Public Notice of Meeting

Woodway City Council

November 9, 2026 - 6:00 P.M.

Take notice that a regular meeting of the City Council of the City of Woodway, Texas, will be held in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, commencing at 6:00 P.M. on Monday, November 9, 2026, to consider and act upon any lawful subject which may come before it including, among others, the items listed below.

Agenda

Call Meeting to Order

Invocation

1. Invocation

2. Pledge of Allegiance

Public Comment

3. The City Council invites citizens to address the Council on any matter, including items on the agenda, except public hearings that are included on the agenda. Comments related to Public Hearings will be heard when the specific hearing starts. Please limit your comments to three (3) minutes per Resolution R-87-11. The Council is not permitted to take any action or discuss any item not listed on the agenda. When called to speak, please state your name and address, and if speaking on a specific agenda item, state the item before beginning your comments.

Presentations

4. Update on proposed Old McGregor Road reconstruction project

Items for Individual Discussion, Consideration, and/or Action

5. Discussion and consider action on approval of an amendment to existing Street Lighting Service Agreement with Oncor Electric Delivery Company, LLC, which would incorporate additional street lighting into the original agreement and authorizing the City Manager to execute all documents in connection therewith

6. Discussion and consider action on approving a contract with STV Incorporated for an amount not to exceed $110,000 to provide professional services for the development of a comprehensive ADA Self-Evaluation and Transition Plan for city-owned facilities, and authorizing the City Manager to execute all documents in connection therewith

City Manager and City Council Reports

7. City Manager's Report (Briefings or updates may be provided regarding City services, administrative/ personnel matters, real estate/development, infrastructure, events, regulations, community and intergovernmental relations issues.)

8. City Council Reports (Briefings or updates may be provided regarding City Council committee and liaison assignments.)

Closing Item

9. Consider action on adjournment

Councilmembers unable to attend in person may participate via videoconference in accordance with Chapter 551 of the Texas Government Code.

I certify that the above notice of meeting was posted at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on the 3rd day of November 2026 at 5:00 P.M.

Kasia Redden

Kasia Redden, City Secretary

This facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (254) 772-4480 or email kredden@woodwaytexas.gov for further information.

ITEM # 5

CITY COUNCIL AGENDA ITEM FORM

Meeting Date: November 9, 2026

Prepared By: Mitch Davison

Approved By: _____

- ☐ Presentation, Report and/or Discussion Only
- ☐ Public Hearing/Related Action
- ■ Individual Discussion/Action
- ☐ Consent
- ☐ Executive Session

Caption:

Discussion and consider action on approval of an amendment to existing Street Lighting Service Agreement with Oncor Electric Delivery Company, LLC, which would incorporate additional street lighting into the original agreement.

Background Information:

This is to amend the existing Street Lighting Service Agreement with Oncor Electric Delivery Company LLC beginning October 01, 2026. The amendment will add a new request for street lighting service to the existing agreement. The supplement is subject to the terms and conditions of the original agreement, which will remain in effect.

Financial Impact:

Total of Proposed Expenditure:
Amount Budgeted:
Account No.:
If not budgeted, other funding options:

Staff Recommendation:

Staff recommends Council to authorize the City Manager to execute an agreement with Oncor Electric Delivery Company LLC for the amendment to the existing Street Lighting Service Agreement.

Oncor Electric Delivery Company LLC

Effective Date: May 1, 2023 Revision: Three

EXHIBIT "A"

WO Number 30278145

SUPPLEMENT TO
THE AGREEMENT FOR STREET LIGHTING SERVICE BY AND BETWEEN
ONCOR ELECTRIC DELIVERY COMPANY LLC AND City of Woodway
DATED _10/29/2003___

This Supplement ("Supplement") to the Agreement for Street Lighting Service ("Agreement"), is made and entered into this _ 1st _ day of October , 2026 by ONCOR Electric Delivery Company LLC and ___ City of Woodway _____, ("Customer") both hereinafter referred to as the "Parties." In consideration of the mutual promises and undertakings herein set forth, the Parties hereby agree to amend the Agreement as follows:

1. The following Request for Street Lighting Service is hereby added to the Agreement:

   Request for Street Lighting Service dated 9/30/2025 _, attached hereto as Exhibit B.

