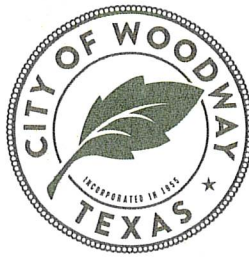


PUBLIC NOTICE OF MEETING



WOODWAY CITY COUNCIL

NOVEMBER 10, 2025 – 5:45 P.M.

TAKE NOTICE THAT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF WOODWAY, TEXAS, WILL BE HELD IN THE DONALD J. BAKER COUNCIL CHAMBERS AT WOODWAY CITY HALL, 922 ESTATES DRIVE, WOODWAY, TEXAS, COMMENCING AT 5:45 P.M. ON MONDAY, NOVEMBER 10, 2025, TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE IT INCLUDING, AMONG OTHERS, THE ITEMS LISTED BELOW.

AGENDA

CALL MEETING TO ORDER

PUBLIC COMMENT

1. The City Council invites citizens to address the Council on any matter, including items on the agenda, except public hearings that are included on the agenda. Comments related to Public Hearings will be heard when the specific hearing starts. Please limit your comments to three (3) minutes per Resolution R-87-11. The Council is not permitted to take any action or discuss any item not listed on the agenda. When called to speak, please state your name and address, and if speaking on a specific agenda item, state the item before beginning your comments

PUBLIC HEARINGS AND RELATED ACTION

2.
 - A. Public hearing on request for renewal of Special Use Permit (general) at 8803 Woodway Drive, Woodway, Texas, from KWKT-TV, Nexstar Media Inc., (operation of communication tower and satellite dish)
 - B. Discussion and consider action on request for renewal of Special Use Permit (general) at 8803 Woodway Drive, Woodway, Texas, from KWKT-TV, Nexstar Media Inc., (operation of communication tower and satellite dish)

CONSENT AGENDA

The Consent Agenda consists of non-controversial, routine and budgeted items which require no public hearing. The Consent Agenda is subject to being approved with one single motion; however, the Mayor or any City Councilmember may remove any item from the Consent Agenda for separate discussion and consideration.

3.
 - A. Discussion and consider action on minutes of the regular City Council meeting held October 27, 2025, at 5:30 p.m.

WOODWAY CITY COUNCIL AGENDA

Page 2

November 10, 2025 – 5:45 P.M.

- B. Discussion and consider action on Resolution R-25-18, adopting and implementing the approved McLennan County Hazard Mitigation Action Plan as it relates to the City of Woodway
 - C. Discussion and consider action on Resolution R-25-19, setting the 2026 City Council meeting schedule
 - D. Discussion and consider action to purchase a single turner valve maintenance skid from CLS Equipment Co., Inc., utilizing BuyBoard pricing for an amount not to exceed \$116,376.39, and authorizing the City Manager to execute all documents in connection therewith
 - E. Discussion and consider action on Resolution R-25-20, declaring the 2011 Wachs Trav-L-Vac, model number 77-000-26 and serial number 11-1415 as excess city property that is obsolete, unrepairable, or at the end of its useful purpose and authorizing the disposal of same by sale at public auction and authorizing the City Manager to execute all documents in connection therewith
4. Discussion and consider action on Consent Agenda

CITY MANAGER AND CITY COUNCIL REPORTS

- 5. City Manager's Report (Briefings or updates may be provided regarding City services, administrative/personnel matters, real estate/development, infrastructure, events, regulations, community and intergovernmental relations issues.)
- 6. City Council Reports (Briefings or updates may be provided regarding City Council committee and liaison assignments.)

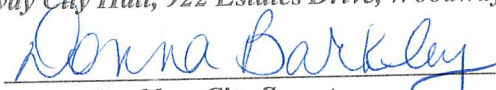
CLOSING ITEM

- 7. Consider action on adjournment

The City Council may go into Executive Session on any item listed on the agenda in accordance with Chapter 551 of the Texas Government Code.

Councilmembers unable to attend in person may participate via videoconference in accordance with Chapter 551 of the Texas Government Code.

I certify that the above notice of meeting was posted at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on the 4th day of November 2025 at 5:00 p.m.


Donna Barkley, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (254) 772-4480 or FAX (254) 772-0695 for further information.



