



**City of Woodway  
Planning and Zoning Commission Meeting Minutes  
January 14, 2025**

The Planning and Zoning Commission of the City of Woodway met in the City Council Chambers at Woodway City Hall, 922 Estates Drive at 5:00 p.m., January 14, 2025

**Planning & Zoning  
Members Present:**

Michael Habern, Martha Agee, Caleb Loudamy,  
Rodney Kroll, Brent McKenzie

**Planning & Zoning  
Members Absent:**

Josef Varga, Rajesh Patel, Nancy Pfanner,  
Ruben DeLeon

**City Staff Present:**

Amy Novak, John Norman, Adam Niolet

**Registered Guests:**

David Russell (council member), Lori Whitsell,  
Sue Clayton, Margie Schumacker, Kevin Kaiser  
(contractor), Chris Abel, Darrell Vickers  
(architect), Jordan Beard, Bryan Nors, Charles  
Anderson

**1. Call to order**

Chair Rodney Kroll called the meeting to order at 5:02 p.m.

- 2. Public Comment.** The Planning and Zoning Commission invites citizens to address the Commission on any matter, including items on the agenda, except public hearings that are on the agenda. Comments related to Public Hearings will be heard when the specific hearing starts. Citizens comments are limited to three (3) minutes, unless otherwise required by law. The Commission is not permitted to take any action or discuss any item not listed on the agenda.

No public comment.

- 3. Consider action on** the minutes of December 10, 2024, regular meeting.

A motion was made by Michael Habern, seconded by Caleb Loudamy, that the minutes be approved as written. The motion carried unanimously.

- 4. Discussion and consider action on** approval of Preliminary Plat for Lot 27, Block 4, Lake Fores Addition, Phase Three, P.U.D., to the City of Woodway, McLennan County, Texas, being a part of that called 50.94 acre tract two, described in a deed to LFRP, LTD, recorded under Instrument Number 2006037607 of the Official Public Records of McLennan County, Texas.

City staff recommends the Commission's conditional approval of the preliminary plat. Assistant Director John Norman gave a brief description. A PowerPoint presentation was presented to the Planning and Zoning Commission. There were questions asked and the Assistant Director answered all questions. The Planning and Zoning Commission recommended that the preliminary plat be conditionally approved. A motion was made by Vice Chair Martha Agee and seconded by Michael Habern that the preliminary plat be conditionally approved. The motion carried unanimously.

5. **A. Public hearing on** Application to Develop in a Planned District (retail shop) Lots 2 and 3, Block 9, Oakdale Addition, to the City of Woodway, McLennan County, Texas, located at 825/827 Estates Drive.

Chairman Rodney Kroll opened the public hearing at 5:08 p.m. With no one coming forward to speak in favor of or opposition to, Chairman Rodney Kroll closed the public hearing at 5:08 p.m.

**B. Discussion and consider action on** report/recommendation to the City Council regarding the Application to Develop in a Planned District (retail shop) Lots 2 and 3, Block 9, Oakdale Addition, to the City of Woodway, McLennan County, Texas, located at 825/827 Estates Drive.

Assistant Director John Norman gave a brief description. A PowerPoint presentation was presented to the Planning and Zoning Commission. There were questions asked and Assistant Director John Norman answered all questions.

Vice Chair Martha Agee made a motion to recommend to City Council the approval of the Application to Develop, seconded by Michael Habern. The motion carried unanimously.

6. **A. Public hearing on** Application to Develop and Site Development in a Planned District (bank building) being all of that called 0.808 acre Tract Two, described in a deed to First National Bank of McGregor, recorded under Instrument Number 2023028280 of the Official Public Records of McLennan County, Texas, and all of that called 1.56 acre tract, described in a deed to First National Bank of McGregor, recorded under Instrument Number 2022048357 of the Official Public Records of McLennan County, Texas and Lot 1, Block 1, of the James E. Taylor Addition, and Lot 2, Block 1 of the Haley-Drake Addition to the City of Woodway, McLennan County, Texas, located at 9205 Oak Creek.

Chairman Rodney Kroll opened public hearing at 5:16 p.m. With no one coming forward to speak in favor of or opposition to, Chairman Rodney Kroll closed the public hearing at 5:18 p.m.

**B. Discussion and consider action on** report/recommendation to the City Council regarding the Application to Develop in a Planned District (bank building) being all of that called 0.808 acre Tract Two, described in a deed to First National Bank of McGregor, recorded under Instrument Number 2023028280 of the Official Public Records of McLennan County, Texas, and all of that called 1.56 acre tract, described in a deed to First National Bank of McGregor, recorded under Instrument Number 2022048357 of the Official Public Records of McLennan County, Texas and Lot 1, Block 1, of the James E. Taylor Addition, and Lot 2, Block 1 of the Haley-Drake Addition to the City of Woodway, McLennan County, Texas, located at 9205 Oak Creek.

Assistant Director John Norman gave a brief description. A PowerPoint presentation was presented to the Planning and Zoning Commission. There were questions asked and Assistant Director John Norman answered all questions.

Vice Chair Martha Agee made a motion to recommend to City Council the approval of the

Application to Develop, seconded by Caleb Loudamy. The motion carried unanimously.

**C. Discussion and consider action on** report/recommendation to the City Council regarding the Application for Site Development in a Planned District (bank building) being all of that called 0.808 acre Tract Two, described in a deed to First National Bank of McGregor, recorded under Instrument Number 2023028280 of the Official Public Records of McLennan County, Texas, and all of that called 1.56 acre tract, described in a deed to First National Bank of McGregor, recorded under Instrument Number 2022048357 of the Official Public Records of McLennan County, Texas and Lot 1, Block 1, of the James E. Taylor Addition, and Lot 2, Block 1 of the Haley-Drake Addition to the City of Woodway, McLennan County, Texas, located at 9205 Oak Creek.

Assistant Director John Norman gave a brief description. A PowerPoint presentation was presented to the Planning and Zoning Commission. There were questions and concerns asked. Assistant Director John Norman answered all questions and concerns. The applicant is requesting an exception from the designated loading area.


Vice Chair Martha Agee made a motion to recommend to City Council the approval of the Site Development Plan and to grant the requested exception, seconded by Michael Habern. The motion carried unanimously.

**7. Staff Updates**

There were no staff updates.

**8. Consider action on adjournment**

A motion was made by Vice Chair Martha Agee, seconded by Michael Habern to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 5:36 p.m.

  
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Planning & Zoning Commission Chairman

  
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Planning & Zoning Commission Secretary