2. This Supplement shall become effective upon execution by the Parties.

3. This Supplement is subject to the terms and conditions of the Agreement.

4. If Customer has arranged for its designated agent or representative ("Customer's Agent") to pay to Company the contribution-in-aid-of-construction ("CIAC") referenced in the Agreement, then Customer's Agent shall execute this Amendment for the sole purpose of establishing such agent's agreement to pay such CIAC.

5. Except as otherwise provided herein, the Agreement shall continue in full force and effect in accordance with its terms.

IN WITNESS HEREOF, the Parties have caused this Supplement to be executed in several counterparts, each of which shall be deemed an original but all shall constitute one and the same instrument.

ONCOR ELECTRIC DELIVERY COMPANY LLC

By: _____

Title: _____

Date: _____

City of Woodway

[[INSERT CUSTOMER NAME]]

By: _____

Title: _____

Date: _____

For CIAC purposes only pursuant to Section (4) above.

[[INSERT CUSTOMER'S AGENT'S NAME]]

By: _____

Title: _____

Date: _____

EXHIBIT "B"

REQUEST FOR STREET LIGHTING SERVICE

Actions: ***A*-Addition** ***R*-Removal** ***RL*-Relocation** ***S*-Service** *(Schedule D – Only)*

ESID / Premise	Action	Order required from CR to Energize – Yes/No (For New ESID Only)	Quantity	Wattage	Lamp Type	Rate Schedule	Identifying Luminaire/ Pole Type	Location: FLN & Physical Address (See Attached Sketch)
0003413997	A		1	55	LED	A	Cobra Head	001-Structure ID : 3148330-09723119
0003413997	A		1	55	LED	A	Cobra Head	002-Structure ID : 3148158-09722972
0003413997	A		1	55	LED	A	Cobra Head	003-Structure ID : 3148079-09722916
0003413997	A		1	55	LED	A	Cobra Head	004-Structure ID: 3148211-09722797
0003413997	A		1	55	LED	A	Cobra Head	005-Structure ID: 3148399-09722666
0003413997	A		1	55	LED	A	Cobra Head	006-Structure ID: 3148436-09722633
0003413997	A		1	55	LED	A	Cobra Head	007-Structure ID: 3148440-09722744
0003413997	A		1	55	LED	A	Cobra Head	008-Structure ID: 3148312-09722857
0003413997	A		1	55	LED	A	Cobra Head	009-Structure ID: 3148308-09722965
0003413997	A		1	55	LED	A	Cobra Head	010-Structure ID: 3148238-09723050
Comments:								

1. **Customer or Developer agrees to pay Company contribution-in-aid-of-construction in the amount of $** 0.00 .
2. **If Company is prevented from installing the requested facilities by any event of force majeure as defined in Section 5.2.4 of Company's Tariff for Retail Delivery Service, Company will return to Customer or Developer as appropriate, without interest, the entire amount of Customer or Developer's contribution-in-aid-of-construction payment, thereby terminating this supplement and Company's obligation to provide facilities requested herein.**

WO Number(s): 30278145 **Date:** October 1, 2026

ITEM # 6

CITY COUNCIL AGENDA ITEM FORM

Meeting Date: November 9, 2026

Prepared By: Steven Dvorak

Approved By: _____

☐ Presentation, Report and/or Discussion Only
☐ Public Hearing/Related Action
■ Individual Discussion/Action
☐ Consent
☐ Executive Session

Caption:

Discussion and consider action on approving a contract with STV Incorporated for an amount not to exceed $110,000 to provide professional services for the development of a comprehensive ADA Self-Evaluation and Transition Plan for city-owned facilities, and authorizing the City Manager to execute all documents in connection therewith.