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: November 10, 2025

Prepared By: Donna Barkley

Approved By: 

☐ Presentation, Report and/or Discussion Only

☒ Public Hearing/Related Action

☐ Individual Discussion/Action

☐ Consent

☐ Executive Session

Caption:

- A. Public hearing on request for renewal of Special Use Permit (general) at 8803 Woodway Drive, Woodway, Texas, from KWKT-TV, Nexstar Media Inc., (operation of communication tower and satellite dish)
- B. Discussion and consider action on request for renewal of Special Use Permit (general) at 8803 Woodway Drive, Woodway, Texas, from KWKT-TV, Nexstar Media Inc., (operation of communication tower and satellite dish)

Background Information:

KWKT has requested a renewal of their general Special Use Permit for the operation of a communication tower and satellite dish equipment. KWKT has held a permit at this site since 1987 for the tower, and since 2004 for the dish equipment. The maximum permit term allowed for a general Special Use Permit is five years.

At the time of this writing, no complaints have been received as a result of the public hearing notices mailed. Following the first required public hearing on October 28th, the Planning and Zoning Commission took action to recommend approval of the request.

Financial Impact:

Total of Proposed Expenditure: \$

Amount Budgeted: \$

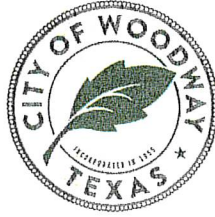
Account No.:

If not budgeted, other funding options:

Staff Recommendation:

- A. Conduct public hearing.
- B. Staff recommends Council approve or deny request for five-year renewal of Special Use Permit (general) at 8803 Woodway Drive, Woodway, Texas, from KWKT-TV, Nexstar Media Inc., (operation of communication tower and satellite dish).

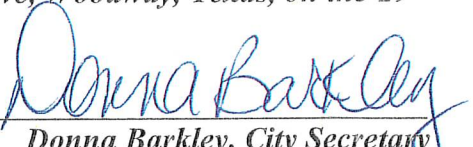
NOTICE OF PUBLIC HEARINGS



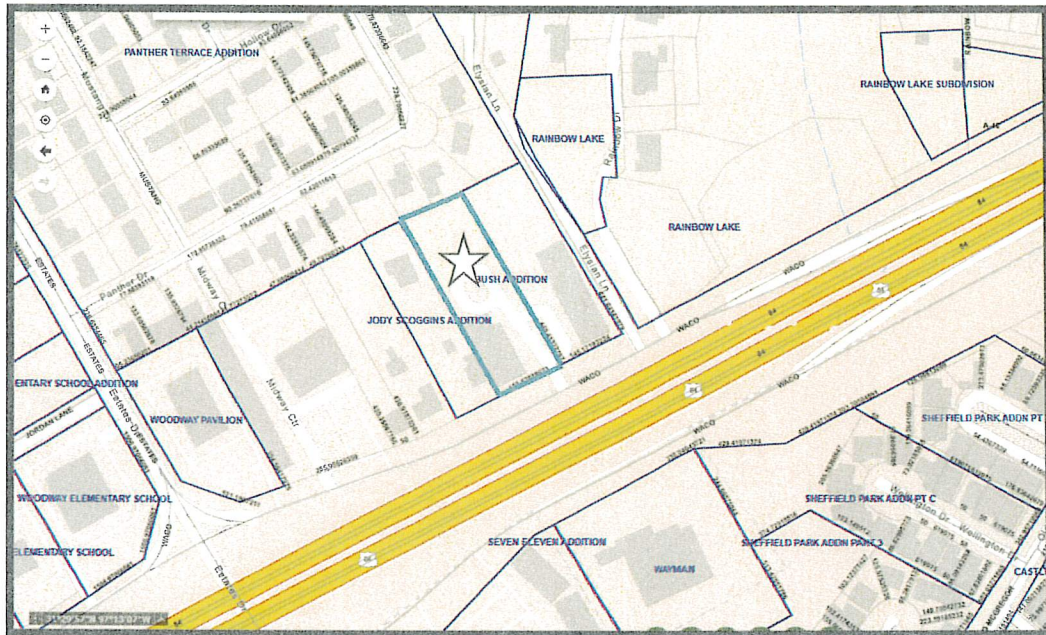
Notice is hereby given to all interested persons that the Planning and Zoning Commission of the City of Woodway will conduct a public hearing at 5:00 p.m. on Tuesday, October 28, 2025, on a request for the renewal of a General Special Use Permit (KWKT-TV, Nexstar Media Inc. – operation of communication tower and satellite dish) at 8803 Woodway Drive, Woodway, Texas.

The Woodway City Council will conduct a public hearing on the request at 5:30 p.m. on Monday, November 10, 2025, and afterwards is scheduled to consider the recommendations of the Planning and Zoning Commission and take final action on the request.

