

# WOODWAY CITY COUNCIL MINUTES

November 13, 2023 – 6:15 p.m.

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, November 13, 2023, at 6:15 p.m. The following individuals were in attendance:

Mayor: Amine Qourzal  
Mayor Pro Tem: John W. Williams  
Councilmembers: David Russell, Storey Cook, Gayle Avant, Janell Gilman and David Keyston  
City Manager: Shawn Oubre  
City Secretary: Donna Barkley  
City Staff: Adam Niolet, Brenda Hernandez, John Norman, Khalil El-Halabi, Todd Gill and Jimmy Rogers  
Contract Staff: David Shaw, City Attorney

## **CALL MEETING TO ORDER**

Mayor Qourzal called the meeting to order at 6:35 p.m.

## **PUBLIC COMMENT**

1. THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY MATTER, INCLUDING ITEMS ON THE AGENDA, EXCEPT PUBLIC HEARINGS THAT ARE INCLUDED ON THE AGENDA. COMMENTS RELATED TO PUBLIC HEARINGS WILL BE HEARD WHEN THE SPECIFIC HEARING STARTS. PLEASE LIMIT YOUR COMMENTS TO THREE (3) MINUTES PER RESOLUTION R-87-11. THE COUNCIL IS NOT PERMITTED TO TAKE ANY ACTION OR DISCUSS ANY ITEM NOT LISTED ON THE AGENDA. WHEN CALLED TO SPEAK, PLEASE STATE YOUR NAME AND ADDRESS, AND IF SPEAKING ON A SPECIFIC AGENDA ITEM, STATE THE ITEM BEFORE BEGINNING YOUR COMMENTS

There were no public comments.

## **ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION**

2. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD OCTOBER 23, 2023 AT 5:30 P.M.

Councilmember Russell moved to approve the minutes of the regular City Council meeting held October 23, 2023 at 5:30 p.m. Councilmember Cook seconded and the motion passed unanimously.

3. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-23-19, CASTING VOTES TO ELECT DIRECTORS FOR THE MCLENNAN CENTRAL APPRAISAL DISTRICT FOR THE YEAR 2024

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Dr. Oubre presented this item regarding casting votes to elect directors for the McLennan Central Appraisal District.

Mayor Qourzal moved to adopt Resolution R-23-19 casting 20 votes for Jonathan Green, 21 votes for Dwain Moss and 20 votes for Ben Perry for directors of the McLennan Central Appraisal District for the year 2024. Mayor Pro Tem Williams seconded and the motion passed unanimously.

4. DISCUSSION AND CONSIDER ACTION ON ENTERING INTO AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF WOODWAY AND MCLENNAN COUNTY FOR THE WORK AND MATERIALS TO CHIP SEAL PARK I ROAD, LOCATED IN THE CITY OF WOODWAY, IN AN AMOUNT NOT TO EXCEED \$67,831.00, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH

Dr. Oubre presented this item. This is a joint effort between the City and the County.

Councilmember Keyston moved to approve entering in an Interlocal Agreement between the City of Woodway and McLennan County, to provide work and materials to chip seal Park I Road, located in the City of Woodway, in an amount not to exceed \$67,831.00 and authorizing the City Manager to execute all documents in connection therewith. Councilmember Gilman seconded and the motion passed unanimously.

5. DISCUSSION AND CONSIDER ACTION ON ENTERING INTO AN AGREEMENT WITH WALKER PARTNERS LLC, TO PROVIDE ENGINEERING SERVICES IN CONNECTION WITH THE WOOD VALLEY DRIVE PARKING LOT PROJECT IN AN AMOUNT NOT TO EXCEED \$38,500.00, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH

Dr. Oubre presented this item. Kyle Schulze with Walker Partners provided additional information and answered questions.

Councilmember Cook moved to approve entering into an agreement with Walker Partners, L.L.C., to provide engineering services in connection with the Wood Valley Drive Parking Lot Project in an amount not to exceed \$38,500.00, and authorizing the City Manager to execute all documents in connection therewith. Councilmember Gilman seconded and the motion passed unanimously.

6. DISCUSSION AND CONSIDER ACTION ON ENTERING INTO AN AGREEMENT WITH MRB GROUP, PC, TO PROVIDE PROFESSIONAL SERVICES IN CONNECTION WITH THE ESTATES DRIVE AND FAIRWAY ROAD BICYCLE AND PEDESTRIAN CONNECTIONS PROJECT IN AN AMOUNT NOT TO EXCEED \$49,650.00, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH

Dr. Oubre presented this item. Solomon Thomas with MRB Group provided additional information and answered questions.

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Councilmember Cook moved to approve entering into an agreement with MRB Group, P.C., to provide engineering services in connection with the Estates Drive and Fairway Road Bicycle and Pedestrian Connections project in an amount not to exceed \$49,650.00 and authorizing the City Manager to execute all documents in connection therewith. Councilmember Gilman seconded and the motion passed unanimously.

7. DISCUSSION AND CONSIDER ACTION AUTHORIZING A CHANGE ORDER FOR AN AMOUNT NOT TO EXCEED \$65,035.53 TO AN EXISTING CONTRACT WITH JOHN W. ERWIN GENERAL CONTRACTOR, INC., FOR THE NEW WOODWAY FAMILY CENTER TO ADD ADDITIONAL HANDICAPPED PARKING SPACES, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH

Dr. Oubre presented this item. Dr. Oubre and Jimmy Rogers, Woodway Family Center Superintendent answered questions.

Councilmember Cook moved authorize a change order for an amount not to exceed \$65,035.53 to an existing contract with John W. Erwin General Contractor, Inc., for the new Woodway Family Center to add additional handicapped parking spaces, and authorizing the City Manager to execute all documents in connection therewith. Councilmember Gilman seconded and the motion passed unanimously.

8. DISCUSSION AND UPDATE ON THE NEW WOODWAY FAMILY CENTER CONSTRUCTION TIMELINE (FINAL INSPECTION, WALKTHROUGH, TEXAS ACCESSIBILITY STANDARDS "TAS" AND PARKING LOT IMPROVEMENTS)

Mr. Adam Niolet, Assistant City Manager, provided an update on the new Woodway Family Center construction timeline and a possible new opening date being end of February 2024.

As this was for discussion only, there was no action taken.

### **CITY MANAGER AND CITY COUNCIL REPORTS**

9. CITY MANAGER'S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

Dr. Oubre provided the following:

- City offices will be closed November 23-24 for the Thanksgiving holidays.
- The next City Council meetings are scheduled for December 11

10. CITY COUNCIL REPORTS

Mayor Qourzal praised the staff for a good job on the Veterans Breakfast. Great Event!

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**CLOSING ITEMS**

11. CONSIDER ACTION ON ADJOURNMENT

Councilmember Gilman moved to adjourn the meeting. Councilmember Cook seconded and the motion passed unanimously. The meeting adjourned at 7:32 p.m.

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Donna Barkley, City Secretary

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Amine Qourzal, Mayor