Background Information:

STV Incorporated has prepared a proposal to develop an ADA Self-Evaluation and Transition Plan for the City. The project includes reviewing City policies and procedures, assessing City facilities, parks, and public rights-of-way, conducting public engagement, and developing recommendations to address accessibility barriers. The proposed fee is $110,000. A copy of the proposal is attached for reference. Staff recommends Council approve the City Manager to enter into a contract with STV Incorporated for these services.

Financial Impact:

Total of Proposed Expenditure: $110,000.00
Amount Budgeted: $110,200.00
Account No.: 302-4301-4317201 (Project #30285)
If not budgeted, other funding options:

Staff Recommendation:

Staff recommends entering into a contract with STV Incorporated, to provide professional services for the development of an ADA Self-Evaluation and Transition Plan in an amount not to exceed $110,000.00.

200 West State Highway 6, Suite 620
Waco, TX 76712
o. 254.772.9272 | f. 254.776.2924
TBPE F-204 | TBPLS 10194944
stvinc.com

October 2, 2026

Attention: Steven Dvorak, Assistant Director of Community Services
City of Woodway
922 Estates Drive
Woodway, TX 76712

Re: Woodway ADA Transition Plan

Dear Steven:

STV Incorporated (STV) appreciates the opportunity to provide this proposal for professional services associated with the development of a Self-Evaluation and Transition Plan for the City of Woodway (City). STV will serve as the prime consultant and will be supported by Accessibility Consulting Partners, Inc., a specialized accessibility consulting firm providing technical accessibility expertise throughout the project. Based on our understanding of the City's needs and discussions regarding the project, STV understands that the purpose of this effort is to assist the City in evaluating accessibility within its programs, services, activities, facilities, and public rights-of-way; identifying barriers to accessibility; developing a practical framework for addressing identified barriers; and establishing a process for maintaining accessibility as the City continues to improve its facilities and infrastructure.

The ADA Transition Plan will provide the City with a comprehensive and proactive framework for addressing accessibility obligations under applicable federal, state, and local requirements. The process will incorporate review of existing City policies and procedures, assessment of facilities and public rights-of-way, public engagement, and development of a Self-Evaluation and Transition Plan.

PROJECT TEAM

STV will serve as the prime consultant and will provide overall project management, and coordination for the project. STV will be supported by Accessibility Consulting Partners, Inc. (ACP), an experienced accessibility consulting firm serving as a key accessibility subject-matter experts to the project team.

ACP's involvement will extend across the project rather than being limited to a single phase. This approach allows accessibility considerations to be incorporated consistently from the initial policy and program review through field assessments, public engagement, development of the Self-Evaluation and Transition Plan, and subsequent on-call assistance. STV and ACP do not warrant or guarantee ADA compliance and cannot identify every existing or future accessibility condition.

We have prepared a detailed breakout of our Scope of Work for the Project, as indicated below:

SELF EVALUATION AND TRANSITION PLAN SERVICES:

PHASE 1 – PROJECT MANAGEMENT AND MEETINGS

STV will provide project management and coordination services throughout the duration of the project. ACP will participate in project meetings and coordination activities as needed to provide accessibility subject-matter expertise.

Services may include:

- Conduct an initial project kickoff meeting with City staff to confirm project objectives, schedule, responsibilities, available information, and project methodology.
- Coordinate with the City's designated staff throughout the project.
- Conduct periodic project coordination meetings with City staff to discuss project progress, findings, outstanding items, and upcoming activities.
- Maintain project documentation and correspondence.
- Provide general project administration and coordination necessary to complete the Scope of Work.

STV anticipates that project meetings will generally be conducted virtually. Up to 18 bi-monthly meetings are anticipated.

PHASE 2 – POLICY, PROGRAM, AND PROCEDURE REVIEW

ACP will review the City's existing ADA-related policies, programs, and procedures and provide recommendations based on applicable ADA requirements and established accessibility practices. ACP will coordinate with City staff to obtain relevant documents and identify opportunities to strengthen the City's ongoing ADA compliance program.