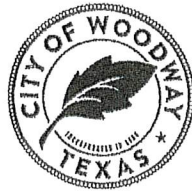
This notice was posted at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on the 29th day of September 2025 at 5:00 p.m.


Donna Barkley, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (254) 772-4480 or FAX (254) 772-0695 for further information.



Part of the City's public hearing process includes mailing notices to the owners of all parcels of property (in the Woodway city limits) that are within 200 feet of the subject property. (We utilize McLennan County Appraisal District records - the most recently approved municipal tax roll - to compile the mailing list.) If you no longer own property within 200 feet of the subject property shown on this map, you may assist by forwarding this notice to the current owner; however, notices are also posted at Woodway City Hall and advertised in the official newspaper of the City, as required by law, to insure all notification requirements are met.



**APPLICATION FOR SPECIAL USE PERMIT
CITY OF WOODWAY, TEXAS
GENERAL (SECTION 2.4)**

Fee Due	<u>\$70.00</u>	Date of P&Z Hearing	<u>10-28-25</u>
Fee Paid	<u>9-25-25</u>	Action of Commission	
Receipt Number	<u>R00401401</u>	Date of Council Hearing	<u>11-10-25</u>
		Action of Council	

PUBLIC HEARINGS REQUIRED

After review and determination by the City Manager regarding the need for a special use permit, certain uses may locate in certain areas under certain conditions by a special permit granted by the Council after a report and recommendation by the Planning and Zoning Commission. After receiving an application for permit, the Commission shall hold a public hearing to determine the effect of such proposed use upon the neighborhood character, traffic, public utilities, public health, public safety and general welfare. Such public hearing shall be the same and notices shall be given in accordance with State Statutes and City Ordinances regulating the rezoning of property. After receiving the report and recommendation of the Commission, the City Council shall hold a public hearing relative to the application for permit, said public hearing to be the same required by State Statutes and City Ordinances regulating the rezoning of property. The City Council takes the Planning and Zoning Commission's recommendations heavily into account.

IT IS IMPERATIVE THAT SOMEONE BE PRESENT AT BOTH THE PLANNING & ZONING COMMISSION AND CITY COUNCIL MEETINGS TO STATE THEIR REQUEST AND ANSWER ANY QUESTIONS.

SECTION I - TO BE COMPLETED BY APPLICANT

- Applicant name KWKT-TV (Nexstar Media Inc)
 If applicant is a business, name of contact person Mike Lee, Vice President and General Manager
David "Brian" South, Chief Engineer
 Mailing address 8803 Woodway Drive
 City / State / Zip Woodway, TX 76712
 Phone 254-776-4444 Fax 254-776-8032 E-Mail MLee@kwkt.com /BSouth@kwkt.com
- Address of property 8803 Woodway Drive, Woodway, TX 76712
- Zoning district in which property is located P-C, Planned Commercial
- Type of business or description of activity for which permit is being requested _____
* Television Station

** Operation of Communication tower & Satellite dish.*

5. Has request been made before? Yes If so, date/action November 2020 - Permit Approved

6. Have you operated without a permit? No If yes, how long? N/A

7. How did you learn that a permit is required? Receipt of pending expiration of Special Use Permit letter sent by City of Woodway, dated August 4, 2025 & received September 4, 2025.

8. Owner of property (if other than applicant) Randy Thornton

Mailing address 1101 S Railroad Avenue

City / State / Zip San Mateo, CA 94402

Phone 925-648-0234 Fax _____ E-Mail thorntonelectric@aol.com or sumfuun@aol.com

By signing below, I certify that the above information is true and correct, and that I have checked to determine what, if any, deed restrictions apply to this property, and none conflict with this request.

Applicant Signature Mike Lee Date 9/4/2025

Mike Lee, VP and GM

Fee Must Accompany Application:

All special uses requiring inspections

\$100.00

All other special uses

70.00

SECTION II - TO BE COMPLETED BY OWNER, IF OTHER THAN APPLICANT

My signature below is evidence that I consent to the activity described above being conducted on the property I own at 8803 Woodway Drive, Woodway, TX 76712 (address).

Owner Signature [Signature] Date 9/15/2025

SECTION III - TO BE COMPLETED BY STAFF

Application reviewed by the City Manager [Signature]

Record of complaints (if applicable) _____

Permit history (if applicable) Lawer has been approved since 1987.
Satellite dish has been approved since 2004.

