

WOODWAY CITY COUNCIL MINUTES

August 14, 2023

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, August 14, 2023, at 5:30 p.m. The following individuals were in attendance:

Mayor:	Amine Qourzal
Mayor Pro Tem:	John W. Williams
Councilmembers:	David Russell, Storey Cook, Gayle Avant, Janell Gilman and David Keyston
City Manager:	Shawn Oubre
City Secretary:	Donna Barkley
City Staff:	Brenda Hernandez, Mitch Davison, John Norman, Kahlil El-Halabi and Todd Gill
Contract Staff:	David Shaw, City Attorney

CALL MEETING TO ORDER

Mayor Qourzal called the meeting to order at 5:33 p.m.

INVOCATION AND PLEDGE

1. INVOCATION

Pastor Steve with First United Methodist Church Woodway provided the invocation.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States Flag was recited in unity

ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION

3. DISCUSSION AND CONSIDER ACTION TO RENEW PARTICIPATION IN THE WACO-MCLENNAN COUNTY PUBLIC HEALTH DISTRICT FOR THE TERM RUNNING OCTOBER 1, 2023, THROUGH SEPTEMBER 30, 2028, AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH

Dr. Oubre presented this item and Ms. Lashonda Malrey-Horn, Director of the Waco-McLennan County Public Health District provided a follow-up presentation on the Health District's services and the Interlocal Agreement. She answered questions.

Mayor Qourzal opened the floor for public comments:

- John Fulbright, Woodway resident – spoke on the difference in what Woodway pays compared to Waco.

Councilmember Cook moved to renew participation in the Waco-McLennan County Public Health District for the term running October 1, 2023, through September 30, 2028, and authorizing the Mayor to execute all documents in connection therewith. Mayor Qourzal seconded, and the motion passed unanimously.

WOODWAY CITY COUNCIL MINUTES

Page 2

August 14, 2023

PRESENTATIONS

4. PRESENTATION OF LIFE SAVING AWARD TO CORPORAL PETEK, OFFICER WEBB AND OFFICER KENNEASTER

Chief El-Halabi read aloud a letter that was received by Mr. Byars' son, regarding the action that the three Woodway Public Safety officers took on the morning of July 23, 2023.

5. PRESENTATION BY MIDWAY INDEPENDENT SCHOOL DISTRICT REGARDING THE MISD'S CURRENT FUNDING AND FINANCIAL OUTLOOK

Dr. Allen, Superintendent for the Midway Independent School District provided a presentation regarding the MISD'S current funding, financial outlook and the Voter-Approval Tax Rate Election (VATRE).

6. QUARTERLY PRESENTATION – COMMUNITY SERVICES AND DEVELOPMENT DEPARTMENT'S REPORT REGARDING PROGRESS ON NEW CONSTRUCTION, ANTICIPATED COMPLETION DATES AND THE ISSUANCE OF CERTIFICATES OF OCCUPANCY, AND INSPECTION STATISTICS FOR THE THIRD QUARTER OF FY 2023

Mitch Davison, Community Services and Development Director, presented the Community Services and Development's quarterly presentation covering April 2023 through June 2023.

7. QUARTERLY PRESENTATION – PUBLIC SAFETY DEPARTMENT'S REPORT REGARDING CRIME STATISTICS AND LAW ENFORCEMENT ACTIVITIES IN THE THIRD QUARTER OF FY 2023

Captain El-Halibi presented the quarterly report. This is the quarterly comparison statistics for April 1 – June 30, 2022 and April 1 – June 30, 2023.

8. QUARTERLY PRESENTATION – FINANCE DEPARTMENT'S REPORT REGARDING GENERAL FUND REVENUES AND EXPENSES, UTILITY FUND REVENUES AND EXPENSES, AND TOURISM FUND REVENUES AND EXPENSES FOR THE THIRD QUARTER OF FY 2023

Brenda Hernandez, Finance Director, presented the quarterly report for the Finance Department covering April 2023 through June 2023.

9. SEMI-ANNUAL PRESENTATION – CARLEEN BRIGHT ARBORETUM AND PAVILION AT THE ARBORETUM'S REPORT REGARDING REPAIRS, IMPROVEMENTS, ATTENDANCE, AND PROGRAMMING FOR PREVIOUS SIX MONTHS

Jack Stanley, Arboretum Superintendent presented the Semi-Annual report for the Carleen Bright Arboretum covering January 2023 through June 2023.

Lynsie Gomez, Event Center and Tourism Superintendent presented the Semi-Annual report for the Pavilion and Discover Woodway covering January 2023 through June 2023.