The review will generally include:

- Review of existing ADA policies, procedures, and administrative responsibilities, including the ADA Coordinator's role and coordination among City departments.
- Review of processes for reasonable modifications, effective communication, auxiliary aids and services, service animals, accessible meetings, public notices, and public participation.
- Review of procedures for receiving and responding to accessibility-related complaints, grievances, and requests, as well as applicable accessibility requirements for procurement, contracting, programs, services, and activities.
- Identification of opportunities to improve the City's ADA compliance practices and development of recommendations for maintaining an effective and consistent ongoing ADA compliance program.

ACP will coordinate with City staff to identify existing documents and information necessary to complete this review. ACP will identify recommended updates or additions to policies and procedures based on the findings of the review.

PHASE 3 – FACILITY, PARKS, AND RIGHT-OF-WAY ASSESSMENT

STV and ACP will collaboratively conduct the facility and public right-of-way accessibility assessments in coordination with the City. The purpose of these assessments will be to document existing physical conditions that may affect accessibility and to identify potential barriers to access. ACP will provide specialized accessibility expertise in evaluating existing conditions, documenting potential barriers, interpreting applicable accessibility requirements, and developing practical recommendations for corrective action. Recommendations are based on accessibility requirements in effect at the time services are performed. Future regulatory changes will not be included. Assessments are visual and non-destructive in nature. No concealed conditions are included. STV is entitled to rely upon information provided by the City without independent verification.

Assessments will be conducted using applicable federal and state accessibility requirements and recognized accessibility guidance appropriate to the type of facility or public right-of-way being evaluated, including the 2010 ADA Standards, Texas Accessibility Standards, Outdoor Developed Areas Guidelines, and the Proposed Right-of-Way Accessibility Guidelines (PROWAG).

Facility & Park Assessment

The Facility assessment will generally follow the path of travel from accessible parking and public transportation areas, where applicable, to the accessible route and primary entrances and through representative program areas within each facility.

Facility assessments will generally include:

- Site Access: Accessible parking, passenger loading areas, sidewalks, walkways, pedestrian routes, and accessible routes to building entrances.
- Building Access: Entrances, doors, door hardware, interior circulation, and accessible routes.
- Interior Elements: Restrooms, drinking fountains, service counters, common-use features, signage, and other elements affecting accessibility.
- Program and Assembly Areas: Public spaces, meeting and assembly areas, accessible seating, and rooms or spaces associated with City programs, services, and activities.
- Employee Areas: Applicable employee work areas and other spaces associated with City operations.

The facilities that will be assessed under this scope are:

City Hall	922 Estates Dr
Public Safety	920 Estates Dr
Community Services building	924 Estates Dr
Woodway Family Center	1124 Fairway Rd
Carleen Bright Arboretum & Whitehall Center	9001 Bosque Blvd
Pavilion at Carleen Bright	1 Pavilion Way
Maintenance Yard	300 Merrifield Drive
Whitehall Park	7600 Fresno Street

Poage Park	100 Poage Drive
Lakeside Park	2025 Estates Drive
Activity Park	1625 Estates Drive

Field observations will include photographs, measurements, notes, and other information necessary to document existing conditions and support the development of recommendations.

Public Right-of-Way Assessment

STV will assess selected public rights-of-way (PROW) and pedestrian facilities to identify potential accessibility barriers and conditions affecting pedestrian access. Depending on the City's needs and available information, assessments will include sidewalks, pedestrian routes, curb ramps, blended transitions, crossings, crosswalks, pedestrian signals and push buttons, surface conditions, obstructions, and running/cross slopes.