Packet Pg. 8
REQUEST FOR RENEWAL OF
SPECIAL USE PERMIT (GENERAL)
8803 Woodway Dr. – KWKT-TV
Operation of Communication Tower
And Satellite Dish

Thornton Family Revocable Trust
2751 Deer Meadow Dr.
Danville, CA 94506

Traci Plemons
8009 Woodway Dr.
Woodway, TX 76712

Chen Naru & Hisu Hua, Lte
HELO CHEN, et al
263 E. Garden Dr.
Waco, TX 76706

Jody and Kimberly Scoggins
8805 Woodway Dr.
Woodway, TX 76712

8801 Woodway Drive, LLC
2420 Waycon, Ste. 301
Waco, TX 76712

Rainbow Lake Corp
%Linda Turner
341 Rainbow Dr.
Woodway, TX 76712

Eric and Julie Loudamy
200 Rainbow Dr.
Woodway, TX 76712

Blake Tully
555 Old Mill Creek Dr.
Waco, TX 76712

Gregory and Sarah Holland
8762 Panther Dr.
Woodway, TX 76712

Charlie Cox
8800 Panther Dr.
Woodway, TX 76712

Taylor Friedman-Hodges
And Jake Hodges
8812 Panther Dr.
Woodway, TX 76712

James Haberman
8900 Panther Dr.
Woodway, TX 76712

Eric Ellis
8807 Panther Dr.
Woodway, TX 76712

Joe Bailey
8801 Panther Dr.
Woodway, TX 76712

Barbara Thompson-Skolaski
8752 Panther Dr.
Woodway, TX 76712

E & C Development
%John W. Erwin
313 S. 13th St.
Waco, TX 76701

Mike Lee, VP/General Manager
KWKT-TV (Nexstar Media Inc.)
8803 Woodway Dr.
Woodway, TX 76712

October 27, 2025

The Woodway City Council met in a regular meeting in the Donald J. Baker Council Chambers at Woodway City Hall, 922 Estates Drive, Woodway, Texas, on Monday, October 27, 2025, at 5:30 p.m. The following individuals were in attendance:

Mayor:	Amine Qourzal
Mayor Pro Tem:	Storey Cook
Councilmembers:	David Russell, Janell Gilman, David Keyston, Ken Sury and Dave Whitby
City Manager:	Adam Niolet
City Secretary:	Donna Barkley
City Staff:	Jennifer Rogers, Brenda Hernandez, Steven Dvorak, Khalil El-Halabi, Todd Gill and Kasia Redden
Contract Staff:	David Shaw, City Attorney

CALL MEETING TO ORDER

Mayor Qourzal called the meeting to order at 5:30 p.m.

INVOCATION AND PLEDGE

1. INVOCATION

Councilmember Sury provided the invocation.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States Flag was recited in unity.

PUBLIC COMMENT

3. THE CITY COUNCIL INVITES CITIZENS TO ADDRESS THE COUNCIL ON ANY MATTER, INCLUDING ITEMS ON THE AGENDA, EXCEPT PUBLIC HEARINGS THAT ARE INCLUDED ON THE AGENDA. COMMENTS RELATED TO PUBLIC HEARINGS WILL BE HEARD WHEN THE SPECIFIC HEARING STARTS. PLEASE LIMIT YOUR COMMENTS TO THREE (3) MINUTES PER RESOLUTION R-87-11. THE COUNCIL IS NOT PERMITTED TO TAKE ANY ACTION OR DISCUSS ANY ITEM NOT LISTED ON THE AGENDA. WHEN CALLED TO SPEAK, PLEASE STATE YOUR NAME AND ADDRESS, AND IF SPEAKING ON A SPECIFIC AGENDA ITEM, STATE THE ITEM BEFORE BEGINNING YOUR COMMENTS

- Suzanne Green, resident – Spoke regarding water damage from the sewer project.

CONSENT AGENDA

The Consent Agenda consists of non-controversial, routine and budgeted items which require no public hearing. The Consent Agenda is subject to being approved with one single motion; however, the Mayor or any City Councilmember may remove any item from the Consent Agenda for separate discussion and consideration.

4. A. DISCUSSION AND CONSIDER ACTION ON MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD OCTOBER 6, 2025, AT 5:30 P.M.

