

WOODWAY CITY COUNCIL MINUTES

January 22, 2024

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, January 22, 2024, at 5:30 p.m. The following individuals were in attendance:

Mayor: Amine Qourzal
Mayor Pro Tem: John W. Williams
Councilmembers: David Russell, Storey Cook, Gayle Avant, Janell Gilman and David Keyston
City Manager: Shawn Oubre
City Secretary: Donna Barkley
City Staff: Adam Niolet, John Norman, Brenda Hernandez, Khalil El-Halabi and Todd Gill
Contract Staff: David Shaw, City Attorney

CALL MEETING TO ORDER

Mayor Qourzal called the meeting to order at 5:31 p.m.

INVOCATION AND PLEDGE

1. INVOCATION

Reverend Jordan Hubbard with Crestview Church of Christ provided the invocation.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States Flag was recited in unity

PUBLIC COMMENT

3. THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY MATTER, INCLUDING ITEMS ON THE AGENDA, EXCEPT PUBLIC HEARINGS THAT ARE INCLUDED ON THE AGENDA. COMMENTS RELATED TO PUBLIC HEARINGS WILL BE HEARD WHEN THE SPECIFIC HEARING STARTS. PLEASE LIMIT YOUR COMMENTS TO THREE (3) MINUTES PER RESOLUTION R-87-11. THE COUNCIL IS NOT PERMITTED TO TAKE ANY ACTION OR DISCUSS ANY ITEM NOT LISTED ON THE AGENDA. WHEN CALLED TO SPEAK, PLEASE STATE YOUR NAME AND ADDRESS, AND IF SPEAKING ON A SPECIFIC AGENDA ITEM, STATE THE ITEM BEFORE BEGINNING YOUR COMMENTS

- Millie Woods, resident, spoke on the old Family Center regarding the bidding process
- Roger Maddox, resident, spoke on concern of protecting the peace in Woodway. There was an incident in his neighborhood between 11 p.m. and 1 a.m. of loud music being played. Dr. Oubre

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asked Chief El-Halabi to speak with Mr. Maddox to get more information in order to try and work through this.

PRESENTATIONS

4. SEMI-ANNUAL PRESENTATION – CARLEEN BRIGHT ARBORETUM AND PAVILION AT THE ARBORETUM’S REPORT REGARDING REPAIRS, IMPROVEMENTS, ATTENDANCE, AND PROGRAMMING FOR PREVIOUS SIX MONTHS

In Jack Stanley’s absence, Lysie Gomez, Event Center and Tourism Superintendent, presented the Semi-Annual report for the Carleen Bright Arboretum covering July 2023 through December 2023.

Lysie Gomez, Event Center and Tourism Superintendent presented the Semi-Annual report for the Pavilion and Discover Woodway covering July 2023 through December 2023.

Questions were answered.

5. SEMI-ANNUAL PRESENTATION – WOODWAY FAMILY CENTER’S REPORT REGARDING REPAIRS, IMPROVEMENTS, ATTENDANCE CONSTRUCTION, AND PROGRAMMING FOR PREVIOUS SIX MONTHS

Jimmy Rogers, Family Center Superintendent presented the Semi-Annual Update on the Woodway Family Center from July 2023 through December 2023. He also provided an update on the New Family Center.

Questions were answered.

6. REPORT ON RESULTS OF SURVEY GAUGING INTEREST FOR EXPANDING SERVICES PROVIDED BY MEALS ON WHEELS WITHIN THE CITY OF WOODWAY

Adam Niolet, Assistant City Manager provided a summary of the Meals on Wheels Survey that had been mailed to Woodway residents. Questions were answered.

ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION

7. DISCUSSION AND CONSIDER ACTION ON AUTHORIZING COMMUNITY BANK & TRUST TO DISTRIBUTE THE CARLEEN BRIGHT ENDOWMENT FUND ACCUMULATED INCOME BALANCE OF \$25,922.38 TO THE CITY OF WOODWAY

Dr. Oubre presented this item.

Councilmember Cook moved to authorize Community Bank & Trust to distribute the accumulated income balance of \$25,922.38 from the Carleen Bright Endowment Fund to the City of Woodway. Councilmember Gilman seconded and the motion passed unanimously.

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8. DISCUSSION AND CONSIDER ACTION ON APPROVAL OF PARTICIPATION WITH THE CITIES OF WACO, HEWITT, LACY-LAKEVIEW, AND BELLMEAD IN HOUSEHOLD HAZARDOUS WASTE DAY ON MARCH 23, 2024, OR AS RESCHEDULED BY THE CITY OF WACO

Dr. Oubre presented this item.

