

WOODWAY CITY COUNCIL MINUTES

May 13, 2024

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, May 13, 2024, at 5:30 p.m. The following individuals were in attendance:

Mayor: Amine Qourzal
Councilmembers: David Russell, Storey Cook, Janell Gilman, John Williams, David Keyston and Ken Sury
Absent: None
Interim City Manager: Adam Niolet
City Secretary: Donna Barkley
City Staff: Mitch Davison, Khalil El-Halabi and Todd Gill
Contract Staff: David Shaw, City Attorney

CALL MEETING TO ORDER

Mayor Qourzal called the meeting to order at 5:30 p.m.

INVOCATION AND PLEDGE

1. INVOCATION

Mayor Pro Tem Williams provided the invocation.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States Flag was recited in unity

ANNUAL ORGANIZATION OF THE CITY COUNCIL

3. CANVASS RESULTS OF THE MAY 4, 2024, GENERAL MUNICIPAL ELECTION

Mayor Qourzal, as providing officer of the canvassing authority along with Mayor Pro Tem Williams reviewed the Official Cumulative Report from McLennan County and stated the official tabulation of votes were a true and correct reflection of the votes cast. The results of the general city election held May 4, 2024 are confirmed with the following results:

WARD II, PLACE I

Andrea Rossfeld - 502

Storey Cook - 1,114

WARD III, PLACE I

Ken Sury - 1,062

Richard Hess - 473

Gayle R. Avant - 84

4. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-24-12, DECLARING THE RESULTS OF THE MAY 4, 2024, GENERAL CITY ELECTION

WOODWAY CITY COUNCIL MINUTES

Page 2

May 13, 2024

Councilmember Cook moved to adopt Resolution R-24-12, declaring the results of the May 4, 2024, City Council election. Mayor Pro Tem Williams seconded, and the motion passed unanimously.

5. ADMINISTER OATH OF OFFICE TO NEWLY ELECTED COUNCILMEMBERS

City Secretary, Donna Barkley administered the Oath of Office to Storey Cook (Ward II, Place I) and Ken Sury (Ward III, Place I). Both Councilmembers took their seats with the Council.

6. CONSIDER ACTION ON APPOINTMENT TO OFFICE OF MAYOR

City Attorney, David Shaw, opened the floor for nominations for the office of Mayor. Councilmember Cook nominated Amine Qourzal, and Councilmember Gilman seconded the nomination. Mr. Shaw requested a motion to cease if there were no other nominations. Councilmember Cook moved to cease nominations and Councilmember Gilman seconded.

Mr. Shaw called for a vote of those in favor of Amine Qourzal for Mayor and Mr. Qourzal was unanimously elected to serve as Mayor of Woodway for a term of one year.

7. CONSIDER ACTION ON APPOINTMENT TO OFFICE OF MAYOR PRO TEM

Mr. Shaw opened the floor for nominations for the office of Mayor Pro Tem.

Mr. Shaw opened the floor for nominations for the office of Mayor Pro Tem. Councilmember Cook nominated John Williams, and Councilmember Gilman seconded the nomination. Mr. Shaw requested a motion to cease if there were no other nominations. Councilmember Cook moved to cease nominations and Councilmember Gilman seconded.

Mr. Shaw called for a vote of those in favor of John Williams for Mayor Pro Tem and Mr. Williams was unanimously elected to serve as Mayor Pro Tem of Woodway for a term of one year.

8. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-24-13, DESIGNATING ROBERT'S RULES OF ORDER (TWELFTH EDITION) TO BE THE COUNCIL'S RULES OF PROCEDURE EXCEPT WHERE IN CONFLICT WITH THE CITY'S CHARTER OR CODE OF ORDINANCES, IN WHICH CASE THE PROCEDURE SET FORTH IN THE CHARTER OR CODE OF ORDINANCES SHALL CONTROL

Councilmember Keyston moved to adopt Resolution R-24-13, designating Robert's Rules of Order (Twelfth Edition) as the Council's rules of procedure. Councilmember Russell seconded, and the motion passed unanimously.

PUBLIC COMMENT

9. THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY MATTER, INCLUDING ITEMS ON THE AGENDA, EXCEPT PUBLIC HEARINGS THAT ARE INCLUDED ON THE AGENDA. COMMENTS RELATED TO PUBLIC HEARINGS WILL BE HEARD WHEN THE SPECIFIC HEARING STARTS. PLEASE LIMIT YOUR COMMENTS TO THREE (3) MINUTES PER RESOLUTION R-87-11. THE COUNCIL IS NOT PERMITTED TO TAKE ANY ACTION OR

WOODWAY CITY COUNCIL MINUTES

Page 3

May 13, 2024

DISCUSS ANY ITEM NOT LISTED ON THE AGENDA. WHEN CALLED TO SPEAK, PLEASE STATE YOUR NAME AND ADDRESS, AND IF SPEAKING ON A SPECIFIC AGENDA ITEM, STATE THE ITEM BEFORE BEGINNING YOUR COMMENTS

- Richard Maker, resident – Spoke regarding the bike lanes on Estates Drive and the Liberty Hill Cemetery. The next clean-up at the cemetery is June 22 at 10 a.m.
- Bill Swartz, resident – Congrats to Storey Cook and Ken Sury. He loves the new Family Center and hopes the seniors get to appreciate it.
- Scott Giddings, resident and past councilmember – Congratulated the Youth Commission on all their service. Also, spoke regarding some social media comments.