WOODWAY CITY COUNCIL MINUTES

Page 2

October 27, 2025

- B. DISCUSSION AND CONSIDER ACTION TO APPROVE A CHANGE ORDER IN THE AMOUNT OF \$34,426 FOR THE SPARTAN XNT PUMPER FIRETRUCK ACQUIRED FROM METRO FIRE APPARATUS SPECIALISTS, INC., INCREASING ITS TOTAL PRICE FROM \$1,246,616.00 TO \$1,281,042.00, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH
- C. DISCUSSION AND CONSIDER ACTION TO PURCHASE A MINI-EXCAVATOR FROM HD HYUNDAI INFRACORE, N.A., UTILIZING BUYBOARD PRICING FOR AN AMOUNT NOT TO EXCEED \$71,242.38, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH
- D. DISCUSSION AND CONSIDER ACTION ON RESOLUTION R-25-17, DECLARING THE 2016 YANMAR VIO35, VIN#YMRVO35HHAJAF456, AS EXCESS CITY PROPERTY THAT IS OBSOLETE, UNREPAIRABLE, OR AT THE END OF ITS USEFUL PURPOSE AND AUTHORIZING THE DISPOSAL OF SAME BY SALE AT PUBLIC AUCTION AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS IN CONNECTION THEREWITH.

5. DISCUSSION AND CONSIDER ACTION ON CONSENT AGENDA

Mayor Pro Tem Cook moved to approve the Consent Agenda as follows:

- A. Approved the minutes of the regular City Council meeting held October 6, 2025, at 5:30 p.m.
- B. Approve a change order in the amount of \$34,426.00 for the Spartan XNT Pumper Firetruck acquired from Metro Fire Apparatus Specialists, Inc., increasing its total price from \$1,246,616.00 to \$1,281,042.00 and authorizing the City Manager to execute all documents in connection therewith.
- C. Authorize expenditure of \$71,242.38 to HDH Hyundai Infracore, N.A., for the purchase of a mini-excavator for the Community Services and Development department (wastewater) and authorize the City Manager to execute all documents in connection therewith.
- D. Adopt Resolution R-25-17, declaring the 2016 Yanmar Vio35, as excess city property and authorizing the disposal of the same by sale at public auction and authorizing the City Manager to execute.

Councilmember Gilman seconded and the motion passed unanimously.

CITY MANAGER AND CITY COUNCIL REPORTS

- 6. CITY MANAGER'S REPORT (BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES)

Thanks to the staff for making the Cops & Kids a successful event again even with the rain.

7. CITY COUNCIL REPORTS

WOODWAY CITY COUNCIL MINUTES

Page 3

October 27, 2025

Councilmember Gilman – There is a P&Z meeting tomorrow.

Councilmember Whitby – There was a short Parks & Recreation meeting last week.

Councilmember Sury – Nothing to report on Youth Commission other than some participated in the Cops & Kids event.

CLOSING ITEMS

8. CONSIDER ACTION ON ADJOURNMENT

Councilmember Keyston moved to adjourn the meeting. Councilmember Russell seconded, and the motion passed unanimously. The meeting adjourned at 5:37 p.m.

Donna Barkley, City Secretary

Amine Qourzal, Mayor



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: November 10, 2025

Prepared By: Khalil El-Halabi

Approved By: 

- ☐ Presentation, Report and/or Discussion Only
- ☐ Public Hearing/Related Action
- ☐ Individual Discussion/Action
- ☒ Consent
- ☐ Executive Session

Caption:

Discussion and consider action on Resolution R-25-18, adopting and implementing the approved McLennan County Hazard Mitigation Action Plan as it relates to the City of Woodway

Background Information:

With the enactment of the Disaster Mitigation Act of 2000 and the publication of the Interim Final Rule for mitigation planning on February 26, 2002, the need for the State of Texas and local governments to have a FEMA-approved Hazard Mitigation Action Plan (HMAP) became necessary to remain eligible for specific assistance from FEMA. In anticipation of the plan expiring and pending rule changes. This plan has been completed and has received FEMA approval pending adoption and implementation of the plan by the City.

Each jurisdiction must have a FEMA-approved hazard mitigation plan meeting state and federal planning requirements in order to be eligible to receive specified assistance under the Stafford Act.

The McLennan County HMAP can be found in the link below:

<https://woodwaytexas.gov/wp-content/uploads/2025/08/Draft-McLennan-County-HMAP-Update-Public-Copy-August-2025.pdf>

Financial Impact:

Total of Proposed Expenditure: \$ N/A

Amount Budgeted: \$

Account No.:

If not budgeted, other funding options:

Staff Recommendation:

Adopt Resolution R-25-18, adopting and implementing the approved McLennan County Hazard Mitigation Action Plan

RESOLUTION NO. R-25-18

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WOODWAY, TEXAS, ADOPTING THE MCLENNAN COUNTY 2025 HAZARD MITIGATION ACTION PLAN AS IT RELATES TO THE CITY OF WOODWAY; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

A RESOLUTION OF THE CITY OF WOODWAY ADOPTING THE MCLENNAN COUNTY 2025 HAZARD MITIGATION ACTION PLAN.