10. SEMI-ANNUAL PRESENTATION – WOODWAY FAMILY CENTER'S REPORT REGARDING REPAIRS, IMPROVEMENTS, ATTENDANCE CONSTRUCTION, AND PROGRAMMING FOR

WOODWAY CITY COUNCIL MINUTES

Page 3

August 14, 2023

PREVIOUS SIX MONTHS

Jimmy Rogers, Family Center Superintendent presented the Semi-Annual Update on the Woodway Family Center from January 2023 through June 2023. He also provided an update on the New Family Center.

11. DISCUSSION AND CONSIDER ACTION ON PUBLICATION AND RETENTION OF AUDIO RECORDINGS AND/OR MINUTES OF MEETINGS SUBJECT TO THE OPEN MEETINGS ACT

Dr. Oubre presented this item.

There was no public comment.

Councilmember Russell moved to post audio recordings to the City's website to include City Council, Planning & Zoning and Parks & Recreation Commission meetings and allow staff to prepare action minutes. Councilmember Cook seconded, and the motion passed unanimously.

12. DISCUSSION AND CONSIDER ACTION ON ADOPTING RESOLUTION R-23-13, FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR AND UPDATE GENERATION RIDERS TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; AUTHORIZING PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AUTHORIZING THE HIRING OF LEGAL COUNSEL; AND FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY

Dr. Oubre presented this item.

There was no public comment.

Councilmember Russell moved to adopt Resolution R-23-13. Councilmember Cook seconded and the motion passed unanimously.

13. DISCUSSION AND CONSIDER ACTION ON CHANGING THE LARGE ITEM PICKUP SCHEDULE FROM JANUARY AND JULY TO APRIL AND OCTOBER WITH FRONTIER ACCESS, LLC

Dr. Oubre presented this item.

There was no public comment.

Mayor Qourzal moved to change the large item pickup schedule from January and July to April and October with Frontier Access, LLC and authorize the City Manger to pick a date in April and October and to sign the amended contract on behalf of the City. Councilmember Gilman seconded and the motion passed unanimously.

WOODWAY CITY COUNCIL MINUTES

Page 4

August 14, 2023

CONSENT AGENDA

The Consent Agenda consists of non-controversial, routine and budgeted items which require no public hearing. The Consent Agenda is subject to being approved with one single motion; however, the Mayor or any City Councilmember may remove any item from the Consent Agenda for separate discussion and consideration.

14. A. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE SPECIAL CITY COUNCIL MEETING HELD JUNE 20, 2023, AT 5:30 P.M.

 - B. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE CITY COUNCIL BUDGET WORK SESSION HELD JULY 24, 2023 AT 4:00 P.M.

 - C. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD JULY 24, 2023 AT 5:30 P.M.

 - D. DISCUSSION AND CONSIDER ACTION ON ADDITIONAL APPOINTMENT TO THE WOODWAY YOUTH COMMISSION

 - E. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-23-14, DECLARING FOUR PUBLIC SAFETY VEHICLES AND FIFTY-TWO OUTDATED DESK TELEPHONES EXCESS CITY PROPERTY THAT IS OBSOLETE, UNREPAIRABLE, OR AT THE END OF ITS USEFUL PURPOSE AND AUTHORIZING THE DISPOSAL OF SAME BY RESALE THROUGH PUBLIC AUCTION, SOLD AS SCRAP, DONATED OR DISPOSED OF IF THERE IS NO VIABLE SECONDARY MARKET

 - F. DISCUSSION AND CONSIDER ACTION ON RENEWING AN INTERLOCAL AGREEMENT WITH THE MIDWAY INDEPENDENT SCHOOL DISTRICT TO ASSIGN THREE CERTIFIED PEACE OFFICERS AS SCHOOL RESOURCE OFFICERS FOR THE DISTRICT

 - G. DISCUSSION AND CONSIDER ACTION TO RENEW THE AGREEMENT FOR EMERGENCY MEDICAL SERVICES WITH AMERICAN MEDICAL RESPONSE AMBULANCE SERVICE, INC., D/B/A AMERICAN MEDICAL RESPONSE (AMR), FOR A PERIOD OF 5 YEARS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH
15. DISCUSSION AND CONSIDER ACTION ON CONSENT AGENDA

Dr. Oubre provided comments on Items C – G. Mayor Qourzal moved Item D for individual discussion to abstain from the vote. Councilmember Keyston requested Item A be removed for individual discussion, whereupon Councilmember Keyston and Councilmember Russell requested revisions of the minutes described in Item B relating to the July 24, 2023, City Council Budget Work Session.

Councilmember Russell moved that the items not removed from the Consent Agenda be approved as follows:

- A. Approve the minutes of the special City Council meeting held June 20, 2023, at 5:30 p.m.

- C. Approve the minutes of minutes of the regular City Council meeting held July 24, 2023 at 5:30 p.m.