PRESENTATIONS

10. RECOGNITION OF WOODWAY YOUTH COMMISSION MEMBERS AND RECOGNITION OF GRADUATING SENIORS

Sergeant Kyle Isbell introduced himself along with Josh Hilliard who will be taking over as the staff liaison for the Youth Commission. The Youth Commission consists of 7th graders through 12th graders and each of those in attendance were recognized.

11. PRESENTATION TO THE HEART OF TEXAS 100 CLUB

Chief El-Halabi along with the Youth Commission presented a check from the Bound for the Brave Race proceeds to Link Harris, Representative of the Heart of Texas 100 Club.

ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION

12. DISCUSSION AND CONSIDER ACTION ON MCLENNAN COUNTY 9-1-1 EMERGENCY ASSISTANCE DISTRICT BOARD OF MANAGERS BALLOT TO FILL THE UNEXPIRED TERM OF SEAT TWO (2)

Mr. Niolet presented this item.

Councilmember Cook moved to cast their vote for Jim Devlin to continue serving on the McLennan County 9-1-1 Emergency Assistance District Board of Managers. Councilmember Gilman seconded and the motion passed unanimously.

13. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-24-14, SELECTING AN ELECTED OFFICIAL OF THE CITY OF WOODWAY AS THE CITY'S NOMINEE FOR SERVICE AS A MEMBER OF THE GOVERNING BODY OF THE MCLENNAN COUNTY RURAL TRANSIT DISTRICT

Mr. Niolet presented this item.

Mayor Qourzal moved to adopt Resolution R-24-14 selecting Councilmember Cook as the City's nominee for service as a member of the Governing Body of the McLennan County Rural Transit District. Councilmember

WOODWAY CITY COUNCIL MINUTES

Page 4

May 13, 2024

Gilman seconded, and the motion passed unanimously.

14. DISCUSSION AND CONSIDER ACTION ON ACCEPTANCE OF AN APPLICATION TO DEVELOP IN A PLANNED DISTRICT (BANK) BEING ALL OF THAT CALLED 0.808 ACRE TRACT TWO, DESCRIBED IN A DEED TO FIRST NATIONAL BANK OF MCGREGOR, RECORDED UNDER INSTRUMENT NUMBER 2023028280 OF THE OFFICIAL PUBLIC RECORDS OF MCLENNAN COUNTY, TEXAS, AND ALL OF THAT CALLED 1.56 ACRE TRACT, DESCRIBED IN A DEED TO FIRST NATIONAL BANK OF MCGREGOR, RECORDED UNDER INSTRUMENT NUMBER 2022048357 OF THE OFFICIAL PUBLIC RECORDS OF MCLENNAN COUNTY, TEXAS AND LOT 1, BLOCK 1, OF THE JAMES E. TAYLOR ADDITION, AND LOT 2, BLOCK 1 OF THE HALEY-DRAKE ADDITION TO THE CITY OF WOODWAY, MCLENNAN COUNTY, TEXAS, LOCATED AT 9205 OAK CREEK

Mr. Niolet presented this item.

Councilmember Russell moved to accept the Application to Develop in a Planned District (bank) being all of that called 0.808 acre Tract Two, described in a deed to First National Bank of McGregor, recorded under Instrument Number 2023028280 of the Official Public Records of McLennan County, Texas, and all of that called 1.56 acre tract, described in a deed to First National Bank of McGregor, recorded under Instrument Number 2022048357 of the Official Public Records of McLennan County, Texas and Lot 1, Block 1, of the James E. Taylor Addition, and Lot 2, Block 1 of the Haley-Drake Addition to the City of Woodway, McLennan County, Texas, located at 9205 Oak Creek. Councilmember Gilman seconded, and the motion passed unanimously.

CONSENT AGENDA

The Consent Agenda consists of non-controversial, routine and budgeted items which require no public hearing. The Consent Agenda is subject to being approved with one single motion; however, the Mayor or any City Councilmember may remove any item from the Consent Agenda for separate discussion and consideration.

15. A. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD APRIL 22, 2024, AT 5:30 P.M.
 - B. DISCUSSION AND CONSIDER ACTION ON ANNUAL APPOINTMENTS AND REAPPOINTMENTS TO THE WOODWAY BOARDS AND COMMISSIONS
16. DISCUSSION AND CONSIDER ACTION ON CONSENT AGENDA

Mr. Niolet provided comments on Item B. There were no items pulled for separate discussion.

Councilmember Cook moved that the Consent Agenda be approved as follows:

- A. Approve the minutes of the regular City Council meeting held April 22, 2024 at 5:30 p.m.
- B. Confirm appointments to the various Woodway boards and commissions as recommended by the City Council Nominating Committee

WOODWAY CITY COUNCIL MINUTES

Page 5

May 13, 2024

Councilmember Gilman seconded, and the motion passed unanimously.

CITY MANAGER AND CITY COUNCIL REPORTS

17. CITY MANAGER'S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

Mr. Niolet provided the following:

- The Pavilion and Arboretum staff did a great job on the Mother & Daughter Brunch. There were about 240 in attendance.
- We have three new Police Tahoes in and being outfitted.
- This is Police Appreciation Week.
- Provided correspondence regarding a grant opportunity from Texas Parks & Wildlife.

18. CITY COUNCIL REPORTS

Councilmember Keyston provided that the Planning & Zoning meeting is tomorrow, May 14th at 5 p.m.

Councilmember Cook provided that the Parks and Recreation meeting is Thursday, May 23rd.

CLOSING ITEMS

19. CONSIDER ACTION ON ADJOURNMENT

Councilmember Russell moved to adjourn the meeting. Councilmember Cook seconded the motion, and the motion passed unanimously. The meeting adjourned at 6:26 p.m.

Donna Barkley, City Secretary

Amine Qourzal, Mayor