WHEREAS, the City of Woodway recognizes the threat that natural hazards pose to people and property within the City of Woodway; and

WHEREAS, the County of McLennan has prepared a multi-hazard mitigation plan, hereby known as McLennan County 2025 Hazard Mitigation Action Plan, in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the McLennan County 2025 Hazard Mitigation Action Plan, identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of Woodway from the impacts of future hazards and disasters; and

WHEREAS, adoption by the City Council demonstrates their commitment to hazard mitigation and achieving the goals outlined in the McLennan County 2025 Hazard Mitigation Action Plan.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF WOODWAY, TEXAS, THAT:

The City Council adopts the McLennan County 2025 Hazard Mitigation Action Plan. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

That it is hereby officially found and determined that the meeting at which this resolution is passed was noticed and has been open to the public as required by law.

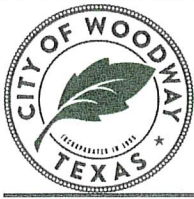
PASSED AND APPROVED this the 10th day of November 2025.

CITY OF WOODWAY, TEXAS

Amine Qourzal, Mayor

ATTEST:

Donna Barkley, City Secretary



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: November 10, 2025

Prepared By: Donna Barkley

Approved By: _____

- ☐ Presentation, Report and/or Discussion Only
- ☐ Public Hearing/Related Action
- ☐ Individual Discussion/Action
- ☒ Consent
- ☐ Executive Session

Caption:

Discussion and consider action on Resolution R-25-19, setting the 2026 City Council meeting schedule

Background Information:

The Council's regular meeting schedule (second and fourth Monday) is reviewed annually to determine conflicts with holidays, spring break, etc. In addition, the Council typically cancels the second meeting in June and July as allowed by the Charter. The following schedule is presented for Council's consideration:

- January 12th and 26th (*No Monday holiday conflicts*)
- February 9th and 23rd (*No Monday holiday conflicts*)
- March 16th and 23rd (*No Monday holiday conflicts, however, as spring break conflicts with the regular meeting schedule, we recommend the Council meetings be held on the third and fourth Mondays to allow spring break traveling if desired*)
- April 13th and 27th (*No Monday holiday conflicts*)
- May 11th and 18th (*May 25th meeting moved to May 18th due to Memorial Day holiday*)
- June 8th (*No Monday holiday conflicts - June 22nd meeting cancelled as allowed by City Charter*)
- July 13th (*No Monday holiday conflicts - July 27th meeting cancelled as allowed by City Charter*)
- August 10th and 24th (*No Monday holiday conflicts*)
- September 14th and 28th (*No Monday holiday conflicts*)
- October 19th and 26th (*October 12th meeting moved to October 19th due to Columbus Day holiday*)
- November 9th - 5:30 p.m. and 6:00 p.m. (*No Monday holiday conflicts. The Council typically conducts two back-to-back meetings in November*)
- December 14th - 5:30 p.m. and 6:00 p.m. (*No Monday holiday conflicts. The Council typically conducts two back-to-back meetings in December*)

Per the City Charter, the Council must take formal action through a resolution, and the City Secretary shall publish the resolution in the official newspaper of the City (Waco Tribune-Herald).

Financial Impact:

Total of Proposed Expenditure:

N/A

Amount Budgeted:

Account No.:

If not budgeted, other funding options:

Staff Recommendation:

Adopt Resolution R-25-19, setting the 2026 City Council meeting schedule.

RESOLUTION R-25-19

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY
OF WOODWAY, TEXAS, SETTING THE 2026 WOODWAY
CITY COUNCIL MEETING SCHEDULE**

WHEREAS, Section 2.9, Article II, of the Charter of the City of Woodway, Texas, states that (1) the City Council shall hold at least two regular meetings in each month at a time to be fixed by it for such regular meetings, to be designated by resolution, which resolution shall be published at least one time following the adoption of the resolution, in the official newspaper of the City; and (2) the Council may, at its own election, hold one regular Council meeting per month for the months of June, July and August.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODWAY, TEXAS:

That the 2026 meeting schedule of the Woodway City Council will be as follows:

January 12 (5:30 p.m.)	July 13 (5:30 p.m.)
January 26 (5:30 p.m.)	August 10 (5:30 p.m.)
February 9 (5:30 p.m.)	August 24 (5:30 p.m.)
February 23 (5:30 p.m.)	September 14 (5:30 p.m.)
March 16 (5:30 p.m.)	September 28 (5:30 p.m.)
March 23 (5:30 p.m.)	October 19 (5:30 p.m.)
April 13 (5:30 p.m.)	October 26 (5:30 p.m.)
April 27 (5:30 p.m.)	November 9 (5:30 p.m.)
May 11 (5:30 p.m.)	November 9 (6:00 p.m.)
May 18 (5:30 p.m.)	December 14 (5:30 p.m.)
June 8 (5:30 p.m.)	December 14 (6:00 p.m.)

