

WOODWAY CITY COUNCIL MINUTES

May 8, 2023

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, May 8, 2023, at 5:30 p.m. The following individuals were in attendance:

Mayor:	Amine Qourzal
Councilmembers:	David Russell, Gayle Avant, Janell Gilman and John Williams
Absent:	David Mercer and Storey Cook
City Manager:	Shawn Oubre
City Secretary:	Donna Barkley
City Staff:	John Norman and Kahlil El-Halabi
Contract Staff:	David Shaw, City Attorney

CALL MEETING TO ORDER

Mayor Qourzal called the meeting to order at 5:30 p.m.

INVOCATION AND PLEDGE

1. INVOCATION

Mayor Qourzal provided the invocation.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States Flag was recited in unity

PRESENTATIONS

3. RECOGNITION OF WOODWAY YOUTH COMMISSION MEMBERS AND RECOGNITION OF GRADUATING SENIORS

Corporal Kyle Isbell introduced himself as the liaison for the Woodway Youth Commission and provided that the Commission consists of 7th graders through 12th graders. Each Youth Commission Member in attendance introduced themselves as follows:

Callum MacGregor – 8th grade
Alistair MacGregor – 10th grade
Lauren Ziegenhagen – 10th grade
John Davison – 8th grade
Alexis Ziegenhagen – 11th grade
Hazel Davison – 10th grade and currently serving as Secretary
Haley Lekas – 11th grade and currently serving as Vice-Chair

The following are the Commission members who were not in attendance: Stella Davison, Sophia Mitchell-Flores and the three seniors Carter McNair, Hollyn McNair and Zachery Douthit.

Corporal Isbell also stated that there are several siblings on the Commission.

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Mayor Qourzal thanked Corporal Isbell for his service and working with the Youth Commission. He also addressed the Youth Commission to let them know how much they were appreciated for giving back to their community. On behalf of everyone at the City of Woodway – Thank you.

Councilmember Williams is the liaison to the Youth Commission. He provided a few comments regarding his history in working in government for more than twenty years. He also teaches federal and state government at MCC. They are finding out in life that there is nothing that government doesn't touch in life either directly or indirectly. The more one participates, the more you understand and get involved. He appreciates their service and knows that they will do great things.

4. PRESENTATION TO THE HEART OF TEXAS 100 CLUB

Corporal Isbell stated that the Bound for the Brave Race is the one fund raiser they have every year. All the proceeds raised go to the Texas Police Chiefs Association and the Heart of Texas 100 Club to help with the benefit packages they provide for officers and first responders that are either seriously injured or killed in the line of duty. This is a benefit that they feel very strongly and passionate about. The proceeds from this event are split in half. One half was presented at the Texas Police Chiefs Conference and a check in the amount of \$2,130.00 is being presented at this meeting to the Heart of Texas 100 Club.

Corporal Isbell thanked the Youth Commission for all their hard work.

ITEMS FOR INDIVIDUAL DISCUSSION, CONSIDERATION AND/OR ACTION

5. DISCUSSION AND ACTION ON RESOLUTION R-23-09, TO CONSIDER WAIVER OF PENALTIES AND INTEREST ON DELINQUENT AD VALOREM TAXES PURSUANT TO TEXAS TAX CODE § 33.011 FOR THOMAS PROVENCE DUE TO THE CLOSURE OF CITY, COUNTY, AND FEDERAL OFFICES JANUARY 31, 2023 AND FEBRUARY 1, 2023 DUE TO SEVERE WEATHER IN THE REGION

Mayor Qourzal called for a motion to discuss. Councilmember Russell moved to open this item for discussion and Councilmember Avant seconded.

Dr. Oubre stated that a similar item was heard at a previous meeting. Mr. Thomas Provence is the applicant and is here to answer any questions you might have. Due to the inclement weather between January 31st and February 1st, this caused some taxes to be delinquent. The tax code gives consideration for an item which occurred like this where offices were closed due to weather. Mr. Provence is here seeking credit for his penalty and interest of \$26.74.