WOODWAY CITY COUNCIL MINUTES

Page 5

August 14, 2023

- E. Adopt Resolution R-23-14, declaring property excess to the City’s needs and authorizing the disposal of same in the best interest of the City of Woodway
- F. Authorize approval of renewing an interlocal agreement with the Midway Independent School District to assign three certified peace officers as School Resource Officers for the District
- G. Authorize the renewal of the Agreement for Emergency Medical Services with American Medical Response Ambulance Service, Inc., d/b/a American Medical Response (AMR) for a period of 5 years, and authorizing the City Manager to execute all documents in connection therewith

Councilmember Keyston seconded, and the motion passed unanimously.

- 14. B. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE CITY COUNCIL BUDGET WORK SESSION HELD JULY 24, 2023 AT 4:00 P.M.

Councilmember Russell moved to approve the minutes with corrections. Mayor Pro Tem Williams seconded, and the motion passed unanimously.

- D. DISCUSSION AND CONSIDER ACTION ON ADDITIONAL APPOINTMENT TO THE WOODWAY YOUTH COMMISSION

Mayor Pro Tem Williams moved to confirm Abbie Qourzal to the Woodway Youth Commission. Councilmember Russell seconded, and the motion passed unanimously with Mayor Qourzal abstaining.

ITEMS RELATED TO PROPOSED 2023/2024 ANNUAL BUDGET AND PROPOSED 2023 AD VALOREM TAX RATE

- 16. DISCUSSION AND CONSIDER ACTION ON ACCEPTANCE OF 2023 AD VALOREM TAX VALUES AS CERTIFIED BY THE MCLENNAN COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

Dr. Oubre presented this item. Mr. Joe Bobbitt, Chief Appraiser for McLennan County Appraisal District provided additional information regarding appraisals in the County and was available to answer questions.

Councilmember Russell moved to accept the 2023 City of Woodway ad valorem tax roll totals as certified by the McLennan County Appraisal District Board of Directors. Councilmember Gilman seconded, and the motion passed unanimously.

- 17. FOLLOW-UP DISCUSSION ON PROPOSED ANNUAL BUDGET AND PROPOSED AD VALOREM TAX RATE, AND CONSENSUS ON PROPOSED TAX RATE

Dr. Oubre presented this item.

There was continued discussion on the proposed budget and proposed tax rate.

Public comments:

WOODWAY CITY COUNCIL MINUTES

Page 6

August 14, 2023

- John Fulbright, Woodway resident – Spoke on the appraised values and the City’s reserves
- Norm Hoffman, Woodway resident – Expressed concerns if City Council lowers the tax rate 32 cents

Although, this item was not for a formal vote, per Truth-in-Taxation, a consensus on the proposed tax rate was necessary in order to move forward with subsequent items on the agenda. With no one opposed, consensus was reached that the proposed 2023 ad valorem tax rate would be the no-new-revenue tax rate of \$0.373701 per \$100 of property value with the ability to have future discussions to lower the tax rate.

18. DISCUSSION AND CONSIDER ACTION ON PROPOSAL TO PLACE AN ACTION ITEM ON A FUTURE MEETING AGENDA FOR THE PURPOSE OF ADOPTING A 2023 AD VALOREM TAX RATE

Dr. Oubre presented this item.

Councilmember Cook moved to place an action item on a future meeting agenda for the purpose of adopting a proposed tax rate of 0.373701/\$100 of property value. Mayor Pro Tem Williams seconded and the motion passed unanimously. (The record vote, as required by Truth-in-Taxation, is as follows: Qourzal – Aye, Williams – Aye, Russell – Aye, Cook – Aye, Avant – Aye, Gilman – Aye and Keyston – Aye)

19. DISCUSSION AND CONSIDER ACTION ON SETTING THE DATE, TIME AND PLACE FOR THE REQUIRED PUBLIC HEARING ON THE PROPOSED 2023 AD VALOREM TAX RATE

Dr. Oubre presented this item.

This item is required by Truth-in-Taxation. Councilmember Cook moved to set the required public hearing on the 2023 proposed tax rate for Monday, August 28th at 5:30 p.m., in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas. Councilmember Gilman seconded, and the motion passed unanimously.

VISITORS

20. HEAR VISITORS

- Millie Woods, Woodway resident – Spoke on the need for a Senior Citizen Center. She is also proposing a meet and greet for City Council and Staff.

CITY MANAGER AND CITY COUNCIL REPORTS

21. CITY MANAGER’S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

No reports at this time.

WOODWAY CITY COUNCIL MINUTES

Page 7

August 14, 2023

22. CITY COUNCIL REPORTS

No reports at this time.

CLOSING ITEMS

23. CONSIDER ACTION ON ADJOURNMENT

Councilmember Russell moved to adjourn the meeting. Councilmember Avant seconded the motion, and the motion passed unanimously. The meeting adjourned at 8:05 p.m.

Donna Barkley, City Secretary

Amine Qourzal, Mayor