That the City Secretary is hereby authorized and directed to publish a copy of this resolution one time in the official newspaper of the City.

That it is hereby officially found and determined that the meeting at which this resolution is adopted was noticed and has been open to the public as required by law.

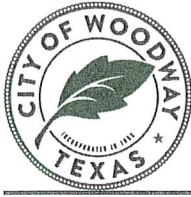
PASSED AND APPROVED this the 10th day of November 2025.

CITY OF WOODWAY, TEXAS

Amine Qourzal, Mayor

ATTEST:


Donna Barkley, City Secretary



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: November 10, 2025

Prepared By: Mitch Davison

Approved By: 

☐ Presentation, Report and/or Discussion Only

☐ Public Hearing/Related Action

☐ Individual Discussion/Action

☒ Consent

☐ Executive Session

Caption:

Discussion and consider action to purchase a single turner valve maintenance skid from CLS Equipment Co., Inc., utilizing BuyBoard pricing for an amount not to exceed \$116,376.39, and authorizing the City Manager to execute all documents in connection therewith

Background Information:

A recent quote was obtained through BuyBoard Cooperative Contracts from CLS Equipment Co., Inc. for the acquisition of a single Turner Valve Maintenance Skid. This equipment will enhance the City's ability to perform valve maintenance operations efficiently and safely, supporting essential water system maintenance tasks. Once acquired, this unit will provide reliable, on-site functionality for exercising, testing, and maintaining valves throughout the system, improving response times and reducing maintenance costs. The purchase of a new valve maintenance skid is to replace the aging valve maintenance skid that has met its life expectancy. The existing valve maintenance skid will be sold as soon as the new valve maintenance skid is delivered.

Financial Impact:

Total of Proposed Expenditure:	\$116,376.39
Amount Budgeted:	\$120,000.00
Account No.:	503-4501-4517401 (20234)
If not budgeted, other funding options:	

Staff Recommendation:

Authorize expenditure in the amount of \$116,376.39 to CLS Equipment Co., for the purchase of a single Turner Valve Maintenance Skid for the Community Services and Development Department (Water) and authorize the City Manager to execute all documents in connection therewith



600 Knightsbridge Parkway, Lincolnshire, Illinois 60069
 (847) 537-8800 | Fax (847) 520-1147
 turnvalves.com



TO: **Jordan Meyer**
 City of Woodway, Texas

Date: 10/13/2025
 Buyboard Number: **776-25**

Valid Through: 11/25/2025
 Estimated Ship Date: 8 Weeks

BUYBOARD CONTRACT # 776-25

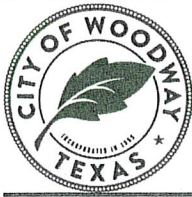
Item Number		Qty	U/M
1	77-000-54	1	EA
	Standard LX (Diesel) – VMS (RH): Single turner valve maintenance <u>skid</u> ; includes Wachs 750 ft-lb (1020 Nm) Extended Reach Valve operator for those preventive maintenance activities, telescoping valve key and Wachs ruggedized TC-100 with GPS controller/datalogger. A Tier 4F compliant, Kubota 1.1L, I-3 4-stroke, liquid cooled, IDI diesel engine provides ample power for all contained functions, including an auxiliary HTMA Class II circuit; 10-gallon (38 L) reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM (30.3 LPM) 2,000 PSI (140 bar). A positive displacement blower provides 500 CFM (14.2 cmm)-11" (280mm) Hg vacuum, with spoils containment provided by a 250 (950 L) gallon tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 GPM (9.5 LPM) 3000 PSI (210 bar) pressure washer system with 3 gallon (11.4 L) anti-freeze tank and 95 gallon (360 L) water tank. Includes 2-1/2" (63.5mm), 1-1/4" (31.75mm) & 7/8" (22mm) suction wands and one each short and long wash-down guns. The LX package bundles the service light bar with arrow board, 45' (14 M) auxiliary hydraulic hose reel for operation of hydraulic power tools & Bluetooth tethering module (installed in ERV-750) for wireless communication between the exerciser and Controller/Data Logger.		
1	77-409-00	1	EA
	Locking Job Box Kit for VMS systems. Includes custom aluminum diamond plate, under body style box (30" x 14" x 17-1/2"), locking latch, mounting hardware and trim. The box is sealed and includes storage for all equipment manuals. This box is mounted in the cavity reserved for the optional TM-7 HD, so it is mountable when this option is required.		

