Gilman moved to adopt Ordinance 24-07, adopting the City of Woodway 2024-2025 Annual Budget. Mayor Pro Tem Williams seconded, and Mayor Qourzal read aloud the caption of the ordinance as required. Voting in favor: Qourzal, Williams, Russell, Cook, Gilman, Keyston and Sury. The motion passed unanimously.

- B. DISCUSSION AND CONSIDER ACTION ON RATIFICATION OF THE PROPERTY TAX REVENUE INCREASE REFLECTED IN THE BUDGET

Councilmember Gilman moved to ratify (approve) the property tax revenue increase reflected in the budget. Mayor Pro Tem Williams seconded. Voting in favor: Qourzal, Williams, Russell, Cook, Gilman, Keyston and Sury. The motion passed unanimously.

8. PUBLIC HEARING ON PROPOSED 2024 AD VALOREM TAX RATE

Mayor Qourzal opened the public hearing.

- Dwain Moss, resident – Spoke on the no-new-revenue tax rate.

With no one else present to speak on the proposed tax rate, Mayor Qourzal closed the public hearing.

9. DISCUSSION AND CONSIDER ACTION ON ORDINANCE 24-08, ADOPTING THE 2024 AD VALOREM TAX RATE

Mr. Niolet presented this item.

Councilmember Keyston moved that the property tax rate be increased by the adoption of a tax rate of 0.357865, which is effectively a 2.13 percent increase in the tax rate.” Councilmember Cook seconded, and Mayor Qourzal read aloud the caption of the ordinance as required. Voting in favor: Qourzal, Williams, Russell, Cook, Gilman, Keyston and Sury. The motion passed unanimously.

10. DISCUSSION AND CONSIDER ACTION ON ORDINANCE 24-09, AMENDING CHAPTER 2, ADMINISTRATION, SECTION 2-5, CLASSIFICATION AND COMPENSATION PLAN ADOPTED, OF THE CITY OF WOODWAY CODE OF ORDINANCES

Mr. Niolet presented this item.

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Councilmember Cook moved to adopt Ordinance 24-09, amending Chapter 2, Administration, Section 2-5, Classification and Compensation Plan Adopted, of the City of Woodway Code of Ordinances. Mayor Qourzal seconded, and then read aloud the caption of the ordinance as required, and the motion passed unanimously.

### 11. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-24-18, AMENDING THE CITY OF WOODWAY MASTER FEE SCHEDULE

Mr. Niolet presented this item.

Councilmember Cook moved to adopt Resolution R-24-18, amending the City of Woodway Master Fee Schedule. Councilmember Gilman seconded, and the motion passed unanimously.

## **CITY MANAGER AND CITY COUNCIL REPORTS**

### 12. CITY MANAGER'S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

Mr. Niolet spoke on the following:

- Our Assistant City Manager, Jennifer Rogers along with the Arboretum and Pavilion staff have collaborated and put out a survey on social media to receive citizen and visitor input for what kind of programming they want to see offered at the Carleen Bright Arboretum and The Pavilion.
- Micro-seal project for this year's streets are complete.
- Looking forward, as we continue discussion on the water loss, Brenda helped put together a percentage loss list from 2000 through this year. The average based on the gallons we pumped and purchased from Waco versus what we sold, there is an average of 19% loss. This year is a 25% loss.

### 13. CITY COUNCIL REPORTS

Councilmember Gilman provided that Planning & Zoning does not have a meeting tomorrow.

Mayor Pro Tem Williams attended his first Parks & Recreation Commission meeting as Council Liaison last week. They would like an update on the old Woodway Family Center when we have that information.

Mayor Qourzal stated that the Youth Commission event was well attended at Hawaiian Falls.

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**CLOSING ITEMS**

14. CONSIDER ACTION ON ADJOURNMENT

Councilmember Russell moved to adjourn the meeting. Councilmember Keyston seconded, and the motion passed unanimously. The meeting adjourned at 7:12 p.m.

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Donna Barkley, City Secretary

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Amine Qourzal, Mayor