

**City of Woodway  
Planning and Zoning Commission Meeting Minutes  
December 12, 2023**

The Planning and Zoning Commission of the City of Woodway met in the City Council Chambers at Woodway City Hall, 922 Estates Drive at 5:00 p.m., December 12, 2023.

**Planning & Zoning  
Members Present:**

Michael Habern, Rodney Kroll, Ruben DeLeon,  
Martha Agee, Brent McKenzie, Caleb Loudamy,  
Nancy Pfanner, Josef Varga

**Planning & Zoning  
Members Absent:**

Raju Patel

**City Staff Present:**

Shawn Oubre, Adam Niolet, John Norman,  
Amy Novak

**Registered Guests:**

Richard Maker, Madison Berberet (applicant),  
Mark Firmin, Lori Whitsell, Barbara Tipton,  
David Russell (council member), Christopher  
Fagner, Don Schreiber, Earl Haberman  
(applicant), David Keyston (P&Z liaison),  
Mayor Amine Qourzal

**1. Call to order**

Chair Rodney Kroll called the meeting to order at 5:01 p.m.

- 2. Public Comment.** The Planning and Zoning Commission invites citizens to address the Commission on any matter, including items on the agenda, except public hearings that are on the agenda. Comments related to Public Hearings will be heard when the specific hearing starts. Citizens comments are limited to three (3) minutes, unless otherwise required by law. The Commission is not permitted to take any action or discuss any item not listed on the agenda.

There were no public comments.

- 3. Consider action on** the minutes of October 24, 2023, regular meeting.

A motion was made by Michael Habern, seconded by Ruben DeLeon, that the minutes be approved as written. The motion carried unanimously.

- 4. A. Public hearing on** request for renewal of general special use permit received from SBA Monarch Towers III, LLC (T-Mobile wireless communication tower) at 13013 Old McGregor Road, Woodway, Texas.

Chair Rodney Kroll opened the public hearing at 5:02 p.m. Madison Berberet (applicant) gave a brief description. With no one coming forward to speak in favor of or opposition to, Chair Rodney Kroll closed the public hearing at 5:04 p.m.

**B. Discussion and consider action on** recommendation to the City Council regarding request for renewal of general special use permit received from SBA Monarch Towers III, LLC (T-Mobile wireless communication tower) at 13013 Old McGregor Road, Woodway, Texas.

Vice Chair Martha Agee made a motion to recommend to City Council the approval of the special use permit, seconded by Michael Habern. The motion carried unanimously.

5. **Discussion and consider action on** approval of Final Plat for Starlight Estates, Lots 1-32, Block A; Lots 1-5, Block B; Lots 1-8, Block C; and Lots 1-20, Block D, being 112.60 acres situated within then J.Q. Merrifield Survey, Abstract Number 620, to the City of Woodway, McLennan County, Texas.

City staff recommends the Commission's approval. Assistant Director John Norman gave a brief description of the final plat. A PowerPoint presentation was presented to the Commission. There were no questions asked.

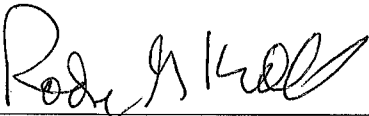
Michael Habern made a motion to approve the final plat, seconded by Vice Chair Martha Agee. The motion carried unanimously.

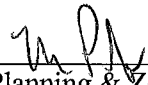
6. **Staff Updates**

Assistant Director John Norman had no staff updates.

7. **Consider action on** adjournment

A motion was made by Vice Chair Martha Agee, seconded by Michael Habern to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 5:09 p.m.

  
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Planning & Zoning Commission Chairman

  
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Planning & Zoning Commission Secretary