Mr. Provence addressed the City Council and stated that he brought an Affidavit swearing to the fact that the taxes were mailed on January 31st and it is notarized. There are two properties with one being in Waco. This was also sent to Judge Scott Felton's office and received a waiver from the County. Although he dropped it off on January 31st, it was sent to Dallas and not dated until February 2nd.

Mayor Qourzal stated that the City Attorney would have a few questions of Mr. Provence, however, Mr. Shaw stated that he had reviewed the Affidavit before the meeting got started and it addresses everything that he would have asked Mr. Provence and is sufficient under the tax code.

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Councilmember Russell moved to adopt Resolution R-23-09, waiving the penalties and interest per Texas Tax Code Chapter §33.011 for applicant, Thomas Provence. Councilmember Gilman seconded and the motion passed unanimously by the Councilmembers present.

CONSENT AGENDA

The Consent Agenda consists of non-controversial, routine and budgeted items which require no public hearing. The Consent Agenda is subject to being approved with one single motion; however, the Mayor or any City Councilmember may remove any item from the Consent Agenda for separate discussion and consideration.

6. A. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD APRIL 24, 2023, AT 5:30 P.M.
- B. DISCUSSION AND CONSIDER ACTION TO AWARD A CONTRACT IN RESPONSE FOR BID #23-04 FOR THE BOSQUE PRESSURE TANK UPGRADE TO BARLOW TANK CO, INC., THE ONLY BIDDER, IN AN AMOUNT NOT TO EXCEED 247,500.00, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY DOCUMENTS IN CONNECTION THEREWITH
7. DISCUSSION AND CONSIDER ACTION ON CONSENT AGENDA

Dr. Oubre provided comments on Item B. Councilmember Russell moved Item B for individual discussion.

Councilmember Russell moved that the Consent Agenda with Item A be approved as follows:

- A. Approve the minutes of the regular City Council meeting held April 24, 2023 at 5:30 p.m.

Councilmember Williams seconded, and the motion passed unanimously by the Councilmembers present.

6. B. DISCUSSION AND CONSIDER ACTION TO AWARD A CONTRACT IN RESPONSE FOR BID #23-04 FOR THE BOSQUE PRESSURE TANK UPGRADE TO BARLOW TANK CO, INC., THE ONLY BIDDER, IN AN AMOUNT NOT TO EXCEED 247,500.00, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY DOCUMENTS IN CONNECTION THEREWITH

Mayor Qourzal called for a motion to discuss. Councilmember Russell moved to open this item for discussion and Councilmember Williams seconded.

Councilmember Russell asked the following questions:

- How long will the process be? Mr. Davison, Director of Community Services & Development replied that it should take 4 to 6 weeks
- This looks like it was a budgeted item for \$400,000.00. Is this for this year's budget? Dr. Oubre and Mr. Davison confirmed that it was budgeted for \$400,000.00.

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Councilmember Russell moved to award Bid #23-04, Bosque Pressure Tank Upgrade to Barlow Tank Co., in the amount of \$247,500.00. Mayor Qourzal seconded, and the motion passed unanimously by the Councilmembers present.

VISITORS

8. HEAR VISITORS

- David Keyston, Woodway citizen – He relayed a citizen complaint regarding an open burn in a neighbor's backyard on Mosswood.

CITY MANAGER AND CITY COUNCIL REPORTS

9. CITY MANAGER'S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

Nothing to report on at this time.

10. CITY COUNCIL REPORTS

Councilmember Russell reminded everyone there isn't a Planning & Zoning meeting tomorrow.

CLOSING ITEMS

11. CONSIDER ACTION ON ADJOURNMENT

Councilmember Avant moved to adjourn the meeting. Councilmember Russell seconded the motion, and the motion passed unanimously. The meeting adjourned at 6:00 p.m.

Donna Barkley, City Secretary

Amine Qourzal, Mayor