Subtotal: \$116,376.39

Freight INCLUDED

Total Price \$116,376.39

Thank you for the opportunity to quote your application needs. If you have any questions or if I may be of any further assistance to you please do not hesitate to notify me.



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: November 10, 2025

Prepared By: Mitch Davison

Approved By: _____

A blue ink signature, likely of Mitch Davison, is written over the line for the "Approved By" field.

- ☐ Presentation, Report and/or Discussion Only
- ☐ Public Hearing/Related Action
- ☐ Individual Discussion/Action
- ☒ Consent
- ☐ Executive Session

Caption:

Discussion and consider action on Resolution R-25-20, declaring the 2011 Wachs Trav-L-Vac, model number 77-000-26 and serial number 11-1415 as excess city property that is obsolete, unrepairable, or at the end of its useful purpose and authorizing the disposal of same by sale at public auction and authorizing the City Manager to execute all documents in connection therewith.

Background Information:

The aging valve maintenance skid has met its life expectancy. The existing valve maintenance skid will be sold as soon as the new valve maintenance skid is delivered.

Financial Impact:

Total of Proposed Expenditure:

Amount Budgeted:

Account No.:

If not budgeted, other funding options:

Staff Recommendation:

Adopt Resolution R-25-20, declaring the 2011 Wachs Trav-L-Vac, model number 77-000-26 and serial number 11-1415 as excess city property that is obsolete, unrepairable, or at the end of its useful purpose and authorizing the disposal of same by sale at public auction and authorizing the City Manager to execute all documents in connection therewith.

RESOLUTION R-25-20

WHEREAS, certain property has become excess to the City's needs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODWAY, TEXAS:

That the property listed below is declared excess to the City's needs.

Community Services and Development Department:

- 2011 Wachs Trav-L-Vac, model number 77-000-26 and serial number 11-1415

Be it further resolved that the 2011 Wachs Trav-L-Vac may have value on the used or secondary market, and it is in the best interest of the City to sell it at auction.

City staff is hereby directed to dispose of the property accordingly, and the City Manager or his designee is authorized to execute any documents necessary to accomplish these directives.

That it is hereby officially found and determined that the meeting at which this Resolution is adopted was noticed and has been open to the public as required by law.

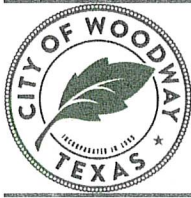
PASSED AND APPROVED this the 10th day of November 2025.

CITY OF WOODWAY, TEXAS

Amine Qourzal, Mayor

ATTEST:


Donna Barkley, City Secretary



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: November 10, 2025

Prepared By: Donna Barkley

Approved By: 

- ☐ Presentation, Report and/or Discussion Only
- ☐ Public Hearing/Related Action
- ☐ Individual Discussion/Action
- ☒ Consent
- ☐ Executive Session

Caption: Discussion and consider action on consent agenda

Background Information:

The following items are included on the consent agenda:

- A. Discussion and consider action on minutes of the regular City Council meeting held October 27, 2025 at 5:30 p.m.
- B. Discussion and consider action on Resolution R-25-18, adopting and implementing the approved McLennan County Hazard Mitigation Action Plan as it relates to the City of Woodway
- C. Discussion and consider action on Resolution R-25-19, setting the 2026 City Council meeting schedule
- D. Discussion and consider action to purchase a single turner valve maintenance skid from CLS Equipment Co., Inc., utilizing BuyBoard pricing for an amount not to exceed \$116,376.39, and authorizing the City Manager to execute all documents in connection therewith
- E. Discussion and consider action on Resolution R-25-20, declaring the 2011 Wachs Trav-L-Vac, model number 77-000-26 and serial number 11-1415 as excess city property that is obsolete, unrepairable, or at the end of its useful purpose and authorizing the disposal of same by sale at public auction and authorizing the City Manager to execute all documents in connection therewith

Financial Impact: Please see individual items on consent agenda.

Staff Recommendation: Approve all items on the consent agenda, as presented.