The assessment is anticipated to include approximately 16 miles of sidewalk, along with associated curb ramps and intersections. The sidewalk quantity was estimated from available aerial imagery because GIS data was not available at the time of proposal preparation. The total number of curb ramps and intersections requiring assessment is currently unknown. If the quantity of curb ramps and intersections materially exceeds the anticipated level of effort, STV and the City may adjust the allocation of the Phase 3 and Phase 6 budgets, with City authorization, to accommodate the additional assessment effort while maintaining the overall contract not-to-exceed amount.

Assessment data will be documented using GIS-based tools and/or other electronic data collection methods to facilitate the City's future management of accessibility improvements.

PHASE 4 – PUBLIC ENGAGEMENT

ACP will assist STV and the City with public engagement activities to identify accessibility concerns, document community input, and incorporate relevant feedback into the Self-Evaluation and Transition Plan.

Services will include:

- Development of public engagement materials.
- Coordination with City staff regarding public meeting locations, schedules, notices, and outreach.
- Participation in up to two public meetings or listening sessions.
- Attendance at one City public event to provide information and receive community input regarding accessibility.
- Facilitation of one stakeholder or focus group meeting, if needed and authorized.
- Development of a format and questions for a digital accessibility survey to be established and administered by the City's IT department.
- Documentation and review of public comments and survey responses.
- Identification of recurring accessibility concerns and resident-driven requests.
- Incorporation of applicable public input into the Self-Evaluation and Transition Plan.

STV will summarize public input received during the project and identify recurring issues or areas of concern that may warrant consideration in the City's implementation strategy.

PHASE 5 – SELF-EVALUATION AND TRANSITION PLAN DEVELOPMENT

ACP will lead the effort in compiling assessment findings, developing barrier-removal recommendations, establishing prioritization criteria, and preparing the Self-Evaluation and Transition Plan. The Self-Evaluation and Transition Plan will establish a framework for the City to address identified accessibility barriers and maintain an ongoing accessibility program.

The Self-Evaluation and Transition Plan will generally include:

- Overview of applicable ADA requirements and the City's compliance responsibilities.
- Summary of the Self-Evaluation methodology, including policy, program, facility, and right-of-way assessments.
- Summary of public engagement and stakeholder input.
- Recommendations for incorporating accessibility into future projects and City operations.
- Identification of accessibility barriers and recommended corrective measures, including prioritization based on established criteria.
- Planning-level cost estimates, potential funding sources, implementation strategies, and recommended schedules for addressing identified barriers.
- Recommendations for incorporating accessibility into future projects and maintaining an ongoing ADA compliance program, including ADA Coordinator responsibilities and periodic updates to the Transition Plan.
- Supporting documentation, including assessment data, photographs, tables, and public comments.

The Transition Plan will be developed as a living document that the City can periodically update as barriers are addressed, new barriers are identified, facilities and infrastructure change, and priorities or available funding evolve. The Transition Plan is intended solely for use by the City of Woodway and may not be relied upon by third parties.

PHASE 6 – ADA CONSULTING SERVICES & CONTINGENCY

STV will provide ADA consulting services to assist the City with ongoing accessibility-related questions.

Consulting services may include:

- ADA accessibility questions and technical assistance.
- Review of proposed facility improvements, renovations, and alterations.
- Review of proposed public right-of-way improvements.
- Assistance with reasonable modification and effective communication questions.
- Review of accessibility complaints or resident concerns.
- Accessibility-related plan and document reviews.
- Other ADA-related consulting services requested by the City.

Consulting services will be provided on an as-needed basis within the established contract amount. Services requiring substantial additional effort, specialized design services, or services outside the scope of this proposal may be provided under a mutually agreed-upon amendment or supplemental authorization.