Councilmember Gilman moved to authorize the City Manager to execute the Interlocal Agreement and all additional necessary documents allowing for Woodway's participation in the 2024 Household Hazardous Waste Day. Councilmember Cook seconded and the motion passed unanimously.

9. DISCUSSION AND CONSIDER ACTION AUTHORIZING A CHANGE ORDER FOR AN AMOUNT NOT TO EXCEED \$14,370.00 TO AN EXISTING CONTRACT WITH WALKER PARTNERS, LLC, FOR THE NEW ACORN WELL PUMP STATION IMPROVEMENTS FOR ADDITIONAL ENGINEER SERVICES AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH

Dr. Oubre presented this item.

Councilmember Cook moved to authorize a change order for an amount not to exceed \$14,370.00 to an existing contract with Walker Partners, LLC, for the new Acorn Well Pump Station Improvements for additional Engineer services authorizing the City Manager to execute all documents in connection therewith. Councilmember Gilman seconded and the motion passed unanimously.

10. DISCUSSION AND CONSIDER ACTION ON ACCEPTANCE OF AN APPLICATION TO DEVELOP IN A PLANNED DISTRICT (MEDICAL OFFICE) LOT 1, BLOCK 1, EYE WACO REALTY ADDITION, TO THE CITY OF WOODWAY, MCLENNAN COUNTY, TEXAS, LOCATED AT 8012 WOODWAY DRIVE

Dr. Oubre presented this item.

Councilmember Keyston moved to accept the Application to Develop in a Planned District (medical office) Lot 1, Block 1, Eye Waco Realty Addition, to the City of Woodway, McLennan County, Texas, located at 8012 Woodway Drive. Mayor Pro Tem Williams seconded, and the motion passed unanimously.

11. DISCUSSION AND CONSIDER ACTION ON ENTERING INTO AN AGREEMENT WITH HICKS RAY ASSOCIATES, TO PROVIDE PROFESSIONAL SERVICES BY ASSISTING THE CITY OF WOODWAY IN ACQUIRING FEDERAL GRANTS FOR PUBLIC WORKS PROJECTS IN AN AMOUNT NOT TO EXCEED \$42,000.00, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH

Dr. Oubre presented this item.

Mayor Qourzal moved to postpone this item until the next scheduled council meeting, to see if Mr. Ray is

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available to attend. Councilmember Russell seconded and the motion passed unanimously.

CONSENT AGENDA

The Consent Agenda consists of non-controversial, routine and budgeted items which require no public hearing. The Consent Agenda is subject to being approved with one single motion; however, the Mayor or any City Councilmember may remove any item from the Consent Agenda for separate discussion and consideration.

12. A. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JANUARY 8, 2024 AT 5:30 P.M.
- B. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-24-03, NOMINATING CANDIDATES FOR ELECTION TO THE BOARD OF DIRECTORS AT THE ANNUAL MEETING OF THE BLUEBONNET WATER SUPPLY CORPORATION
13. DISCUSSION AND CONSIDER ACTION ON CONSENT AGENDA

Dr. Oubre provided comments on Item B. There were no items removed for separate discussion.

Councilmember Cook moved that the Consent Agenda be approved as follows:

- A. Approve the minutes of the regular City Council meeting held January 8, 2024 at 5:30 p.m.
- B. Adopt Resolution R-24-03, nominating candidates for election to the Board of Directors at the annual meeting of the Bluebonnet Water Supply Corporation

Councilmember Gilman seconded, and the motion passed unanimously.

CITY MANAGER AND CITY COUNCIL REPORTS

14. CITY MANAGER'S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

Dr. Oubre publicly announced his retirement effective March 29, 2024 and read aloud his letter that was provided to the Councilmembers.

Mayor Qourzal asked everyone to honor Dr. Oubre with a round of applause.

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15. CITY COUNCIL REPORTS

A reminder from Councilmember Cook that there is a Parks & Recreation Commission meeting on Thursday, January 25th at 5:30 p.m.

A reminder from Councilmembers Russell and Keyston that there is a Planning & Zoning meeting on Tuesday, January 23rd at 5 p.m.

CLOSING ITEMS

16. CONSIDER ACTION ON ADJOURNMENT

Councilmember Russell moved to adjourn the meeting. Councilmember Avant seconded the motion, and the motion passed unanimously by the Councilmembers present. The meeting adjourned at 6:51 p.m.

Donna Barkley, City Secretary

Amine Qourzal, Mayor