

WOODWAY CITY COUNCIL MINUTES

April 22, 2024

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, April 22, 2024, at 5:30 p.m. The following individuals were in attendance:

Mayor:	Amine Qourzal
Mayor Pro Tem:	John W. Williams
Councilmembers:	David Russell, Storey Cook, Gayle Avant, Janell Gilman (attended virtually) and David Keyston
Interim City Manager:	Adam Niolet
City Secretary:	Donna Barkley
City Staff:	Brenda Hernandez, John Norman, Khalil El-Halabi, Todd Gill, and Keith Lowrey
Contract Staff:	David Shaw, City Attorney

CALL MEETING TO ORDER

Mayor Qourzal called the meeting to order at 5:31 p.m.

INVOCATION AND PLEDGE

1. INVOCATION

Pastor Mark Wible with Highland Baptist Church provided the invocation.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States Flag was recited in unity

PUBLIC COMMENT

3. THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY MATTER, INCLUDING ITEMS ON THE AGENDA, EXCEPT PUBLIC HEARINGS THAT ARE INCLUDED ON THE AGENDA. COMMENTS RELATED TO PUBLIC HEARINGS WILL BE HEARD WHEN THE SPECIFIC HEARING STARTS. PLEASE LIMIT YOUR COMMENTS TO THREE (3) MINUTES PER RESOLUTION R-87-11. THE COUNCIL IS NOT PERMITTED TO TAKE ANY ACTION OR DISCUSS ANY ITEM NOT LISTED ON THE AGENDA. WHEN CALLED TO SPEAK, PLEASE STATE YOUR NAME AND ADDRESS, AND IF SPEAKING ON A SPECIFIC AGENDA ITEM, STATE THE ITEM BEFORE BEGINNING YOUR COMMENTS

There were no public comments.

WOODWAY CITY COUNCIL MINUTES

Page 2

April 22, 2024

PRESENTATIONS

4. QUARTERLY PRESENTATION – COMMUNITY SERVICES AND DEVELOPMENT’S REPORT REGARDING PROGRESS ON NEW CONSTRUCTION, ANTICIPATED COMPLETION DATES AND THE ISSUANCE OF CERTIFICATES OF OCCUPANCY, AND INSPECTION STATISTICS FOR THE SECOND QUARTER OF FY 2024

John Norman, Assistant Community Services and Development Director, presented the Community Services and Development’s quarterly presentation covering January 2024 through March 2024. He reviewed several photographs provided on a PowerPoint presentation of current residential development around the City, along with several commercial projects. Quarterly figures were attached for purposes of inspections. There were no questions.

5. QUARTERLY PRESENTATION – FINANCE DEPARTMENT REGARDING GENERAL FUND REVENUES AND EXPENSES, UTILITY FUND REVENUES AND EXPENSES, AND TOURISM FUND REVENUES AND EXPENSES FOR THE SECOND QUARTER OF FY 2024

Brenda Hernandez, Finance Director, presented the quarterly report for the Finance Department. She stated that we are halfway through the fiscal year which ended March 31, 2024. She reviewed comparative numbers for the second quarter of the current and prior fiscal year and reviewed budget to actual percentages for the general, utility, sanitation and tourism funds. She reviewed the City’s Investment Report and provided information on completed projects, in-progress projects and projects to be scheduled/carried forward. There were questions answered.

ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION

6. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD APRIL 8, 2024 AT 5:30 P.M.

Mayor Pro Tem Williams moved to adopt the Minutes of the regular City Council meeting held April 8, 2024 at 5:30 p.m. Councilmember Cook seconded and the motion passed unanimously.

7. DISCUSSION AND CONSIDER ACTION ON ORDINANCE 24-04, ADOPTING THE 2024 WATER CONSERVATION PLAN

Mr. Niolet presented this item and stated that the City has adopted this plan for the last twenty-five (25) years.

Councilmember Keyston moved to adopt Ordinance 24-04, adopting the 2024 Water Conservation Plan. Councilmember Avant seconded and the motion passed unanimously.

CITY MANAGER AND CITY COUNCIL REPORTS

8. CITY MANAGER’S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING

WOODWAY CITY COUNCIL MINUTES

Page 3

April 22, 2024

CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

Mr. Niolet reported on the following:

- Provided handouts for two proposals from Kimley-Horn regarding “The Woodway Comprehensive Plan”
- Staff has scheduled a phone conference with Kimley-Horn for Friday morning.
- Staff re-negotiated the Texas Document Solutions Contract for the City, which will save \$500.00 per month
- Emergency Sirens
- Provided a list of streets to be included in this year’s microseal project.

9. CITY COUNCIL REPORTS

Councilmember Keyston provided that the Planning & Zoning Commission will have a meeting on Tuesday, April 23, 2024 at 5 p.m.

CLOSING ITEMS

10. CONSIDER ACTION ON ADJOURNMENT

Councilmember Gilman moved to adjourn the meeting. Councilmember Cook seconded, and the motion passed unanimously. The meeting adjourned at 6:08 p.m.

Donna Barkley, City Secretary

Amine Qourzal, Mayor