ASSUMPTIONS AND EXCLUSIONS

The following assumptions and exclusions apply to this Scope of Work:

- The City will provide available plans, policies, procedures, facility information, previous accessibility assessments, and other relevant documents reasonably necessary to complete the project.
- The City will identify appropriate staff members and departments for participation in interviews, meetings, and the Self-Evaluation process.
- Facility and right-of-way assessments will be limited to the locations identified in coordination with the City and within the approved project scope.
- STV's assessments will document existing conditions and identify potential accessibility barriers. STV will not provide architectural or engineering design documents for corrective improvements unless specifically authorized under a separate scope of services.
- Cost opinions included in the Transition Plan will be considered planning-level estimates based on available information and observed conditions. Actual construction costs may vary based on final design, market conditions, site conditions, construction requirements, and other factors. Estimates are for planning tools and not suitable for budgeting, bidding, grant commitments, or construction procurement.
- The Transition Plan will not constitute final architectural, engineering, construction, or bid documents for individual accessibility improvements.
- STV or ACP will not provide legal opinions or legal representation.
- Specialized testing, laboratory services, destructive investigation, structural investigation, or other services not specifically identified in this Scope of Work are excluded.
- Remediation design, permitting, bidding, construction administration, and construction inspection services are excluded unless specifically authorized by the City.
- Any services not specifically identified in this Scope of Work will be considered additional services and will be performed only upon authorization by the City.
- Expert witness, deposition, litigation support, or accessibility complaint defense services are excluded.

COMPENSATION:

Phase	DESCRIPTION	TYPE	COMPENSATION
1	PROJECT MANAGEMENT AND MEETINGS	Not to Exceed	$6,000.00
2	POLICY, PROGRAM, AND PROCEDURE REVIEW	Not to Exceed	$8,460.00
3	FACILITY AND RIGHT-OF-WAY ASSESSMENT	Not to Exceed	$49,000.00
4	PUBLIC ENGAGEMENT	Not to Exceed	$6,560.00

5	SELF-EVALUATION AND TRANSITION PLAN DEVELOPMENT	Not to Exceed	$17,780.00
6	ADA CONSULTING SERVICES & CONTINGENCY	Not to Exceed	$22,200.00
		GRAND TOTAL	**$110,000.00**

	Title	Hourly Rate
STV		
	Project Manager	$120.00
	Accessibility Specialist	$120.00
	Administrative Assistant	$95.00
	Surveyor	$120.00
ACP		
	Expert ADA Technical Advisor	$175.00
	Project Manager	$150.00
	ADA Technical Advisor	$140.00
	Accessibility Specialist	$120.00

Reimbursable expenses will be passed through to the City at actual cost and will include, but are not limited to, reasonable and customary expenses necessary to perform the authorized services. Such expenses may include mileage and other ground transportation, airfare, lodging, meals and incidental expenses, parking, tolls, rental vehicles, and other travel-related costs incurred in connection with project meetings, site visits, field assessments, public engagement activities, or other authorized project activities. Travel expenses will be incurred in a reasonable and cost-conscious manner and will be documented and invoiced at actual cost.

CONTRACT TIME FOR SERVICES:

All phases of the project are anticipated to proceed concurrently, with activities coordinated throughout the project duration. The majority of the Self-Evaluation and Transition Plan development is anticipated to be completed by June 2027.

Project Management and ADA Consulting Services will continue through September 2027 to support final project activities, City coordination, and implementation-related questions. The initial contract term is anticipated to conclude on **September 30, 2027**.

If the contract's not-to-exceed amount has not been reached by September 30, 2027, and both the City and STV agree that additional services are needed, the contract may be extended subject to mutually agreed-upon terms and conditions.

Please review this proposal and if you have any questions, please contact me. If this is acceptable, please acknowledge by authorizing on the signature block below. We look forward to working with you on this project.

Sincerely,

James Wick, RAS, ADAC
Project Manager
STV Incorporated

STV Incorporated	**City of Woodway**
200 W. Hwy 6 Suite 620 Waco, Tx, 76702 Phone No. 254-399-7165 Email: james.wick@stvinc.com	924 Estates Drive Woodway, TX 76712 Phone No. 254-772-4480 Email: aniolet@woodwaytexas.gov
By:	**By:**
Name: Jennifer Boen	**Name:** Adam Niolet
Title: Vice President	**Title:** City Manager
Date: 10/2/2026	**Date:**