

**City of Woodway
Planning and Zoning Commission Meeting Minutes
August 12, 2025**

The Planning and Zoning Commission of the City of Woodway met in the City Council Chambers at Woodway City Hall, 922 Estates Drive, at 5:00 p.m., August 12, 2025.

**Planning & Zoning
Members Present:**

Rodney Kroll, Sholly Gunter, Ruben DeLeon,
Martha Agee, Nancy Pfanner, Caleb Loudamy

**Planning & Zoning
Members Absent:**

Michael Habern, Brent McKenzie, Josef Varga

City Staff Present:

Steven Dvorak, Amy Sleeper

Registered Guests:

Daniel Carburn (surveyor), Mitch Davison,
David Russell (council member), Janell Gillman
(liason)

1. Call to order

Chairman Rodney Kroll called the meeting to order at 5:05 p.m.

2. Administer the oath of office to newly appointed/reappointed members.

Amy Sleeper (plan reviewer) administered the Oath of Office to the newly appointed/reappointed members: Sholly Gunter.

3. Consider action on the election of 2025/2026 officers – chairperson, vice chairperson, and secretary.

Rodney Kroll opened the nominations for the Chairperson. Martha Agee made a motion, seconded by Ruben DeLeon, to elect Rodney Kroll for chairperson. The motion carried unanimously. Nancy Pfanner made a motion, seconded by Caleb Loudamy to elect Martha Agee for vice chair. The motion carried unanimously. Vice Chair Martha Agee made a motion, seconded by Ruben Loudamy, to elect Caleb Loudamy for secretary. The motion carried unanimously.

4. Public Comment. The Planning and Zoning Commission invites citizens to address the Commission on any matter, including items on the agenda, except public hearings that are on the agenda. Comments related to Public Hearings will be heard when the specific hearing starts. Citizens' comments are limited to three (3) minutes unless otherwise required by law. The Commission is not permitted to take action or discuss any item not listed on the agenda.

Council member David Russell gave a brief health update on Michael Habern (P&Z member).

5. Consider action on the May 27, 2025, regular meeting minutes.

A motion was made by Vice Chair Martha Agee, seconded by Nancy Pfanner, that the minutes be approved as written. The motion carried unanimously.

6. **Discussion and consider action on** approval of Preliminary Plat NJ Davis Addition, Lot 1, Block 1, 5.593 acres out of the J. Cobbs Survey, Abstract No. 254, and the J. Shafer Survey, Abstract No. 810, to the City of Woodway, McLennan County, Texas, being all of that called 0.60-acre tract of land described in a Deed to Larry Davis as recorded in McLennan County Clerk's document 2023036370 of the Official Public Records of McLennan County, Texas.

Assistant Director Steven Dvorak gave a brief description. A PowerPoint presentation was presented to the Planning and Zoning Commission. There were questions asked, and the Assistant Director answered all questions.

Vice Chair Martha Agee made a motion to conditionally approve the Preliminary Plat, seconded by Ruben DeLeon. The motion carried unanimously.

7. **Discussion and consider action on** approval of Final Plat, Lots 27 and 28, Block 4, Lake Forest Addition, Phase Two, to the City of Woodway, McLennan County, Texas, being all of Lot 26, Block 4 of the Lake Forest Addition, Phase Two, as per the plat recorded under Instrument Number 2024017985 of the Official Public Records of McLennan County, Texas, and all of Lot 24, Block 4, of the Lake Forest Addition to the City of Woodway, as per plat recorded under Instrument Number 2008020287 of the Official Public Records of McLennan County, Texas, and a part of that called 44.991-acre tract, described in a deed to Glimeco Properties, LLC, recorded under Instrument Number 2025001915 of the Official Public Records of McLennan County, Texas, and all of that called the 0.314-acre tract, described in a deed to David Nemec and spouse, Elizabeth Nemec, recorded under Instrument Number 2025022795 of the Official Public Records of McLennan County, Texas.

Assistant Director Steven Dvorak gave a brief description. A PowerPoint presentation was presented to the Planning and Zoning Commission. There were questions asked, and the Assistant Director answered all the questions.


Nancy Pfanner made a motion to approve the final plat, seconded by Vice Chair Martha Agee. The motion carried unanimously.

8. **Staff Updates**

Assistant Director Steven Dvorak gave a brief description of what will be going to the next Planning and Zoning meeting.

9. **Consider action on** adjournment

A motion was made by Vice Chair Martha Agee, seconded by Sholly Green, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 5:20 p.m.



Planning & Zoning Commission Chairman
Vice



Planning & Zoning Commission Secretary